



# MINUTES

## Council Meeting

9:00 AM - Thursday, November 3, 2022  
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, November 3, 2022, at 9:00 AM, in the Council Chambers, with the following members present:

**PRESENT:** Reeve Tory Campbell  
Deputy Reeve John Kuerbis  
Councillor Lorne Hickey  
Councillor Mark Sayers  
Councillor Eric Van Essen  
Councillor Klaas VanderVeen  
Councillor Morris Zeinstra  
Chief Administrative Officer, Ann Mitchell  
Director of Community Services, Larry Randle  
Director of Public Operations, Jeremy Wickson  
Infrastructure Manager, Devon Thiele  
Manager of Finance & Administration, Jennifer Place  
Executive Assistant, Candice Robison  
Supervisor of Planning & Development, Hilary Janzen  
Senior Planner, Steve Harty

### A. CALL TO ORDER

Reeve Tory Campbell called the meeting to order at 9:04 a.m.

### B. ADOPTION OF AGENDA

289-2022 Councillor VanderVeen MOVED that the November 3, 2022 Lethbridge County Council Meeting Agenda be adopted as presented. CARRIED

### C. ADOPTION OF MINUTES

#### C.1. County Council Meeting Minutes

290-2022 Councillor Van Essen MOVED that the October 20, 2022 Lethbridge County Council Meeting Minutes be adopted as presented. CARRIED

#### C.2. Organizational Meeting Minutes

291-2022 Councillor Hickey MOVED that the October 20, 2022 Lethbridge County Organizational Meeting Minutes be adopted as presented. CARRIED

Councillor Mark Sayers arrived at 9:06 a.m.

### D. SUBDIVISION APPLICATIONS

#### D.1. Subdivision Application #2022-0-147 – Double O Farms - N1/2 11-9-19-W4M

292-2022 Councillor VanderVeen MOVED that the Agricultural subdivision of N1/2 11-9-19-W4M (Certificate of Title No. 841 047 255A), to reconfigure two adjacent ¼-sections boundaries within the N½-11-9-19-W4 comprising a total of 272.80- acres (110.40 ha) by subdividing and consolidating land

thereby creating agricultural titles 200.82 & 71.98- acres (81.27 & 29.13 ha) respectively in size; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the titles and portions of land to be subdivided and consolidated to reconfigure the boundaries (property line) of the two (2) adjacent agricultural parcels be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting titles cannot be further subdivided without approval of the Subdivision Authority.
4. That any easement(s) as required by utility companies or the municipality shall be established.

CARRIED

**D.2. Subdivision Application #2022-0-152 – Lethbridge County  
- Block 11, Plan 6510AE within NW1/4 6-10-21-W4M (Hamlet of Diamond City)**

293-2022      Councillor      MOVED that the Hamlet Public Institutional subdivision of Block 11, Van Essen      Plan 6510AE within NW1/4 6-10-21-W4M (Certificate of Title No. 861 006 496), to subdivide an existing title 3.81-acres (1.54 ha) in size and create a 0.72-acre (0.297 ha), or 157 x 199 ft., sized lot for hamlet public-institutional use; BE APPROVED subject to the following:

CONDITIONS:

1. That a final plan of survey be prepared by an Alberta Land Surveyor to create the 0.72-acre lot for final endorsement and registration.
2. That any easement(s) as required by the utility agencies or the municipality shall be established.

CARRIED

**D.3. Subdivision Application #2022-0-157 – De Valois  
- SE1/4 1-13-24-W4M**

294-2022      Deputy      MOVED that the Country Residential subdivision of SE1/4 1-13-24- Reeve      W4M (Certificate of Title No. 041 027 097), to subdivide a 5.93-acre Kuerbis      (2.40 ha) first parcel out subdivision from a title of 156.00-acres (63.13 ha), for country residential use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a final subdivision plan as prepared by an Alberta Land Surveyor that certifies the boundaries of the parcel being subdivided as approved by the Subdivision Authority.
4. That any easement(s) as required by utility companies or the municipality shall be established.

CARRIED

## H. DEPARTMENT REPORTS

### H.3. CORPORATE SERVICES

#### H.3.1. Lethbridge & District Exhibition Request

- 295-2022 Councillor VanderVeen MOVED that County Council provide a contribution in the amount of \$2 Million to the Lethbridge & District Exhibition to be funded from the Tax Equalization Reserve and to direct administration to discuss Lethbridge County's partnership and acknowledgment in the Agri-Food Hub and Trade Centre.

CARRIED

Reeve Campbell recessed the meeting at 9:53 a.m.

Reeve Campbell reconvened the meeting at 10:02 a.m.

## E. PUBLIC HEARINGS - 10:00 A.M.

### E.1. Bylaw 22-009 MacLaine Acres Area Structure Plan and Bylaw 22-010 Land Use Bylaw Amendment Lethbridge Urban Fringe to Grouped Country Residential - Public Hearing

Reeve Campbell called a recess to the Council Meeting, for the Public Hearing for Bylaw 22-009 and Bylaw 22-010 at 10:02 a.m.

- 296-2022 Councillor VanderVeen MOVED that the Public Hearing for Bylaw 22-009 and Bylaw 22-010 commence at 10:02 a.m.

CARRIED

Reeve Campbell asked if anyone from the public wished to speak in favour or opposition of Bylaw 22-009 and Bylaw 22-010.

The applicant Ed Martin spoke in favour of Bylaw 22-009 and Bylaw 22-010.

Rick Aldoff spoke in favour of Bylaw 22-009 and Bylaw 22-010.

- 297-2022 Councillor Sayers MOVED that the Public Hearing for Bylaw 22-009 and Bylaw 22-010 adjourn at 10:27 a.m.

CARRIED

Reeve Campbell reconvened the Council meeting at 10:27 a.m.

- 298-2022 Deputy Reeve Kuerbis MOVED that Bylaw 22-009 be read a second time as amended:
- That the lots (23, 37 and 38) noted within the future service road and future highway bypass be removed as potential lots and be noted as non-developable areas.
  - That the Bylaw be noted as an Amendment to Bylaw 1231 being the Plowman Area Structure Plan.

CARRIED

- 299-2022 Councillor VanderVeen MOVED that Bylaw 22-009 be read a third time.

CARRIED

- 300-2022 Councillor Sayers MOVED that Bylaw 22-010 be read a second time as amended, with the areas noted as future service road and future highway bypass removed from the rezoning area and remain as Lethbridge Urban Fringe.

CARRIED

301-2022 Deputy Reeve Kuerbis MOVED that Bylaw 22-010 be read a third time. CARRIED

F. **DELEGATIONS**

F.1. **10:30 a.m. - Shane Jarokosky**

Shane Jarokosky was present to discuss with Council his concerns regarding an invoice he received for fire services.

302-2022 Councillor Van Essen MOVED to direct administration to bring back a report to the November 17 Council meeting with more information.

CARRIED

H. **DEPARTMENT REPORTS**

H.1. **COMMUNITY SERVICES**

H.1.1. **Planning and Development Department - 3rd Quarter Report 2022**

303-2022 Councillor VanderVeen MOVED that County Council receive the Planning and Development Department 3rd Quarter Report 2022 for information.

CARRIED

Reeve Campbell recessed the meeting at 10:57 a.m.

Reeve Campbell reconvened the meeting at 11:02 a.m.

F. **DELEGATIONS**

F.2. **11:00 a.m. - Peter Casurella & Kim Welby - Link Pathway**

304-2022 Councillor VanderVeen MOVED that County Council approve the revisions to the Memorandum of Understanding between the Cor Van Raay Link Pathway Committee, the SMRID and Lethbridge County as submitted to Council.

DEFEATED

G. **CLOSED SESSION**

***G.1. - 11:30 a.m. Delegation - Development Discussion (FOIP Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)***

305-2022 Deputy Reeve Kuerbis MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the *Municipal Government Act*, the time being 11:45 a.m. for the discussion on the following:

G.1. - 11:30 a.m. Delegation - Development Discussion (FOIP Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)

Present during the Closed Session:  
Lethbridge County Council  
Senior Management  
Administrative Staff

CARRIED

306-2022 Councillor Sayers MOVED that the Lethbridge County Council Meeting move out of the closed session at 12:04 p.m.

CARRIED



Reeve Campbell recessed the meeting at 12:05 p.m.

Reeve Campbell reconvened the meeting at 12:36 p.m.

## **H. DEPARTMENT REPORTS**

### **H.2. INFRASTRUCTURE**

#### **H.2.1. Range Road 22-5 Gravel Conversion**

307-2022      Councillor VanderVeen      MOVED that Council approves the conversion of Range Road 22-5, from Township Road 9-4 to the CP Rail yard entrance, from an asphalt surface to a gravel surface and to direct administration to contact CP Rail and to include this matter in the upcoming budget discussions.

CARRIED

### **H.4. ADMINISTRATION**

#### **H.4.1. Invitation - 2022 University of Alberta Celebration of Planning Fundraiser - Edmonton Convention Centre - November 17, 2022**

Council reviewed the invitation to the 2022 University of Alberta Celebration of Planning Fundraiser.

#### **H.4.2. Declaration of Sufficiency of Petition**

CAO Ann Mitchell provided the following declarations of sufficiency of petition:

I, Ann Mitchell, pursuant to Section 226(1) of the Municipal Government Act, hereby declare that the petition to council for the construction of an asphalt pavement structure from the intersection of Range Road 21-5 and Township Road 8-2, proceeding north through the Valleyview Place community cul-de-sac, is sufficient.

I, Ann Mitchell, pursuant to Section 226(1) of the Municipal Government Act, hereby declare that the petition to council for the construction of an asphalt pavement structure of Township Road 8-2 from Highway 5 to Range Road 21-5, is sufficient.

### **H.5. MUNICIPAL SERVICES**

## **G. CLOSED SESSION**

***G.2. - Fire Services Provision (FOIP Section 21 - Disclosure Harmful to Intergovernmental Relations)***

***G.3. - Economic Development Interest Discussion (FOIP Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)***

***G.4. - Chinook Intermunicipal Subdivision and Development Appeal Board - Board Appointments - 2022-2025 Term (FOIP Section 19 - Confidential Evaluations)***

308-2022      Councillor Hickey      MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the *Municipal Government Act*, the time being 1:06 p.m. for the discussion on the following:

G.2. - Fire Services Provision (FOIP Section 21 - Disclosure Harmful to Intergovernmental Relations)

G.3. - Economic Development Interest Discussion (FOIP Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)

G.4. - Chinook Intermunicipal Subdivision and Development Appeal Board - Board Appointments - 2022-2025 Term (FOIP Section 19 - Confidential Evaluations)

Present during the Closed Session:  
Lethbridge County Council  
Senior Management  
Administrative Staff  
CARRIED

309-2022      Councillor      MOVED that the Lethbridge County Council Meeting move out of the  
Sayers                      closed session at 1:53 p.m.  
  
CARRIED

G.3.      **Economic Development Interest Discussion (FOIP Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)**

310-2022      Deputy      MOVED that County Council authorize \$3,200,000 from the  
Reeve                      Commercial/Industrial Land Reserve regarding North & Company File  
Kuerbis                      No. 111625.170.  
  
CARRIED

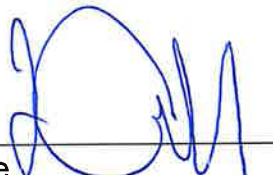
Councillor Eric Van Essen excused himself from the meeting and abstained from voting on Item G.4 due to a conflict of interest as one of the members being considered for appointment is a family member.

G.4.      **Chinook Intermunicipal Subdivision and Development Appeal Board - Board Appointments 2022-2025 term (FOIP Section 19 - Confidential Evaluations)**

311-2022      Councillor      MOVED that County Council reappoint Mr. Kim Jensen and Mr. Evert  
VanderVeen                      Van Essen for another 3 year term (November 3, 2022- November 3,  
2025) on the Chinook Inter-municipal Subdivision and Development  
Appeal Board.  
  
CARRIED

- I.      **NEW BUSINESS**
- J.      **COUNTY COUNCIL AND COMMITTEE UPDATES**
- K.      **ADJOURN**

312-2022      Councillor      MOVED that the Lethbridge County Council Meeting adjourn at 1:55  
Zeinstra                      p.m.  
  
CARRIED

Reeve   
Acting CAO 