



# MINUTES

## Council Meeting

9:00 AM - Thursday, May 18, 2023  
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, May 18, 2023, at 9:00 AM, in the Council Chambers, with the following members present:

**PRESENT:** Reeve Tory Campbell  
Deputy Reeve John Kuerbis  
Councillor Lorne Hickey  
Councillor Mark Sayers  
Councillor Eric Van Essen  
Councillor Klaas VanderVeen  
Councillor Morris Zeinstra – 9:03 a.m.  
Interim Chief Administrative Officer, Larry Randle  
Director of Infrastructure, Devon Thiele  
Director of Finance & Administration, Jennifer Place  
Interim Director of Community Services, Hilary Janzen  
Executive Assistant, Candice Robison  
Senior Planner, Steve Harty

### A. CALL TO ORDER

Reeve Campbell called the meeting to order at 9:01 a.m.

### B. ADOPTION OF AGENDA

163-2023 Councillor Sayers MOVED that the May 18, 2023 Lethbridge County Council Meeting Agenda be adopted as presented.

CARRIED

### C. ADOPTION OF MINUTES

#### C.1. County Council Meeting Minutes

164-2023 Councillor VanderVeen MOVED that the May 4, 2023 Lethbridge County Council Minutes be adopted as presented.

CARRIED

### D. SUBDIVISION APPLICATIONS

#### D.1. Subdivision Application #2023-0-040 – 1000824 Alberta Ltd. - Lot 5, Block 1, Plan 1113171 within W1/2 10-9-21-W4M (Chinook Park)

165-2023 Deputy Reeve Kuerbis MOVED that the Industrial subdivision of Lot 5, Block 1, Plan 1113171 within W1/2 10-9-21-W4M (Certificate of Title No. 111 286 315 +1), to create nine industrial lots, ranging in size from 2.89-acres to 12.60-acres (1.17 to 5.10 ha), two PULs, a registered roadway, and a residual 83.89-acre (33.95 ha) parcel, from a title of 147.18-acres (59.56 ha), for both rural general industrial and business light industrial use; BE APPROVED subject to the following:

RESERVE: The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land on the 63.29-acres at the market value of \$50,000 per acre with the actual acreage and amount to be paid to Lethbridge

County be determined at the final stage, for Municipal Reserve purposes.

AND FURTHER that a Deferred Reserve caveat be registered on the remnant 83.89-acre title to reflect the 10% reserve requirement, with the actual acreage and amount to be paid to Lethbridge County be determined at the final stage, for Municipal Reserve purposes.

CONDITIONS:

- 1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
- 2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created. This agreement may address the provision of roads, drainage, future servicing and the provision of any applicable servicing fees and offsite levy payments applicable.
- 3. That an easement agreement and surveyed drainage easement plan, as prepared by an Alberta Land Surveyor, shall be provided to be registered for a 10-metre strip of land dedicated for drainage along the entire south and east perimeter of the subdivision.
- 4. That a final subdivision plan of survey, as prepared by an Alberta Land Surveyor, shall be provided for final endorsement as approved.
- 5. If not addressed through the terms of the Development Agreement, the applicant is responsible for payment of the applicable servicing and off-site levy fees payments, applicable to their acreage share, including the City of Lethbridge fees.
- 6. That any easement(s) as required by utility companies, or the municipality shall be established.
- 7. That any requirements or conditions of Alberta Transportation be provided.

CARRIED

G. DEPARTMENT REPORTS

G.1. **FINANCE AND ADMINISTRATION**

G.1.1. Bylaw 23-017 Tax Mill Rate Third Reading

166-2023 Deputy Reeve Kuerbis      MOVED that the 2023 Tax Mill Rate Bylaw 23-017 be read a third time.

CARRIED

G.2. **ADMINISTRATION**

G.2.1. Policy 186 - Committee Members at Large Remuneration

167-2023 Councillor VanderVeen      MOVED that County Council approve Policy 186 - Committee Members at Large Remuneration.

CARRIED

G.3. **INFRASTRUCTURE**

G.3.1. Letter of Support - Town of Coaldale Disaster Mitigation and Adaptation Fund Application (DMAF)

168-2023 Deputy Reeve Kuerbis      MOVED that Council approve a letter of support and authorize the Town of Coaldale's application under the Disaster Mitigation and Adaptation Fund for the South Coaldale Regional Stormwater Management Facility project on behalf of the Town of Coaldale, Lethbridge County and the Saint Mary River Irrigation District.

CARRIED

#### G.4. PUBLIC OPERATIONS

#### G.5. COMMUNITY SERVICES

### H. CORRESPONDENCE

#### H.1. Eventide Home BBQ & Open House Invitation

Council reviewed the invitation from Eventide Home to attend their BBQ & Open House on May 27, 2023.

#### H.2. Town of Coaldale - Civic Square Grand Opening Invitation

Council reviewed the invitation from the Town of Coaldale to attend their Civic Square Grand Opening on June 17, 2023.

#### H.3. Minister of Municipal Affairs

Council reviewed correspondence from the Minister of Municipal Affairs regarding their discussions during their meeting at the Spring RMA Convention.

#### H.4. Yellowhead County

Council reviewed correspondence from Yellowhead County wherein they were seeking support from municipalities to have Elections Alberta postpone the Provincial Election due to the wildfire situation currently happening in Alberta.

#### H.5. Town of Coaldale & Tourism Lethbridge - Promoting Tourism in Southern Alberta Networking Event

Council reviewed the invitation from the Town of Coaldale and Tourism Lethbridge to attend the Promoting Tourism in Southern Alberta Networking Event on June 3, 2023.

169-2023	Deputy Reeve Kuerbis	MOVED that any Council members that wish to attend any of the events that invitations have been received for, be encouraged to do so.
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CARRIED

### I. COUNTY COUNCIL AND COMMITTEE UPDATES

#### I.1. Lethbridge County Council Attendance Update - April 2023

Council reviewed the highlights from the Lethbridge County Council Attendance Update for April 2023.

##### **Division 1**

##### **Councillor Lorne Hickey**

April 5	FCSS Meeting
April 5	FCSS All Councils Meeting
April 6	Lethbridge County Council Meeting
April 18	Audit Committee Meeting
April 18	CAO Candidate Interviews
April 19	CAO Candidate Interviews
April 20	Lethbridge County Council Meeting
April 25	McCain Open House
April 26	Green Acres Board Meeting
April 26	Council Meet & Greet hosted by Picture Butte
April 27	CAO Candidate Interviews

## **Division 2**

### **Reeve Tory Campbell**

April 5 FCSS All Councils Meeting  
April 6 Lethbridge County Council Meeting  
April 6 Chinook Arch Board Meeting  
April 11 Lethbridge College Road to Ready  
April 11 Meeting with MP Thomas  
April 11 Fire Services Discussion  
April 14 CAO Recruitment Meeting  
April 17 Southern Regional Drainage Committee & Governance Meeting  
April 18 CAO Candidate Interviews  
April 19 CAO Candidate Interviews  
April 20 Lethbridge County Council Meeting  
April 24 Exhibition Park Ownership Engagement  
April 25 McCain Open House  
April 27 CAO Candidate Interviews

## **Division 3**

### **Councillor Mark Sayers**

April 6 Lethbridge County Council Meeting  
April 11 Meeting with MP Thomas  
April 18 CAO Candidate Interviews  
April 19 CAO Candidate Interviews  
April 20 Lethbridge County Council Meeting  
April 25 Regional Water Commission Meeting  
April 25 SouthGrow Meeting  
April 26 Council Meet & Greet hosted by Picture Butte  
April 27 CAO Candidate Interviews

## **Division 4**

### **Deputy Reeve John Kuerbis**

April 6 Lethbridge County Council Meeting  
April 11 Regional Waste Commission Meeting  
April 11 Meeting with MP Thomas  
April 18 Audit Committee Meeting  
April 18 CAO Candidate Interviews  
April 19 CAO Candidate Interviews  
April 20 Lethbridge County Council Meeting  
April 25 Regional Water Commission Meeting  
April 26 Council Meet & Greet hosted by Picture Butte  
April 27 CAO Candidate Interviews  
April 28 Lethbridge Recovery Center Press Conference

## **Division 5**

### **Councillor Eric Van Essen**

April 6 Lethbridge County Council Meeting  
April 11 Highway 3 Twinning Development Association AGM  
April 11 Meeting with MP Thomas  
April 13 Picture Butte Chamber of Commerce  
April 18 Audit Committee Meeting  
April 18 CAO Candidate Interviews  
April 19 CAO Candidate Interviews  
April 20 Lethbridge County Council Meeting  
April 26 Council Meet & Greet hosted by Picture Butte  
April 27 CAO Candidate Interviews

## Division 6

### Councillor Klaas VanderVeen

April 6 Lethbridge County Council Meeting  
April 11 Regional Waste Commission Meeting  
April 11 Meeting with MP Thomas

## Division 7

### Councillor Morris Zeinstra

April 6 Lethbridge County Council Meeting  
April 11 Meeting with MP Thomas  
April 18 CAO Candidate Interviews  
April 19 CAO Candidate Interviews  
April 20 Lethbridge County Council Meeting  
April 26 Council Meet & Greet hosted by Picture Butte  
April 27 CAO Candidate Interviews

Reeve Campbell acknowledged the wildfires happening in Central and Northern Alberta.

Reeve Campbell also acknowledged the hiring of the new CAO Cole Beck who will start with Lethbridge County on June 12. Reeve Campbell thanked Richardson Executive Search for their assistance in the CAO selection process and thanked the Interim CAO and staff for their efforts during the transition period.

Reeve Campbell recessed the meeting at 9:54 a.m.

Reeve Campbell reconvened the meeting at 10:02 a.m.

## E. PUBLIC HEARINGS

### E.1. Bylaw 23-013 - Advertising Bylaw - Public Hearing

Reeve Campbell called a recess to the Council Meeting, for the Public Hearing for Bylaw 23-013 at 10:02 a.m.

170-2023	Deputy Reeve Kuerbis	MOVED that the Public Hearing for Bylaw 23-013 commence at 10:02 a.m.	CARRIED
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The Interim Director of Community Services reviewed Bylaw 23-013.

Reeve Campbell asked if anyone wished to speak in favour or opposition of Bylaw 23-013.

No comments were made.

171-2023	Councillor Hickey	MOVED that the Public Hearing for Bylaw 23-013 adjourn at 10:07 a.m.	CARRIED
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Reeve Campbell reconvened the Council meeting at 10:08 a.m.

172-2023	Deputy Reeve Kuerbis	MOVED that Bylaw 23-013 - Advertising Bylaw be read a second time.	CARRIED
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173-2023	Councillor Sayers	MOVED that Bylaw 23-013 - Advertising Bylaw be read a third time.	CARRIED
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Reeve Campbell recessed the meeting at 10:13 a.m.

Reeve Campbell reconvened the meeting at 10:20 a.m.

**F. DELEGATIONS**

**F.1. 10:30 a.m. - Ken van Rootselaar - Fire Response Invoice Appeal**

Ken and Carol van Rootselaar were present to appeal a fire invoice they received for an arson fire of a vacant home on property they own near Coalhurst.

174-2023	Councillor Van Essen	MOVED to direct administration to set up a payment plan as administration sees fit with no accrued interest and not to exceed a three year term.
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CARRIED

**J. NEW BUSINESS**

**J.1. Alberta Agriculture and Irrigation Main Canal**

175-2023	Councillor Van Essen	MOVED to direct administration to draft a letter under the Reeve's signature to the Minister of Agriculture and Irrigation and Minister of Infrastructure communicating the dire consequences that are resulting from the main canal failure and the need to use any and all means possible to make those repairs to get irrigation water flowing as soon as possible.
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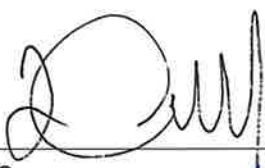
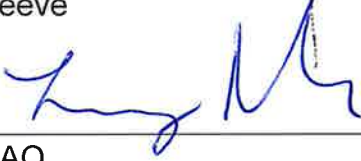
CARRIED

**K. CLOSED SESSION**

**L. ADJOURN**

176-2023	Deputy Reeve Kuerbis	MOVED that the Lethbridge County Council Meeting adjourn at 10:42 a.m.
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CARRIED


Reeve

CAO