



# MINUTES

## Council Meeting

9:30 AM - Thursday, April 15, 2021  
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, April 15, 2021, at 9:30 AM, in the Council Chambers, with the following members present:

**PRESENT:**

Reeve Lorne Hickey  
Councillor Morris Zeinstra  
Deputy Reeve Tory Campbell  
Councillor Robert Horvath  
Councillor Ken Benson  
Councillor Steve Campbell  
Councillor Klaas VanderVeen  
Chief Administrative Officer, Ann Mitchell  
Director of Community Services, Larry Randle  
Director of Public Operations, Jeremy Wickson  
Infrastructure Manager, Devon Thiele  
Manager of Finance & Administration, Jennifer Place  
Information Technology Manager, Doug Burke  
Executive Assistant, Candice Robison

**A. CALL TO ORDER**

Reeve Lorne Hickey called the meeting to order at 9:32 a.m.

**B. ADOPTION OF AGENDA**

109-2021 Councillor MOVED that Lethbridge County Council approve the April 15, 2021  
VanderVeen Council Meeting Agenda as presented.

CARRIED

**C. ADOPTION OF MINUTES**

**C.1. County Council Meeting Minutes**

110-2021 Councillor MOVED that the April 1, 2021 Regular County Council Meeting  
S.Campbell Minutes be accepted as presented.

CARRIED

**D. SUBDIVISION APPLICATIONS**

**E. PUBLIC HEARINGS**

**F. DEPARTMENT REPORTS**

**F.1. MUNICIPAL SERVICES**

**F.1.1. Public Works Policy Review and Recommendations**

111-2021 Councillor Benson MOVED to rescind the following Policies - Policy 300 - Construction  
Projects within County Boundaries, Policy 303 - Road Allowance  
Obstructions, Policy 305 - Seismic Operations Permit, Policy 307 - Salt  
Management Plan, Policy 330 - Surface Material Lease, Policy 343 -  
Vegetation Management Roadside Weed Control and Policy 344 -  
Vegetation Management Roadside Mowing.

CARRIED

**F.1.2. Bylaw #21-007 Shaughnessy Infrastructure Phase 3 Upgrades Local Improvement Project**

112-2021 Councillor      MOVED that Local Improvement Bylaw 21-007 - Shaughnessy VanderVeen Infrastructure Upgrades be read a first time.      CARRIED

113-2021 Councillor      MOVED that Local Improvement Bylaw 21-007 - Shaughnessy Benson Infrastructure Upgrades be read a second time.      CARRIED

114-2021 Councillor      MOVED that Council consider reading Local Improvement Bylaw 21-007 - Shaughnessy Infrastructure Upgrades a third time.      UNANIMOUSLY CARRIED

115-2021 Councillor      MOVED that Local Improvement Bylaw 21-007 - Shaughnessy VanderVeen Infrastructure Upgrades be read a third time.      CARRIED

**F.2. COMMUNITY SERVICES**

**F.3. CORPORATE SERVICES**

**F.3.1. 2021 FCSS Funding Contribution**

116-2021 Councillor      MOVED that the 2021 FCSS Funding Contribution update be Horvath accepted for information.      CARRIED

**F.4. ADMINISTRATION**

**F.4.1. Policy 185 - Records Management (Rescind Policy 160)**

117-2021 Councillor      MOVED that Policy 160 - Records Management be rescinded. Zeinstra

CARRIED

118-2021 Councillor      MOVED that Policy 185 - Records Management be adopted. Benson      CARRIED

**G. DELEGATIONS**

**G.1. 10:00 a.m. - Audit Committee Presents Financial Statement**

Phil McFarland from KPMG was present to present the 2020 Audited Financial Statement to Council.

119-2021 Deputy      MOVED that Council approve the Audited Financial Statements for the Reeve      fiscal year ended December 31, 2020 as presented by KPMG LLP. T.Campbell      CARRIED

**G.1. ADMINISTRATION**

**G.1.1. Bylaw 21-006 - Records Management Bylaw (Rescinds Bylaw 973)**

120-2021 Councillor      MOVED that Bylaw No. 973 - Records Retention be rescinded. VanderVeen      CARRIED

121-2021 Councillor S. Campbell      MOVED that Bylaw 21-006 - Records Management Bylaw be read a first time.      CARRIED

122-2021 Councillor Zeinstra      MOVED that Bylaw 21-006 - Records Management Bylaw be read a second time.      CARRIED

123-2021 Councillor Benson      MOVED that Council consider reading Bylaw 21-006 - Records Management Bylaw a third time.      UNANIMOUSLY CARRIED

124-2021 Councillor Zeinstra      MOVED that Bylaw 21-006 - Records Management Bylaw be read a third time.      CARRIED

**G.1.2. Request for Sponsorship - Alberta / NWT Command - Royal Canadian Legion - Annual Military Service Recognition Book**

125-2021 Councillor Zeinstra      MOVED that Lethbridge County purchase a 1/4 page full color advertisement in the 15th Annual Military Service Recognition Book, at a cost of \$570, with funds coming from the Councillor's Discretionary Reserve.      CARRIED

**H. NEW BUSINESS**

**I. COUNTY COUNCIL AND COMMITTEE UPDATES**

I.1. Lethbridge County Council Attendance Update - March 2021  
126-2021 Councillor Zeinstra      MOVED that Lethbridge County Council receive the report titled "Lethbridge County Council Attendance Update - March 2021", identifying the activities and events attended by Lethbridge County Council for the month of March 2021 as information.      CARRIED

**Division 1  
Reeve Lorne Hickey**

March 3	Meeting with CAO
March 5	Mayors and Reeves
March 8	Meeting with Al Kemmere – Alberta Counsel
March 8	Meeting with CAO
March 8	Meeting with Ruth Goodwin
March 9	Water Workshop with Council
March 11	Lethbridge County Council Meeting
March 16	RMA 2021 Virtual Spring Convention
March 17	RMA 2021 Virtual Spring Convention
March 30	MDP - Council Workshop #2
March 31	Meeting with CAO
March 31	Exhibition Park Groundbreaking Ceremony

**Division 2  
Councillor Tory Campbell**

March 9	Water Workshop with Council
March 11	Lethbridge County Council Meeting
March 16	RMA 2021 Virtual Spring Convention
March 17	RMA 2021 Virtual Spring Convention
March 30	MDP - County Council Workshop #2

**Division 3**  
**Councillor Robert Horvath**

March 9	Water Workshop with Council
March 11	Lethbridge County Council Meeting
March 16	RMA 2021 Virtual Spring Convention
March 17	RMA 2021 Virtual Spring Convention
March 30	MDP - County Council Workshop #2

**Division 4**  
**Councillor Ken Benson**

March 9	Water Workshop with Council
March 11	Lethbridge County Council Meeting
March 16	RMA 2021 Virtual Spring Convention
March 17	RMA 2021 Virtual Spring Convention
March 30	MDP - County Council Workshop #2

**Division 5**  
**Councillor Steve Campbell**

March 3	Exhibition Park Board Meeting
March 9	Water Workshop with Council
March 11	Lethbridge County Council Meeting
March 16	RMA 2021 Virtual Spring Convention
March 17	RMA 2021 Virtual Spring Convention
March 23	Community Futures Board Meeting
March 30	MDP - County Council Workshop #2
March 31	Exhibition Park Groundbreaking Ceremony

**Division 6**  
**Councillor Klaas VanderVeen**

March 9	Water Workshop with Council
March 11	Lethbridge County Council Meeting
March 16	RMA 2021 Virtual Spring Convention
March 17	RMA 2021 Virtual Spring Convention
March 17	Economic Development Lethbridge AGM
March 26	SAEWA Board Meeting in Strathmore
March 30	MDP - County Council Workshop #2

**Division 7**  
**Councillor Morris Zeinstra**

March 9	Water Workshop with Council
March 11	Lethbridge County Council Meeting
March 16	RMA 2021 Virtual Spring Convention
March 17	RMA 2021 Virtual Spring Convention
March 30	MDP - County Council Workshop #2



**J. CLOSED SESSION**

**J.1 - Appointment of Returning Officer and Substitute Returning Officer for the 2021 Municipal Election (FOIP Section 19 - Confidential Evaluations)**

**J.2 - Coaldale Fire Discussion (FOIP Section 25(1) - Disclosure Harmful to Economic and Other Interests of a Public Body)**

127-2021 Councillor VanderVeen MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the *Municipal Government Act*, the time being 10:50 a.m. for discussion on the following:

J.1.Appointment of Returning Officer and Substitute Returning Officer for the 2021 Municipal Election (FOIP Section 19 - Confidential Evaluations)

J.2 Coaldale Fire Discussion (FOIP Section 25(1) - Disclosure Harmful to Economic and Other Interests of a Public Body)

Present during the Closed Session Item J.1:  
Lethbridge County Council  
CAO

Present during the Closed Session Item J.2:  
Lethbridge County Council  
CAO, Director of Community Services, Manager of Finance & Administration  
CARRIED

128-2021 Councillor VanderVeen MOVED that Lethbridge County Council Meeting move out of the closed session at 11:20 a.m.  
CARRIED

**J.2. Coaldale Fire Discussion (FOIP Section 25(1) - Disclosure Harmful to Economic and Other Interests of a Public Body)**

129-2021 Deputy Reeve T.Campbell MOVED that Council approve the signing of the Fire Agreement as presented for the Town of Coaldale.  
CARRIED


**J.1. Appointment of Returning Officer and Substitute Returning Officer for the 2021 Municipal Election (FOIP Section 19 - Confidential Evaluations)**

130-2021 Councillor S.Campbell MOVED that Larry Randle, Director of Community Services, be appointed as the Returning Officer and that Candice Robison, Executive Assistant to the CAO and Council, be appointed as the Substitute Returning Officer for the October, 2021 Lethbridge County municipal election.  
CARRIED

**K. ADJOURN**

131-2021 Councillor Zeinstra MOVED that the Lethbridge County Council Meeting adjourn at 11:30 a.m.  
CARRIED

  
Deputy Reeve

  
CAO