



MINUTES

Council Meeting

9:00 AM - Thursday, March 7, 2024
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, March 7, 2024, at 9:00 a.m., in the Council Chambers, with the following members present:

PRESENT: Reeve Tory Campbell
Deputy Reeve John Kuerbis
Councillor Lorne Hickey
Councillor Mark Sayers
Councillor Eric Van Essen
Councillor Klaas VanderVeen
Chief Administrative Officer Cole Beck
Director, Operations Jeremy Wickson
Director, Development & Infrastructure Devon Thiele
Director, Corporate Services Jennifer Place
Executive Assistant Candice Robison
Manager, Planning & Development Hilary Janzen
Senior Planner Steve Harty

A. CALL TO ORDER

Reeve Tory Campbell called the meeting to order at 8:59 a.m.

Reeve Campbell read the following land acknowledgement:

In the true spirit of reconciliation, we acknowledge all those who call this land home now and for thousands of years in the past. May we respect each other and find understanding together and recognize the benefits that this land provides to all of us.

A.1. Introductions

Mattie Watson, Communications and Marketing Strategist introduced the new Communications Coordinator Kelsey Janzen.

CAO Cole Beck introduced Justin Ellis, Specialist - Process Excellence.

B. ADOPTION OF AGENDA

The following item was added to the agenda:

H.3. - Closed Session - CAO Update - C. Beck (FOIP Section 21 - Disclosure harmful to Intergovernmental Relations & Section 27 - Legal and other privileged information of a public body)

410-2024	Deputy Reeve Kuerbis	MOVED that the March 7, 2024 Lethbridge County Council Meeting Agenda be adopted as amended.	CARRIED
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C. ADOPTION OF MINUTES

C.1. County Council Meeting Minutes

411-2024 Councillor Sayers MOVED that the February 15, 2024 Lethbridge County Council Minutes be adopted as presented.

CARRIED

D. DELEGATIONS

D.1. 9:00 a.m. - RCMP - Sgt. Mike Numan

Sgt. Mike Numan was present to provide Council the RCMP quarterly update.

F. DEPARTMENT REPORTS

F.2. ADMINISTRATION

F.2.1. Shaughnessy Community Hall - Request for Letter of Support

412-2024 Councillor VanderVeen MOVED that Lethbridge County provide a letter of support to the Shaughnessy Community Association for their Community Facility Enhancement Program grant application for insulation and siding for the gym's outside walls.

CARRIED

G. CORRESPONDENCE

G.1. Alberta Municipal Affairs - ICF Engagement

Council reviewed correspondence from Alberta Municipal Affairs regarding Intermunicipal Collaboration Framework engagement.

G.2. Town of Coaldale

Council reviewed correspondence from the Town of Coaldale expressing their thanks for the County's commitment and financial support for the 2024 Southern Alberta Summer Games.

D. DELEGATIONS

D.2. 9:30 a.m. - MP Thomas

MP Rachel Thomas was present to connect with Council and to understand Council's priorities and how best to advocate for them.

Reeve Campbell recessed the meeting at 10:20 a.m.

Reeve Campbell reconvened the meeting at 10:30 a.m.

D.3. 11:00 a.m. - Lyle Adams - Picture Butte Rural Crime Watch

Lyle Adams from the Picture Butte Rural Crime Watch was present to advise Council that the Picture Butte Rural Crime Watch will be dissolving due to lack of uptake in memberships and information from the community.

E. SUBDIVISION APPLICATIONS

**E.1. Subdivision Application #2024-0-008 – Coles
- Lot 1, Block 1, Plan 9510246 within SE1/4 32-9-20-W4**

413-2024 Councillor VanderVeen MOVED that the Agricultural & Country Residential subdivision of Lot 1, Block 1, Plan 9510246 within SE1/4 32- 9-20-W4M (Certificate of Title No. 161 112 663, 951 028 482), to reconfigure (property line adjustment) an existing 3.00-acre (1.21 ha) title and reduce it in size to 2.00-acres (0.81 ha) for country residential use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a surveyed plan as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcels being subdivided and consolidated. The titles and portions of land to be subdivided and consolidated to reconfigure the boundaries (property line) of the two adjacent parcels, is to be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting titles cannot be further subdivided without approval of the Subdivision Authority.

CARRIED

**E.2. Subdivision Application #2024-0-007 – Slingerland/Stoutjesdy
- Lots 1 & 2, Block 1, Plan 1113094 within NE1/4 27-10-23-W4M**

414-2024 Councillor Van Essen MOVED that the Country Residential subdivision of Lots 1 & 2, Block 1, Plan 1113094 within NE1/4 27-10-23- W4M (Certificate of Title No. 141 291 676, 111 280 548 +1), to reconfigure the property boundaries (property line adjustment) and size of two adjacent titled properties, 3.13 and 2.25 acres (1.265 & 0.909 ha) in size, by subdividing and consolidating 0.3 acres to create titles 2.83 & 2.55 acres (1.14 & 1.03 ha) in size for country residential use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the titles and portions of land to be subdivided and consolidated to reconfigure the boundaries (property line) of the two adjacent parcels, is to be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting titles cannot be further subdivided without approval of the Subdivision Authority.
4. That the applicant provides a final plan as prepared by an Alberta Land Surveyor to register the reconfigured titles as approved.
5. That the applicant removes or relocates the existing garage primarily located on the south lot so that there will be no resulting physical building encroachments over the newly adjusted property line. Confirmation of the removal of the garage must be submitted to the satisfaction of the Subdivision Authority prior to final endorsement of the subdivision.

CARRIED

E.3. Subdivision Application #2024-0-010 – Johnson - SE1/4 20-11-21-W4M

415-2024 Councillor Sayers MOVED that the Country Residential subdivision of SE1/4 20-11-21-W4M (Certificate of Title No. 001 205 913), to subdivide a 2.51-acre (1.02 ha) first parcel out subdivision from a ¼-section title of 147.20-acres (59.57 ha) for country residential use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a final plan of survey as prepared by an Alberta Land Surveyor that corresponds to the approved parcel being subdivided.
4. That the applicants demonstrate and verify to the satisfaction of the municipality that they have installed a separate new cistern to service the subdivided lot entirely within the confines of the subdivided lot property boundaries.
5. That any easement(s) as required by ATCO Gas shall be established as deemed necessary.

CARRIED

E.4. Subdivision Application #2024-0-017 – Steperski - NE1/4 34-13-20-W4M

416-2024 Deputy Reeve Kuerbis MOVED that the Country Residential subdivision of NE1/4 34-13-20-W4M (Certificate of Title No. 011 220 892 +2), to subdivide a 6.17-acre (2.50 ha) first subdivision from a title of 157.83 acres (63.87 ha) for country residential use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant provides a final Plan of Surveyor to illustrate the exact dimensions and parcel size of the proposed parcel as approved.
4. That the easement(s) as required by Fortis Alberta shall be established, as deemed necessary by the municipality.

CARRIED

F. DEPARTMENT REPORTS

F.1. DEVELOPMENT & INFRASTRUCTURE

F.1.1. Bylaw 24-007 - Lethbridge County Land Use Bylaw - First Reading

417-2024 Councillor Van Essen MOVED that Bylaw 24-007 be read a first time.

CARRIED

H. CLOSED SESSION

H.1. - Conference Remuneration Discussion (FOIP Section 25 - Disclosure harmful to economic and other interests of a public body)

H.2. - CPO Program Discussion (FOIP Section 21 - Disclosure harmful to Intergovernmental Relations)

H.3. - CAO Report - C. Beck (FOIP Section 21 - Disclosure harmful to Intergovernmental Relations & Section 27 - Legal and other privileged information of a public body)

418-2024 Councillor Sayers MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the Municipal Government Act, the time being 11:21 a.m. for the discussion on the following:

H.1. - Conference Remuneration Discussion (FOIP Section 25 - Disclosure harmful to economic and other interests of a public body)

H.2. - CPO Program Discussion (FOIP Section 21 - Disclosure harmful to Intergovernmental Relations)

H.3. - CAO Report - C. Beck (FOIP Section 21 - Disclosure harmful to Intergovernmental Relations & Section 27 - Legal and other privileged information of a public body)

Present during the Closed Session:
Lethbridge County Council
Chief Administrative Officer
Senior Management
Administrative Staff
CARRIED

419-2024 Deputy Reeve Kuerbis MOVED that the Lethbridge County Council Meeting move out of the closed session at 1:33 p.m. CARRIED

Reeve Campbell reconvened the regular meeting at 1:33 p.m.

H.1. Conference Remuneration Discussion (FOIP Section 25 - Disclosure harmful to economic and other interests of a public body)

420-2024 Councillor Sayers MOVED that Deputy Reeve Kuerbis's expense claim for the Panwest Conference be approved. CARRIED

H.2. Lethbridge & District Exhibition

421-2024 Councillor Hickey MOVED to appoint Cole Beck, CAO and Jennifer Place, Director Corporate Services as the Lethbridge County appointees to the Lethbridge & District Exhibition Board. CARRIED

I. NEW BUSINESS

J. ADJOURN

422-2024

Councillor
Van Essen

MOVED that the Lethbridge County Council Meeting adjourn at 1:35
p.m.

CARRIED



Reeve



CAO