



MINUTES

Council Meeting

9:30 AM - Thursday, February 11, 2021
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, February 11, 2021, at 9:30 AM, in the Council Chambers, with the following members present:

PRESENT: Reeve Lorne Hickey
Councillor Morris Zeinstra
Councillor Tory Campbell
Councillor Robert Horvath
Councillor Ken Benson
Deputy Reeve Steve Campbell
Councillor Klaas VanderVeen
Chief Administrative Officer, Ann Mitchell
Director of Community Services, Larry Randle
Director of Public Operations, Jeremy Wickson
Infrastructure Manager, Devon Thiele
Manager of Finance & Administration, Jennifer Place
Executive Assistant, Candice Robison

A. CALL TO ORDER

Reeve Lorne Hickey called the meeting to order at 9:35 a.m.

B. ADOPTION OF AGENDA

19-2021 Councillor Benson MOVED that Lethbridge County Council approve the February 11, 2021 Council Meeting Agenda as presented.

CARRIED

C. ADOPTION OF MINUTES

C.1. County Council Meeting Minutes

20-2021 Deputy Reeve S.Campbell MOVED that the January 13, 2021 Regular County Council Meeting Minutes be accepted as presented.

CARRIED

D. SUBDIVISION APPLICATIONS

D.1. Subdivision Application #2020-0-158 – De Kreek - NE¼ 20-10-22-W4M

21-2021 Deputy Reeve S.Campbell MOVED that the County Residential subdivision of NE1/4 20-10-22-W4 (Certificate of Title No. 091 079 986, 871 182 462), to subdivide out a 12.08-acre (4.89 ha) yard parcel from a 80-acre (48.08 ha) sized agricultural title for country residential use, and then consolidate the remnant 67.92-acres (27.49 ha) of agricultural land to the adjacent west 80-acre (32.40 ha) title, thereby creating an enlarged agricultural title of 147.92-acres (58.86 ha) in size; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.

2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a final survey plan as prepared by an Alberta Land Surveyor illustrating the east-half agricultural land (the 67.92-acres or size as calculated on approved final survey plan) is consolidated to the adjacent west 80-acre title, so that the resulting title may not be further subdivided without Subdivision Authority approval.
4. That any easement(s) as required by utility companies or the municipality shall be established.

CARRIED

**D.2. Subdivision Application #2021-0-005 – Royal Trailer Corp.
- Lot 5, Block 3, Plan 0814696 & Lot 11, Block 3, Plan 1312501**

22-2021 Councillor MOVED that the Industrial Subdivision of Lot 5, Block 3, Plan
VanderVeen 0814696 & Lot 11, Block 3, Plan 1312501 within NE1/4 1-9-21-W4m
(Certificate of Title No. 121 022 269 +4, 131 266 820), to reconfigure
the property boundaries (property line adjustment) and size of two
adjacent parcels, by subdividing 1.00 acres (0.405 ha) of land from a
4.03 acre (1.63 ha) industrial title and consolidate it to an adjacent
west 1.00 acre (0.405 ha) title, thereby creating an enlarged industrial
title 2.0 acres (0.81 ha) in size; BE APPROVED subject to the
following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both shall enter into a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the titles and 1.00 acre portion of land to be subdivided and consolidated to reconfigure the boundaries (property line) of the two adjacent parcels (involving 1.00 acres to be subdivided from Lot 5, Block 3, Plan 0814696 and consolidated with Lot 11, Block 3, Plan 1312501 title), be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting title cannot be further subdivided without approval of the Subdivision Authority.
4. That any easement(s) as required by utility companies or the municipality shall be established.

CARRIED

**D.3. Subdivision Approval #2016-0-122 Time Extension Request – Dar Ray Farms
Ltd.
- S1/2 5-8-20-W4M (508 Agri-Business Park)**

23-2021 Councillor MOVED that the subdivision finalization Time Extension for
Benson Application #2016-0-122 be granted as requested, for a period not to
exceed May 7, 2021.

CARRIED

E. PUBLIC HEARINGS - 10:00 a.m.

E.1. Bylaw 21-002 - Land Use Bylaw Amendment Hamlet Public/Institutional (HP/I) to Hamlet Residential (HR), Plan 9611179 Block 18 Lot 11 (Monarch Water Tower Site) - Public Hearing

Reeve Hickey called a recess to the Council Meeting, for the Public Hearing for Bylaw 21-002 at 10:00 am.

24-2021 Councillor MOVED that the Public Hearing for Bylaw 21-002 commence at VanderVeen 10:01 am.

CARRIED

Reeve Hickey asked three times if anyone from the public wished to speak in opposition of Bylaw 21-002.

No one came forward.

Reeve Hickey asked three times if anyone from the public wished to speak in favour of Bylaw 21-002.

No one came forward.

25-2021 Councillor MOVED that the Public Hearing for Bylaw 21-002 adjourn at 10:08 Horvath am.

CARRIED

Reeve Hickey reconvened the Council Meeting at 10:09 am.

26-2021 Councillor MOVED that Bylaw 21-002 - Land Use Bylaw Amendment Hamlet Zeinstra Public/Institutional to Hamlet Residential, Plan 9611179, Block 18, Lot 11 (Monarch Water Tower Site) be read a second time.

CARRIED

27-2021 Councillor MOVED that Bylaw 21-002 - Land Use Bylaw Amendment Hamlet VanderVeen Public/Institutional to Hamlet Residential, Plan 9611179, Block 18, Lot 11 (Monarch Water Tower Site) be read a third time.

CARRIED

F. DEPARTMENT REPORTS

F.1. Planning and Development Department 2020 Annual Report

28-2021 Councillor MOVED that the Planning and Development Department 2020 VanderVeen Annual Report be received for information.

CARRIED

Reeve Hickey recessed the meeting at 10:25 a.m.

The meeting reconvened at 10:30 a.m.

G. DELEGATIONS

10:30 a.m. - Lyle Adams - Picture Butte Rural Crime

Lyle Adams, President of the Picture Butte Rural Crime Association was present to request funding and media support from Lethbridge County. The funding request of \$1,000.00/year for five years will be brought to the March 11, 2021 Council Meeting.

G.1. MUNICIPAL SERVICES

G.1.1. Policy Revisions - Lethbridge County Vehicles and Equipment - Use, Inspection, Maintenance, and Personnel Policies

29-2021	Councillor VanderVeen	<p>MOVED that Policy 721 is adopted which amalgamates Policy 101 Use of Public/Private Vehicles by County Employees, 701 Fleet Definitions, 702 Vehicle Use: Traffic Laws & Operator Conduct, 703 Accident Reporting, Procedure, Liability, 704 Care of County Vehicle, 710 Defensive Drivers Training, 712 Distracted Driving, 713 Driver Training and Evaluation, 715 Daily Records, 716 Record Retention, 717 Safety Equipment, 718 Seat Belt Use which can be rescinded accordingly.</p> <p>AND FURTHER that Policy 722 is adopted which amalgamates 704 Care of County Vehicle, Policy 713 Driver Training and Evaluation, 714 Maintenance and Inspection, 715 Daily Records, 716 Record Retention, 801 Maintenance of Equipment and Tools which can be rescinded accordingly.</p> <p>AND FURTHER that Previous Policy 706 Alcohol and Drug Use is rescinded, currently represented by Policy 138.</p> <p>AND FURTHER that Previous Policy 705 Mileage Reporting and Rental Rates is rescinded, currently represented by Policy 114 and 155.</p> <p>CARRIED</p>
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G.2. COMMUNITY SERVICES

G.2.1. 11:00 a.m. – Bylaw 21-003 – Emergency Management Bylaw Update

Clayton Rutberg, Director of Emergency Management was in attendance to provide information with respect to the Emergency Management Bylaw Update.

30-2021	Councillor T.Campbell	<p>MOVED that Municipal Emergency Management Bylaw No. 21-003 be read a first time.</p> <p>CARRIED</p>
31-2021	Councillor Benson	<p>MOVED that Municipal Emergency Management Bylaw No. 21-003 be read a second time.</p> <p>CARRIED</p>
32-2021	Councillor Horvath	<p>MOVED that Council consider reading Municipal Emergency Management Bylaw No. 21-003 a third time.</p> <p>CARRIED UNANIMOUSLY</p>
33-2021	Deputy Reeve S.Campbell	<p>MOVED that Municipal Emergency Management Bylaw No. 21-003 be read a third time.</p> <p>CARRIED</p>

G.1.2 Policy Revisions – Recommendations for Policy 301, 304, 331, and 332

34-2021 Councillor Zeinstra MOVED that Policy 301 - Coverall Policy, Policy 304 - Road Authority Policy, Policy 331 - Gravel Sales Policy and Policy 332 - Tender Policy Pertaining to Gravel Crushing and Gravel Hauling are rescinded.

CARRIED

G.1.3 Notice of Motion Discussion

Councillor Zeinstra gave notice of motion that at the next regular Council Meeting he will make a motion recommending a speed reduction to allow heavy trucks on County gravel roads.

G.2.2. Parking Bylaw Survey Results

The Parking Bylaw Survey Results for Bylaw 20-017 Parking Bylaw was deferred to the March 11 Council Meeting.

G.2.3. Hamlet of Diamond City Growth Study

35-2021 Councillor Benson MOVED that County Council accept the Hamlet of Diamond City Growth Study as a guiding document for future growth and development within and adjacent to the Hamlet of Diamond City.

CARRIED

G.2.4. Hamlet of Shaughnessy Growth Study

36-2021 Councillor VanderVeen MOVED that County Council accept the Hamlet of Shaughnessy Growth Study as a guiding document for future growth and development within and adjacent to the Hamlet of Shaughnessy.

CARRIED

Reeve Hickey recessed the meeting at 12:00 p.m.

The meeting reconvened at 12:42 p.m. with all members of Council present as previously stated.

G.2.5. Development Permit Application 2021-008 - Landfill Gas Extraction Facility

37-2021 Councillor Horvath MOVED that County Council Approve Development Permit 2021-008 subject to the following conditions:

- The landfill gas waste facility and accessory building are to be located as per the submitted site plan.
- The applicant shall obtain all necessary approvals and authorizations required under the Environmental Protection and Enhancement Act (EPEA). Contact Alberta Environment and Parks - (403) 381-5332.
- Any further expansion of the facility would require additional approval.
- Approval of all Building Permits (includes Plumbing, Electrical, Gas permits, and Private Sewage Disposal Systems) must be obtained prior to commencement. Building Permits are obtained through Park Enterprises, #10, 491 W.T. Hill Blvd. South, Lethbridge. Phone - (403) 329-3747.
- Any planned work in the County right-of-way (driveway, approaches, etc.) requires separate approval from the County Director of Public Operations (call 403-328-5525).

CARRIED

G.2.6. Development Permit Application 2021-014 - Litter Fence

- 38-2021 Councillor VanderVeen MOVED that County Council Approve Development Permit 2021-014 subject to the following conditions:
- The litter fencing is to be located as per the submitted site plan.
 - Any further expansion of the fencing would require additional approval.
 - Approval of all Building Permits (includes Plumbing, Electrical, Gas permits, and Private Sewage Disposal Systems) must be obtained prior to commencement. Building Permits are obtained through Park Enterprises, #10, 491 W.T. Hill Blvd. South, Lethbridge. Phone - (403) 329-3747.
 - Any planned work in the County right-of-way (driveway, approaches, etc.) requires separate approval from the County Director of Public Operations (call 403-328-5525).

CARRIED

G.2.7. Development Permit Application 2021-013 - Hydrovac Waste Facility

- 39-2021 Councillor Benson That County Council Approve Development Permit 2021-013 subject to the following conditions:
- The hydrovac waste facility to be located as per the submitted site plan.
 - The applicant shall obtain all necessary approvals and authorizations required under the Environmental Protection and Enhancement Act (EPEA). Contact Alberta Environment and Parks - (403) 381-5332.
 - Any further expansion of the facility would require additional approval.
 - Approval of all Building Permits (includes Plumbing, Electrical, Gas permits, and Private Sewage Disposal Systems) must be obtained prior to commencement. Building Permits are obtained through Park Enterprises, #10, 491 W.T. Hill Blvd. South, Lethbridge. Phone - (403) 329-3747.
 - Any planned work in the County right-of-way (driveway, approaches, etc.) requires separate approval from the County Director of Public Operations (call 403-328-5525).

CARRIED

G.3. CORPORATE SERVICES

G.3.1. Oldman Watershed Council Funding Request

- 40-2021 Councillor Zeinstra MOVED that County Council approve the funding request from the Oldman Watershed Council in the amount of \$4,866.00, based on a rate of \$0.47 cents per resident for 10,353 residents based on 2019 Municipal Affairs Population List, to be funded from the Council Operating Budget.

CARRIED

G.3.2. Financial Report - as of December 31, 2020

- 41-2021 Councillor VanderVeen MOVED that the Financial Report as of December 31, 2020 be received for information.

CARRIED

G.4. ADMINISTRATION

G.4.1. Picture Butte - Recreation Funding Agreement and ICF Agreement

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| 42-2021 | Councillor Zeinstra | MOVED that the Council of Lethbridge County advise the Council of the Town Picture Butte that the County will wait until the April 1st deadline for ICF completion and let the Province of Alberta select an arbitrator. | CARRIED |
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G.4.2. Coal Policy

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| 43-2021 | Councillor T.Campbell | MOVED that a letter be forwarded to Alberta Environment & Parks and Alberta Energy regarding the Coal Policy. | CARRIED |
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G.4.3. Town of Coalhurst Request

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| 44-2021 | Councillor VanderVeen | MOVED that Lethbridge County supports the Town of Coalhurst's (managing partner) submission of a 2020/2021 Alberta Community Partnership - Intermunicipal Collaboration Grant application for a Regional Stormwater Infrastructure Master Plan project, with no matching contribution required. | CARRIED |
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H. NEW BUSINESS

I. COUNTY COUNCIL AND COMMITTEE UPDATES

I.1. Lethbridge County Council Attendance Update - January 2021

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| 45-2021 | Councillor Benson | MOVED that Lethbridge County Council receive the report titled "Lethbridge County Council Attendance Update - January 2021", identifying the activities and events attended by Lethbridge County Council for the month of January 2021 as information. | CARRIED |
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Division 1

Reeve Lorne Hickey

January 7	Meeting with CAO
January 8	Mayors and Reeves
January 13	Lethbridge County Council Meeting
January 15	Foothills Little Bow Municipal Association
January 20	Alberta Cattle Feeders' Association Members Townhall
January 20	Meeting with CAO
January 21	2021 Virtual Provincial ASB Conference
January 26	Council Workshop Regarding MDP Review and Update

Division 2

Councillor Tory Campbell

January 13	Lethbridge County Council Meeting
January 15	Foothills Little Bow Municipal Association
January 18	Virtual Southern Regional Stormwater Drainage Committee Meeting

January 21	2021 Virtual Provincial ASB Conference
January 26	Council Workshop Regarding MDP Review and Update

Division 3
Councillor Robert Horvath

January 13	Lethbridge County Council Meeting
January 15	Foothills Little Bow Municipal Association
January 21	2021 Virtual Provincial ASB Conference
January 26	Council Workshop Regarding MDP Review and Update

Division 4
Councillor Ken Benson

January 13	Lethbridge County Council Meeting
January 15	Foothills Little Bow Municipal Association
January 21	2021 Virtual Provincial ASB Conference
January 26	Council Workshop Regarding MDP Review and Update

Division 5
Councillor Steve Campbell

January 5	Exhibition Park Board Meeting
January 13	Lethbridge County Council Meeting
January 15	Foothills Little Bow Municipal Association
January 20	Alberta Cattle Feeders' Association Members Townhall
January 20	Exhibition Park Committee Meeting
January 21	2021 Virtual Provincial ASB Conference
January 26	Council Workshop Regarding MDP Review and Update
January 26	Exhibition Park Special Board Meeting
January 28	Exhibition Park AGM

Division 6
Councillor Klaas VanderVeen

January 13	Lethbridge County Council Meeting
January 15	Foothills Little Bow Municipal Association
January 20	Economic Development Lethbridge
January 21	2021 Virtual Provincial ASB Conference
January 29	SAEWA Board Meeting

Division 7
Councillor Morris Zeinstra

January 13	Lethbridge County Council Meeting
January 15	Foothills Little Bow Municipal Association
January 21	2021 Virtual Provincial ASB Conference
January 26	Council Workshop Regarding MDP Review and Update
	Met with Ratepayers throughout the month

J. CLOSED SESSION

K. ADJOURN

46-2021 Councillor MOVED that the Lethbridge County Council Meeting adjourn at 1:44
 Zeinstra p.m.

CARRIED



Reeve



CAO