



# MINUTES

## Council Meeting

9:00 AM - Thursday, February 2, 2023  
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, February 2, 2023, at 9:00 AM, in the Council Chambers, with the following members present:

**PRESENT:** Reeve Tory Campbell  
Deputy Reeve John Kuerbis  
Councillor Lorne Hickey  
Councillor Mark Sayers  
Councillor Eric Van Essen  
Councillor Klaas VanderVeen  
Councillor Morris Zeinstra  
Interim Chief Administrative Officer, Larry Randle  
Director of Public Operations, Jeremy Wickson  
Manager of Finance & Administration, Jennifer Place  
Executive Assistant, Candice Robison  
Interim Director of Community Services, Hilary Janzen  
Senior Planner, Steve Harty

### A. CALL TO ORDER

Reeve Tory Campbell called the meeting to order at 9:00 a.m.

Reeve Campbell thanked Larry Randle for acting as Interim CAO and Hilary Janzen for acting as Interim Director of Community Services while Council completes the search for a CAO.

### B. ADOPTION OF AGENDA

The following item was added:

K.1. - Closed Session - Personnel Matter (FOIP Section 19 - Confidential Evaluations)

23-2023 Councillor MOVED that the February 2, 2023 Lethbridge County Council  
VanderVeen Meeting Agenda be adopted as amended.

CARRIED

### C. ADOPTION OF MINUTES

#### C.1. County Council Meeting Minutes

24-2023 Councillor MOVED that the January 12, 2023 Lethbridge County Council Meeting  
Sayers Minutes be adopted as presented.

CARRIED

### D. DELEGATIONS

**E. SUBDIVISION APPLICATIONS**

**E.1. Subdivision Application #2022-0-179 MS Maclean Livestock  
- Lot 1, Block 5, Plan 1012154 within SE1/4 6-10-20-W4M**

25-2023 Deputy Reeve Kuerbis MOVED that the Country Residential subdivision of Lot 1, Block 5, Plan 1012154 within SE1/4 6-10-20-W4M (Certificate of Title No. 221 175 323 +2), to create two new titles of 3.25-acres (1.32 ha) each respectively in size, with a remainder lot of 69.92-acres (28.30 ha), from a title comprised of 76.43-acres (30.93 ha), both for grouped country residential use; BE APPROVED subject to the following:

RESERVE: The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land on the 6.5-acres at the market value of \$14,000 per acre with the actual acreage and amount to be paid to Lethbridge County be determined at the final stage, for Municipal Reserve purposes.

**CONDITIONS:**

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant submits a final plan as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcels being subdivided as approved.
4. That any easement(s) as required by utility agencies shall be established prior to finalization of the application.

CARRIED

**E.2. Subdivision Application #2022-0-183 – Oseen - SE1/4 06-13-19-W4M**

26-2023 Deputy Reeve Kuerbis MOVED that the Country Residential subdivision of SE1/4 6-13-19-W4M (Certificate of Title No. 141 238 659), to subdivide a 11.59-acre (4.69 ha) first parcel out farmstead subdivision from a title of 159.39-acres (64.51 ha) for country residential use; BE APPROVED subject to the following:

**CONDITIONS:**

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That any easement(s) as required by utility companies or the municipality shall be established.
4. That the applicant submits a Surveyor's sketch as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the improvements present, including septic location, and the parcel area being subdivided.
5. That the applicant provides a final subdivision Plan from an Alberta Land Surveyor that corresponds to the parcel layout and size as approved by the Subdivision Authority. The final subdivision plan is to include a 10m corner cut on the acreage parcel at the adjacent intersection to Range Road 19-5 and Township Road 130-A to be dedicated as road.

CARRIED

**F. DEPARTMENT REPORTS**

**F.1. COMMUNITY SERVICES**

**F.1.1. Planning and Development Department 2022 Annual Report**

27-2023 Councillor VanderVeen MOVED that County Council accept the 2022 Annual Planning and Development Report for information. CARRIED

**F.1.2. Bylaw 23-005 - Lethbridge County and Town of Coaldale Intermunicipal Development Plan - First Reading**

28-2023 Councillor Sayers MOVED that Bylaw 23-005 be read a first time. CARRIED

Reeve Tory Campbell recessed the meeting at 10:00 a.m.

Reeve Tory Campbell reconvened the meeting at 10:12 a.m.

**F.2. CORPORATE SERVICES**

**F.2.1. Oldman Watershed Council Funding Request**

29-2023 Councillor VanderVeen MOVED that County Council approve the funding request from the Oldman Watershed Council in the amount of \$4,866.00, based on a rate of \$0.48 cents per resident for 10,353 residents based on 2019 Municipal Affairs Population List, to be funded from the Council Operating Budget. CARRIED

**F.2.2. Business Tax Penalty Waiver Request**

30-2023 Councillor VanderVeen MOVED that County Council not waive penalties levied on Account #90020. CARRIED

**F.3. MUNICIPAL SERVICES**

**F.3.1. Speed Limit Bylaw 22-018 - Public Engagement Survey**

31-2023 Councillor Hickey MOVED to accept the Speed Limit Bylaw Public Engagement Survey results for information. CARRIED

**F.3.2. Bylaw 23-006 - Lethbridge North County Potable Water Coop Loan Bylaw**

32-2023 Councillor Van Essen MOVED that Bylaw 23-006 - 2023 Lethbridge North County Potable Water Coop Loan Bylaw be read a first time. CARRIED

33-2023 Deputy Reeve Kuerbis MOVED that Bylaw 23-006 - 2023 Lethbridge North County Potable Water Coop Loan Bylaw be read a second time. CARRIED

34-2023 Councillor VanderVeen MOVED that Council consider third reading of Bylaw 23-006 - 2023 Lethbridge North County Potable Water Coop Loan Bylaw. CARRIED

35-2023      Councillor      MOVED that Bylaw 23-006 - 2023 Lethbridge North County Potable  
Hickey      Water Coop Loan Bylaw be read a third time.  
CARRIED

#### **F.4. ADMINISTRATION**

##### **F.4.1. Sponsorship Request - Picture Butte Chamber of Commerce - Best of Butte Awards**

36-2023      Councillor      MOVED that Council provide a sponsorship to the Picture Butte &  
VanderVeen      District Chamber of Commerce Best of Butte Awards on February 11,  
2023 at the gold sponsorship level.  
CARRIED

#### **F.5. INFRASTRUCTURE**

#### **G. CORRESPONDENCE**

Council reviewed correspondence from the Mayor of the Town of Coaldale regarding the Link Pathway Project and from the Shaughnessy Community Association regarding a thank you for the donation towards their 2022 boiler replacement project.

##### **G.1. Mayoral Letter of Support - Link Pathway Project**

##### **G.2. Shaughnessy Community Association - Thank you**

#### **H. COUNTY COUNCIL AND COMMITTEE UPDATES**

##### **H.1. Lethbridge County Council Attendance Update - December 2022**

Council reviewed the highlights from the Lethbridge County Council Attendance Update for December 2022.

##### **Division 1**

##### **Councillor Lorne Hickey**

December 1	Lethbridge County Council Meeting
December 2	Budget Deliberations
December 2	Blackrock Terrace Christmas Party
December 6	Piyami Lodge Christmas Party
December 7	FCSS Board Meeting
December 13	Lethbridge County/Town of Coaldale Christmas Supper
December 14	Green Acres Board Christmas Party
December 15	Lethbridge County Council Meeting

##### **Division 2**

##### **Reeve Tory Campbell**

December 1	Lethbridge County Council Meeting
December 1	Chinook Arch Library Board Meeting
December 2	Budget Deliberations
December 5	Meeting with Town of Coaldale CAO & Mayor
December 6-8	Team Lethbridge Mission to Edmonton
December 9	CAO/Reeve Meeting
December 13	Lethbridge County/Town of Coaldale IDP Meeting
December 13	Lethbridge County/Town of Coaldale Christmas Supper
December 14	EDL Board Meeting
December 14	Exhibition Park Board Meeting
December 15	Lethbridge County Council Meeting
December 15	Community Foundation Committee of Nominators
December 22	Lethbridge County Christmas BBQ

**Division 3**

**Councillor Mark Sayers**

December 1	Lethbridge County Council Meeting
December 2	Budget Deliberations
December 7	Regional Water Commission Meeting
December 13	Lethbridge County/Town of Coaldale IDP Meeting
December 13	Lethbridge County/Town of Coaldale Christmas Supper
December 15	Lethbridge County Council Meeting

**Division 4**

**Deputy Reeve John Kuerbis**

December 1	Lethbridge County Council Meeting
December 2	Budget Deliberations
December 5	Lethbridge Regional Waste Meeting
December 7	Regional Water Commission Meeting
December 13	Lethbridge County/Town of Coaldale Christmas Supper
December 14	Community Futures Monthly Board Meeting
December 15	Lethbridge County Council Meeting
December 22	Lethbridge County Christmas BBQ

**Division 5**

**Councillor Eric Van Essen**

December 1	Lethbridge County Council Meeting
December 2	Budget Deliberations
December 13	Lethbridge County/Town of Coaldale Christmas Supper
December 15	Lethbridge County Council Meeting

**Division 6**

**Councillor Klaas VanderVeen**

December 1	Lethbridge County Council Meeting
December 2	Budget Deliberations
December 5	Lethbridge Regional Waste Meeting
December 13	Lethbridge County/Town of Coaldale Christmas Supper
December 15	Lethbridge County Council Meeting
December 22	Lethbridge County Christmas BBQ

**Division 7**

**Councillor Morris Zeinstra**

December 1	Lethbridge County Council Meeting
December 2	Budget Deliberations
December 8	County Co-op Seed Cleaning Plant Meeting
December 13	Lethbridge County/Town of Coaldale Christmas Supper
December 15	Lethbridge County Council Meeting
December 22	Lethbridge County Christmas BBQ

**H.2. February 16 Council Meeting Discussion**

37-2023	Deputy Reeve Kuerbis	MOVED to cancel the February 16 County Council meeting due to scheduling conflicts.	CARRIED
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**H.3. RMA Spring Convention Discussion**

Council discussed attendance for the upcoming Spring RMA Convention. All members of Council will be attending.

**H.4. Emperor's Birthday Celebration Invitation**

38-2023	Deputy Reeve Kuerbis	MOVED that the Reeve and their guest attend the Emperor's Birthday Celebration at the Calgary Petroleum Club on February 17, 2023.	CARRIED
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- I. NEW BUSINESS
- J. PUBLIC HEARINGS
- K. CLOSED SESSION

***K.1. Personnel Matter (FOIP Section 19 - Confidential Evaluations)***

39-2023	Deputy Reeve Kuerbis	MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the <i>Municipal Government Act</i> , the time being 12:01 p.m. for the discussion on the following:
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K.1. Personnel Matter (FOIP Section 19 - Confidential Evaluations)

Present during the Closed Session:  
Lethbridge County Council  
CARRIED

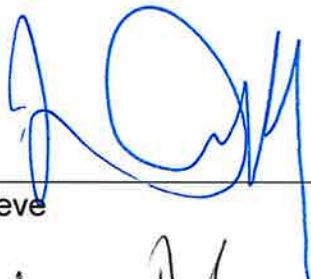
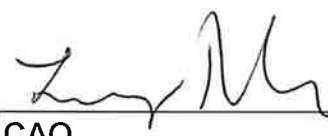
40-2023	Councillor Hickey	MOVED that the Lethbridge County Council Meeting move out of the closed session at 12:25 p.m.
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CARRIED

L. ADJOURN

41-2023	Councillor Zeinstra	MOVED that the Lethbridge County Council Meeting adjourn at 12:25 p.m.
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CARRIED


Reeve

CAO