



MINUTES

Council Meeting

9:30 AM - Thursday, August 4, 2022
Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, August 4, 2022, at 9:30 AM, in the Council Chambers, with the following members present:

PRESENT:

- Reeve Tory Campbell
- Deputy Reeve Klaas VanderVeen
- Councillor Lorne Hickey
- Councillor Mark Sayers
- Councillor John Kuerbis (Via Teams)
- Councillor Eric Van Essen
- Councillor Morris Zeinstra
- Chief Administrative Officer, Ann Mitchell
- Director of Community Services, Larry Randle
- Infrastructure Manager, Devon Thiele
- Manager of Finance & Administration, Jennifer Place
- Executive Assistant, Candice Robison
- Supervisor of Planning & Development, Hilary Janzen
- Senior Planner, Steve Harty

A. CALL TO ORDER

Reeve Tory Campbell called the meeting to order at 9:32 a.m.

Reeve Campbell provided a reminder that with Harvest season upon us that motorists slow down, take your time and share the road.

B. ADOPTION OF AGENDA

181-2022	Deputy Reeve VanderVeen	MOVED that the August 4, 2022 Lethbridge County Council Meeting Agenda be approved as amended.	CARRIED
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C. ADOPTION OF MINUTES

C.1. County Council Meeting Minutes

182-2022	Councillor Sayers	MOVED that the July 7, 2022 Lethbridge County Council Meeting Minutes be approved as presented.	CARRIED
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C.2. County Special Council Meeting Minutes

183-2022	Councillor Zeinstra	MOVED that the July 14, 2022 Lethbridge County Special Council Meeting Minutes be approved as presented.	CARRIED
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F. DELEGATIONS

F.1. 9:30 a.m. - ORRSC - Lenze Kuiper

Lenze Kuiper, CAO of the Oldman River Regional Services Commission (ORRSC) was present to provide Council an update on the role and initiatives of ORRSC.

E. PUBLIC HEARINGS - 10:00 A.M.

**E.1. Bylaw 22-011 - Road Closure, Sale and Consolidation Road Plan 8419HB-
Public Hearing**

Reeve Campbell called a recess to the Council Meeting, for the Public Hearing for Bylaw 22-011 at 10:04 a.m.

184-2022	Councillor Hickey	MOVED that the Public Hearing for Bylaw 22-011 commence at 10:05 a.m.	CARRIED
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Reeve Campbell asked three times if anyone from the public wished to speak in favour or opposition of Bylaw 22-011.

No one came forward.

185-2022	Councillor Hickey	MOVED that the Public Hearing for Bylaw 22-011 adjourn at 10:10 a.m.	CARRIED
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186-2022	Deputy Reeve VanderVeen	MOVED that the proposed road closure be sent to the Minister of Transportation for Approval.	CARRIED
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D. SUBDIVISION APPLICATIONS

**D.1. Subdivision Application #2022-0-112 – Nieboer
- Lot 1, Block 1, Plan 1112255 within SE1/4 4-11-23-W4M**

187-2022	Councillor Sayers	MOVED that the Commercial subdivision of Lot 1, Block 1, Plan 1112255 within SE1/4 4-11-23-W4M (Certificate of Title No. 151 283 972 +2), to create a 4.94-acre (2.00 ha) commercial parcel from a subdivided title comprised of 25.02-acres (10.13 ha) for rural commercial use; BE APPROVED subject to the following:
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RESERVE: The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land on the 4.94-acre lot at the market value of \$15,000.00 per acre with the actual acreage and amount (approximately \$7,410.00) to be paid to Lethbridge County be determined at the final stage, for Municipal Reserve purposes. AND FURTHER that a Deferred Reserve caveat be registered on the remnant 19.90-acre title to reflect the 10% reserve requirement, with the actual acreage amount to be provided to Lethbridge County be determined at the final stage, for Municipal Reserve purposes.

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created. This agreement may address the terms of any lot grading plans, access and road provisions required.
3. That the applicant provides a Plan of Survey by an Alberta Land Surveyor to illustrate the exact dimensions and size of the parcel as approved. The plan must include a 20-metre x 45-metre service road right-of-way from the direct highway access located on the remainder

of Lot 1, Block 1, Plan 1112255 within the SE 4-11-23-W4M as shown on the surveyor's sketch.

4. That the applicant has a professional soils analysis and report completed for the new 4.94-acre vacant parcel to demonstrate suitability of a private on-site septic treatment system on the land, with the results to be as determined satisfactory to the Subdivision Authority.

5. That legal and physical road access be provided to the satisfaction of Alberta Transportation, including in addition to the road dedication, the applicant must provide a 20-metre-wide service road right-of-way perpendicular to and across the highway frontage of the parcel to be created (proposed Lot 3, Block 1).

6. That any easement(s) as required by utility companies or the municipality shall be established.

CARRIED

G. DEPARTMENT REPORTS

G.1 COMMUNITY SERVICES

G.1.1. Planning and Development Department - 2nd Quarter Report 2022

Hilary Janzen, Supervisor of Planning and Development, presented the Planning and Development Department 2nd Quarter Report for 2022 to Council.

G.1.2. Bylaw 22-012 - Re-designate portion of NE/NW 12-9-19-W4 from Rural Agriculture to Rural Recreation - First Reading

188-2022 Deputy Reeve VanderVeen MOVED that Bylaw 22-012 be read a first time.

CARRIED

G.1.3. Resolution - Road Closure, Sale and Consolidation of Road Plan 5110BM

189-2022 Councillor Sayers MOVED that closure of a portion of Road Plan 5110BM as shown on the attached sketch be approved by Resolution.

CARRIED

G.1.7. Resolution - Road Closure, Sale and Consolidation of Road Plan 4725BM

190-2022 Deputy Reeve VanderVeen MOVED that closure of a portion of Road Plan 4725BM as shown on the attached sketch be approved by Resolution.

CARRIED

Reeve Campbell recessed the meeting at 10:53 a.m.

Reeve Campbell reconvened the meeting at 11:04 a.m.

F. DELEGATIONS

F.2. 11:00 a.m. - Bursary Awards - Kaylee Moorhead & Taiya Nickel

Reeve Campbell presented the 2022 Lethbridge County Bursary recipients, Kaylee Moorhead and Taiya Nickel with their Bursary Awards.

G. DEPARTMENT REPORTS

G.1. COMMUNITY SERVICES

**G.1.4. Development Permit Application 2022-111
City of Lethbridge Litter Fence
SW 4-10-21-W4M**

191-2022	Councillor Kuerbis	MOVED that Lethbridge County Council Approve Development Permit 2022-111 with conditions.	CARRIED
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Councillor Sayers left the meeting at 11:30 a.m.

G.1.5. Diamond City Community Hall Update and Request

192-2022	Deputy Reeve VanderVeen	MOVED that administration prepare a subdivision application and report to council recommending subdivision of approximately .7 acres of land to replace the existing Diamond City Community Hall in its current location and that if approved, ownership of the new parcel be transferred and donated to the Diamond City Community Association for the purpose of allowing the Association to construct a new community hall.	CARRIED
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G.1.6. Town of Nobleford - Request for Fire Service Transition Costs follow up report

193-2022	Deputy Reeve VanderVeen	MOVED to divide the \$25,000 transition cost request by percentage based upon the fire service area acquired between the Town of Nobleford and Town of Picture Butte, being 76.5% (\$19,125) for Nobleford and 23.5% (\$5,875) for Picture Butte as a one-time payment.	CARRIED
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Reeve Campbell recessed the meeting at 12:05 p.m.

Reeve Campbell reconvened the meeting at 12:50 p.m.

Councillor Sayers returned to the meeting.

G.2. CORPORATE SERVICES

G.2.1. Physician Recruitment - City of Lethbridge

194-2022	Councillor Kuerbis	MOVED that Lethbridge County commit \$15,000 towards physician recruitment marketing and advertising and that the funds be drawn from the Tax Equalization Reserve.	CARRIED
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G.3 ADMINISTRATION

**G.3.1. 2022 Pincher Creek Parade and Dignitary Luncheon - August 20, 2022
- Pincher Creek, AB**

195-2022	Deputy Reeve VanderVeen	MOVED that Council send regrets to the Town of Pincher Creek for their parade and dignitary luncheon on Saturday, August 20, 2022.	CARRIED
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G.3.2. Green Acres Foundation - Picture Butte Location - Verbal Report

- 196-2022 Councillor MOVED that administration be directed to draft a letter to the Minister
Van Essen of Seniors and Housing to address the concerns regarding the Green
Acres Foundation facility in Picture Butte and to indicate the
importance of transferring ownership of the building to the foundation.
CARRIED

G.3.3 Redistribution of Federal Electoral Districts - Verbal Report

- 197-2022 Councillor MOVED that administration be directed to draft a letter to be sent to
Hickey the Commission regarding the County's concerns with the
Redistribution of Federal Electoral Districts.
CARRIED

G.4. INFRASTRUCTURE

G.4.1. Asset Management Update

Devon Thiele, Infrastructure Manager and Mike Bly, GIS & Asset
Coordinator provided an Asset Management update to Council.

G.5. MUNICIPAL SERVICES

H. CORRESPONDENCE

H.1. Royal Canadian Mounted Police

I. NEW BUSINESS

J. COUNTY COUNCIL AND COMMITTEE UPDATES

J.1. Lethbridge County Council Attendance Update - June 2022

Council reviewed the highlights from the Lethbridge County Council Attendance
Update for June 2022.

Division 1

Councillor Lorne Hickey

June 1	FCSS Meeting
June 8	Discussion on Proposed Commercial/Industrial Tax Incentive Bylaw
June 9	Lethbridge County/Town of Coaldale IDP Committee Meeting
June 16	Lethbridge County Council Meeting
June 22	Bursary Committee Meeting
June 22	Green Acres Finance and Audit Committee Meeting
June 27	McNally Community Association Donation Presentation
June 29	Green Acres Board Meeting

Division 2

Reeve Tory Campbell

June 1 – 6	2022 FCM Conference (travel days included)
June 7	Exhibition Park Media Lunch, Whoop-Up Days and Pro Rodeo
June 8	Meeting with MLA Neudorf, Water Forum Planning/Discussion
June 8	Discussion on Proposed Commercial/Industrial Tax Incentive Bylaw
June 9	Lethbridge County/City of Lethbridge Meeting
June 15	EDL Board Meeting
June 16	Lethbridge County Council Meeting

June 16	Meeting with Mayor Van Rijn, Town of Coaldale
June 20	Value Scoping, Palliser Schools, Town of Coalhurst
June 21	Emergency Advisory Committee Meeting
June 22	Meeting with Town of Coaldale re: Water
June 22	Grand Opening, Festival Square Lethbridge
June 23	Value Scoping, Palliser Schools, Town of Coalhurst
June 24	Mayors and Reeve, Joint Session, Taber
June 24	Healthcare in Alberta – Conversation re Challenges & Opportunities
June 27	Value Scoping, Palliser Schools, Town of Coalhurst
June 28	Interview, re: Town of Coaldale Fire Master Plan
June 28	Water Forum hosted by MLA Neudorf
June 29	Council & SLT Team Building Event
June 29	Rural Economic Development Engagement Session

Division 3

Councillor Mark Sayers

June 7	Discussion on Proposed Commercial/Industrial Tax Incentive Bylaw
June 9	Lethbridge County/Town of Coaldale IDP Committee Meeting
June 16	Lethbridge County Council Meeting
June 21	Emergency Advisory Committee Meeting
June 22	Bursary Committee Meeting
June 23	SouthGrow Board Meeting AGM
June 29	Council & SLT Team Building Event

Division 4

Councillor John Kuerbis

June 1-6	2022 FCM Conference
June 16	Lethbridge County Council Meeting
June 22	Community Futures AGM & Regular Board Meeting
June 22	Bursary Committee Meeting

Division 5

Councillor Eric Van Essen

June 8	Discussion on Proposed Commercial/Industrial Tax Incentive Bylaw
June 16	Lethbridge County Council Meeting

Division 6

Deputy Reeve Klaas VanderVeen

June 9	Lethbridge County/City of Lethbridge Meeting
June 15	SAEWA Meeting
June 16	Lethbridge County Council Meeting
June 28	Water Forum hosted by MLA Neudorf
June 29	Council & SLT Team Building Event

Division 7

Councillor Morris Zeinstra

June 8	Discussion on Proposed Commercial/Industrial Tax Incentive Bylaw
June 16	Lethbridge County Council Meeting
June 21	Emergency Advisory Committee Meeting

K. CLOSED SESSION

K.1. Proposed Regional Economic Development Initiative - Follow-up Report (FOIP Section 16 - Disclosure Harmful to Business Interests of a Third Party and Section 25 - Disclosure Harmful to Economic and Other Interests of a Public Body)

198-2022 Councillor MOVED that the Lethbridge County Council Meeting move into Closed
Hickey Session, pursuant to Section 197 of the *Municipal Government Act*,
the time being 1:55 p.m. for the discussion on the following:


K.1. Proposed Regional Economic Development Initiative - Follow-up
Report (FOIP Section 16 - Disclosure Harmful to Business Interests of
a Third Party and Section 25 - Disclosure Harmful to Economic and
Other Interests of a Public Body)


Present during the Closed Session:
Lethbridge County Council
Senior Management
Administrative Staff
CARRIED

199-2022 Councillor MOVED that the Lethbridge County Council Meeting move out of the
Van Essen closed session at 2:38 p.m.
CARRIED

L. ADJOURN

200-2022 Councillor MOVED that the Lethbridge County Council Meeting adjourn at 2:39
Hickey p.m.
CARRIED



Reeve


CAO