

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF LETHBRIDGE COUNTY HELD JUNE 7, 2018 IN THE COUNTY ADMINISTRATION OFFICE, LETHBRIDGE, ALBERTA.**

**PRESENT:**

Division No. 1	- L. Hickey, Reeve
Division No. 4	- K. Benson, Deputy Reeve
Division No. 2	- T. Campbell
Division No. 3	- R. Horvath
Division No. 5	- S. Campbell
Division No. 6	- K. VanderVeen
Division No. 7	- M. Zeinstra

**ADMINISTRATION PRESENT:**

Chief Administrative Officer	- A. Mitchell
Director of Corporate Services	- T. Anderson
Director of Municipal Services	- R. Bacon
Director of Community Services	- L. Randle
Recording Secretary	- L. Megella

**REEVE LORNE HICKEY IN THE CHAIR**

**CALL TO ORDER** Reeve Hickey called the meeting to order at 9:05 a.m.

Note: N. Jamieson, Sunny South News present at 9:05 a.m.

**AMENDMENTS TO THE AGENDA**

Ann Mitchell, Chief Administrative Officer and members of Council made the following additions to the June 7, 2018 agenda.

- I2. Meeting Date with Jack Hayden, Hayden & Associates – L. Hickey
- J6. Northland Power Re: Bighorn Wind Project Open House, June 18, 2018, Barons Community Hall
- J7. #11 Lethbridge RCACS Re: #77 Annual Inspection, June 16, 2018, Vimy Ridge Armoury
- J8. Municipal Affairs Re: Bill 8 – Emergency Management Amendment Act – Engagement Session, June 25, 2018, Lethbridge Coast Hotel

258/18 K. VANDERVEEN  
MOVED that Council approve the agenda as amended.  
CARRIED

**CONFIRMATION** **B1. Confirmation of Minutes**

259/18 S. CAMPBELL MOVED that the May 17, 2018 Council Meeting Minutes be approved as presented.  
CARRIED

**REPORTS** **C1. Financial Report – January to April 2018**

260/18 M. ZEINSTRAS MOVED that item C1. Financial Report – January to April 2018 be accepted as presented.  
CARRIED

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Reeve

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Chief Administrative Officer

**APPOINTMENTS**     **D1. Trevor Helwig, Technical Services Manager and Terrence Lazarus, General Manager – SMRID Re: Proposed Chin 2 Rehabilitation and Conveyance Agreement Fee**

Reeve Hickey welcomed Trevor Helwig, Technical Services Manager and Terrence Lazarus, General Manager, SMRID to the meeting at 9:41 a.m. Council introduced themselves to the delegation. The SMRID discussed the proposed Chin 2 rehabilitation and conveyance agreement fee with Council.

Reeve Hickey thanked the delegation for attending the meeting. The delegation retired at 10:06 a.m.

261/18

K. VANDERVEEN

MOVED that County Council receives item D1. Trevor Helwig, Technical Services Manager and Terrence Lazarus, General Manager – SMRID Re: Proposed Chin 2 Rehabilitation and Conveyance Agreement Fee for information and further that Administration bring back a report to a future Council meeting regarding the SMRID's proposed Chin 2 Rehabilitation and Conveyance Agreement Fee request. **CARRIED**

**REPORTS**

**C2. Chinese Consul General – Verbal Update – M. Ebel**

Martin Ebel, Economic Development Officer provided Council with a verbal update regarding the Chinese Consul General visit scheduled for June 13, 2018 with Lethbridge County.

262/18

K. BENSON

MOVED that Council receives item C2. Chinese Consul General – Verbal Update – Martin Ebel for information. **CARRIED**

Note: N. Jamieson, Sunny South News departed at 10:25 a.m.

**IN-CAMERA**  
(Confidential Items)

**K1. In-Camera Appointment Re: D1. Southern Alberta Energy from Waste Association**

***Freedom of Information and Protection of Privacy Act (FOIP) (Section 16)***

263/18

K. BENSON

MOVED that in accordance with Section 197 of the *Municipal Government Act*, Council move into Closed Meeting in the Council Chambers, at 10:25 a.m., to consider the following confidential item pursuant to the *Freedom of Information and Protection of Privacy Act*:

Item L1. In-Camera Appointment Re: D1. Southern Alberta Energy from Waste Association – Pursuant to Section 16 of the FOIP Act. **CARRIED UNANIMOUSLY**

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in the Closed Meeting:

- A. Mitchell, CAO (Advice)
- T. Anderson, Director of Corporate Services (Advice)
- R. Bacon, Director of Municipal Services (Advice)
- L. Randle, Director of Community Services (Advice)
- P. Ryan, Southern Alberta Energy from Waste Association (Presentation)
- K. Craig, Mayor, Town of Coaldale (Presentation)
- J. Watson, Councillor, Town of Picture Butte (Presentation)
- L. Megella, Executive Assistant (Recording Secretary)

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 Reeve

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 Chief Administrative Officer

264/18

K. VANDERVEEN

MOVED that County Council moves into open session at 11:08 a.m.

CARRIED

**IN-CAMERA**  
(Confidential Items)

**K1. In-Camera Appointment Re: D1. Southern Alberta Energy from Waste Association (Pursuant to Section 16 of the Freedom of Information and Protection Act)**

265/18

S. CAMPBELL

MOVED that County Council receives the presentation from the Southern Alberta Energy from Waste Association for information.

CARRIED

Note: N. Jamieson, Sunny South News present at 11:09 a.m.

**APPOINTMENTS**

**D3. PUBLIC HEARING - Bylaw 18-010 – Coulee View Area Structure Plan - Lots 1 & 2, Block 2, Plan 0210532 South 1/2 of 14-9-22-W4**

266/18

K. BENSON

MOVED that the Public Hearing for Bylaw 18-010 – Coulee View Area Structure Plan - Lots 1 & 2, Block 2, Plan 0210532 South 1/2 of 14-9-22-W4 open at 11:09 a.m.

CARRIED

The following individuals were present for the public hearing:

R. Fiorino	E. Martin	T. Watmough
N. Watmough	D. Ponjavic	J. Fekete
A. Chell	L. Boychuk	G. Boychuk
D. Hales	V. Hales	

Reeve Hickey invited Ms. Hilary Janzen, Senior Planner, to give an overview of Bylaw 18-010 – Coulee View Area Structure Plan - Lots 1 & 2, Block 2, Plan 0210532 South 1/2 of 14-9-22-W4 and answer questions from Council.

Reeve Hickey asked if anyone present wished to speak in opposition to Bylaw 18-010. The following individuals spoke:

- Norm Watmough
- Gary Boychuk on behalf of Pauline Boychuk
- Tyler Watmough

Reeve Hickey asked three more times if anyone else wished to speak in opposition of Bylaw 18-010. No one came forward.

Reeve Hickey asked if anyone present wished to speak in favour of Bylaw 18-010. The following individuals spoke:

- Ed Martin, Martin Geomatics
- Rob Fiorino

Reeve Hickey asked three more times if anyone else wished to speak in favour of Bylaw 18-010. No one came forward.

Reeve Hickey asked if anyone else wished to speak in favour or in opposition to Bylaw 18-010. Joe Fekete and Larry Boychuk came forward and noted that they are not in favor or in opposition to the Coulee View Area Structure Plan.

Reeve Hickey asked again if anyone else wished to speak in favor or in opposition to the Bylaw. No one came forward.

Reeve Hickey asked Council if they had any further questions. Council had no further questions.

Reeve

Chief Administrative Officer

Reeve Hickey asked the delegation if they had any further comments, questions, etc. No one came forward.

267/18

K. VANDERVEEN

MOVED that the Public Hearing for Bylaw 18-010 – Coulee View Area Structure Plan - Lots 1 & 2, Block 2, Plan 0210532 South 1/2 of 14-9-22-W4 close at 12:01 p.m. CARRIED

**APPOINTMENTS****D4. S/Sgt. Glenn Henry, RCMP Detachment Commander, Coaldale and S/Sgt. Thomas Howell, RCMP Detachment Commander, Picture Butte – RCMP Quarterly Report**

Reeve Hickey welcomed Staff Sgt. Glenn Henry, RCMP Detachment Commander, Coaldale and Staff Sgt. Thomas Howell, RCMP Detachment Commander, Picture Butte to the meeting at 12:03 p.m. The delegation provided Council with an update regarding their detachments.

268/18

K. VANDERVEEN

MOVED that County Council accepts the RCMP information update provided by Staff Sgt. Glenn Henry, RCMP Detachment Commander, Coaldale and Staff Sgt. Thomas Howell, RCMP Detachment Commander, Picture Butte for information. CARRIED

269/18

M. ZEINSTRA MOVED the meeting recess for lunch for 12:30 p.m. CARRIED

The meeting reconvened at 1:16 p.m. with all members of Council present as previously stated.

**MUNICIPAL SERVICES****F1. Intersection Safety – Sight Triangle Clearing**

270/18

T. CAMPBELL MOVED that a Sight Triangle Clearing Program Workshop be scheduled for June 18, 2018 with County Council. CARRIED

**APPOINTMENTS****D5. Henry Doeve, Link Pathway Society - Update & Appointment of Council Representative for Board of Directors**

Reeve Hickey welcomed Mr. Henry Doeve and Mr. Kim Craig of the Link Pathway Society to the meeting at 1:34 p.m. Mr. Doeve provided Council with an update regarding the Link Pathway Society, their progress on the bike pathway from Lethbridge to Coaldale to date and requested Council representation on the Society's Board along with funding conditional on receiving provincial grant funding.

Reeve Hickey thanked Mr. Doeve and Mr. Craig for attending the meeting. The delegation retired at 1:56 p.m.

271/18

R. HORVATH

MOVED that County Council receives the presentation from Henry Doeve and Kim Craig regarding the Link Pathway Society for information and further that Administration bring back a report to a future Council meeting regarding the Link Pathway Society's request for funding and Council representation on their Board. CARRIED

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Reeve

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Chief Administrative Officer

**APPOINTMENTS**    **D6. Collin Beazer, McNally Citizens on Patrol - Information Update to Council**

Reeve Hickey welcomed Collin Beazer, McNally Citizens on Patrol to the meeting at 1:58 p.m. Council introduced themselves to Mr. Beazer. Mr. Beazer provided Council with a presentation regarding the McNally Citizens on Patrol, the Rural Crime Watch Association that is administered by the RCMP and the difference between the two programs.

Reeve Hickey thanked Mr. Beazer for attending the meeting. Mr. Beazer retired at 2:11 p.m.

272/18            M. ZEINSTRA    MOVED that County Council receives the presentation from Mr. Colin Beazer regarding the McNally Citizens on Patrol for information. CARRIED

**D7a. S.D. Application 2018-0-056 - Stafford Developments Corp. Lot 4, Block 1, Plan 1014119 within SE 1/4 14-9-19-W4**

273/18            S. CAMPBELL    MOVED that the Country Residential subdivision of Lot 4, Block 1, Plan 1014119 within SE1/4 14-9-19-W4M (Certificate of Title No. 101 352 104), to create three vacant titles ranging from 2.0 to 2.05 acres (0.8 ha) respectively in size, with a 31.5 acre (12.75 ha) residual title, for Grouped Country Residential use; BE APPROVED subject to the following:

**RESERVE:** The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land on the 37.6 acres at the market value of \$12,000.00 per acre with the actual acreage and amount to be paid to Lethbridge County be determined at the final stage, for Municipal Reserve purposes.

**CONDITIONS:**

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That any easement(s) as required by utility companies or the municipality shall be established.
4. That the applicant submits a final Plan of Survey as prepared by an Alberta Land Surveyor, as a fee simple subdivision in accordance with the approval, for final endorsement suitable for registration at Land Titles.

**REASONS:**

1. The proposed subdivision is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.
2. The Subdivision Authority is satisfied that, with consideration for the geotechnical and engineering information undertaken, the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 7 of the Subdivision and Development Regulation.
3. The proposed subdivision complies with the Grouped Country Residential subdivision criteria of both the Municipal Development Plan and Land Use Bylaw.

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Reeve

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Chief Administrative Officer

4. The proposed subdivision conforms to the Stafford Landing Area Structure Plan Bylaw No. 1496 and lot configuration approved for the land by County Council. CARRIED

**D7b. S.D. Application 2018-0-057 - Stafford Developments Corp. Lot 4, Block 1, Plan 1014119 & Portion of the NE 1/2 14-9-19-W4**

274/18

K. VANDERVEEN

MOVED that the Bareland Condominiums subdivision of NE1/4 Sec. 14 & Lot 4, Block 1, Plan 1014119 within E1/2 14-9-19-W4M (Certificate of Title No. 101 352 104, 161 039 673), to create 14 bareland condominium titles ranging from 2.0 to 2.24 acres (0.8 to 0.9 ha) respectively in size, with common property for utilities and roads and 24.69 acres (9.99 acres) remnant land for a future phase, for Grouped Country Residential use; BE APPROVED subject to the following:

**RESERVE:** The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land on the 45.13 acres at the market value of \$12,000.00 per acre with the actual acreage and amount to be paid to Lethbridge County be determined at the final stage, for Municipal Reserve purposes.

AND further that, upon receipt of this reserve payment, existing deferred reserve Caveat No. 101 327 001 on title shall be discharged in its entirety.

**CONDITIONS:**

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created. The agreement is to reference that all infrastructure, even that which will eventually be taken over by the condominium association, must be constructed to Lethbridge County standards. No infrastructure will be taken over by Lethbridge County.
3. That any easement(s) as required by utility companies shall be established.
4. That the applicant submits a final copy of a bareland condominium plan from a certified Alberta Land Surveyor in a manner acceptable for registration at Land Titles that corresponds to the final subdivision approval.
5. That the applicant is responsible for obtaining and submitting a copy of an approval granted under the Water Act and a registration under EPEA from Alberta Environment and Parks for the storm water management system plan, to Lethbridge County prior to final endorsement of the subdivision.
6. That the applicant provide a copy of a Condominium Association Maintenance Agreement or bylaw, to the satisfaction of Lethbridge County Subdivision Authority, that provides reference to services and maintenance and outlines the roles and responsibilities of the owners and defines the common area and elements of the property to be managed and maintained by the condominium association.
7. That the applicant provides to the satisfaction of Lethbridge County Subdivision Authority, a copy of building design/architectural controls that pertain to the entire built out subdivision to ensure high quality development occurs, and that

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Reeve

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Chief Administrative Officer

they are to be included in the condominium bylaws of the corporation.

**REASONS:**

1. The proposed subdivision is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.
2. The Subdivision Authority is satisfied that, with consideration for the geotechnical and engineering information undertaken, the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 7 of the Subdivision and Development Regulation.
3. The proposed subdivision complies with the Grouped Country Residential subdivision criteria of both the Municipal Development Plan and Land Use Bylaw.
4. With the conditions imposed on the subdivision approval, the Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose, and the conditions adequately address any concerns identified through the referral process.
5. The proposed subdivision conforms to the Stafford Landing Area Structure Plan Bylaw No. 1496 and lot configuration approved for the land by County Council.

CARRIED

**COMMUNITY SERVICES**

**G1. Section 26 Engineering Detail Plan 2018**

- 275/18 M. ZEINSTRA MOVED that County Council, based on the estimate provided from the engineer and the policies in Section 26 Area Structure Plan Bylaw No. 1483, that landowners within Section 26 proceed as per the requirements outlined in the Area Structure Plan and further that an Open House be scheduled with the residents of Section 26 with MP Engineering in attendance.

CARRIED

**G2. Lethbridge County & M.D. of Taber Intermunicipal Development Plan - Draft**

- 276/18 K. VANDERVEEN  
MOVED that County Council directs Administration to move forward with the Intermunicipal Development Plan between Lethbridge County and the M.D. of Taber and proceed with the Open House on June 19, 2018 at the Readymade Community Hall.

CARRIED

**G3. Policy 174 – Public Participation**

- 277/18 K. VANDERVEEN  
MOVED that County Council adopts Policy 174 - Public Participation.
- 278/18 M. ZEINSTRA MOVED that the Council meeting go past 4:30 p.m. if required.

CARRIED

CARRIED

**CORPORATE SERVICES**

**H1. WestJet Inaugural Flight Celebrations**

- 279/18 K. VANDERVEEN  
MOVED that County Council re-schedules the Thursday, June 21, 2018 Council meeting to Wednesday, June 20, 2018 commencing at 10:00 a.m. Council meeting date change to be advertised through social media.

CARRIED

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Reeve

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Chief Administrative Officer

- 280/18 K. VANDERVEEN  
MOVED that County Council attends the WestJet Inaugural Flight Celebrations at the Lethbridge Airport on June 21, 2018 from 10:00 a.m. – 12:00 p.m. CARRIED

**H2. Lethbridge BioGas Property Tax Agreement**

- 281/18 M. ZEINSTRA MOVED that County Council authorizes Administration to sign a Deferred Tax Payment Agreement based on a 7 month payment calculation with Lethbridge BioGas LP, for the period of June 2018 to May 2019. CARRIED

**H4. Wolf Coulee Resources Inc. Re: 2018 Property Tax Payment Request**

- 282/18 K. VANDERVEEN  
MOVED that County Council accept Wolf Coulee Resources Inc.'s request of the proposed payment schedule and that the July tax penalties of 5% not be levied with the understanding that the payment schedule be adhered to and further that any outstanding balances after September 30, 2018 will be subject to penalty as per the Tax Penalty Bylaw. CARRIED

**H3. 2018 Organizational Salary Review**

- 283/18 R. HORVATH MOVED that item H3. 2018 Organizational Salary Review be deferred to a future Council meeting. CARRIED

**ADMINISTRATION**

**I1. Federation of Canadian Municipalities (FCM) Re: Special Advocacy Fund Voluntary Contribution**

- 284/18 K. VANDERVEEN  
MOVED that Council receives item I1. Federation of Canadian Municipalities (FCM) Re: Special Advocacy Fund Voluntary Contribution for information and further that correspondence be forwarded to FCM regarding the special advocacy fund. CARRIED

**I2. Date for Meeting with Jack Hayden, Hayden & Associates**

- 285/18 S. CAMPBELL MOVED that the following dates be submitted to Jack Hayden, Hayden & Associates for a meeting with County Council: June 25, June 26 or June 27, 2018, commencing at 1:30 p.m. CARRIED

**INVITATIONS**

**J1. Green Acres Foundation Re: 10th Anniversary Open House Celebration for Black Rock Terrace, June 26, 2018, Lethbridge**

- 286/18 S. CAMPBELL MOVED that the Reeve or his designate be authorized to attend the Green Acres Foundation 10<sup>th</sup> Anniversary Celebration Open House for Black Rock Terrace. Open House scheduled for June 26, 2018 from 1:00 to 3:00 p.m., Lethbridge. CARRIED

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Reeve

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Chief Administrative Officer



**J2. Southern Alberta Summer Games - Opening Ceremonies - July 4, 2018  
Confederation Park, Taber**

- 287/18 R. HORVATH MOVED that the Reeve or his designate be authorized to attend the opening ceremonies of the 2018 Southern Alberta Summer Games scheduled for Wednesday, July 4<sup>th</sup> at 7:00 p.m. at the Confederation Park in Taber and further that the Reeve or designate and guest be authorized to attend the Dignitary Reception at Taber Boston Pizza following the Opening Ceremonies. CARRIED

**J3. SouthGrow Regional Initiative Re: Annual General Meeting – Thursday, June 14, 2018 – Coast Hotel**

- 288/18 M. ZEINSTRA MOVED that Councillor Robert Horvath be authorized to attend the SouthGrow Regional Initiative's Annual General Meeting scheduled for Thursday, June 14, 2018 at 5:30 p.m. at the Coast Hotel and further that Martin Ebel, Economic Development Officer, Lethbridge County be given voting authority during the Annual General Meeting. CARRIED

**J4. Lethbridge Chamber of Commerce Re: President's Reception – June 27, 2018, Norland Manor Estate**

- 289/18 K. VANDERVEEN  
MOVED that any member of Council wishing to attend the Lethbridge Chamber of Commerce President's Reception scheduled for June 27, 2018 at Norland Manor Estate be authorized to do so. CARRIED

**J5. Brian Mason, Minister of Transportation & MLA Maria Fitzpatrick Re: Talking Transportation – May 29, 2018, Nord-Bridge Seniors Centre, Lethbridge**

- 290/18 K. VANDERVEEN  
MOVED that Councillors Steve Campbell, Tory Campbell, Klaas VanderVeen and Robert Horvath, be granted "*approval after the fact*" for attending the "Talking Transportation" session with Minister of Transportation Brian Mason and MLA Maria Fitzpatrick on May 28, 2018 at the Nord-Bridge Seniors Centre, Lethbridge. CARRIED

**J6. Northland Power Re: Bighorn Wind Project Open House, June 18, 2018, Barons Community Hall**

- 291/18 R. HORVATH MOVED that any member of Council wishing to attend the Northland Power Inc. Open House in regards to the Bighorn Wind Project, scheduled for June 18, 2018 from 4:30 to 8:00 p.m. at the Barons Community Hall, be authorized to do so. CARRIED

**J7. #11 Lethbridge RCACS Re: 77<sup>th</sup> Annual Inspection, June 16, 2018, Vimy Ridge Armoury**

- 292/18 S. CAMPBELL MOVED that Reeve Hickey or his designate be authorized to attend the #11 Lethbridge RCACS 77<sup>th</sup> Annual Inspection scheduled for June 16, 2018 at the Vimy Ridge Armoury, Lethbridge. CARRIED

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Reeve

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Chief Administrative Officer

**J8. Municipal Affairs Re: Bill 8 – Emergency Management Amendment Act – Engagement Session – June 25, 2018, Lethbridge**

293/18

K. VANDERVEEN

MOVED that any member of Council wishing to attend the Municipal Affairs Engagement Session regarding Bill 8 – Emergency Management Amendment Act scheduled for June 25, 2018 at the Coast Hotel, Lethbridge be authorized to do so.

CARRIED

**APPOINTMENT**

**D3. PUBLIC HEARING - Bylaw 18-010 – Coulee View Area Structure Plan - Lots 1 & 2, Block 2, Plan 0210532 South 1/2 of 14-9-22-W4**

Deputy Reeve Ken Benson requested a recorded vote for second reading of Bylaw 18-010.

294/18

K. VANDERVEEN

MOVED second reading of Bylaw 18-010.

For	Against
R. Horvath	S. Campbell
M. Zeinstra	T. Campbell
K. VanderVeen	K. Benson
L. Hickey	

CARRIED

Deputy Reeve Ken Benson requested a recorded vote for third reading for Bylaw #18-010.

295/18

K. VANDERVEEN

MOVED third reading of Bylaw 18-010.

For	Against
R. Horvath	S. Campbell
M. Zeinstra	T. Campbell
K. VanderVeen	K. Benson
L. Hickey	

CARRIED

**ADJOURNMENT**

296/18

M. ZEINSTRA

MOVED the meeting adjourn at 4:26 p.m.

CARRIED

Reeve

Chief Administrative Officer