



Agenda

Council Meeting | Thursday, September 19, 2024 | 9:00 AM | Council Chambers

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G. NEW BUSINESS

H. CLOSED SESSION

1. **CAO Report - C. Beck (FOIP Sections 16, 17, 23 and 24)**

I. ADJOURN



Minutes

Council Meeting | Thursday, September 5, 2024 | 9:00 AM | Council Chambers

The Council Meeting of Lethbridge County was called to order on Thursday, September 5, 2024, at 9:00 AM, in the Council Chambers, with the following members present:

PRESENT:

- Reeve Tory Campbell
- Deputy Reeve John Kuerbis
- Councillor Lorne Hickey
- Councillor Mark Sayers
- Councillor Klaas VanderVeen
- Councillor Morris Zeinstra
- Chief Administrative Officer Cole Beck
- Director, Development & Infrastructure Devon Thiele
- Director, Corporate Services Jennifer Place
- Director, Operations Ryan Thomson
- Executive Assistant Candice Robison
- Manager, Planning & Development Hilary Janzen
- Senior Planner Steve Harty
- Manager, Finance & Administration Kurtis Krizsan
- Coordinator, Planning & Development Jessica Potack
- Planning Intern, Hanna Laberge

A. CALL TO ORDER

Reeve Tory Campbell called the meeting to order at 9:03 a.m.

Reeve Campbell read the following land acknowledgement:

In the true spirit of reconciliation, we acknowledge all those who call this land home now and for thousands of years in the past. May we respect each other and find understanding together and recognize the benefits that this land provides to all of us.

CAO Cole Beck introduced Ryan Thomson - Director, Operations and Kurtis Krizsan - Manager, Finance & Administration.

Hilary Janzen - Manager, Planning and Development introduced Jessica Potack - Coordinator, Planning & Development.

B. ADOPTION OF AGENDA

577-2024 Councillor VanderVeen MOVED that the September 5, 2024 Lethbridge County Council Meeting Agenda be adopted as presented.

CARRIED

C. ADOPTION OF MINUTES

C.1. County Council Meeting Minutes

578-2024 Councillor Sayers MOVED that the August 1, 2024 Lethbridge County Council Minutes be adopted as presented.

CARRIED

D. SUBDIVISION APPLICATIONS

D.1. Subdivision Application #2024-0-111 Slingerland/Libregts - Lot 1, Plan 9212183 and a part of NW1/4 28-10-22-W4M

579-2024 Councillor VanderVeen MOVED that the Agricultural & Country Residential subdivision of Lot 1, Plan 9212183 and a part of NW1/4 28- 10-22-W4M (Certificate of Title No. 061 115 195 +1, 921 291 763), to reduce in size a 4.67 acre (1.89 ha) country residential title, by subdividing 2.0 acres (0.81 ha) and consolidating it to the adjacent 50.43 acre (20.41 ha) agricultural title, thereby creating adjusted titles 2.67 & 52.81 acres (1.08 & 21.37 ha) in size; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and comply with a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the titles and portions of land to be subdivided and consolidated to reconfigure the boundaries (property line) of the two adjacent parcels, is to be done by a plan prepared by a certified Alberta Land Surveyor in a manner such that the resulting titles cannot be further subdivided without approval of the Subdivision Authority.
4. That the applicant provides a final plan as prepared by an Alberta Land Surveyor to register the reconfigured titles as approved.
5. That the applicant removes or relocates the existing grain bin in the southeast corner that will encroach 2.47 m over the new property line, so that there will be no resulting physical encroachment over the newly adjusted property line. Alternatively, a legal encroachment agreement may be entered into between the two parties and registered on title. Confirmation of the removal of the bin or provision of the encroachment agreement must be submitted to the satisfaction of the Subdivision Authority prior to final endorsement of the subdivision.
6. That any easement(s) as required by the utility agencies, or the municipality shall be established

CARRIED

G. DEPARTMENT REPORTS

G.1. DEVELOPMENT & INFRASTRUCTURE

G.1.1. Bylaw 24-015 - Re-designate a portion of the SW 1-10-22-W4 from Rural Agriculture to Rural Recreation - First Reading

579-2024 Councillor VanderVeen MOVED that Bylaw 24-015 be read a first time.

CARRIED

Deputy Reeve Kuerbis arrived to the meeting at 9:20 a.m.

G.1.2. Planning and Development Department - 2nd Quarter Report 2024

Hilary Janzen - Manager, Planning & Development presented to Council the Planning and Development Department 2nd Quarter Report 2024.

E. DELEGATIONS

E.1. 9:30 a.m. - SouthGrow

Peter Casurella presented Council with an update on SouthGrow.

Reeve Campbell recessed the meeting at 9:55 a.m.

Reeve Campbell reconvened the meeting at 10:04 a.m.

F. PUBLIC HEARINGS - 10:00 a.m.

Reeve Campbell called a recess to the Council Meeting, for the Public Hearing for Bylaw 24-014 at 10:04 a.m.

F.1. Bylaw 24-014 - Re-designate a portion of the NW 34-10-21-W4 from Urban Fringe to Business Light Industrial - Public Hearing

580-2024 Deputy Reeve Kuerbis MOVED that the Public Hearing for Bylaw 24-014 commence at 10:05 a.m. CARRIED

The Manager, Planning and Development reviewed Bylaw 24-014.

Reeve Campbell asked if anyone wished to speak in favour or opposition of Bylaw 24-014.

No comments were made.

581-2024 Councillor Zeinstra MOVED that the Public Hearing for Bylaw 24-014 adjourn at 10:10 a.m. CARRIED

Reeve Campbell reconvened the meeting at 10:11 a.m.

582-2024 Councillor Sayers MOVED that Bylaw 24-014 be read a second time. CARRIED

583-2024 Councillor VanderVeen MOVED that Bylaw 24-014 be read a third time. CARRIED

G. DEPARTMENT REPORTS

G.2. CORPORATE SERVICES

G.2.1. 2024 Stirling Wind Community Benefit Scholarship Program

584-2024 Deputy Reeve Kuerbis MOVED that County Council approve the Stirling Wind Project Community Benefit Scholarship Program funds in the amount of \$4,000 to the following recipients:

Andy Yang \$2,000
Ily Vucurevich \$2,000

CARRIED

G.2.2. Community Futures Business Loan Request - The Bearded Ox Co.

585-2024 Deputy Reeve Kuerbis MOVED that County Council support the Community Futures loan application for The Bearded Ox Timber Co. and fund the loan interest amount through the County's 2024 operating budget. CARRIED

G.2.3. Financial Report ending July 31, 2024

Jennifer Place - Director, Corporate Services presented to Council the Financial Report ending July 31, 2024.

G.3. ADMINISTRATION

G.3.1. SAEWA/Wheatland County Request for Letters of Support - ACP & CIP Grant Applications

586-2024 Councillor Sayers MOVED that Lethbridge County provide a letters of support to SAEWA for their Alberta Community Partnership (ACP) and Community Initiatives Program (CIP) grant applications for funding to begin the Regional Waste Agreement Discussions & Engagement Process.

CARRIED

G.3.2. Village of Barons Request for Letter of Support - ACP Grant Application

587-2024 Deputy Reeve Kuerbis MOVED that Lethbridge County provide a letter of support to the Village of Barons for their Alberta Community Partnership (ACP) application for grant funding to conduct a conceptual design study for upgrades to their potable water pump station and reservoir.

CARRIED

H. CORRESPONDENCE

H.1. Cypress County Ag Connections Conference Invite

Council reviewed an invitation to the Cypress County Ag Connections Conference being held November 20, 2024 in Medicine Hat.

I. COUNTY COUNCIL AND COMMITTEE UPDATES

I.1. Lethbridge County Council Attendance Update - July 2024

Council reviewed the highlights from the Lethbridge County Council Attendance Update for July 2024.

Division 1

Councillor Lorne Hickey

July 4 Lethbridge County Council Meeting
 July 12 60th Anniversary Celebration
 July 18 Lethbridge County Council Meeting
 July 19 60th Anniversary Celebration

Division 2

Reeve Tory Campbell

July 1 Canada Day Opening Ceremonies, City of Lethbridge
 July 12 60th Anniversary Celebration
 July 16 Meeting with Minister of Affordability and Utilities
 July 18 Lethbridge County Council Meeting
 July 19 60th Anniversary Celebration
 July 20 Nobleford Heritage Days
 July 27 Coalhurst Miner's Day Parade
 July 30 Meeting with Alberta Sugar Beet Growers Association

Division 3

Councillor Mark Sayers

July 4 Lethbridge County Council Meeting
 July 9 Bursary Committee Meeting
 July 12 60th Anniversary Celebration
 July 18 Lethbridge County Council Meeting
 July 19 60th Anniversary Celebration
 July 24 Town Hall Meeting with the Premier

Division 4

Deputy Reeve John Kuerbis

July 3 Southern Alberta Summer Games Opening Ceremonies
 July 4 Lethbridge County Council Meeting
 July 9 Bursary Committee Meeting

July 16 Weekly Meeting with Community Futures Executive Director
 July 18 Lethbridge County Council Meeting
 July 19 60th Anniversary Celebration
 July 20 Nobleford Heritage Days
 July 27 Coalhurst Parade

Division 6

Councillor Klaas VanderVeen

July 3 Link Pathway Committee Meeting
 July 4 Lethbridge County Council Meeting
 July 12 60th Anniversary Celebration
 July 18 Lethbridge County Council Meeting
 July 26 SAEWA Meeting

Division 7

Councillor Morris Zeinstra

July 4 Lethbridge County/SMRID Meeting
 July 12 60th Anniversary Celebration
 July 18 Lethbridge County Council Meeting
 July 19 60th Anniversary Celebration
 July 28 Picture Butte Ag Society Meeting

I.2. Audit Services Selection

588-2024 Councillor Hickey MOVED that KPMG LLP be appointed as Lethbridge County's auditor for a three year period, beginning with the 2024 Year End Audit up to and including the 2026 Year End Audit, with an option to extend for an additional two years.

CARRIED

J. NEW BUSINESS

K. CLOSED SESSION

K.1. Board Appointment (FOIP Section 19 - Confidential Evaluations)

K.2. Delegation - 1:00 p.m. - Personnel Discussion (FOIP Section 19 - Confidential Evaluations)

K.3. CAO Report - C. Beck (FOIP Sections 16, 17, 23 and 24)

589-2024 Councillor Zeinstra MOVED that the Lethbridge County Council Meeting move into Closed Session, pursuant to Section 197 of the Municipal Government Act, the time being 10:54 a.m. for the discussion on the following:

K.1. Board Appointment (FOIP Section 19 - Confidential Evaluations)

K.2. Delegation - 1:00 p.m. - Personnel Discussion (FOIP Section 19 - Confidential Evaluations)

K.3. CAO Report - C. Beck (FOIP Sections 16, 17, 23 and 24)

Present during the Closed Session:
 Lethbridge County Council
 Chief Administrative Officer
 Senior Management
 Administrative Staff
 CARRIED

590-2024 Deputy Reeve Kuerbis MOVED that the Lethbridge County Council Meeting move out of the closed session at 3:50 p.m. CARRIED

K.1. Board Appointment (FOIP Section 19 - Confidential Evaluations)

591-2024 Deputy Reeve Kuerbis MOVED that County Council appoint Deputy Reeve Kuerbis, Councillor Sayers and Councillor Hickey to an ad-hoc selection committee for the Chinook Intermunicipal Subdivision Appeal Board. CARRIED

L. ADJOURN

592-2024 Councillor Zeinstra MOVED that the Lethbridge County Council Meeting adjourn at 3:51 p.m. CARRIED

Reeve

CAO

AGENDA ITEM REPORT



Title: 2024 Business Tax Adjustments
Meeting: Council Meeting - 19 Sep 2024
Department: Corporate Services
Report Author: Jennifer Place

APPROVAL(S):

Cole Beck, Chief Administrative Officer

Approved - 09 Sep 2024

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

As per the Business Tax Adjustment Policy #165, some 2024 business tax adjustment requests were submitted prior to the complaint deadline for Council approval. The assessor reviewed the requests received and a summary has been included for those that require Council's consideration. The total adjustment amount would reduce the 2024 Business Tax Levy by \$6,127.65, the 2024 Business Tax Levy total was \$1,675,843.23.

RECOMMENDATION:

That County Council approved the 2024 Business Tax adjustment requests as presented in the total amount of \$6,127.65

REASON(S) FOR RECOMMENDATION(S):

Administration has made the recommendation as the adjustment requests were reviewed by the County Assessor, meet Policy #165 guidelines and the applicants have completed a sworn declaration.

PREVIOUS COUNCIL DIRECTION / POLICY:

Policy 165 - Business Tax Adjustments

BACKGROUND INFORMATION:

The 2024 Business Tax was levied on June 10, 2024. As stated on the notices Livestock Producers had until July 24, 2024 to submit a complaint or adjustment request. Per the Business Tax Adjustments Policy #165, producers can submit a sworn request for an adjustment of the business tax based on the permitted capacity verses actual held capacity each year. Any adjustments approved by Council will be made by the Finance Department and an amendment will be reflected on a revised 2024 business tax notice.

Administration received two adjustment requests for the 2024 Business Tax Levy. For Council information, a history of the number of requests received since the Business Tax Program was initiated has been provided.

Some of the reasoning for the reduction is adjustments application requests is related to the assessor determining animal units based upon the bylaw thresholds, operator utilization of quota numbers for dairy operations, site visits which verify if there is a current business operating or not and/or the closing or sale of any operation(s).

ALTERNATIVES / PROS / CONS:

Council has the discretion to approve or deny any business tax adjustment as per the policy.

Council can deny the adjustment requests:

PRO - no change to the 2024 business tax amount levied

CON - the submitted requests have all been reviewed by administration, and include sworn declarations that are below the 85% threshold per policy guidelines, therefore denying a request would not align with the Policy.

FINANCIAL IMPACT:

There would be a reduction to the 2024 Business Tax levy of \$6,127.65.

LEVEL OF PUBLIC PARTICIPATION:

Inform **Consult** **Involve** **Collaborate** **Empower**

ATTACHMENTS:

[165BusinessTaxAdjustments_k9ihf3](#)
[2024 BT Invoice Adjustments summary](#)



Lethbridge County Policy Handbook

EFFECTIVE: May 5, 2016

SECTION: 100 NO. 165 Page 1 of 2

APPROVED BY: County Council

SUBJECT: Business Tax
Adjustments

REVISED DATE: August 3, 2017

1. Purpose

The purpose of this policy is to:

- 1.1. Establish and define standards, procedures and restrictions for the cancellation, reduction, refund or deferral of the business taxes of Lethbridge County. Council cannot adjust the assessment amount;
- 1.2. Ensure compliance with the *Municipal Government Act*, and
- 1.3. Establish equitable and consistent application of policy.

2. Guiding Principles

- 2.1. This policy does not replace a person's ability to file a complaint with the Assessment Review Board.
- 2.2. Council cannot delegate business tax adjustments to Administration as per the *Municipal Government Act*.
- 2.3. This policy is in conjunction with the current Business Tax Bylaw.
- 2.4. As per the *Municipal Government Act*, Business Tax assessments are based on storage capacity of the premises occupied for the purposes of the business.
- 2.5. Any decision made by Council applies to the current tax year only.

3. Policy

- 3.1. Each business tax adjustment request must be set out on a Lethbridge County form for submission to Council. All requests must have a statutory declaration included stating the maximum quantity of livestock held at any point in time during the previous calendar year.



Lethbridge County Policy Handbook

EFFECTIVE: May 5, 2016

SECTION: 100 NO. 165 Page 2 of 2

APPROVED BY: County Council

SUBJECT: Business Tax
Adjustments

REVISED DATE: August 3, 2017

- 3.2. The request form must be submitted to the Lethbridge County Assessment department before the final complaint date specified on the notice.
- 3.3. Council has the discretion to approve or deny any business tax adjustment request.
- 3.4. Based on the maximum quantity of livestock held at any point in time during the previous calendar year;
 - 3.4.1. If zero livestock were held, Council will cancel the business tax levied,
 - 3.4.2. If below the minimum exemption thresholds as set out in the current Business Tax Bylaw Council may cancel the business tax levied,
 - 3.4.3. If greater than the minimum exemption thresholds as set out in the current Business Tax Bylaw and below 85% of assessed value, Council may cancel, reduce or refund the business tax by an equivalent amount,
 - 3.4.4. If greater than 85% of the assessed value, Council will not cancel, reduce or refund a portion of the business tax.

4. Penalties

- 4.1. Penalties for a false statement are subject to a fine up to \$10,000 and Council will establish the fine on a case by case basis. The importance of statutory declarations is reflected in the *Criminal Code*. A person who makes a false affidavit or statutory declaration can face a maximum penalty of 14 years imprisonment.

Tax Roll	Customer Name	Type	Permitted Capacity	Business Tax Rate	Original Invoice	Sworn Maximum Quantity	Business Tax Rate	Revised Invoice Amount	Adjustment Totals	Below 85% Threshold	Exemption Threshold		
23500000	VAN IRON FARMS LTD.	Dairy	200	\$ 2.55	\$ 1,020.00	160	\$ 2.55	\$ 816.00	(204.00)	80%	200	<i>Not running at full capacity</i>	
25350000	WEST EXCELAMB INC.	Sheep Ewes/rams	7,955	\$ 2.55	\$ 4,057.05	5,500	\$ 2.55	\$ 2,805.00	(1,252.05)	69%	50	<i>Purchased feedlot in January 2023, and are not at full capacity as of yet.</i>	
25350000	WEST EXCELAMB INC.	Sheep Feeders	28,320	\$ 2.55	\$ 7,221.60	10,000	\$ 2.55	\$ 2,550.00	(4,671.60)	35%	150	<i>Purchased feedlot in January 2023, and are not at full capacity as of yet.</i>	
								2023 Business Tax Levy	\$ 1,675,843.23				
								Adjustments	(6,127.65)				
								LEVY BALANCE AFTER ADJUSTMENTS	<u>\$1,669,715.58</u>				

AGENDA ITEM REPORT



Title: 2025 Budget Presentation Schedule
Meeting: Council Meeting - 19 Sep 2024
Department: Corporate Services
Report Author: Jennifer Place

APPROVAL(S):

Cole Beck, Chief Administrative Officer

Approved - 10 Sep 2024

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

Attached is the proposed 2025 Budget Presentation Schedule for Council of the 2025 - 2027 Operating and 2025 - 2029 Capital Budgets. The schedule presents a timeline for budget presentations from staff to Council for their review, deliberation and council direction, culminating with final approval of the budget.

RECOMMENDATION:

That County Council approve the 2025 Budget Presentation Schedule as presented.

REASON(S) FOR RECOMMENDATION(S):

As per the *Municipal Government Act*, Council must approve an operating and capital budget annually prior to any spending. Budgets are typically approved in December or early January to ensure seamless continuity of operations and planning for Capital Projects.

PREVIOUS COUNCIL DIRECTION / POLICY:

Municipal Government Act-

Section **242(1)** - Each council must adopt an operating budget for each calendar year by January 1 of that calendar year.

Section **242(2)** - A council may adopt an interim operating budget for part of a calendar year.

Section **245** - Each council must adopt a capital budget for each calendar year by January 1 of that calendar year.

BACKGROUND INFORMATION:

The budget schedule is developed to ensure Council has set dates, with ample opportunity for budget presentations from staff for the purpose of deliberation, discussion, direction and final approval. The

process for developing the Operating and Capital budgets with staff begins in early fall. This allows all departments time for a comprehensive review of their department's budgetary needs and requirements.

Each department reviews their general operations, service levels, realized efficiencies, operational changes and strategic goals based upon Council's direction through the Strategic Plan and Policies. Draft budgets are developed and revised as required prior to the final draft that is presented to Council for deliberation purposes.

ALTERNATIVES / PROS / CONS:

Council can propose different presentation dates or presentation process.

FINANCIAL IMPACT:

A budget must be reviewed, considered and passed by Council as per the Municipal Government Act and in order for municipal operation purposes. An interim budget can be approved on or before January 1 per the MGA.

LEVEL OF PUBLIC PARTICIPATION:

- Inform Consult Involve Collaborate Empower

ATTACHMENTS:

[2025 Budget Schedule - Council](#)



2025 BUDGET PRESENTATION SCHEDULE

Tentative – Council Approval Required

DRAFT BUDGET DISTRIBUTED TO COUNCIL

- Thursday, November 21

ALL DEPARTMENTS

OPERATING & CAPITAL BUDGET PRESENTED TO COUNCIL, Day 1

- Wednesday, November 27

BUDGET MEETING
(Directors/Managers &
Council)

OPERATING & CAPITAL BUDGET PRESENTED TO COUNCIL, Day 2

- Thursday, November 28

BUDGET MEETING
(Directors/Managers &
Council)

BUDGET REVIEW WITH COUNCIL

- Thursday, December 5 (following Council Meeting)
- Alternative Date – Wednesday December 4th*

BUDGET MEETING
(SLT & Council)

BUDGET REVIEW WITH COUNCIL – 2nd Review

- Thursday, December 12 – *(tentative - if required)*

BUDGET MEETING
(SLT & Council)

COUNCIL APPROVAL – 2025 OPERATING & CAPITAL BUDGET
(or 2025 Interim Operating Budget)

- Thursday, December 19

COUNCIL MEETING

COUNCIL APPROVAL – 2024 OPERATING & CAPITAL BUDGET

- 2025 TBD Council Meeting (if required)*

COUNCIL MEETING

AGENDA ITEM REPORT







Title: ACP Grant - Accessibility to Water Through Enhanced Irrigation Networks Study
Meeting: Council Meeting - 19 Sep 2024
Department: Development & Infrastructure
Report Author: Devon Thiele

APPROVAL(S):

Cole Beck, Chief Administrative Officer Approved - 10 Sep 2024

STRATEGIC ALIGNMENT:

 Goverance	 Relationships	 Region	 Prosperity
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EXECUTIVE SUMMARY:

Administration is seeking approval from Council to submit an Alberta Community Partnership grant application to conduct a study which will analyze current irrigation storage delivery methods and examine alternatives to reduce water loss in the system, such as converting conveyance canals to pipelines. Traditional irrigation canal delivery methods can result in water loss of up to 10%, and even if a fraction of this loss is recovered, it would significantly increase the amount of water available for the region. The County has had discussions with the St. Mary River Irrigation District and Lethbridge Northern Irrigation District, and we plan to work closely with those organizations. We will also be requesting support for this application and collaborating with the following municipalities:

- MD of Taber
- Coaldale
- Picture Butte
- Coalhurst
- Nobleford

The anticipated outcome of this study will identify new opportunities to improve efficiencies within the Irrigation District's conveyance and storage network that could allow for further economic growth in the region. Potential projects will be identified that could result in water savings, and a cost-benefit analysis will be conducted to ensure each project's value and merit.

RECOMMENDATION:

County Council approve an Alberta Community Partnership grant application for the *Accessibility to Water Through Enhanced Irrigation Networks Study* with Lethbridge County as the managing partner.

REASON(S) FOR RECOMMENDATION(S):

By collaborating with the Irrigation Districts and neighboring municipalities, we can work together on solutions to maximize water availability in the region.

PREVIOUS COUNCIL DIRECTION / POLICY:

None

BACKGROUND INFORMATION:

Southern Alberta has experienced several droughts throughout the years with water availability becoming more and more challenging. As demand for water continues to grow, it's essential to find more efficient ways to use it. This study will identify opportunities to optimize irrigation systems, such as modernizing infrastructure and improving management practices. By reducing water evaporation, ground infiltration, and enhancing delivery precision, water resources will be managed in a more efficient way creating opportunities to utilize water for other critical uses, supporting agricultural growth, community development, and environmental sustainability.

ALTERNATIVES / PROS / CONS:

None Identified

FINANCIAL IMPACT:

No direct financial impact. The grant will cover 100% of costs up to \$200,000.

LEVEL OF PUBLIC PARTICIPATION:

- Inform Consult Involve Collaborate Empower

AGENDA ITEM REPORT



Title: South Region Agricultural Service Board Conference - County of Newell
Meeting: Council Meeting - 19 Sep 2024
Department: Agriculture Service Board
Report Author: Candice Robison

APPROVAL(S):

Candice Robison, Executive Assistant

Approved - 11 Sep 2024

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

The South Region Agricultural Service Board Conference is being hosted by the County of Newell on October 29, 2024.

RECOMMENDATION:

That two members of the ASB Committee wishing to attend the South Region ASB Conference in the County of Newell be authorized to do so.

REASON(S) FOR RECOMMENDATION(S):

To be a participating member of the South Region Agricultural Service Boards and foster good working relationships in the agriculture community. To take part in the Regional Resolution Process as a voting member of the Provincial Agriculture Service Board and to remain current on agriculture issues facing municipalities and the province.

PREVIOUS COUNCIL DIRECTION / POLICY:

Previously any member of the Agriculture Service Board were authorized to attend.

BACKGROUND INFORMATION:

The South Region Agricultural Service Board Conference rotates around the South Region each year. This years' Conference will be held in the County of Newell.

Monday, October 28, 2024 will have optional activities such as a plant tour at JBS Foods Canada, Bowling at Ben's Bowling & Billiards & a skeet shooting competition from 3:00 p.m. - 5:00 p.m. with the ASB Chairman's meeting and welcome reception to follow at 6:00 p.m. The conference will be held on Tuesday, October 29, 2024 at the Tilly Community Centre.

There are currently two hotel rooms set aside for ASB members, if more than two members wish to attend we can attempt to secure more rooms.

ALTERNATIVES / PROS / CONS:

Alternative: That any member of the ASB be authorized to attend the conference.

FINANCIAL IMPACT:

Registration fees are \$157.50 per person.

Hotels are approximately \$130.00 per person.

LEVEL OF PUBLIC PARTICIPATION:

- Inform Consult Involve Collaborate Empower

ATTACHMENTS:

[ASB Conference Agenda](#)



**COUNTY OF
NEWELL**

2024 South Region Agricultural Services Board Conference

Humble Beginnings.....BIG DREAMS****

Monday, October 28, 2024

Optional Activities	3:00 p.m. –	145048 Twp Rd 192 N	Plant Tour at JBS Foods Canada
	5:00 p.m.	County of Newell	
	3:00 p.m. –	503 2 nd Street West	Bowling at Ben’s Bowling & Billiards
	5:00 p.m.	Brooks, AB	
	3:00 p.m. –	TBA	Skeet Shooting Competition
	5:00 p.m.		
Heritage Inn Hotel & Convention Centre 1217 2 nd Street West Brooks, AB	6:00 p.m. –	Room A	ASB Chairmans’ Meeting
	7:00 p.m.		
	6:00 p.m. –	Room C & D	Welcome Reception (includes Supper, Drinks & Entertainment)
	10:00 p.m.		

Tuesday, October 29, 2024

	8:30 a.m.	Registration	
	9:00 a.m.	Welcome to the County	Arno Doerksen Reeve, County of Newell ASB Chairman
	Historical Newell		
	9:05 a.m.	The Beginnings	Joe Chomistek
	9:40 a.m.	Beef Industry and Processing	Garnett Altwasser
	10:10 a.m.	COFFEE BREAK	
Tilley Community Centre – 148 3 rd Ave East, Tilley, Alberta	10:25 a.m.	Honey Production	Alan Philpott Philpott Honey
	New to Newell		
	11:15 a.m.		Jeff Lindemulder BMP Supplies
	11:40 a.m.		Josh Iwan Independent Crop Inputs
	12:00 p.m.	LUNCH	
	12:45 p.m.	New Programming	Lindsey Zayak, AFSC
	1:15 p.m.	ASB Update	Kerriane Kohler-Munro Alberta Agriculture and Irrigation
	1:45 p.m.	ASB Resolution Session	

AGENDA ITEM REPORT



Title: Canada's Outstanding Young Farms National Event
Meeting: Council Meeting - 19 Sep 2024
Department: Administration
Report Author: Candice Robison

APPROVAL(S):

Candice Robison, Executive Assistant

Approved - 17 Sep 2024

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

Canada's Outstanding Youth Farmers' Program has invited a representative from the County and a guest to attend the 44th annual National Awards Program event being held in Lethbridge from November 27 - December 1, 2024. The theme of their event will be: Alberta Water Management: Sustainability for Life.

They are also seeking sponsorship for the event.

RECOMMENDATION:

That Lethbridge County provide sponsorship to the Canada's Outstanding Young Farmers National Event being held in Lethbridge November 27 - December 1, 2024 at a Bronze level in the amount of \$1,500.00 from the Councillor Donations Reserve.

That Council appoint a representative and their guest to attend the event on behalf of the County as required.

REASON(S) FOR RECOMMENDATION(S):

This event only happens every seven years in Alberta as the program rotates across Canada each year and this is the first time it will be held in Lethbridge since 1980.

This will be an excellent opportunity for the County to be a part of a memorable event that will highlight the critical role of our integrated irrigation systems, cutting-edge technologies at work, our value-added agriculture industry, and the dynamic farms that are the backbone of our industry, producing an impressive bounty with a wide range of crops and livestock.

PREVIOUS COUNCIL DIRECTION / POLICY:

No previous Council direction has been provided.

BACKGROUND INFORMATION:

Canada's Outstanding Young Farmers Program's mission statement is to discover, celebrate and recognize progress and excellence in Canadian agriculture. While their Program Vision is to be the premiere awards program to identify excellence in Canadian agriculture.

Canada's Outstanding Young Farmers Program recognizes young farmers who exemplify excellence in their profession. Eligible nominees must be farm operators between 18 and 39 who derive a minimum of two-thirds of their income from their farm operations. Each year one farming couple is selected from each of the program's seven Regional Recognition Events to represent their respective region at the National Recognition Event. At the National Event, the seven honourees are recognized for their achievements and judged by a distinguished panel of judges using the following criteria:

- Progress made during their farming career
- Maximum use of soil, water and energy conservation practices
- Crop and livestock production history
- Financial and management practices
- Contributions to the well-being of the community, province and nation

Each year, two of the seven regional winners are chosen by the judges as Canada's Outstanding Young Farmers.

The week will include:

- President's Reception on Wednesday,
- Ag tours all day Thursday. Tours include Mercer Farms Lethbridge College, Bayer, and Kirkham collection.
- The highlight of the event is Friday, with a Speaker's Forum on Water Management in the morning, Honouree Presentations in the afternoon, and the Gala Banquet on Friday evening, when the 2024 winners will be announced.
- Saturday will be another full day of interactive farm tours, including Meridian, Western Tractor, Green Prairie, Gem Museum, and Stamp Farms at Enchant.
- Sunday morning is a sendoff breakfast.

ALTERNATIVES / PROS / CONS:

Alternatives:

- Provide sponsorship in a different amount
- Not provide sponsorship or send a representative

FINANCIAL IMPACT:

\$1,500.00 from the Councillor Donations Reserve.

LEVEL OF PUBLIC PARTICIPATION:



Inform



Consult



Involve



Collaborate



Empower

ATTACHMENTS:

[Sponsorship Invite Letter](#)

[2024 Sponsor Booklet](#)



Sept. 14 , 2024

Dear Tory Campbell

**RE: Canada's Outstanding Young Farmers National Event Lethbridge, AB
November 27 – December 1, 2024**

Alberta/NWT OYF is excited to welcome you to the 44th annual National Awards Program to be held in Lethbridge, Alberta. Please accept this invitation to attend our event. We look forward to hosting you.

What is Canada's Outstanding Young Farmers? Learn about the program [HERE](#) : (This is a YouTube video)

The theme of our meeting is: **Alberta Water Management: Sustainability for Life.**

We will highlight the critical role of our integrated irrigation systems, cutting-edge technologies at work, our value-added agriculture industry, and the dynamic farms that are the backbone of our industry, producing an impressive bounty with a wide range of crops and livestock.

The week will include:

- President's Reception on Wednesday,
- Ag tours all day Thursday. Tours include Mercer Farms Lethbridge College, Bayer, and Kirkham collection.
- The highlight of the event is Friday, with a Speaker's Forum on Water Management in the morning, Honouree Presentations in the afternoon, and the Gala Banquet on Friday evening, when the 2024 winners will be announced.
- Saturday will be another full day of interactive farm tours, including Meridian, Western Tractor, Green Prairie, Gem Museum, and Stamp Farms at Enchant.
- Sunday morning is a sendoff breakfast.

Our plans are to highlight and thank you during the entire week's activities for your support of Canada's Outstanding Young Farmers. Once we have more of the agenda details finalized, I will be in touch to finalize your participation plans.

As we get closer to the event date, we have a cutoff date to confirm your participation on **September 30**. Our confirmed sponsors will be added to the National Event Guide, which goes to print the first week of October. Thank you once again for your interest in the program.

Sincerely,

Kari Lynn Marshall

2024 Alberta COYF Event Coordinator

*****Attachments: Sponsorship Opportunities**



Canada's Outstanding Young Farmers

Jeunes agriculteurs d'élite du Canada



Sponsorship Opportunities

National Event | November 2024 | Lethbridge, Alberta

National Event Regional Sponsorship Opportunities 2024

Platinum \$10,000

Marketing Benefits

- Recognition on OYF National Event promotional material/literature
- Recognition on the National website
- Recognition at Awards Gala
- Recognition on the Sponsor PowerPoint during the Awards Gala
- Recognition in the Hospitality Suite and in Hotel Lobby
- Literature distribution in delegates' bags

Events

- Attendance at Awards Gala (8 tickets - Friday, November 29, 2024)
- Attendance at Forum and Honouree Presentations
- Invitation to attend the Hospitality Suite

National Event Sponsors support Canada's Outstanding Young Farmers (COYF) by funding specific elements of the National event held each year in different locations across Canada. This event is being hosted in Lethbridge, AB for the first time in its history, from November 27 to December 1, 2024. There are many alternative options available that will give your organization the opportunity to be a part of Canada's premier National Event.

Gold \$5,000

Marketing Benefits

- Recognition on OYF National Event promotional material/literature
- Recognition at Awards Gala
- Recognition on the Sponsor PowerPoint during the Awards Gala
- Recognition in the Hospitality Suite and in the Hotel Lobby
- Literature distribution in delegates' bags

Events

- Attendance at Awards Banquet (6 tickets - Friday, November 29, 2024)
- Attendance at Forum and Honouree Presentations
- Invitation to attend the Hospitality Suite





Canada's Outstanding
Young Farmers
Jeunes agriculteurs
d'élite du Canada

Silver \$3,000

Marketing Benefits

- Recognition on OYF National Event promotional material/literature
- Recognition at Awards Gala Friday
- Recognition on the Sponsor PowerPoint during the Awards Gala
- Recognition in the Hospitality Suite
- Recognition in the Hotel Lobby

Events

- Attendance at Awards Gala (4 tickets - Friday, November 29, 2024)
- Attendance at the Honouree Presentations
- Invitation to attend the Hospitality Suite



Canada's Outstanding
Young Farmers
Jeunes agriculteurs
d'élite du Canada

Bronze \$1,500

Marketing Benefits

- Recognition on OYF National Event promotional material/literature
- Recognition at Awards Gala
- Recognition on the Sponsor PowerPoint during the Awards Gala
- Recognition in the Hospitality Suite
- Recognition in the Hotel Lobby

Events

- Attendance at Awards Gala (2 tickets - Friday, November 29, 2024)
- Attendance at the Honouree presentations





Canada's Outstanding
Young Farmers
Jeunes agriculteurs
d'élite du Canada

Further Sponsorship Opportunities

Local Shuttle Transportation Sponsor (\$3,000) - one available
(Recognition at Silver Sponsorship Level + logo on transportation)

Registration Backpack Sponsor - (\$7,500) – one available
(Recognition at Gold Sponsorship Level + logo on backpacks)

Tour Bus Sponsor (\$2000) - seven available
(Recognition at Bronze Sponsorship Level + 2 passes for tour + signage on bus)

Honoree and Judge Gift Baskets Sponsor (\$2,000) – one available
(Recognition at Bronze Sponsorship Level + verbal recognition + product/literature availability in the baskets)

Honoree Supper @ The Water Tower Grill and Bar (Wednesday) Sponsor (\$2,000) - one available (Recognition at Bronze Sponsorship Level + logo on menu)

Welcome Reception Cocktails @ The Galt Museum (Wednesday) Sponsor (\$2,000) - one available (Recognition at Bronze Sponsorship Level + signage at event+ 2 tickets to event)

Welcome Reception Catering @ The Galt Museum (Wednesday) Sponsor (\$3,500) - one available (Recognition at Silver Sponsorship Level + signage at event + verbal recognition + 2 tickets to event)

Breakfast Sponsors @ Anton's Ballroom, Signature Sandman Hotel (\$3,500 each) – four available (Recognition at Silver Sponsorship Level + signage at breakfast + 2 breakfast tickets)

Honoree Lunch and Tour (Thursday) Sponsor (\$1,500) – one available
(Recognition at Bronze Sponsorship Level)

Thursday Tour Luncheon Sponsor (\$3,500) - one available
(Recognition at Silver Sponsorship Level + signage + 2 tour tickets)

Thursday Night Cocktail Sponsor @ The Kirkham Collection (\$2,000) - one available
(Recognition at Bronze Sponsorship Level + signage + 2 Thursday supper tickets)

Thursday Night Dinner Sponsor @ The Kirkham Collection (\$3,500) - two available
(Recognition at Silver Sponsorship Level + signage + 2 Thursday supper tickets)

Friday Luncheon Sponsors @ Signature Sandman Hotel (\$3,500 each) - two available
(Recognition at Silver Sponsorship Level + signage at lunch + two Friday lunch tickets)



Canada's Outstanding
Young Farmers
Jeunes agriculteurs
d'élite du Canada

Further Sponsorship Opportunities

Friday Coffee Break Sponsor @ Signature Sandman Hotel (\$1,500) - two available
(Recognition at Bronze Sponsorship Level + signage)

Awards Gala Entertainment Sponsor @ Signature Sandman Hotel (\$2,000) - one available
(Recognition at Bronze Sponsorship Level + verbal recognition)

Saturday Tour Luncheon Sponsor (\$3,500) - one available
(Recognition at Silver Sponsorship Level + signage + 2 tour tickets)

Saturday Night Cocktail Sponsor @ Enchant Community Hall (\$2,000) - one available
(Recognition at Bronze Sponsorship Level + signage + 2 supper tickets)

Saturday Night "Taste of Alberta" Supper Sponsor @ Enchant Community Hall (\$3,500) - two available
(Recognition at Silver Sponsorship Level + logo on menu + 2 supper tickets)

Hospitality Suite Sponsors @ Anton's Ballroom, Signature Sandman Hotel (\$2,500 each) – four available
(Recognition at Bronze Sponsorship Level + signage + literature display + four hospitality passes for your night)

Conference booklet advertisement (\$1,000 each) - four available. Purchase a ½ page black and white ad in our conference booklet.

This booklet is included with every registration package, is set on the tables at the Awards Gala and is sent to all alumni and sponsors across Canada.

In-kind contributions for tour hosts, food products, beverages, etc. are welcome and appreciated and can be worked into a sponsorship package based on estimated retail value.

Note:

Each event sponsor will receive specific recognition for that event.

In addition, sponsors will be entitled to the benefits for the corresponding sponsorship level. For example, the Breakfast Sponsor (value \$3,500) receives recognition at the breakfast. Plus, they will be recognized as a Silver Sponsor (value \$3,000) and receive those corresponding benefits.



November 27, 2024 - December 1, 2024
Sandman Signature Lethbridge Lodge
Lethbridge, Alberta

AGENDA ITEM REPORT



Title: 2025 Capital Equipment Purchasing
Meeting: Council Meeting - 19 Sep 2024
Department: Operations
Report Author: Ryan Thomson

APPROVAL(S):

Candice Robison, Executive Assistant

Approved - 18 Sep 2024

STRATEGIC ALIGNMENT:



Governance



Relationships



Region



Prosperity

EXECUTIVE SUMMARY:

Annually council approves 5-year capital plans as per the Municipal Government Act which requires an approved 5-year capital plan and a 3-year operating budget.

All purchases for the replacement of existing equipment would be for the 2025 calendar year and therefore will fall under the 2025 capital equipment expenditures.

As delays in the delivery of equipment continues to be a challenge due to manufacturing timelines, ordering of some equipment is required immediately to ensure equipment is available for the 2025 season.

RECOMMENDATION:

That Council approve the 2025 Fleet Capital Budget for purchasing requirements.

REASON(S) FOR RECOMMENDATION(S):

As part of the budget process quotes on equipment have been sourced and received, however through that process it has been indicated that there are manufacturing delays that will push delivery of equipment out passed the spring/summer operational requirements. Due to these delays in delivery of machinery and equipment, if equipment purchases are approved later in the calendar year it could impact overall operations as well as force the use of equipment that is meant to be replaced, which could impact service delivery and the sale of equipment.

By starting the purchasing process and issuing RFQs, equipment can be ordered immediately to ensure delivery meets operational requirements.

PREVIOUS COUNCIL DIRECTION / POLICY:

Council approved the 2024 Budget, which included the 2024-2028 Capital Equipment projected purchases in December 2023.

BACKGROUND INFORMATION:

The equipment purchased for operations is required in meeting ongoing levels of service requirements. The capital equipment proposed is for core services such as road maintenance, construction, mowing, weed spraying, and snow removal.

Equipment life cycles are considered as part of equipment purchasing. Optimal purchasing has equipment arriving in the spring for operations and disposals can be cycled to auction or sold accordingly when the demand is the highest.

It has been indicated by equipment suppliers that the lead time on some equipment delivery is over 6 months.

ALTERNATIVES / PROS / CONS:

Not to preapprove 2025 Fleet Capital

PRO - N/A

CON - Will delay delivery of equipment for 2025 season.

FINANCIAL IMPACT:

The machinery and equipment (M&E) planned for purchase is part of the long term equipment replacement. All funding for the purchases will come from the Fleet Replacement Reserve which has a balance of \$4.6 million.

LEVEL OF PUBLIC PARTICIPATION:

- Inform Consult Involve Collaborate Empower

ATTACHMENTS:

[2025 Fleet Capital](#)

**LETHBRIDGE COUNTY
FLEET BUDGET
2025 CAPITAL EQUIPMENT PURCHASES**

ID #	Project Name	Budget Request	SOURCES OF FUNDING					Total
			Replacement Reserve	Public Works Reserve	Contingency Reserve	Debentures	Proceeds on Sale of Equipment	
SCHEDULED REPLACEMENTS								
25-FLT-	Replacement of PW Construction Grader (14M)	985,000	835,000	-	-	-	150,000	\$ 985,000
25-FLT-	Replacement of PW DOZER w/ 6way blade (used unit)	775,000	550,000	-	-	-	225,000	\$ 775,000
25-FLT-	Replacement of Highway Tractor w/ Wet Kit	300,000	225,000	-	-	-	75,000	\$ 300,000
25-FLT-	Replacement of Truck & Plow Equipment	575,000	500,000	-	-	-	75,000	\$ 575,000
25-FLT-	Replacement of Tandem Cross Gate Belly Dumps (Lead)	100,000	90,000	-	-	-	10,000	\$ 100,000
25-FLT-	Replacement of Tandem Cross Gate Belly Dump (Rear)	95,000	87,000	-	-	-	8,000	\$ 95,000
25-FLT-	Replacement of CPO Vehicle	90,000	75,000	-	40,000	-	15,000	\$ 130,000
25-FLT-	Replacement of 3 X PW/ASB Trucks 3/4 & 1 Ton	280,000	235,000	-	-	-	45,000	\$ 280,000
25-FLT-	Replacement of ASB Tractor 175hp	275,000	235,000	-	-	-	40,000	\$ 275,000
25-FLT-	Replacement of ASB Roadside Mower	55,000	50,000	-	-	-	5,000	\$ 55,000
25-FLT-	Addition of Enclosed Trailer for Base Crew	25,000	25,000	-	-	-	-	\$ 25,000
25-FLT-	Refurbish Tri-Axle Pup Trailer	25,000	25,000	-	-	-	-	\$ 25,000
VEHICLE REPLACEMENT PROGRAM								
25-FLT-	Enterprise Fleet Program - 1 X SUV	70,000	10,000	-	-	-	60,000	\$ 70,000
TOTAL CAPITAL EQUIPMENT REQUEST		\$ 3,650,000	\$ 2,942,000	\$ -	\$ 40,000	\$ -	\$ 708,000	\$ 3,690,000
								\$ 3,690,000



CPAA

COMMUNITY PLANNING
ASSOCIATION of ALBERTA

E-NOTICE

August 30, 2024.

Welcome to the August Edition of CPAA News!

In this edition, we are thrilled to unveil the theme for our upcoming conference, introduce our keynote speaker, Doug Griffiths, and spotlight one of our esteemed Board of Directors. We also have news on an exciting event at the University of Alberta, a call for member spotlights, and a special announcement about early bird pricing for our conference. Let's dive in!

2025 CPAA Annual Conference: Theme Announcement

We are excited to announce the theme for next year's CPAA Annual Conference: **"Global to Local"**. This theme reflects our commitment to exploring the impact of global trends on local communities and how municipalities can leverage these trends to foster growth, innovation, and community well-being.



April 28 - 30, 2025. Red Deer

Keynote Speaker Announcement: Doug Griffiths

We are excited to announce that this year's keynote speaker will be **Doug Griffiths!**

Keynote Session Title:

“Global to Local – How Does it Affect Your Community?”

Session Description:

We live in a world that is completely at our fingertips. News, products, relationships, and knowledge are all no longer separated from us by distance. We have access to more of the world than ever before. Yet, in this growing global paradigm, there is a greater need for community, connection, and ‘local’ than ever before. This presentation will explore how globalism creates more opportunities for localism than ever before, and how you can and should take advantage of it.

About Doug Griffiths:

Doug Griffiths is the President & CEO of 13 Ways Inc., a bestselling author, and a passionate community enthusiast dedicated to building and consulting. He is known for his book “13 Ways to Kill Your Community” and has supported, guided, and inspired hundreds of communities to create effective change.

Growing up on a ranch outside a small town, Doug learned the value of hard work, critical thinking, and community spirit. His political career, spanning 13 years, provided him with a deep understanding of how to move people and get things done. After retiring from politics in 2015, Doug returned to his passion for community building.

With an Executive MBA, Honors B.A. in Philosophy, and a Bachelor of Education from the University of Alberta, Doug has also taught community and municipal leadership courses for elected officials and administrators. His extensive experience and insights will undoubtedly inspire and energize our conference attendees!



Learning About CPAA and APPI at the University of Calgary

The **Alberta Professional Planners Institute** along with the **Community Planning Association of Alberta** are excited to co-host the 2024 University of Calgary Students Professional Planner Networking Event.

Students from all faculties & departments (Planning students and students who are interested in learning more about professional planning) are welcome to attend

Event Details:

- **Date:** September 26, 2024.
- **Time:** 12:30 – 2:30 p.m.
- **Location:** University of Calgary, Main Campus. RM PF 2165 Professional Faculties Building.

The event will include:

- A brief overview of who APPI, CPAA and CIP are and the benefits of membership
- Roundtable discussions with professional planners from both the public and private sectors
- An opportunity for students to ask professional planners about a career in professional planning
- Complimentary pizza and refreshments

There is no fee to attend this event. However, we request that you register to serve as an RSVP.

[RSVP Here](#)

Join us for an evening of learning, networking, and great food! We look forward to seeing you there.

2025 CPAA Annual Conference: Early Bird Pricing!

Don't miss out on the chance to save! We're excited to offer **early bird pricing** for the 2025 CPAA Annual Conference. Register early to take advantage of discounted rates and secure your spot at this event.

Early Bird Rates:

- **Members: \$750**
- **Non-Members: \$850**
- **Students: \$85**

Early Bird Deadline: January 6, 2025!

Register now and join us in exploring next year's theme, "Global to Local," with inspiring sessions and networking opportunities.

[Register Here](#) to take advantage of these early bird savings!

Meet the CPAA Board of Directors

Introducing Robert Nygaard, our 2024/2025 Vice-Chair (North)

We are pleased to introduce Robert Nygaard, our Vice-Chair (North) for 2024/2025. Robert is a dedicated and active member of his community in Faust. For the past 15 years, he has served as Deputy Fire Chief at the Faust Fire District and has represented his hamlet on Council for two consecutive four-year terms.

During his tenure, Robert also chaired the Municipal Planning Commission (MPC) for six years. In 2021, he was elected Reeve and has embraced the challenges of working with a new Council. His experience as a Councillor and chair of MPC has been invaluable in his role as Reeve. Robert is passionate about working collaboratively with Council, Administration, ratepayers, and stakeholders to achieve their community's goals.



Call for Member Spotlights

Celebrate Our CPAA Community's Achievements!

Do you know a fellow CPAA member who has made outstanding contributions to their community or achieved something remarkable? We want to hear from you!

We're launching a **Member Spotlight** feature in our upcoming newsletters to celebrate the successes and achievements of our members. Whether it's a project they've led, a unique accomplishment, or an inspiring story, we want to share it with the CPAA community!

How to Nominate:

- Send us an email with the member's name, a brief description of their achievement, and why you think they deserve to be featured.
- Email your nominations to cpaa@cpaa.biz by September 15, 2024 for them to be featured in the September newsletter.

Let's recognize and celebrate the great work happening across our community. We look forward to your submissions!

Stay Tuned for More!

Look out for future newsletters where we'll introduce more members of our Board of Directors and provide updates on upcoming CPAA events and initiatives.

Thank you for being a valued member of the CPAA community!

If you have any questions regarding sponsorship or registration please contact Winifred Uwakwe, CPAA Secretary at 780-432-6387 or at cpaa@cpaa.biz.

COMMUNITY PLANNING ASSOCIATION OF ALBERTA
Our mission is to provide opportunities to share, promote and encourage community planning among a full range of stakeholders.

CONTACT

Winifred Uwakwe
CPAA Secretary

600, 900 - 6 Ave SW
Calgary, AB T2P 3K2-T2P 3K2
Canada

Phone: (780) 432.6387 Fax: (780) 452.7718 E-mail: cpaa@cpaa.biz

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ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Hays

AR115836

August 9, 2024

Subject: 2025 Fire Services Training Program Grant

Dear Chief Elected Officials:

It is my pleasure to announce that Municipal Affairs is providing \$500,000 in grant funding for the 2025 Fire Services Training Program. This government recognizes the important work of fire services, and that public safety is always a priority. While Municipal Affairs respects that fire services are a municipal responsibility, we also recognize that a strong provincial-municipal partnership is key to keeping Albertans safe.

This grant provides supplemental funding supports to assist Alberta communities in ensuring their local fire services are adequately trained to respond to identified community risks. Courses approved for delivery under this grant will align with the following key outcomes:

- public safety is preserved in Alberta;
- community risk is effectively managed by local authorities; and
- firefighters are able to receive training in alignment with best practices.

Grant information, along with grant guidelines and application form are available at www.alberta.ca/fire-services-training-grant. Please forward this information to your chief administrative officers and fire chiefs, so they may complete the application form. Collaboration involving multiple municipalities is permitted, but not required.

If you have any questions regarding the grant applications or the program guidelines, feel free to contact Municipal Affairs at 1-866-421-6929 or firecomm@gov.ab.ca.

This grant program will assist fire departments across the province be prepared with the knowledge and skills to protect their communities. I look forward to reviewing your 2025 Fire Services Training Program submissions.

Sincerely,

Ric McIver
Minister



County of
Lethbridge
Community
Learning
Council

AGM

Annual General Meeting

Join us to gain knowledge of our programs and services, share information and resources and discuss partnership opportunities to support adults in Lethbridge County. Your insights are invaluable!



October 3, 2024

Lunch At 12:00 pm

Meeting At 1:00 pm

RSVP by
**Sept
25**



403-345-6009



clclcoffice@gmail.com



**Coaldale Inn, Board room
913 19a Ave, Coaldale, AB**

P47



On the occasion of the 75th anniversary of
the Founding of the People's Republic of China

Consul General Mme. ZHAO Liying

requests the pleasure of your company at a reception

on Thursday, September 26th, 2024, from 6:00 p.m. to 8:30 p.m.

at Contemporary Calgary

Address: #701 11 Street SW Calgary, AB T2P 2C4

RSVP by September 13th, 2024 by email: yangxinhao@chinaconsulatecalgary.com

Admittance by invitation only

Dress code: Business

AGENDA ITEM REPORT







Title: Lethbridge County Council Attendance Update - August 2024
Meeting: Council Meeting - 19 Sep 2024
Department: Administration
Report Author: Candice Robison

APPROVAL(S):

Candice Robison, Executive Assistant Approved - 11 Sep 2024

STRATEGIC ALIGNMENT:

 Governance	 Relationships	 Region	 Prosperity
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EXECUTIVE SUMMARY:

To remain transparent to its citizens, Lethbridge County Council members report on their activities and events attended throughout the month.

RECOMMENDATION:

No motion required.

REASON(S) FOR RECOMMENDATION(S):

To remain transparent to the citizens of Lethbridge County.

PREVIOUS COUNCIL DIRECTION / POLICY:

A County Council update is provided monthly.

BACKGROUND INFORMATION:

In order to remain transparent to its citizens, Lethbridge County Council members provide a monthly report on their activities and events for the prior month.

ALTERNATIVES / PROS / CONS:

By not reporting activities and events attended by members of Council, citizens are unaware of the events occurring within the region and are unaware of the participation of Council with regards to community events.

FINANCIAL IMPACT:

None at this time.

LEVEL OF PUBLIC PARTICIPATION:



Inform



Consult



Involve



Collaborate



Empower

ATTACHMENTS:

[Lethbridge County Council Attendance Update - August 2024](#)

**Lethbridge County Council Attendance
August 2024**

Division 1

Councillor Lorne Hickey

August 1 Lethbridge County Council Meeting
August 20 Whoop Up Days Pancake Breakfast
August 20 Mayor's Whoop Up Days BBQ – County Booth
August 28 Audit Committee Meeting

Division 2

Reeve Tory Campbell

August 1 Lethbridge County Council Meeting
August 1 Chinook Arch Library Board Meeting
August 6 Coaldale Potable Water Reservoir Groundbreaking
August 7 Farmland Taxation Presentation, Vulcan
August 8 Link Pathway Phase 1 Grand Opening
August 9 Meeting with 360 Review Consultant
August 10 Coaldale Summer Fest Parade
August 13 Meeting with Minister Schow
August 17 Picture Butte Jamboree Days Parade
August 19 COR Audit Interview
August 20 Whoop Up Days Pancake Breakfast
August 23 Lethbridge Pro Rodeo Hospitality Event
August 24 Lethbridge Exhibition Casino
August 28 Audit Committee Meeting

Division 3

Councillor Mark Sayers

August 1 Lethbridge County Council Meeting
August 10 Coaldale Summer Fest Parade
August 13 RMA Town Hall Meeting
August 20 Whoop Up Days Pancake Breakfast
August 20 Whoop Up Days Parade
August 20 Mayors Whoop Up Days BBQ – County Booth
August 20 Brighter Together Tour reception
August 21 Brighter Together Tour

Division 4

Deputy Reeve John Kuerbis

August 1 Lethbridge County Council Meeting
August 28 Audit Committee Meeting

Division 6

Councillor Klaas VanderVeen

August 1 Lethbridge County Council Meeting
August 7 Link Pathway Meeting
August 8 Grand Opening Link Pathway
August 17 Picture Butte Parade
August 23 SAEWA Board Meeting

Division 7

Councillor Morris Zeinstra

August 1 Lethbridge County Council Meeting
August 17 Picture Butte Parade
August 20 Whoop Up Days Pancake Breakfast
August 20 Mayors Whoop Up Days BBQ – County Booth