



AGENDA

County Council Meeting

9:00 AM - Friday, February 7, 2020
Council Chambers

Page

A. CALL TO ORDER - OPENING REMARKS

B. AMENDMENTS/DELETIONS - CONFIRMATION OF AGENDA

C. CONFIRMATION OF MINUTES

4 - 8

1. Regular County Council Meeting Minutes - January 15, 2020
[Council Minutes January 15 2020](#)

D. UNFINISHED BUSINESS

E. NOTICES OF MOTION

F. REPORTS

9 - 12

1. Planning and Development Department 2019 Annual Report
[Planning and Development Department 2019 Annual Report - Pdf](#)

G. APPOINTMENTS

1. 9:05 a.m. - Introduction of New Development Officer (Maternity Leave Replacement) - Celina Newberry
2. 9:30 a.m. PUBLIC HEARING - Bylaw 19-046 - D.R.T. Farms - Amendment to Land Use Bylaw From: Lethbridge Urban Fringe (LUF) To: Grouped Country Residential - Plan 1810943, Block 1, Lot 2 - SE 10-9-21-W4 - DELETE FROM AGENDA - RESCHEDULED TO MARCH 5, 2020

3. 10:00 a.m. - Subdivision Applications

13 - 22

a) Subdivision Application #2019-0-170 - Grisnich - Lot 3, Block 1, Plan 1412687 within NW1/4 8-10-21-W4M
[SD Application #2019-0-170 - Grisnich - Pdf](#)

23 - 32

b) Subdivision Application #2019-0-179 Deboer - NW1/4 9-10-23-W4M

[SD Application #2019-0-179 - Deboer - Pdf](#)

33 - 43

c) Subdivision Approval - Time Extension #2012-0-029 Albion Ridge Colony - SE¼ 19-12-21-W4M

[Subdivision Approval Extension Request \(Albion Ridge Colony #2012-0-029\) - Pdf](#)

H. BYLAWS

(excluding public hearings)

44 - 53

1. **Bylaw 20-002 - Dirk Muilwijk - Amendment to the Land Use Bylaw From: Rural Agriculture (RA) To: Business Light Industrial (BLI) - Portion of Plan 0411743, Block 2, Lot 1, of the NE 34-10-23-W4 - First Reading**

[Bylaw 20-002 Land Use Bylaw Amendment RA to BLI - First Reading - Pdf](#)

I. MUNICIPAL SERVICES

J. COMMUNITY SERVICES

54 - 58

1. **Forest and Prairie Protection Act - Mutual Aid Fire Control Agreement**

[Mutual Aid Agreement 2020 - Pdf](#)

59 - 66

2. **Director of Emergency Management Agreement Renewal**

[Director of Emergency Management Agreement Renewal - Pdf](#)

67 - 71

3. **Trout Unlimited Canada - Request for Support**

[Trout Unlimited Canada - Request for Support - Pdf](#)

K. CORPORATE SERVICES

L. ADMINISTRATION

M. INVITATIONS

72 - 74

1. **Community Foundation of Lethbridge and Southwestern Alberta- Friends of the Foundation Dinner- March 19, 2020, Coast Hotel**

[Community Foundation of Lethbridge and Southwestern Alberta- 2020 Friends of the Foundation Dinner- March 19, 2020 - Pdf](#)

75 - 78

2. **Rotary Club of Lethbridge East/Lethbridge Exhibition Park Second Annual Agricultural Scholarship Awards Dinner - February 27, 2020 - Lethbridge Exhibition Park**

[Rotary Club of Lethbridge East/Lethbridge Exhibition Park Second](#)

[Annual Agricultural Scholarship Awards Dinner- February 27, 2020- Lethbridge Exhibition Park - Pdf](#)

- 79 - 81 3. **Coaldale and District Chamber of Commerce 39th Annual Awards and Appreciation Banquet - March 21, 2020 - Coaldale Community Centre**
[Coaldale and District Chamber of Commerce 39th Annual Awards and Appreciation Banquet- March 21, 2020- Coaldale Community Centre. - Pdf](#)
- 82 - 84 4. **Royal Canadian Legion, General Stewart Branch #4- Annual Flag Day Raising Ceremony- February 15, 2020- General Stewart Branch, Lethbridge**
[Royal Canadian Legion, General Stewart Branch #4- Annual Flag Day Raising Ceremony- February 15, 2020- General Stewart Branch, Lethbridge - Pdf](#)

N. COUNTY COUNCIL UPDATES

O. CLOSED SESSION

1. **Policy No. 209 - Community Peace Officer Complaints (Section 24 of the FOIP Act - Advice from Officials)**

P. ADJOURN



MINUTES

County Council Meeting

9:00 AM - Wednesday, January 15, 2020
Council Chambers

The County Council of Lethbridge County was called to order on Wednesday, January 15, 2020, at 9:00 AM, in the Council Chambers, with the following members present:

PRESENT:

- Reeve Lorne Hickey
- Deputy Reeve Steve Campbell
- Councillor Tory Campbell
- Councillor Robert Horvath
- Councillor Ken Benson
- Councillor Klaas VanderVeen
- Councillor Morris Zeinstra
- Chief Administrative Officer Ann Mitchell
- Director of Community Services Larry Randle
- Infrastructure Manager Devon Thiele
- Manager of Finance & Administration Jennifer Place
- Director of Public Operations Jeremy Wickson
- Executive Assistant Lorraine Megella

EXCUSED:

A. CALL TO ORDER - OPENING REMARKS

Reeve Hickey called the meeting to order at 9:05 a.m.

B. AMENDMENTS/DELETIONS - CONFIRMATION OF AGENDA

County Council added the following addition to the January 15, 2020 Council agenda:

- M3. Southern Alberta Chinese Association - Chinese New Year Gala - February 1, 2020, Coast Hotel, Lethbridge

1-2020 Councillor Benson MOVED that County Council approve the agenda as amended. CARRIED

C. CONFIRMATION OF MINUTES

C.1. December 19, 2109 Regular County Council Meeting Minutes

2-2020 Deputy Reeve S. Campbell MOVED that the December 19, 2019 regular County Council meeting minutes be approved as presented. CARRIED

D. UNFINISHED BUSINESS

E. NOTICES OF MOTION

F. REPORTS

G. APPOINTMENTS

G.1. 9:05 a.m.- Gerrit Sinke, Deputy Chief of Training and Safety and Heath Wright, Chief Fire Marshall, City of Lethbridge Fire Services Delegation Re: Fire Services Training Program Grant Application

Reeve Hickey welcomed Gerrit Sinke, Deputy Chief of Training and Safety and Heath Wright, Chief Fire Marshall, City of Lethbridge Fire Services delegation to the meeting at 9:05 a.m. Council introduced themselves to the delegation.

Deputy Chief Sinke and Chief Fire Marshall Wright provided Council with a presentation regarding a fire services training program grant that will be applied for by the City of Lethbridge. The three grant initiatives include: Agriculture Wildland Cooperative, Mental Health Symposium and Nozzle Forward Program. The total grant being applied for is \$75,000.

Reeve Hickey thanked the delegation for attending the meeting. The delegation retired at 9:21 a.m.

- | | | |
|--------|-------------------|---|
| 3-2020 | Councillor Benson | MOVED that County Council supports the City of Lethbridge Fire Department's application for a Fire Services Training Program Grant to help establish an Agricultural Wildland Cooperative, Host a Mental Health Symposium and to promote the Nozzle Forward Program.
<div style="text-align: right;">CARRIED</div> |
|--------|-------------------|---|

G.2. 9:30 a.m. - PUBLIC HEARING - Bylaw 19-045 - L.A. Power Systems Ltd. - Amendment to the Land Use Bylaw From: Rural Urban Fringe (RUF) To: Rural General Industrial (RGI) - Plan 0210316, Block 1, Lot 1 in the SE 10-11-23-W4

- | | | |
|--------|-------------------------|--|
| 4-2020 | Deputy Reeve S.Campbell | MOVED that the Public Hearing for Bylaw 19-045 - L.A. Power Systems Ltd. - Amendment to the Land Use Bylaw From: Rural Urban Fringe (RUF) To: Rural General Industrial (RGI) - Plan 0210316, Block 1, Lot 1 in the SE 10-11-23-W4 open at 9:34 a.m.
<div style="text-align: right;">CARRIED</div> |
|--------|-------------------------|--|

The following individuals from the public attended the Public Hearing:

- John Bosch

Reeve Hickey invited Ms. Hilary Janzen, Supervisor of Planning & Development to give an overview of Bylaw 19-045 and answer questions of Council.

Reeve Hickey asked if anyone present wished to speak in opposition of Bylaw 19-045. No one came forward.

Reeve Hickey asked two more times if anyone present wished to speak in opposition of Bylaw 19-045. No one came forward.

Reeve Hickey asked if anyone present wished to speak in favor of Bylaw 19-045. No one came forward.

Reeve Hickey asked two more times if anyone present wished to speak in favor of Bylaw 19-045. No one came forward.

Reeve Hickey asked Council if they had any further questions. There were no further questions from Council.

- | | | |
|--------|--------------------|---|
| 5-2020 | Councillor Horvath | MOVED that the Public Hearing for Bylaw 19-045 - L.A. Power Systems Ltd. - Amendment to the Land Use Bylaw From: Rural Urban Fringe (RUF) To: Rural General Industrial (RGI) - Plan 0210316, Block 1, Lot 1 in the SE 10-11-23-W4 close at 9:40 a.m.
<div style="text-align: right;">CARRIED</div> |
|--------|--------------------|---|

6-2020 Councillor Horvath MOVED that Bylaw 19-045 be read a second time. CARRIED

7-2020 Councillor VanderVeen MOVED that Bylaw 19-045 be read a third time. CARRIED

H. BYLAWS

(excluding public hearings)

H.1. Bylaw 20-001 - Precon Manufacturing Ltd. - Amendment to the Land Use Bylaw From: Rural Urban Fringe (RUF) To: Rural General Industrial (RGI) - NE 20-9-22-W4 - First Reading

8-2020 Councillor VanderVeen MOVED that Bylaw 20-001 be read a first time. CARRIED

I. MUNICIPAL SERVICES

I.1. Acts Appeal Committee 2020 Appointments (Soil Conservation, Weed and Pest Control)

9-2020 Councillor VanderVeen MOVED that County Council appoint the following Members-at-Large to the Acts Appeal Committee (Soil Conservation, Weed & Pest Control Appeal Committee): Jack Braat, Wilf Scholten, Bryan Harbers and Rob Van Diemen for one year. CARRIED

J. COMMUNITY SERVICES

K. CORPORATE SERVICES

K.1. 2020 - 2024 Capital Budget

10-2020 Councillor Zeinstra MOVED that the 2020 Capital Budget in the total expense amount of \$8,427,000 as outlined in attachments be approved and further that the 2021, 2022, 2023 and 2024 Capital Budget expenses in the amounts of \$6,129,500, \$6,300,000, \$5,028,000 and \$6,462,000 respectively be approved in principal. CARRIED

K.2. 2020 - 2022 Operating Budget

11-2020 Deputy Reeve S.Campbell MOVED that the 2020 Operating Budget expenses in the amount of \$28,201,410 as outlined in attachments be approved and further that the 2021 and 2022 Operating Budget expenses in the amounts of \$27,831,325 and \$28,202,610 respectively be approved in principal. CARRIED

K.3. Bylaw 20-003 - 2020 Utility Rates Schedule "A"

12-2020 Councillor VanderVeen MOVED that Bylaw 20-003 be read a first time. CARRIED

13-2020 Councillor Horvath MOVED that Bylaw 20-003 be read a second time. CARRIED

14-2020 Councillor Benson MOVED that Council consider proceeding to third reading of Bylaw 20-003. CARRIED UNANIMOUSLY

15-2020 Councillor Zeinstra MOVED that Bylaw 20-003 be read a third time. CARRIED

K.4. City of Lethbridge - ACP-IC Grant Support

16-2020 Councillor T.Campbell WHEREAS, Lethbridge County is one of more than a dozen Alberta municipalities that agree on the acute need for a contemporary, interactive, on-line training system for municipal assessors that

offers e-learning, library services, access to experts, and access to shared expertise between municipalities; and

WHEREAS, the City of Lethbridge is seeking support for an application for a \$200,000 grant from the Alberta Community Partnership – Intermunicipal Collaboration (ACP-IC) Program to fund a feasibility study on establishing Enhanced, Interactive Training for Municipal Assessors in Alberta; and

WHEREAS, the City of Lethbridge, as the managing partner, is proposing to work with the following project partners: City of Airdrie, City of Calgary, Town of Cochrane, Cypress County, City of Edmonton, City of Grande Prairie, Lethbridge County, City of Medicine Hat, City of Red Deer, Rocky View County, City of St. Albert, Strathcona County, Sturgeon County, Town of Okotoks, and the Alberta Assessors Association;

THEREFORE BE IT RESOLVED THAT the Council of Lethbridge County authorizes the Reeve to provide a letter of support for an application by the City of Lethbridge for a grant from the Alberta Community Partnership-Intermunicipal Collaboration Program on behalf of all the partners to fund a feasibility study on establishing Enhanced, Interactive Training for Municipal Assessors in Alberta.

CARRIED

L. ADMINISTRATION

L.1. Corporate Retreat

17-2020 Councillor VanderVeen MOVED that Council Council approve a two-day Corporate Retreat to be held in Lethbridge for 2020. CARRIED

M. INVITATIONS

M.1. Picture Butte and District Chamber of Commerce Annual General Meeting- January 31, 2020, Picture Butte Seniors Centre

18-2020 Councillor Benson MOVED that Reeve Lorne Hickey, Councillor Klaas VanderVeen, and Councillor Morris Zeinstra be authorized to attend the Picture Butte and District Chamber of Commerce Annual General Meeting on January 31, 2020 at the Picture Butte Seniors Centre. CARRIED

M.2. Consul General of Japan- Birthday Celebration for His Majesty the Emperor of Japan- February 20, 2020, Ranchmen's Club, Calgary

19-2020 Deputy Reeve S.Campbell MOVED that Reeve Lorne Hickey be authorized to attend the Birthday Celebration Reception for His Majesty the Emperor of Japan on February 20, 2020 at the Ranchmen's Club in Calgary. CARRIED

M.3. Southern Alberta Chinese Association- Chinese New Year Gala - February 1, 2020, Coast Hotel, Lethbridge

20-2020 Councillor Zeinstra MOVED that any member of Council wishing to attend the Southern Alberta Chinese Association New Year Gala on February 1, 2020 at the Lethbridge Coast Hotel and Conference Centre be authorized to do so and further that a table of 8 be purchased at a cost of \$600. CARRIED

N. COUNTY COUNCIL UPDATES

N.1. County Councillor Activities Attended for December 2019

- Reeve Lorne Hickey
 - December 5th – County Council meeting
 - December 6th – Mayors & Reeves meeting
 - December 10th – 2020 Budget meeting
 - December 11th – CAO & Reeve meeting
 - December 12th – Community Foundation Funding presentation

- December 19th – County Council meeting
- Deputy Reeve Ken Benson
 - December 5th – County Council meeting
 - December 6th – Highway 3 Twinning Association meeting
 - December 10th – 2020 Budget meeting
 - December 19th – County Council meeting
- Councillor Tory Campbell
 - December 2nd – Lethbridge Regional Waste Management Services Commission meeting
 - December 4th – Lethbridge Regional Water Commission meeting
 - December 5th – County Council meeting
 - December 5th – Chinook Arch Library meeting
 - December 10th – 2020 Budget meeting
 - December 19th – County Council meeting
- Councillor Steve Campbell
 - December 5th – County Council meeting
 - December 10th – 2020 Budget meeting
 - December 16th – Exhibition Park Committee meeting
 - December 18th – Community Futures Lethbridge Region meeting
 - December 19th – County Council meeting
- Councillor Robert Horvath
 - December 5th – County Council meeting
 - December 10th – 2020 Budget meeting
 - December 11th – Coaldale Chamber of Commerce meeting
 - December 12th – SouthGrow Regional Initiative meeting
 - December 19th – County Council meeting
- Councillor Morris Zeinstra
 - December 2nd – North County Potable Water Co-op meeting
 - December 5th – County Council meeting
 - December 10th – 2020 Budget meeting
 - December 19th – County Council meeting
- Councillor Klaas VanderVeen
 - December 2nd – Lethbridge Regional Waste Management Services Commission meeting
 - December 5th – County Council meeting
 - December 10th – 2020 Budget meeting
 - December 18th – Economic Development Lethbridge meeting
 - December 19th – County Council meeting
 - December 20th – Southern Alberta Energy from Waste meeting

O. CLOSED SESSION

P. ADJOURN

21-2020	Councillor Zeinstra	MOVED the meeting adjourn at 10:45 a.m.	CARRIED
---------	------------------------	---	---------

Reeve

CAO

AGENDA ITEM REPORT



Title: Planning and Development Department 2019 Annual Report
Meeting: County Council - 07 Feb 2020
Department: Community Services
Report Author: Hilary Janzen

APPROVAL(S):

Larry Randle, Director of Community Services
Ann Mitchell, Chief Administrative Officer

Approved - 21 Jan 2020
Approved - 27 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



Outstanding Quality
of Life



Effective Governance
and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

This is the 2019 Annual Report for the Planning and Development Department.

RECOMMENDATION:

This report is for information purposes only, therefore no resolution is required.

PREVIOUS COUNCIL DIRECTION / POLICY:

The Planning and Development Department takes direction from the bylaws approved by County Council including:

- Lethbridge County Land Use Bylaw 1404
- Lethbridge County Municipal Development Plan 1331 amended by Bylaw 18-016

BACKGROUND INFORMATION:

Lethbridge County's Planning and Development Department takes direction from the Bylaws and guiding documents that have been approved by County Council including the Lethbridge County Municipal Development Plan, Intermunicipal Development Plans, Lethbridge County Land Use Bylaw, and Area Structure Plans. The Planning and Development Department, amongst other things, manages the issuance of development permits, amendments and updates to the Land Use Bylaw, planning projects, Intermunicipal relations and referrals, enforcement of the Land Use Bylaw and other planning bylaw regulations.

In 2019 along with day to day duties, the following projects were undertaken:

- Hamlet Growth Studies for Turin and Iron Springs complete
- Hamlet Growth Studies for Shaughnessy and Diamond City started

- Completion of Intermunicipal Development Plans with MD of Willow Creek, Vulcan County, County of Warner, and Cardston County
- Amendments to Lethbridge County's Municipal Development Plan 1331 (Bylaw 19-043) and the Land Use Bylaw 1404 (Bylaw 19-044) and pertaining to Commercial Solar Collection Facilities were approved by County Council
- Bylaw 19-020 a text amendment to the Hamlet Industrial District was approved by County Council
- Started the Grouped Country Residential Land Use Strategy
- Started the subdivision and road realignment process of the former CP Station Lands in Turin
- Completed Policy 179 – Management of Lethbridge County Environmental and Municipal Reserve

Development Authority

In 2019, 180 development permit applications were received. This is a slight increase from 2018 when 178 development permit applications were submitted, but below the 211 development permit applications which were submitted in 2017. The construction value was significantly higher in 2019 coming in at \$328 million versus \$52 million in 2018. This is predominantly due to the approval of two solar collection facilities (\$60 million) and a wind energy conversion system (\$200 million) in the County.

As of December 31, 2019 172 development permits were issued, 2 permits were refused, and 6 were in circulation. Of the permits that were issued, 47 were residential, 28 accessory buildings (i.e. shops, sheds, garages), 33 commercial/industrial, 39 agricultural, 8 signage, 14 home occupation, 2 public/institutional, and 1 miscellaneous.

The Development Authority also issued 44 letters of compliance in 2019, down from 47 that were issued in 2018.

Building Permits

A total of 560 permits (building, electrical, plumbing, gas, and private sewage) were received by Park Enterprises on behalf of Lethbridge County from January 1 to December 31, 2019. In 2018 a total of 599 permits were received between January 1 and December 31.

Subdivision Applications

The Subdivision Authority made decisions on 29 subdivision applications, 28 were approved and 1 was refused.

Subdivision and Development Appeal Board

There was one Subdivision and Development Appeal Hearing held to appeal a refusal of Development Permit application (2018-160). The appeal board denied the appeal and upheld the decision of the Development Authority.

Redesignations:

In 2019 13 redesignations were considered by County Council (12 approved and 1 defeated), 1 application was withdrawn and 2 applications will be heard by County Council in 2020.

- Bylaw 18-029 - Acestes Ventures redesignation from Rural Agriculture to Direct Control – approved September 5, 2019
- Bylaw 18-030 - John Fehr redesignation from Rural Agriculture to Business Light Industrial – approved February 14, 2019

- Bylaw 18-031 - Crystal Springs Cheese redesignation from Rural Agriculture to Direct Control – approved February 14, 2019
- Bylaw 18-032 - Woodward redesignation from Rural Agriculture to Grouped Country Residential – approved March 21, 2019
- Bylaw 19-001 - Fiorino redesignation from Lethbridge Urban Fringe to Grouped Country Residential – approved March 21, 2019
- Bylaw 19-004 – Netherlands Reformed Congregation redesignation from Lethbridge Urban Fringe to Direct Control – approved April 4, 2019
- Bylaw 19-006 – Kirkham Holdings Ltd. redesignation from Direct Control and Lethbridge Urban Fringe to Business Light Industrial and Rural General Industrial – approved April 4, 2019
- Bylaw 19-008 – Fehr redesignation from Lethbridge Urban Fringe to Grouped Country Residential – approved May 2, 2019
- Bylaw 19-011 – Vandenberg redesignation from Rural Urban Fringe to Business Light Industrial – approved May 2, 2019
- Bylaw 19-027 – Vanden Bruinhorst redesignation from Rural Urban Fringe to Grouped Country Residential - withdrawn
- Bylaw 19-028 – Hadnagy redesignation from Rural Recreation to Rural Agriculture and Rural General Industrial – approved September 19, 2019
- Bylaw 19-031 and 19-032 - Acestes Ventures redesignation from Rural Agriculture to Direct Control – approved September 19, 2019
- Bylaw 19-033 – Nikkel redesignation from Rural Agriculture to Rural General Industrial – defeated on second reading November 7, 2019
- Bylaw 19-045 – LA Power Systems Ltd redesignation from Rural Urban Fringe to Rural General Industrial – first reading December 5, 2019
- Bylaw 19-046 – DRT Farms redesignation from Lethbridge Urban Fringe to Grouped Country Residential – first reading December 19, 2019

Area Structure Plans

- Bylaw 19-007, being an amendment to the Enerclean Area Structure Plan was approved by County Council
- Bylaw 19-017, the Aleman Area Structure Plan (north of City of Lethbridge) was approved by County Council.
- The Airport Area Structure Plan is pending further information from the applicant, prior to being brought forward for County Council's consideration.

Intermunicipal Relations

- An amendment to the Lethbridge County/Town of Nobleford Intermunicipal Development Plan was approved by County Council.
- The Town of Picture Butte submitted a notice of intent to annexation of lands east of the town.
- The Town of Coalhurst and Lethbridge County's Joint Industrial Area Structure Plan and is to be reviewed by the Intermunicipal Committee in 2020.
- Started the Intermunicipal Development Plan with the Village of Barons

ALTERNATIVES:

Not Applicable

FINANCIAL IMPACT:

None

REASON(S) FOR RECOMMENDATION(S):

This report is strictly to inform County Council on the activities of the Planning and Development Department - no decision or action is required.

AGENDA ITEM REPORT



Title: Subdivision Application #2019-0-170 - Grisnich
- Lot 3, Block 1, Plan 1412687 within NW1/4 8-10-21-W4M
Meeting: County Council - 07 Feb 2020
Department: ORRSC
Report Author: Steve Harty

APPROVAL(S):

Hilary Janzen, Supervisor of Planning & Development	Approved - 23 Jan 2020
Larry Randle, Director of Community Services	Approved - 24 Jan 2020
Ann Mitchell, Chief Administrative Officer	Approved - 27 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



Outstanding Quality
of Life



Effective Governance
and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

The application is to resubdivide (resplit) a title of 13.62 acres into two titles, being 6.00 and 7.62 acres respectively in size, for country residential use. The proposal does not meet the subdivision criteria of the Land Use Bylaw.

RECOMMENDATION:

That S.D. Application #2019-0-170 be refused for the reasons as outlined in the draft resolution.

PREVIOUS COUNCIL DIRECTION / POLICY:

- The proposal does not comply with Land Use Bylaw No. 1404 subdivision criteria and policies for land designated as Rural Agriculture. This proposal would result in there being 6 separate subdivisions out of the quarter-section and the policy only allows a maximum of 3 titles.
- This land was previously approved by Council for grouped country residential (GCR) use in 2011 with an ASP also adopted. The previous landowner did not complete the planning for that proposal, and the land was subsequently designated back to Rural Agriculture resulting in the parcel no longer being eligible for multi-lot GCR use.
- The proposal does not conform to Land Use Bylaw No. 1404, as the bylaw requires land to be designated as GCR if there are or would be 3 or more contiguous lots less than the agricultural parcel size, which are the circumstances pertaining to this application.
- The resubdivision of a 13.62 acre title to create a 6.00 and 7.62 acre parcel would result in two major subdivision policy waivers being needed to approve the application.

BACKGROUND INFORMATION:

The parcel is located ½-mile northeast of the Hamlet of Diamond City. The proposal is to create an additional title in a parcel of less than 20.0 acres of poor quality agricultural land.

The applicants have constructed a new dwelling on the eastern portion of their current title which will become the 7.62 acre title, while the west 6.0 acre portion is vacant. There is an existing separate subdivision situated to the west of the subject title. The owner's find the 13.62 acres to be too large for an acreage holding and not viable for agricultural on its own. An issue with the proposal is that the land is no longer zoned for GCR use to enable multi-lot subdivision. As there are other historic subdivisions out of this 1/4-section, the approval of this application would result in six subdivisions out of the 1/4-section.

Overall, the proposal does not meet the criteria of the County's Land Use Bylaw No. 1404 for a resplit subdivision. (see full ORRSC Planner's comments attached)

The application was circulated to the required external agencies and no concerns or objections were expressed regarding the application (at time of agenda preparation).

ALTERNATIVES:

Alternatively, approve the application which would require two major subdivision policy waivers.

FINANCIAL IMPACT:

None.

REASON(S) FOR RECOMMENDATION(S):

The proposed subdivision does not meet the provincial Subdivision and Development Regulations and the municipal subdivision policies as stated in the Land Use Bylaw.

ATTACHMENTS:

[5A Lethbridge County 2019-0-170 REFUSAL \(Amended\)](#)
[Subdivision Referral 2019-0-170 - County Version](#)

RESOLUTION

2019-0-170

Lethbridge County: **Country Residential** subdivision of Lot 3, Block 1, Plan 1412687 within NW1/4 8-10-21-W4M

THAT the Country Residential subdivision of Lot 3, Block 1, Plan 1412687 within NW1/4 8-10-21-W4M (Certificate of Title No. 191 182 566), resubdivide (resplit) a title of 13.62 acres (5.51 ha) into two titles, being 6.00 and 7.62 acres (2.43 and 3.08 ha) respectively in size, for country residential use; BE REFUSED for the following reasons:

REASONS:

1. The subdivision application proposal does not comply with the Lethbridge County Land Use Bylaw No. 1404 subdivision criteria and policies for land designated as Rural Agriculture. This proposal would result in there being 6 separate subdivisions out of the quarter-section and the policy only allows a maximum of three titles (either a resubdivision of the first parcel out or an existing farmstead subdivision from a cut-off parcel).
2. The proposal does not conform to Land Use Bylaw No. 1404, as the bylaw requires land to be designated as Grouped Country Residential (GCR) if there are or would be 3 or more contiguous lots less than the agricultural parcel size, which are the circumstances pertaining to this application. The subject parcel is currently designated (zoned) as Rural Agriculture (RA).
3. The resubdivision (resplit) of a 13.62 acre title to create a 6.00 and 7.62 acre parcel would result in two major subdivision policy waivers being needed to approve the application. On those basis', the Subdivision Authority has determined the subdivision application is not suitable for approval.
4. This land was previously approved by Council for grouped country residential use in the fall of 2011 with an ASP also adopted. The previous landowner/developer did not go through and complete the planning for that proposal, and the land was subsequently designated back to Rural Agriculture resulting in the parcel no longer being eligible for multi-lot grouped country residential use.

INFORMATIVE:

- (a) TELUS COMMUNICATIONS INC. has no objection to the above circulation.
- (b) Thank you for contacting FortisAlberta regarding the above application for subdivision. We have reviewed the plan and determined that no easement is required by FortisAlberta. FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services. Please contact FortisAlberta land services at landserv@fortisalberta.com or by calling (403) 514-4783 for any questions.
- (c) ATCO Transmission high pressure pipelines has no objections. Questions or concerns can be forwarded to hp.circulations@atco.com.
- (d) Lethbridge Northern Irrigation District (LNID) – Alan Harrold, General Manager:

"The above noted *Application for Subdivision* has been reviewed by the Lethbridge Northern Irrigation District (LNID) and is approved subject to the following conditions:

1. Currently the above mentioned parcel has entered into an *Annual Water Agreement* for 12.0 acres to irrigate this parcel from the Lateral DI Pipeline, however, given the proposed subdivision application the following water requirements apply prior to signing the consent to register the subdivision plan:
 - Since the convenience delivery from the Lateral DI Pipeline remains on the proposed 7.62 acre subdivision with dwellings, a landowner construction contribution is required for this parcel. The current rate is \$3,150.00 including GST.

2019-0-170
Page 1 of 2

- In addition, a water agreement suitable to meet the needs of the proposed 7.62 acre subdivision is required for the use of irrigation water.
 - The proposed 6.0 acre bare land subdivision may continue to irrigate within the criteria of an Annual Agreement. However, if the current or future owner of the 6.0 acre subdivision would like to add a dwelling on this parcel, a landowner construction contribution of the then current rate plus GST along with a Water Agreement suitable to meet the needs of the proposed 6.0 acre subdivision will be required.
2. Any easements required by the subdivided parcels for access to water from the District's works must be in place for the supply of domestic water, if required.
 3. All permanent structures such as buildings with footings, pilings or foundations, septic tanks/ fields, corrals, and silage pits, etc. must meet the minimum set-back distance of 15 meters (50 feet) from the outside boundary of all LNID pipeline right-of-ways and or interests within this parcel.
 4. Any alteration to District works required as a result of this subdivision is subject to District approval and payment by the applicant of all applicable costs.

Thank you for the opportunity to comment. If you require more information or would like to set up an appointment to discuss the conditions above, please contact Janet Beck, Land Agent, at the Lethbridge Northern Irrigation District Office, 403-327-3302."

(e) Adjacent Landowner – Dale Russell:

"I am Dale Russell at 214020 TwpRd101A. I have been told that my neighbors Mr and Mrs Grisnich have applied for a subdivision on their residence parcel of land. I have concerns primarily with unsolved drainage problems. I spoke with Hilary Janzen this AM and she has referred me to you.

The development of barrow pits along the lower portion of TwpRd101A has created problems along our road through the coulee particularly during spring runoff. The county initially did a neat job of cleaning a roadside drainage channel along the coulee road however it turned out to be inadequate as the extra spring runoff from the newly created barrow pits rushed down the steep coulee washing out the contoured ditch leaving deep gullies. The runoff water then deposited the eroded dirt in the intended drainage channel where the slope flattened out, causing the runoff to flood down the road for an extended period of time. This created issues of access to our home but also considerable effort on our part to repair the road. Some water did make it into its intended destination of the old LNID drainage channel however this water also deposited silt which has greatly reduced the capacity of that channel and is a continued threat to our road.

In addition to this the old LNID drainage channel goes through a culvert before draining into the river. This culvert has frozen for two of the last five years. The result is again damage to the road as the spring runoff tries to reach the river, We have only partially reclaimed this part of the road. This culvert has only frozen 3 time in the 35 years we have lived here. Once when the LNID mistakenly drained water through the culvert during the winter for which they took responsibility. The other 2 times was after the the road and barrow pits were developed further up on TwpRd101A. In these later two instances both the County and LNID told us to contact the other entity.

Our concern is that additional development on the upper portion of TwpRd101A will exacerbate our down stream drainage problem. Extended drainage areas with barrow pits, summer activities of yard watering and snow retention around buildings, roads, and etc. on already saturated soils will be

I would appreciate your attention to these concerns. I will be gone with limited telephone and internet access during February and most of March. Please contact me before then."

MOVER

REEVE

DATE

2019-0-170
Page 2 of 2



3105 - 16th Avenue North
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344
Toll-Free: 1-844-279-8760
E-mail: subdivision@orrsc.com
Website: www.orrsc.com

NOTICE OF APPLICATION FOR SUBDIVISION OF LAND

DATE: January 6, 2020

Date of Receipt: November 25, 2019

Date of Completeness: December 16, 2019

TO: Landowner: Reyer Grisnich and Neeltje A Grisnich

Agent or Surveyor:

Referral Agencies: Lethbridge County, Morris Zeinstra, Holy Spirit RC School Division, Palliser School Division, AltaLink, FortisAlberta, TELUS, ATCO Gas, ATCO Pipelines, AB Health Services - Lethbridge, Lethbridge Northern Irrigation District (LNID), AB Environment & Parks - K. Murphy, AB Agriculture, Historical Resources Administrator, AER, Lethbridge North County Potable Water Co-op (LNCPWC)

Adjacent Landowners: Notified Via Ad in Sunny South News

Planning Advisor: Steve Harty *S.H.*

The Oldman River Regional Services Commission (ORRSC) is in receipt of the following subdivision application which is being processed on behalf of the Lethbridge County. This letter serves as the formal notice that the submitted application has been determined to be complete for the purpose of processing.

In accordance with the Subdivision and Development Regulation, if you wish to make comments respecting the proposed subdivision, please submit them via email or mail no later than **January 27, 2020**. (Please quote our File No. **2019-0-170** in any correspondence with this office).

File No: 2019-0-170

Legal Description: Lot 3, Block 1, Plan 1412687 within NW1/4 8-10-21-W4M

Municipality: Lethbridge County

Land Designation: Rural Agriculture - RA
(Zoning)

Existing Use: Country Residential

Proposed Use: Country Residential

of Lots Created: 1

Certificate of Title: 191 182 566

Proposal: To resubdivide (resplit) a title of 13.62 acres (5.51 ha) into two titles, being 6.00 and 7.62 acres (2.43 and 3.08 ha) respectively in size, for country residential use.

Planner's Preliminary Comments:

The purpose of this application is to resubdivide (resplit) a title of 13.62 acres (5.51 ha) into two titles, being 6.00 and 7.62 acres (2.43 and 3.08 ha) respectively in size, for country residential use. The parcel is located ½-mile northeast of the Hamlet of Diamond City.

The proposal is to create an additional title in a parcel of less than 20.0 acres of poor quality agricultural land. The applicants have constructed a new dwelling on the eastern portion of the land which will become the 7.62 acre title, while the west 6.0 acre portion is bareland. The existing dwelling has potable water provided by the North County Potable Water Co-op and an on-site private disposal treatment system that was installed in 2017. The vacant west lot is proposed to be treated in the same manner. Soils tests were previously done which verified suitability of individual on-site private septic treatment systems. Access to the lots is from the south, off of a developed county road allowance.

It is observed that this land was previously approved by Council for grouped country residential use in the fall of 2011 with an ASP also adopted. The previous developers did not go through and complete the planning for that proposal, and the land was subsequently designated back to Rural Agriculture. The new owners have no intentions of resurrecting the previous GCR proposal, but desire to do the one subdivision of poor quality land. The 13.62 acres is deemed to not be a viable agricultural parcel on its own, and the owner's find it to be too large for an acreage holding. The parcel is long and linear in its configuration, approximately 700 metres in length. As there are other subdivisions out of this quarter-section, the Subdivision Authority will have to determine the suitability of the proposal on its own merits.

There are no confined feeding operations (CFO) or abandoned wells located in proximity of this proposal. The hamlet sewer lagoons are located approximately 1400 ft. south of this title; however the land lies outside the provincially required 300 metre (984 ft.) setback.

It is noted that the land is located adjacent to an area flagged by the province as having an HRV category 5 paleontological resource value. Although this proposal should not affect any identified resource located on other lands, the application will be referred to Alberta Culture and Tourism and the applicant will need to fulfill any of their requirements.

As a resplit subdivision, this proposal meets the criteria of the Lethbridge County Land Use Bylaw in regards to the subdivision of existing small titles. The Subdivision Authority is hereby requested to consider the following in its decision:

- Any outstanding property taxes shall be paid to Lethbridge County.
- The applicant or owner or both enter into a Development Agreement with Lethbridge County.
- That any easement(s) as required by utility companies or the municipality shall be established.
- That the applicant provides an up-to-date Surveyors sketch to illustrate the exact dimensions and parcel size and the location of all improvements, including the dwelling and septic field, on the proposed parcel as approved. Additionally, the applicant is required to submit a final plan as prepared by an Alberta Land Surveyor that corresponds to the subdivision approval.
- Consideration of referral agencies comments and any requirements.

- That the applicant is responsible for meeting any requirements of Alberta Culture and Tourism, or to apply for Historical Resource clearance if required, prior to final endorsement of the subdivision.
- Any additional future subdivision would require the benefit of a rezoning to the GCR land use district and an ASP approved by Council.

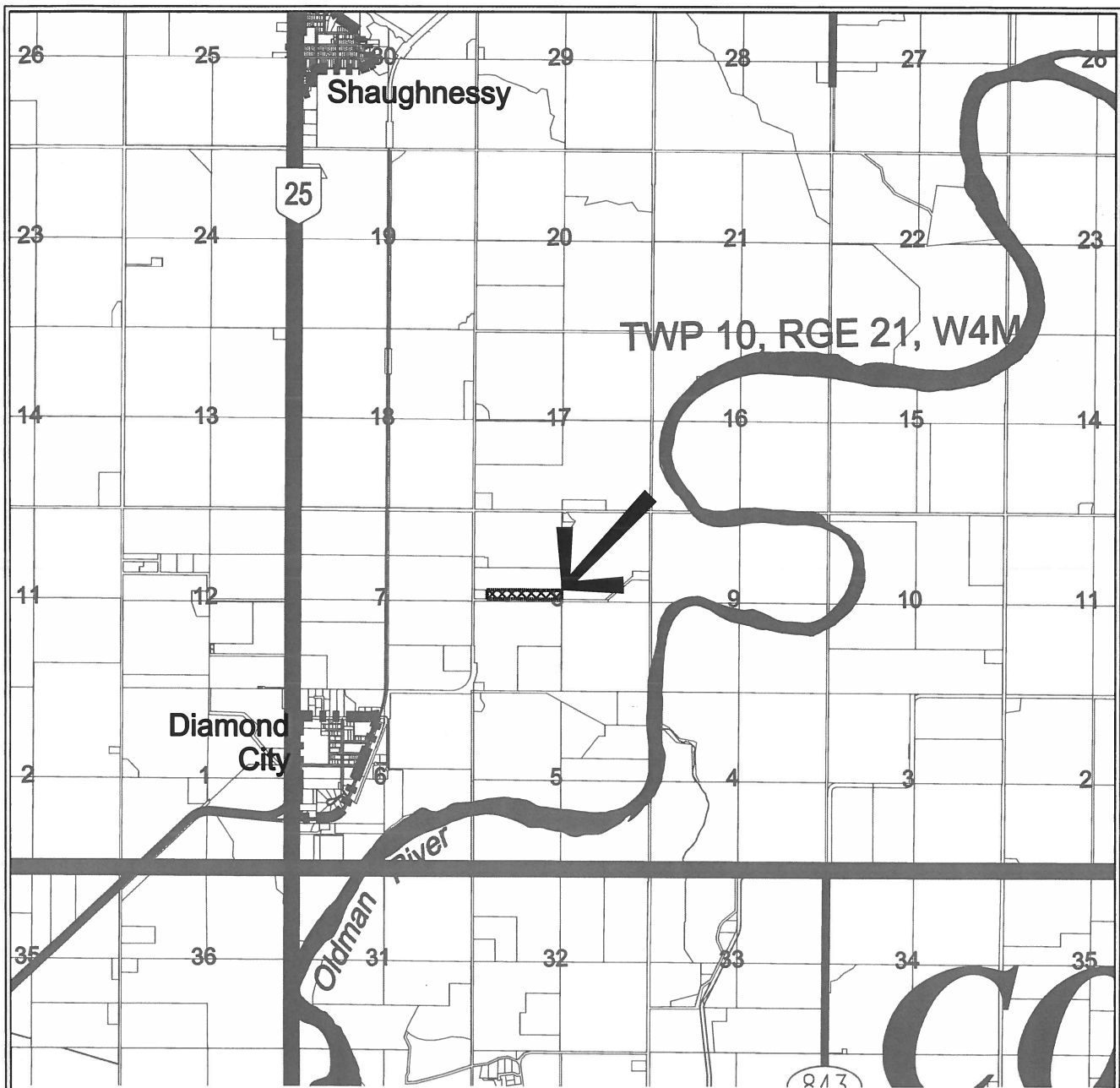
RESERVE:

The payment of the 10% Municipal Reserve on the 13.62 acres is applicable. MR was previously required in 2014 with a deferred Reserve Caveat on title, which needs to be reviewed and may be discharged upon confirmation of an MR payment.

No further comment pending a site inspection.

If you wish to make a presentation at the subdivision authority meeting, please notify the Lethbridge County Municipal Administrator as soon as possible.

Submissions received become part of the subdivision file which is available to the applicant and will be considered by the subdivision authority at a public meeting.



SUBDIVISION LOCATION SKETCH
 LOT 3; BLOCK 1; PLAN 1412687
 WITHIN NW 1/4 SEC 8, TWP 10, RGE 21, W 4 M
 MUNICIPALITY: LETHBRIDGE COUNTY
 DATE: DECEMBER 18, 2019
 FILE No: 2019-0-170



SUBDIVISION SKETCH

LOT 3; BLOCK 1; PLAN 1412687

WITHIN NW 1/4 SEC 8, TWP 10, RGE 21, W 4 M

MUNICIPALITY: LETHBRIDGE COUNTY

DATE: DECEMBER 18, 2019

FILE No: 2019-0-170



AGENDA ITEM REPORT



Title: Subdivision Application #2019-0-179 Deboer
- NW1/4 9-10-23-W4M
Meeting: County Council - 07 Feb 2020
Department: ORRSC
Report Author: Steve Harty

APPROVAL(S):

Hilary Janzen, Supervisor of Planning & Development
Larry Randle, Director of Community Services
Ann Mitchell, Chief Administrative Officer

Approved - 22 Jan 2020
Approved - 22 Jan 2020
Approved - 27 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



Outstanding Quality
of Life



Effective Governance
and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

The application is to subdivide a 4.80 acre first parcel out farm yard from a title of 156.98 acres for country residential use. The proposal meets the subdivision criteria of the Land Use Bylaw.

RECOMMENDATION:

That S.D. Application #2019-0-179 be approved subject to the conditions as outlined in the draft resolution.

PREVIOUS COUNCIL DIRECTION / POLICY:

- The proposal is eligible for consideration as a first parcel out farm yard subdivision as per the policies of Land Use Bylaw No. 1404.
- The proposal complies with the subdivision criteria of Land Use Bylaw No. 1404, and the proposed parcel size conforms to the bylaw's required minimum 2.0 acres, not to exceed 10-acre maximum.
- Site servicing is met: Water is provided by the rural water co-op and sewage treatment is treated by an individual on-site septic field system, while access is provided by the north municipal road allowance.
- There are no abandoned gas wells in proximity. There is a confined feeding operation located northeast of this proposal but in verifying permit numbers and the applicable MDS with the NRCB, the information provided indicates the MDS would not be compromised.

BACKGROUND INFORMATION:

The proposal is to subdivide an existing yard in the very northwest corner of the quarter-section. The parcel is located approximately 1½-miles east of the Hamlet of Monarch, ½-mile east of Highway 23.

The yard contains a number of improvements including a dwelling, ancillary buildings and tree shelter belt. The proposed property line on the southeast corner will be angled to account for the adjacent irrigation pivot system. There is a CFO located to the northeast but the MDS is met based on the NRCB information; however, it is further noted the yard and house on this ¼-section were established before the neighboring CFO and prior to the MDS policies coming into effect, and on that basis, the application further complies with the criteria.

Overall, the proposal meets the criteria of the County's Land Use Bylaw No. 1404 for a first parcel out farm yard subdivision. (see ORRSC Planner's full comments attached)

The application was circulated to the required external agencies and no concerns or objections were expressed regarding the application, and no easements are requested (at time of agenda preparation).

ALTERNATIVES:

Not applicable, as the application complies with the subdivision criteria.

FINANCIAL IMPACT:

None.

REASON(S) FOR RECOMMENDATION(S):

The proposed subdivision meets the provincial Subdivision and Development Regulations and the municipal subdivision policies as stated in the Land Use Bylaw.

ATTACHMENTS:

[5A Lethbridge County 2019-0-179 APPROVAL](#)
[Subdivision Referral 2019-0-179 - County Version](#)

RESOLUTION

2019-0-179

Lethbridge County

Country Residential subdivision of NW1/4 9-10-23-W4M

THAT the Country Residential subdivision of NW1/4 9-10-23-W4M (Certificate of Title No. 801 060 874), to subdivide a 4.80 acre (1.94 ha) first parcel out farmstead from a title of 156.98 acres (63.52 ha) for country residential use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant provide a Surveyors sketch to illustrate the exact dimensions and parcel size and the location of all improvements on the proposed parcel as approved.
4. That any easement(s) as required by utility companies or the municipality shall be established.

REASONS:

1. The proposed subdivision is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.
2. The Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 7 of the Subdivision and Development Regulation.
3. The application overall conforms to the subdivision criteria for a first parcel out of a quarter-section subdivision and proposed parcel size complies with the stipulated size requirements.
4. The Subdivision Authority has determined there are no abandoned wells in proximity or confined feeding operations (CFOs) located nearby to this proposal where the MDS would be infringed upon.

INFORMATIVE:

- (a) Since the proposed subdivision complies with Section 663(a) of the Municipal Government Act, Reserve is not required.
- (b) That a legal description for the proposed parcel be approved by the Surveys Branch, Land Titles Office, Calgary.
- (c) The applicant/owner is advised that other municipal, provincial or federal government or agency approvals may be required as they relate to the subdivision and the applicant/owner is responsible for verifying and obtaining any other approval, permit, authorization, consent or license that may be required to subdivide, develop and/or service the affected land (this may include but is not limited to Alberta Environment and Parks, Alberta Transportation, and the Department of Fisheries and Oceans.)
- (d) TELUS COMMUNICATIONS INC. has no objection to the above circulation.
- (e) ATCO Transmission high pressure pipelines has no objections. Questions or concerns can be forwarded to hp.circulations@atco.com.

2019-0-179
Page 1 of 4

- (f) Thank you for contacting FortisAlberta regarding the above application for subdivision. We have reviewed the plan and determined that no easement is required by FortisAlberta.

FortisAlberta is the Distribution Wire Service Provider for this area. The developer can arrange installation of electrical services for this subdivision through FortisAlberta. Please have the developer contact 310-WIRE (310-9473) to make application for electrical services.

Please contact FortisAlberta land services at landserv@fortisalberta.com or by calling (403) 514-4783 for any questions.

- (g) Lethbridge Northern Irrigation District – Alan Harrold, General Manager:

"The above noted *Application for Subdivision* has been reviewed by the Lethbridge Northern Irrigation District (LNID) and is approved subject to the following conditions:

1. Payment in full of any outstanding irrigation rates that may be assessed on the original parcel at the time of finalization of the subdivision.
2. Payment of the District's subdivision administration fee. The current fee is \$577.50 (includes GST).
3. Approximately **0.1 acres** assessed as "irrigation acres" cannot be re-arranged to suitable areas within the parcel and must be removed from the *Assessment Roll*.
4. A water agreement suitable to meet the needs of the proposed subdivision may be required if the proposed new subdivision requires the use of irrigation water. In addition, since the delivery would be from the Lateral B8 Pipeline, a landowner construction contribution would be required at the time of signing a water agreement for this parcel. The current 2019 rate is \$3,150 including GST plus the cost of a water delivery turnout if one is required.
5. Any easements required by the subdivided parcels for access to water from the District's works must be in place for the supply of domestic water, if required.
6. All permanent structures such as buildings with footings, pilings or foundations, septic tanks/ fields, corrals, and silage pits, etc. must meet the minimum set-back distance of 15 meters (50 feet) from the outside boundary of all LNID pipeline right-of-ways and or interests within this parcel.
7. Any alteration to District works required as a result of this subdivision is subject to District approval and payment by the applicant of all applicable costs.

Thank you for the opportunity to comment. If you require more information or would like to set up an appointment to discuss the conditions above, please contact Janet Beck, Land Agent, at the Lethbridge Northern Irrigation District Office, 403-327-3302."

- (h) Alberta Transportation – Leah Olsen, Development/Planning Technologist:

"Reference your file to create a country residential/farmstead parcel at the above noted location.

Alberta Transportation's primary objective is to allow subdivision and development of adjacent properties in a manner that will not compromise the integrity and associated safe operational use or the future expansion of the provincial highway system.

The proposal is to create a single parcel of land from an unsubdivided quarter section to accommodate an existing residence and related improvements. As such, this application is in accordance with Section 14(b) of the Subdivision and Development Regulation, being Alberta Regulation 43/2002, consolidated up to 188/2017 ("the regulation").

As this application complies with said Section 14(b) and access to the proposed parcel and the remnant lands is to be by a means other than a highway, Section 15(3) of the regulation applies.

Notwithstanding the foregoing, the applicant would also be advised that any development within the right-of-way or within 300 metres beyond the limit of the highway or within 800 metres from the centre point of the intersection of the highway and another highway would require the benefit of a permit from our department. This requirement is outlined in the Highways Development and Protection Regulation, being Alberta Regulation 326/2009.

Given that pursuant to the said regulation, the subject property is beyond the noted control lines with indirect access to the highway by way of the internal local road system. In this instance, a permit from Alberta Transportation will not be required, and development of the country residential/farmstead parcel could proceed under the direction, control, and management of the county subdivision and development land use authority. The applicant could contact the undersigned, at Lethbridge 403/381-5426, in this regard.

Alberta Transportation accepts no responsibility for the noise impact of highway traffic upon any development or occupants thereof. Noise impact and the need for attenuation should be thoroughly assessed. The applicant is advised that provisions for noise attenuation are the sole responsibility of the developer and should be incorporated as required into the subdivision/development design.

Any peripheral lighting (yard lights/area lighting) that may be considered a distraction to the motoring public or deemed to create a traffic hazard will not be permitted.

Further, should the approval authority receive any appeals in regard to this application and as per Section 678(2.1) of the Municipal Government Act and Section 5(5)(d) of the regulation, Alberta Transportation agrees to waive the referral distance for this particular subdivision application. As far as Alberta Transportation is concerned an appeal of this subdivision application may be heard by the local Subdivision and Development Appeal Board provided that no other provincial agency is involved in the application."

MOVER

REEVE

DATE



3105 - 16th Avenue North
Lethbridge, Alberta T1H 5E8

Phone: (403) 329-1344
Toll-Free: 1-844-279-8760
E-mail: subdivision@orrrsc.com
Website: www.orrrsc.com

NOTICE OF APPLICATION FOR SUBDIVISION OF LAND

DATE: January 6, 2020

Date of Receipt: December 13, 2019

Date of Completeness: December 16, 2019

TO: Landowner: Jack deBoer

Agent or Surveyor: Brown Okamura & Associates Ltd.

Referral Agencies: Lethbridge County, Morris Zeinstra, Holy Spirit RC School Division, Palliser School Division, AltaLink, FortisAlberta, TELUS, ATCO Gas, ATCO Pipelines, AB Health Services - Lethbridge, Lethbridge Northern Irrigation District (LNID), AB Environment & Parks - K. Murphy, AB Agriculture, AB Transportation, AER, Lethbridge North County Potable Water Co-op (LNCPWC)

Adjacent Landowners: Notified Via Ad in Sunny South News

Planning Advisor: Steve Harty *S.H.*

The Oldman River Regional Services Commission (ORRSC) is in receipt of the following subdivision application which is being processed on behalf of the Lethbridge County. This letter serves as the formal notice that the submitted application has been determined to be complete for the purpose of processing.

In accordance with the Subdivision and Development Regulation, if you wish to make comments respecting the proposed subdivision, please submit them via email or mail no later than **January 27, 2020**. (Please quote our File No. **2019-0-179** in any correspondence with this office).

File No: 2019-0-179

Legal Description: NW1/4 9-10-23-W4M

Municipality: Lethbridge County

Land Designation: Rural Agriculture – RA
(Zoning)

Existing Use: Agricultural

Proposed Use: Country Residential

of Lots Created: 1

Certificate of Title: 801 060 874

Proposal: To subdivide a 4.80 acre (1.94 ha) first parcel out farmstead from a title of 156.98 acres (63.52 ha) for country residential use.

Planner's Preliminary Comments:

The purpose of this application is to subdivide a 4.80 acre (1.94 ha) first parcel out farmstead from a title of 156.98 acres (63.52 ha) for country residential use. The parcel is located approximately 1½-miles east of the Hamlet of Monarch, ½-mile east of Highway 23.

The proposal is to accommodate the subdivision of an existing yard in the very northwest corner of the quarter-section. The yard area contains a dwelling, Quonset, shed, mobile and tree shelter belt. The proposed property line on the southeast corner will be angled to account for the irrigation pivot system on the remnant agricultural land. Water is provided by the rural water co-op and sewage treatment is treated by an individual on-site septic system that will remain within the confines of the residential parcel once subdivided.

Access is provided from the north municipal road allowance, with an existing approach to the yard and an approach to the remnant east agricultural land in place. The proposed yard property line will occur just to the west of the agricultural land access. The municipal roadways both to the north and west of the quarter-section title have previously been widened at this location. It is noted that the west municipal road is the former old highway (which has been relocated ½-mile to the west (Highway 23)).

There are no abandoned gas wells located in proximity to this proposal. There is a confined feeding operation located to the northeast of this proposal. In verifying permit numbers and the applicable MDS with the NRCB, the information provided would indicate the minimum distance separation would not be compromised (an expansion MDS of 265 m would be required and 487 m exists to the dwelling wall). Regardless, it is noted the yard and house on this quarter-section were established before the neighboring CFO commencement, and prior to the MDS policies coming into effect. On that basis, the application complies with the subdivision MDS criteria.

As a first parcel out subdivision this application conforms to the County's subdivision policies. The Subdivision Authority is hereby requested to take the following conditions into consideration for an approval:

- Any outstanding property taxes shall be paid to Lethbridge County.
- The applicant or owner or both enter into a Development Agreement with Lethbridge County.
- That the applicant provide a Surveyors sketch to illustrate the exact dimensions and parcel size and the location of all improvements on the proposed parcel as approved.
- That any easement(s) as required by utility companies or the municipality shall be established.
- Consideration of referral agencies comments and any requirements.

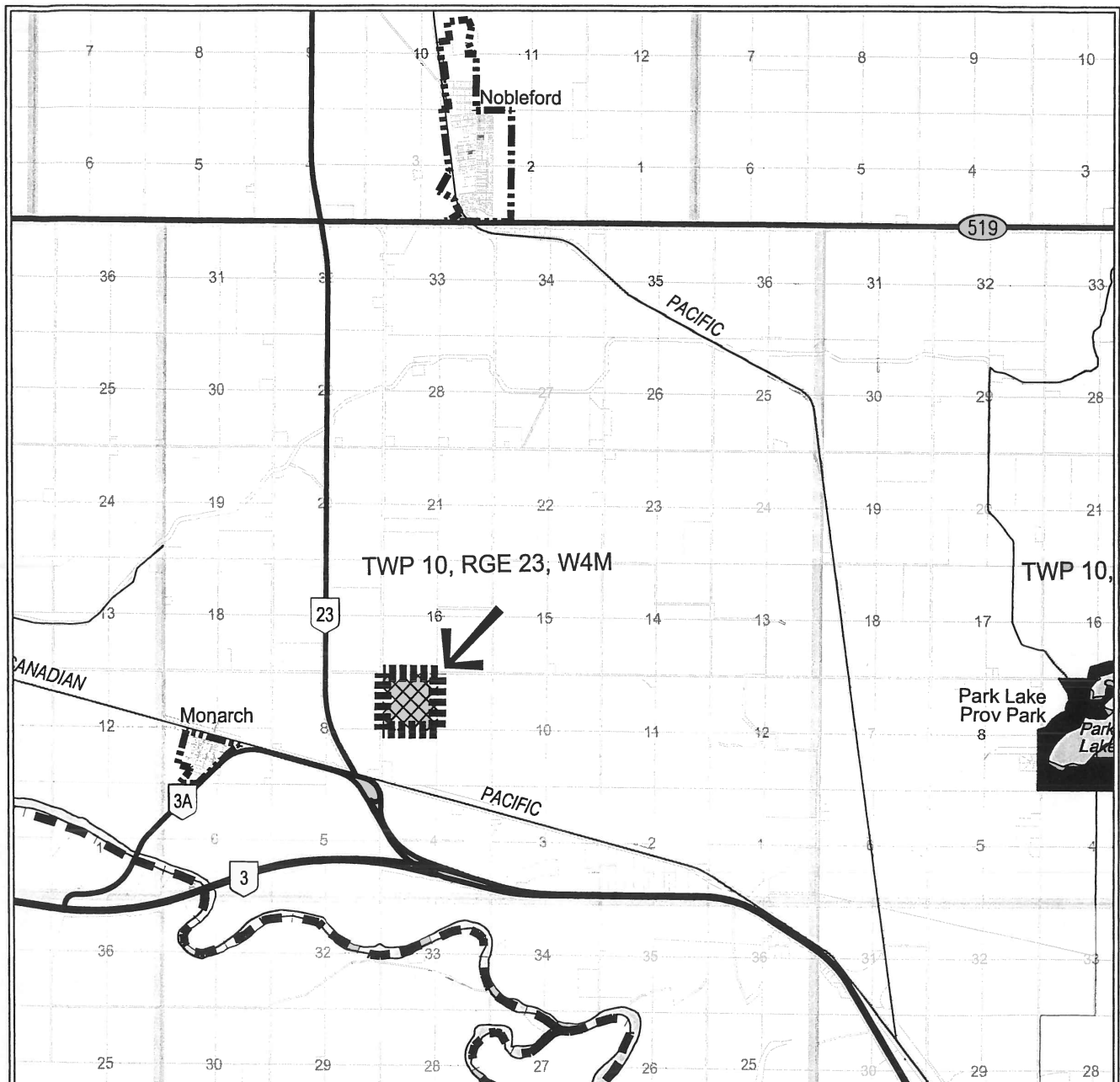
RESERVE:

The payment of Municipal Reserve is not applicable on the parcel pursuant to Section 663(a) of the MGA.

No further comment pending a site inspection.

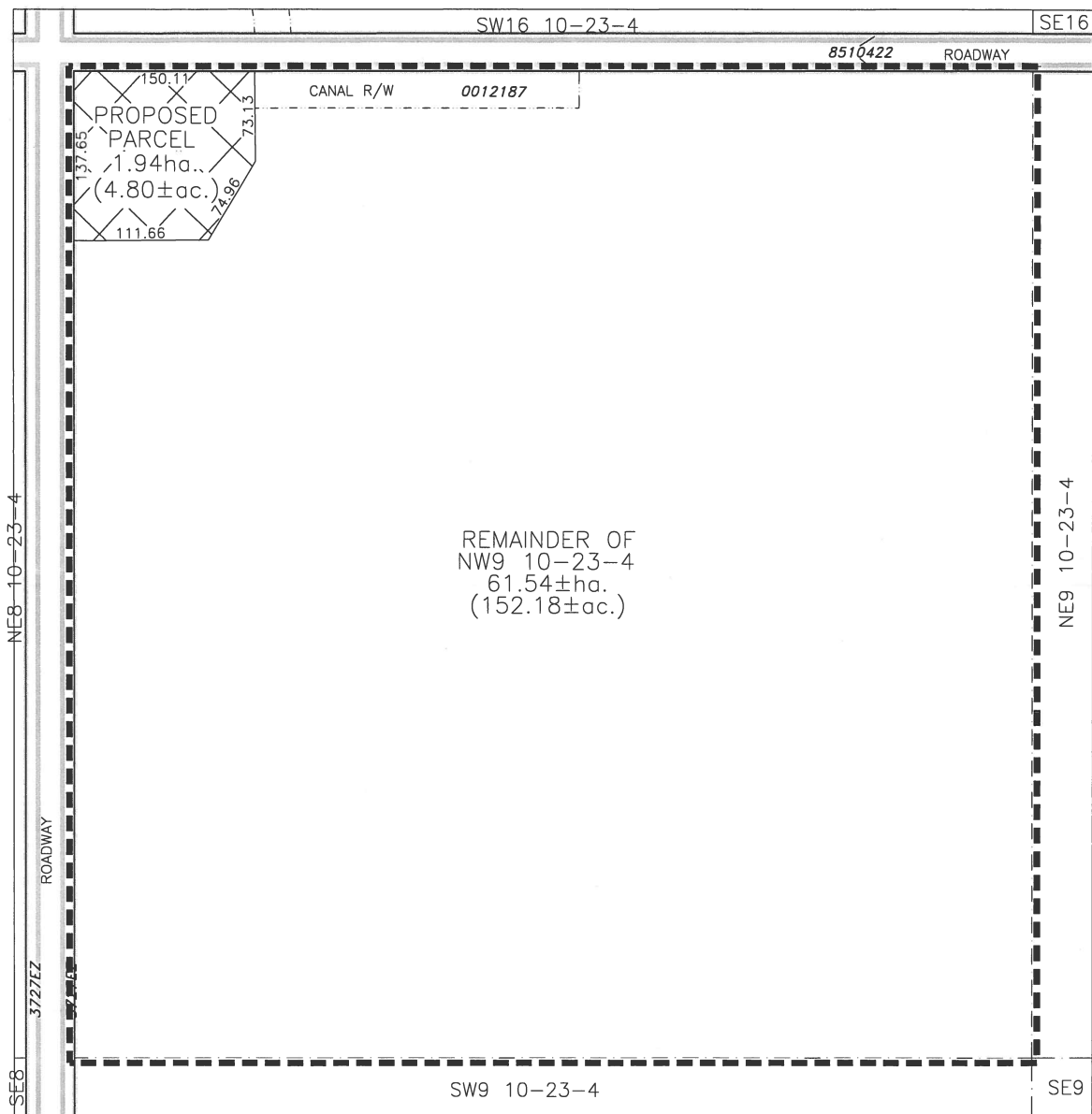
If you wish to make a presentation at the subdivision authority meeting, please notify the Lethbridge County Municipal Administrator as soon as possible.

Submissions received become part of the subdivision file which is available to the applicant and will be considered by the subdivision authority at a public meeting



SUBDIVISION LOCATION SKETCH
NW 1/4 SEC 9, TWP 10, RGE 23, W 4 M
MUNICIPALITY: LETHBRIDGE COUNTY
DATE: DECEMBER 16, 2019
FILE No: 2019-0-179

MAP PREPARED BY:
 OLDMAN RIVER REGIONAL SERVICES COMMISSION
 3105 19th AVENUE NORTH, LETHBRIDGE, AB T1V 1S1
 NOT RESPONSIBLE FOR ERRORS OR OMISSIONS



SUBDIVISION SKETCH
NW 1/4 SEC 9, TWP 10, RGE 23, W 4 M
MUNICIPALITY: LETHBRIDGE COUNTY
DATE: DECEMBER 16, 2019
FILE No: 2019-0-179



SUBDIVISION SKETCH
 NW 1/4 SEC 9, TWP 10, RGE 23, W 4 M
 MUNICIPALITY: LETHBRIDGE COUNTY
 DATE: DECEMBER 16, 2019
 FILE No: 2019-0-179



AGENDA ITEM REPORT



Title: Subdivision Approval - Time Extension #2012-0-029 Albion Ridge Colony
- SE¼ 19-12-21-W4M

Meeting: County Council - 07 Feb 2020

Department: ORRSC

Report Author: Steve Harty

APPROVAL(S):

Hilary Janzen, Supervisor of Planning & Development	Approved - 21 Jan 2020
Larry Randle, Director of Community Services	Approved - 22 Jan 2020
Ann Mitchell, Chief Administrative Officer	Approved - 27 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



Outstanding Quality
of Life



Effective Governance
and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

A request has been made to Council for a second subdivision finalization Time Extension to allow registration at Land Titles for a cemetery. The applicant has finally completed a geotechnical report and has now met all the approval conditions.

RECOMMENDATION:

That County Council grants a second Time Extension to subdivision #2012-0-029 until July 31, 2020, to allow the applicants to finalize their subdivision approval and enable it to be registered at the Land Titles Office.

PREVIOUS COUNCIL DIRECTION / POLICY:

- The original cemetery subdivision (application no. 2012-0-029) approval was on April 5, 2012, and one subsequent time extension was granted, with it expiring April 5, 2014.
- As a condition of approval, the applicant was required to submit a geotechnical evaluation to demonstrate the suitability of the site for the proposed use and to verify that the site is a minimum 4.6 m above the local water table. This was received on January 9, 2020.
- The subdivision as approved complies with the County's land use bylaw and subdivision criteria. All the original conditions placed on the subdivision approval have now been met (attached is a copy of the original subdivision diagram and approval).
- As per section 657(5) of the Municipal Government Act, if a plan of subdivision is not registered in a Land Titles Office within one year after being approved, the plan may not be accepted by a Registrar, unless Council or their designate grants an extension.

BACKGROUND INFORMATION:

This subdivision has been delayed in finalizing as the preliminary engineering evaluation indicated that the cemetery location had a high water table and could not meet the 4.6 m separation requirement. Subsequent to this, engineering and earthwork has been done to the site and a supplementary geotechnical evaluation confirms the cemetery land is now able to meet the stipulated separation and the *Alberta Cemeteries Act and Regulation* requirements. (See attached ORRSC memo for full explanation.)

Granting a Time Extension will allow the applicant to complete and finalize the subdivision originally approved. Consideration may be given to granting an additional Time Extension up to 6 months (July 31, 2020) from the time of being granted.

ALTERNATIVES:

Not grant an extension or approve a different extension date (not granting the extension would result in the applicant not being able to register their plan at Land Titles). Note: All cemeteries in Alberta must be registered with Service Alberta and must be subdivided onto their own separate titles.

FINANCIAL IMPACT:

None.

REASON(S) FOR RECOMMENDATION(S):

The proposed subdivision still complies with the Land Use Bylaw, the engineering is complete, and all conditions have now been met.

ATTACHMENTS:

[Package for 2nd Extension Request 2012-0-029](#)

Memo



To: Lethbridge County Reeve and Council

From: Steve Harty – ORRSC Senior Planner

Date: January 21, 2020

Re: Subdivision Approval Extension Request (Albion Ridge Colony)

Refer to file: 2012-0-029 (SE 19-12-21-W4M)

The following attachment contains a second “Time Extension” request for a 2.26-acre cemetery parcel subdivision approval in the SE 19-12-21-W4M. The original subdivision (application no. 2012-0-029) approval was on April 5, 2012, and one subsequent time extension was granted, with it expiring April 5, 2014. As per section 657(5) of the Municipal Government Act, if a plan of subdivision is not registered in a Land Titles Office within one year after being approved, the plan may not be accepted by a Registrar, unless Council or their designate grants an extension.

The reason this subdivision has been delayed in finalizing is that the applicants’ experienced delays and issues with meeting one of the conditions of approval. A geotechnical evaluation was required to demonstrate the suitability of the site for the proposed use and to verify that the site is a minimum 4.6 m above the local water table. The preliminary engineering evaluation indicated that the cemetery location had a high water table and could not meet the 4.6 m requirement. Subsequent to this, engineering and earthwork has been done to the site and a supplementary geotechnical evaluation confirms the cemetery land is now able to meet the stipulated separation and the *Alberta Cemeteries Act and Regulation* requirements. An engineering report was received from Wood Environment & Infrastructure Solutions on January 9, 2020 supporting this.

The subdivision as approved still complies with the County’s land use bylaw, subdivision criteria and the *Alberta Cemeteries Act and Regulation*. All the original conditions placed on the subdivision approval have now been met (attached is a copy of the original subdivision diagram and approval).

The applicants are asking for a second Time Extension to be granted which must be approved by Council. At Council’s prerogative, consideration may be given to granting an additional Time Extension up to 6 months (July 31, 2020) from the time of being granted, or other date as specified by Council. It is suggested the approximately 6 month time-frame should be sufficient as all conditions have been met and the final plan of survey completed. This should allow the applicant’s adequate time to finalize their approval and enable the plan of subdivision to be registered at Land Titles Office.

If you have any questions or need clarification, I am available at your convenience.

Oldman River Regional Services Commission
Ph: 329-1344 Email: admin@orrsc.com



OLDMAN RIVER REGIONAL SERVICES COMMISSION

3105 - 16 Avenue North, Lethbridge, Alberta T1H 5E8

Phone (403) 329-1344

Subdivision Application – Request for Extension

ORRSC file number: 2012-0-029 Expired Date: APRIL 05 - 2014

Previous Extension Approved: Yes ☒ No ☐ Extension Period Requested: 1 YEAR
(not to exceed one year)

ORRSC Fee submitted: 1st Request (\$325.00) ☐ 2nd Request (\$425.00) ☒ 3rd Request (\$525.00) ☐

Name of registered owner(s): Hutterian Brethren Church of Albion Ridge

Owner's address:

Box 828
Picture Butte AB T0K-1V0 ⁽⁴⁰³⁾ 732-4219 ⁽⁴⁰³⁾ 634-0446
City Province Postal Code Home phone Work phone

Name of Applicant:

(if different from owner)

Applicant's address:

City Province Postal Code Home phone Work phone

Legal description:

Lot _____ or Condo unit _____ Block _____ Plan _____

Quarter SE 1/4 Section 19 Township 12 Range 21 Meridian W4M

Reason(s) for Request:

We needed extra time to meet conditions on
the application.

Reuben M. Wang
Signature of the Applicant/Owner

July 12 - 2019.
Date

**TIME EXTENSION
(Subdivision Finalization)**

RESOLUTION - Lethbridge County

RE: APPLICANT: **Albion Ridge Colony**

SUBDIVISION PLAN PREPARED BY: **Wood Environment & Infrastructure Solutions**

SURVEYOR FILE NO. **BX30257**

ORRSC FILE NO. **2012-0-029**

LEGAL DESCRIPTION: **SE¼ SEC 19, TWP. 12, RGE. 21, W4M**

DATE OF APPLICATION APPROVAL: **April 5, 2012**

Further to the request for a second TIME EXTENSION respecting the proposed subdivision, the time extension pursuant to Section 657(6) of the Municipal Government Act, has been Approved by Council. The applicant has until **July 31, 2020** to fulfil the conditions of the subdivision approval and finalize the subdivision in compliance with Section 657(1) of the Act.

REEVE

CAO

DATE

SUBDIVISION APPLICATION DECISION

Our File: 2012-0-029
Your File: 1558

NOTICE DATE: April 10, 2012

TO: Hutterian Brethren Church of Albion Ridge, Mike Spencer Geometrics Ltd., County of Lethbridge, Palliser School Division, Holy Spirit RC School Division, TELUS, FortisAlberta, AltaLink, ATCO Gas, ATCO Pipelines, AB Health Services, AB Agriculture, AB Environment, ERCB, Consumer Services - Cemetery, Crescent Point Energy, Greengate Power Corp.

RE: SE1/4 19-12-21-W4M / County of Lethbridge

DECISION: APPROVED ON CONDITION
(See attached resolution for conditions)

DECISION DATE: April 5, 2012

Your subdivision application has been *Approved on Condition* and a copy of the decision is attached.

We advise that it is the applicant's responsibility to ensure that all conditions of approval have been met. This process will require coordination between yourself, your surveyor, ORRSC and your municipality.

The subdivision may be finalized following the required 14-day appeal period as outlined below. If no appeals have been filed within the specified time period, you may proceed with the finalization. You have **one year from the approval date** to finalize your subdivision. *(If you are unable to finalize the subdivision within this time frame please contact the ORRSC in order to request a possible time extension. An extension fee of \$300.00 will be required.)*

Right to Appeal

Pursuant to the Municipal Government Act, the applicant, government departments, and local authorities have a right to appeal the decision or any conditions of the subdivision **within 14 days of receipt of this notice** to the appropriate appeal board. The date of receipt of the decision is deemed to be 5 days from the date the decision is mailed.

You may also appeal any reserve requirement (land or money) established by the subdivision authority. The appeal may be commenced by providing a written statement of the grounds of appeal to:

County of Lethbridge Subdivision and Development Appeal Board
Nick Paladino, Planning & Development Manager
#100, 905 - 4 Avenue South, Lethbridge AB T1J 4E4

The appeal board must receive your notice of appeal within 19 days of the date of this letter informing you of the subdivision authority's decision. *(Please contact the municipality to determine any applicable fees.)*

In order for your surveyor to register your subdivision at the Land Titles Office, they must receive an "Endorsement" document from our office. ORRSC will provide the Endorsement upon receipt of the following:

- **Finalization fee** – pay to ORRSC the finalization fee of \$150.00 for each new lot to be created by the subdivision.
- **Fulfilling the Conditions** – ensure that all the conditions of your approval have been met (*refer to attached Resolution*) and provide the Oldman River Regional Services Commission documented evidence to that effect.
- **Surveyor's package** which includes the Plan of Survey, signed consents, etc. (or your separation of title document as prepared by your lawyer or surveyor).

After endorsement, we will return the documents to your surveyor who will register them with the Land Titles Office.

Should you require any further clarification please contact ORRSC at (403) 329-1344 or visit our website at www.orrsc.com for more details regarding the finalization process.

Yours truly,


Steve Harty
Senior Planner

SH/gk
Attachment

RESOLUTION

2012-0-029

County of Lethbridge

Cemetery subdivision of SE1/4 19-12-21-W4M

THAT the Cemetery subdivision of SE1/4 19-12-21-W4M (Certificate of Title No. 101 216 279+5), to create a 2.26-acre (0.91 ha) parcel from a quarter-section containing 160.0 acres (64.75 ha) for cemetery use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to the County of Lethbridge.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with the County of Lethbridge which shall be registered concurrently with the final plan against the title(s) being created.
3. That a geotechnical evaluation stamped by a professional engineer licensed to practice in Alberta be provided demonstrating the suitability of the site for the proposed use and to verify that the site is a minimum 4.6 m above the ground water table. The report shall also provide verification that there are no wells within 450m of the development.
4. That the applicant provides a final plan of survey prepared by an Alberta Land Surveyor for the subdivision, illustrating lot layout and final exact dimensions, to be acceptable to Land Titles, Calgary office.
5. That an easement be provided by the applicant to establish legal access to the county road allowance applicable to the 10m access as proposed on the tentative plan.

REASONS:

1. With the conditions imposed, the Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 7 of the Subdivision and Development Regulation.
2. The proposed subdivision complies with the municipal Land Use Bylaw, with parcel sizes for public/institutional uses, which include cemeteries, being at the discretion of the Subdivision Authority.
3. Service Alberta does not oppose the establishment of the new cemetery and the applicants are considered an eligible owner under the Cemeteries Act.

INFORMATIVE:

- (a) Since the proposed subdivision complies with Section 663(a) of the Municipal Government Act, Reserve is not required.
- (b) The applicant is responsible to ensure that the requirements of Service Alberta are established prior to any burial taking place, including that the site be registered as a cemetery.
- (c) That a legal description for the proposed parcel be approved by the Surveys Branch, Land Titles Office, Calgary.
- (d) The applicant/owner is advised that other municipal, provincial or federal government or agency approvals may be required as they relate to the subdivision and the applicant/owner is responsible for verifying and obtaining any other approval, permit, authorization, consent or license that may be required to subdivide, develop and/or service the affected land (this may include but is not limited to Alberta Environment, Alberta Transportation, Alberta Sustainable Resource Development, and the Department of Fisheries and Oceans.)

2012-0-029
Page 1 of 2

- (e) TELUS has no objections to the proposed subdivision. The Owner/Developer is to arrange to have utilities located on proposed cemetery. Verify there is no facility crossing this property. If Telus facilities cross proposed site, subdivision applicant may reroute or replace existing facilities the cross newly created property lines. However, all costs incurred by Telus Communications for relocation or rearrangement of existing facilities or placement of new facilities shall be wholly borne by the Owner/Developer. Custom work labor rates shall apply.

Contact: Ray Taylor, 403-382-2445 in Lethbridge.

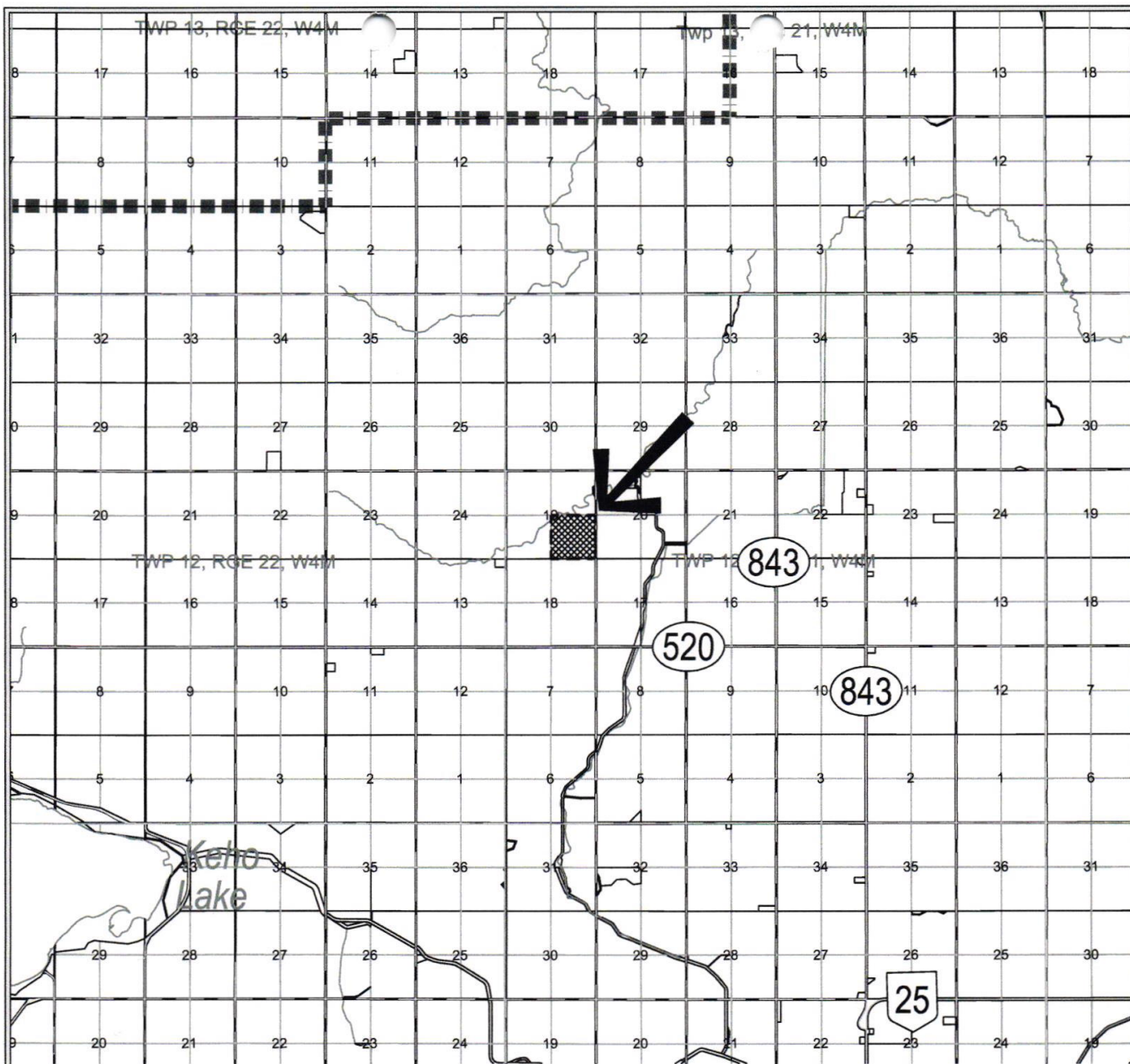
- (f) FortisAlberta has no objection.
- (g) ATCO Gas has no objections to the proposed subdivision.
- (h) ATCO Pipelines has no objection.
- (i) ERCB comments are **attached**.
- (j) Alberta Health Services advises that they cannot comment on the proposed subdivision until more information is provided, i.e. location of any wells in the area, how much above the water table the site is, the slope of the land etc.
- (k) Karen Carruthers, Director of Cemeteries submitted the following:

"This is a response in regard to your file number 2012-0-029, for the development of a cemetery on the SE 19 12 21 W4 owned by the Hutterian Brethren Church of Albion Ridge. We do not oppose the establishment of a new cemetery, provided the Hutterian Brethren Church of Albion Ridge remains the owner of the site, as they would be considered an eligible owner under the Cemeteries Act.

We have two requirements that need to be met for the cemetery site to become registered. First, the title for the cemetery must be free and clear of all caveats, liens and encumbrances. Second, a cemetery application must be submitted to Service Alberta for approval. The site must be registered as a cemetery prior to any burials taking place. The application package can be found on the Service Alberta website at <http://www.servicealberta.ca/1240.cfm>."

Ph: (780)422-8194

Email: karen.carruthers@gov.ab.ca



SUBDIVISION LOCATION SKETCH
SE 1/4 SEC 19, TWP 12, RGE 21, W 4 M
MUNICIPALITY: COUNTY OF LETHBRIDGE
DATE: MARCH 2, 2012
FILE No: 2012-0-029

MAP PREPARED BY:
 OLDMAN RIVER REGIONAL SERVICES COMMISSION
 7000 90th AVENUE NORTH, LETHBRIDGE, AB T1V 0S5
 NOT RESPONSIBLE FOR ERRORS OR OMISSIONS



March 02, 2012 N:\Subarea\10206110-029.dwg

NW19

NE19 12-21-4

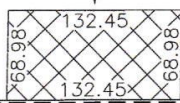
NW20

SW19 12-21-4
(TITLE NO. 101 216 279 +5)
64.7±ha (160±Ac)

REMAINDER OF TITLE IN
SE19 12-21-4
(TITLE NO. 101 216 279 +5)
63.84±ha (157.74±Ac)

SW20 12-21-4

PROPOSED
CEMETERY
0.91±ha
(2.26±Ac)



PROPOSED 10m ACCESS R/W

225.02

NW18

NE18 12-21-4

NW17

SUBDIVISION SKETCH

See tentative plan of subdivision by Mike Spencer Geometrics Ltd. project no. 1558

SE 1/4 SEC 19, TWP 12, RGE 21, W 4 M

MUNICIPALITY: COUNTY OF LETHBRIDGE

DATE: MARCH 2, 2012

FILE No: 2012-0-029



0 Metres 100 200 300 400
March 02, 2012 N:\S\12-21-4\10-029.dwg



AGENDA ITEM REPORT



Title: Bylaw 20-002- Dirk Muilwijk - Amendment to the Land Use Bylaw From: Rural Agriculture (RA) To: Business Light Industrial (BLI) - Portion of Plan 0411743 Block 2 Lot 1 NE 34-10-23-W4- First Reading

Meeting: County Council - 07 Feb 2020

Department: Community Services

Report Author: Hilary Janzen

APPROVAL(S):

Larry Randle, Director of Community Services
Ann Mitchell, Chief Administrative Officer

Approved - 24 Jan 2020
Approved - 27 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



Outstanding Quality
of Life



Effective Governance
and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

An application has been submitted to amend the Land Use Bylaw from Rural Agriculture to Business Light Industrial for a portion of Plan 0411743 Block 2 Lot 1 in the NE 34-10-23-W4 to allow for the expansion of an existing industrial use.

RECOMMENDATION:

That Bylaw 20-002 be read a first time.

PREVIOUS COUNCIL DIRECTION / POLICY:

The Municipal Development Plan Section 6.1.3 (p) allows the development authority to request that the applicant apply for a re-designation if the proposal does not meet the standards of the Land Use Bylaw and if there would be a benefit to having a formal public hearing.

BACKGROUND INFORMATION:

An application has been submitted to amend the Land Use Bylaw from Rural Agriculture to Business Light Industrial for a portion of Plan 0411743 Block 2 Lot 1 in the NE 34-10-23-W4 to allow for the expansion of an existing industrial use. The parcel is located south-east of the Town of Nobleford off of HWY 519.

The applicant/landowner wishes to add additional industrial uses to the parcel which is not allowed in the Rural Agricultural District. The Business Light Industrial District would allow for the addition of new light industrial uses on the property. The proposed amendment is consistent with the policies within the Lethbridge County-Town of Nobleford Intermunicipal Development Plan.

The application was circulated to all County Departments and external agencies for review. It is anticipated that the public hearing for this bylaw will be held in March 2020.

ALTERNATIVES:

Not Applicable

FINANCIAL IMPACT:

Future industrial uses, if approved, would be taxed at an industrial rate.

REASON(S) FOR RECOMMENDATION(S):

First reading of the bylaw allows administration to set up the Public Hearing and send out the Public Notices.

ATTACHMENTS:

[Bylaw 20-002 Application](#)

[20 002 RA BLI Ortho](#)

[LUB Amendment READING BYLAW 20-002](#)



LETHBRIDGE COUNTY
APPLICATION FOR A
LAND USE BYLAW AMENDMENT
Pursuant to Bylaw No. 1404

Form C

OFFICE USE		
Date of Application: <u>January 7, 2020</u>	Assigned Bylaw	No. <u>20-002</u>
Date Deemed Complete:	Application & Processing Fee:	\$ <u>1500.00</u>
Redesignation <input checked="" type="checkbox"/> Text Amendment <input type="checkbox"/>	Certificate of Title Submitted:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

A refusal is **not** appealable and a subsequent application for amendment involving the same lot and/or the same or similar use may not be made for at least 18 months after the date of refusal. (Refer to sections 53(1))

IMPORTANT NOTE: Although the Development Officer is in a position to advise on the principle or details of any proposals, such advice must not be taken in any way as official consent.

APPLICANT INFORMATION

Name of Applicant: Dirk Muijwijk
Mailing Address: Box 817
Nobleford, AB
T0L 1S0
Phone: 403-715-4281
Phone (alternate): _____
Email: dlbmuijwijk@hotmail.com
Postal Code: _____
Is the applicant the owner of the property? ☐ Yes ☒ No

IF "NO" please complete box below

Name of Owner: <u>Jan + Juanita Overeem</u>	Phone: <u>403 634-2881</u>
Mailing Address: <u>Box 329</u> <u>Nobleford, AB</u> <u>T0L 1S0</u>	Applicant's interest in the property: <input type="checkbox"/> Agent <input type="checkbox"/> Contractor <input type="checkbox"/> Tenant <input type="checkbox"/> Other _____
Postal Code: _____	

PROPERTY INFORMATION

Municipal Address: 232013 HWY 519 (Blue sign)
Legal Description: Lot(s) _____ Block _____ Plan _____
OR Quarter NE Section 34 Township 10 Range 23

AMENDMENT INFORMATION

What is the proposed amendment?

☐ Text Amendment

☒ Land Use Redesignation

IF TEXT AMENDMENT:

For text amendments, attach a description including:

- The section to be amended;
- The change(s) to the text; and
- Reasons for the change(s).

IF LAND USE REDESIGNATION:

Current Land Use Designation (zoning):

Rural Agriculture

Proposed Land Use Designation (zoning) (if applicable):

Business light Industrial

SITE DESCRIPTION:

Describe the **lot/parcel dimensions** _____ and **lot area/parcel acreage** _____
Indicate the information on a scaled PLOT or SITE PLAN: (0-4 acres at 1" = 20'; 5-9 acres at 1" = 100'; 10 acres or more at 1" = 200')

☐ **Site or Plot Plan Attached**

☐ **Conceptual Design Scheme or Area Structure Plan Attached**

OTHER INFORMATION:

Section 52 of the *Land Use Bylaw* regulates the information required to accompany an application for redesignation. Please **attach a descriptive narrative** detailing:

1. The existing and proposed future land use(s) (i.e. details of the proposed development);
2. If and how the proposed redesignation is consistent with applicable statutory plans;
3. The compatibility of the proposal with surrounding uses and zoning;
4. The development suitability or potential of the site, including identification of any constraints and/or hazard areas (e.g. easements, soil conditions, topography, drainage, etc.);
5. Availability of facilities and services (sewage disposal, domestic water, gas, electricity, fire protection, schools, etc.) to serve the subject property while maintaining adequate levels of service to existing development; and
6. Access and egress from the parcel and any potential impacts on public roads.

In addition to the descriptive narrative, an Area Structure Plan or Conceptual Design Scheme may be required in conjunction with this application where:

- redesignating land to another district;
- multiple parcels of land are involved;
- four or more lots could be created;
- several pieces of fragmented land are adjacent to the proposal;
- new internal public roads would be required;
- municipal services would need to be extended; or
- required by Council, or the Subdivision or Development Authority if applicable.

The applicant may also be required to provide other professional reports, such as a:

- geotechnical report; and/or
 - soils analysis; and/or
 - evaluation of surface drainage or a detailed storm water management plan;
 - and any other information described in section 52(2) or as deemed necessary to make an informed evaluation of the suitability of the site in relation to the proposed use;
- if deemed necessary.

SITE PLAN

Plans and drawings, in sufficient detail to enable adequate consideration of the application, must be submitted in **duplicate** with this application, together with a plan sufficient to identify the land. It is desirable that the plans and drawings should be on a scale appropriate to the development. However, unless otherwise stipulated, it is not necessary for plans and drawings to be professionally prepared. Council may request additional information.

DECLARATION OF APPLICANT/AGENT

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application. I also consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application. *I/We have read and understand the terms noted below and hereby certify that the registered owner of the land is aware of, and in agreement with this application.*



APPLICANT



REGISTERED OWNER
(if not the same as applicant)

DATE: Dec 19 '19

IMPORTANT: This information may also be shared with appropriate government/ other agencies and may also be kept on file by the agencies. This information may also be used by and for any or all municipal programs and services. Information provided in this application may be considered at a public meeting. The application and related file content will become available to the public and are subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP). If you have any questions about the collection of this information, please contact Lethbridge County.

TERMS

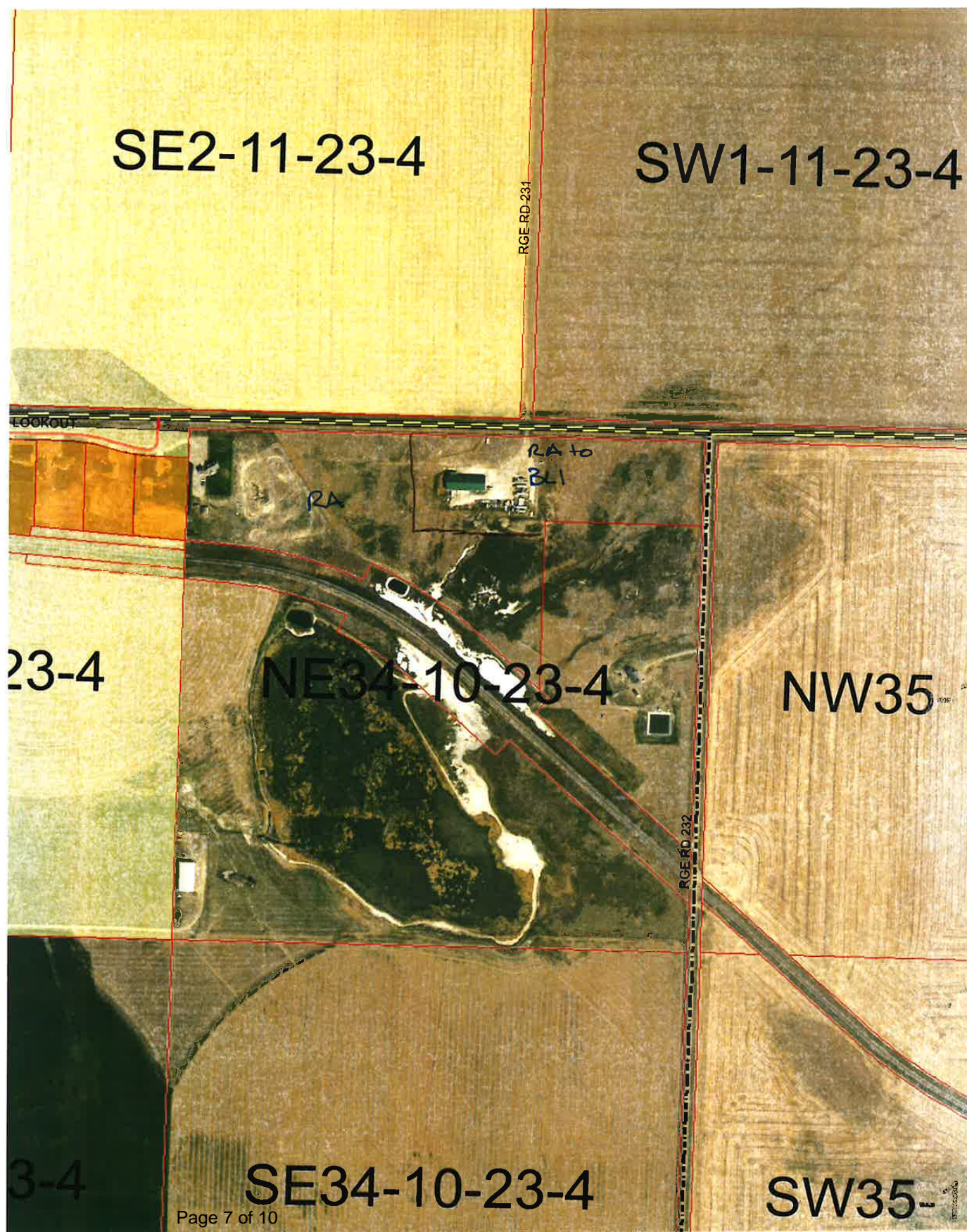
1. Subject to the provisions of the Land Use Bylaw No. 1404 of Lethbridge County, the term "development" includes any change in the use, or intensity of use, of buildings or land.
2. Pursuant to the municipal development plan, an area structure plan or conceptual design scheme may be required by Council before a decision is made.
3. A refusal is not appealable and a subsequent application for redesignation (reclassification) involving the same or similar lot and/or for the same or similar use may not be made for at least 18 months after the date of a refusal.
4. An approved redesignation (reclassification) shall be finalized by amending the land use bylaw map in accordance with section 692 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26.

Note: Information provided or generated in this application may be considered at a public meeting.

Hi, here is some answers to the questions asked in the rezoning paperwork:

1. At the moment the shop has a carpentry business inside the one half and the other half is rent out to semi truck owner operators.
My wife and I own two small businesses and would like to rezone this area to light industrial so we can do the following:
 - a. Sunshine Custom Farming is a custom baling business and would use this shop to fix our own machinery in the summer and to do maintenance on them during the winter.
 - b. SunShine Custom welding is a small welding company that focuses on repairing agriculture related equipment. It has an average of two fulltime employees year-round.
 - c. We would also like to rent out one half of the shop to truck drivers.
2. I believe the area that we are trying to rezone would work great for light industrial. It is a ways away from the residents of Nobleford, and also from the residents of outlook drive. And considering what we want to do with the shop nothing will really change from the outward appearance, and I don't believe the change will affect anyone. The land also isn't really suited for ag due to the lay of land and type of soil. The existing shop has all the drain in place to it to a safe place of operation long term.
3. The existing shop has a septic feed, co-op water, gas and electric utilities all onsite. The Nobleford fire department is minutes in case of fire or an accident. There is also a dugout about 500 meters south east of the shop where more water can be acquired in case of fire emergency.
4. At the moment this parcel has an approved approach coming of highway 519.

Please call Dirk at 403-715-4281 with anymore questions.





Land Use Redesignation

Bylaw 20-002: Rural Agriculture (RA) to Business Light Industrial (BLI)

Parcel: Portion of 0411743;1;1 (Approx 16 Acres) located on the NE 34-10-23-W4 in Lethbridge County, AB

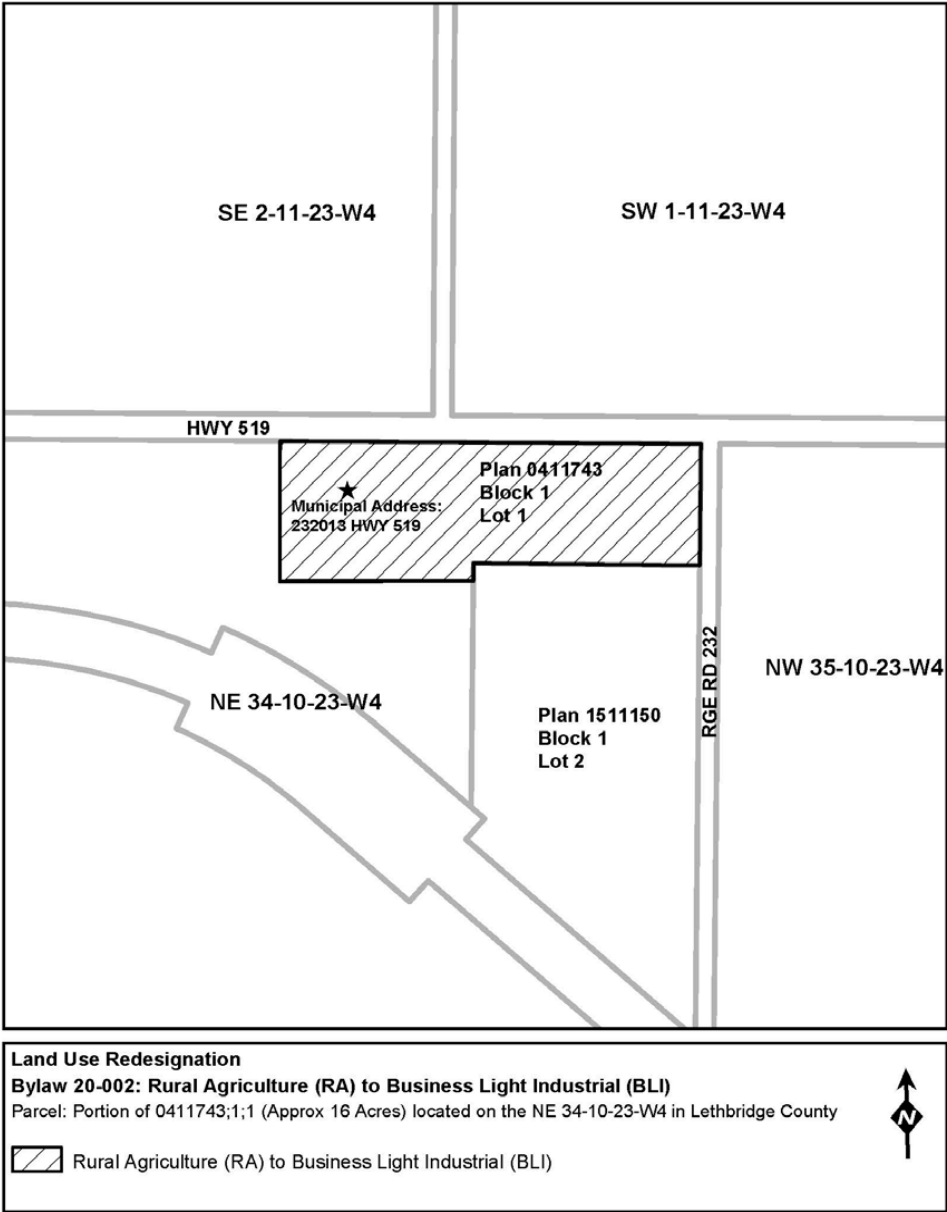


Rural Agriculture (RA) to Business Light Industrial (BLI)

**LETHBRIDGE COUNTY
IN THE PROVINCE OF ALBERTA
BY-LAW NO. 20-002**

Bylaw 20-002 of Lethbridge County being a By-law for the purpose of amending Land Use By-law 1404, in accordance with Sections 230, 606 and 692 of the Municipal Government Act, R.S.A. 2000, Chapter M-26.

WHEREAS the purpose of Bylaw 20-002 is to re-designate a portion of Plan 0411743 Block 1 Lot 1 in the NE 34-10-23-W4 from Rural Agriculture (R.A.) to Business Light Industrial (B.L.I.) as shown on the sketch below:



AND WHEREAS the applicant is requesting a re-designation of the lands to allow for business light industrial uses on the parcels;

AND WHEREAS once an application has been submitted the municipality must prepare an amending bylaw and provide for its notification and consideration at a public hearing;

NOW THEREFORE, under the authority of the Municipal Government Act, R.S.A. 2000, C-26, as amended, the Council of Lethbridge County in the Province of Alberta duly assembled does hereby enact the following, with the bylaw only coming into effect upon three successful reading thereof;

GIVEN first reading this 7th day of February 2020.

Reeve

Chief Administrative Officer

GIVEN second reading this _____ day of _____, 20____.

Reeve

Chief Administrative Officer

GIVEN third reading this _____ day of _____, 20____.

Reeve

Chief Administrative Officer

AGENDA ITEM REPORT



Title: Forest and Prairie Protection Act - Mutual Aid Fire Control Agreement
Meeting: County Council - 07 Feb 2020
Department: Community Services
Report Author: Larry Randle

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer

Approved - 22 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



Outstanding Quality
of Life



Effective Governance
and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

The existing Mutual Aid Fire Control Plan and Agreement that the County has with the Ministry of Agriculture and Forestry (AF) is set to expire on February, 28, 2020. It is strongly recommended that Council approves renewal of the Agreement on an indefinite basis.

RECOMMENDATION:

That the Mutual Aid Fire Control Agreement with the Ministry of Agriculture and Forestry be renewed and thereafter remain in effect indefinitely, unless otherwise terminated by either party.

PREVIOUS COUNCIL DIRECTION / POLICY:

Lethbridge County has had a Mutual Aid Fire Control Plan Agreement with the Ministry of Agriculture and Forestry under the Forest and Prairie Protection Act since September, 2013.

BACKGROUND INFORMATION:

In late 2019 staff from the AF, Forestry Division visited the County to discuss the benefits of renewing the Mutual Aid Fire Control Plan Agreement. The Agreement provides a framework for both parties to work together in the most effective and efficient manner regarding the prevention and fighting of wildfires in the County and surrounding area.

ALTERNATIVES:

Allow the current Agreement to expire on February 28, 2020 and do not renew it.

FINANCIAL IMPACT:

There are no direct costs for entering into the Agreement. Under the Agreement, if mutual aid is provided by one party to the other, the reimbursement rates established and agreed to in the Agreement, will be adhered to.

Without an Agreement in place, if mutual aid were to be provided by one party to the other, having no pre-established reimbursement rates would create the potential for disagreement.

REASON(S) FOR RECOMMENDATION(S):

Having a Mutual Aid Fire Control Agreement and Plan with the AF establishes operating, procedural and financial responsibilities within the framework of the Agreement that provide clarity and certainty for both parties to work together. For example, areas of mutual benefit include pre-suppression wildfire activities, hazard and resource information sharing, provision of personnel and equipment for mutual aid, communications, training and data sharing.

ATTACHMENTS:

[Lethbridge County Mutual Aid Agreemen 2020t](#)

Mutual Aid Fire Control Agreement

This is an agreement, authorized by section 6(d) of the *Forest and Prairie Protection Act*, RSA 2000, c. F-19, to facilitate the prevention and control of forest and prairie fires between

Her Majesty the Queen in Right of Alberta
as represented by the Minister of
Agriculture and Forestry, Forestry Division

(the "Division")

and

Lethbridge County

(the "Municipality")

Collectively, the "Parties"

This Agreement is made in consideration of the exchange of promises between the Parties set out herein.

1. In this Agreement:
 - (1) "Act" means the *Forest and Prairie Protection Act*, RSA 2000, c. F-19, as amended from time to time.
 - (2) "Forest Protection Area" means that area or those areas designated as such pursuant to section 41(c) of the Act.
 - (3) "Plan" means the Annual Mutual Aid Fire Control Plan. The Plan forms a part of this Agreement. The current Plan that has been agreed to by the Parties is set out in Appendix "A" to this Agreement.
2. The Division will endeavor to prevent and control all wildfires, excluding structure fires, on those lands that lie within the boundaries of the Forest Protection Area.
3. The Municipality will endeavour to prevent and control:
 - (1) all structure fires within the boundaries of the Municipality; and
 - (2) all wildfires on those lands within the boundaries of the Municipality that are outside of the boundaries of the Forest Protection Area.

4. (1) Each Party has authorized the following persons as their respective representatives for the purpose of reviewing and updating the Plan in accordance with section 5:
- (a) Until further notice, the Division's authorized representative is any person holding the position of Wildfire Prevention Officer or Wildfire Manager.
 - (b) Until further notice, the Municipality's authorized representative is any person holding the position of Director of Emergency Management, Director of Community Services, or CAO.
- (2) Either Party may change their authorized representative by written notice to the other.
5. The Plan will be reviewed and updated on an annual basis by the authorized representatives of the Division and the Municipality.
6. The Division and the Municipality agree to make payments in accordance with the terms of the Plan for services rendered to the other under this Agreement.
7. This Agreement shall continue from year to year until terminated by either Party in accordance with section 8 of this Agreement.
8. This Agreement shall continue in effect from year to year until terminated by either Party by giving three (3) months written notice to the other, except that during the period between March 1 and October 31 of each year, this Agreement may be terminated only by the mutual consent of both Parties.
9. This Agreement may be amended by the Parties by agreement in writing.
10. The Municipality acknowledges this Agreement has been authorized by the council of Lethbridge County, if required, in accordance with s. 6(d) of the Act.

Agreed to by the Parties as indicated by the signatures of their duly authorized representatives.

Date Signed

**Her Majesty the Queen in Right of Alberta as represented
by the Minister of Agriculture and Forestry, Forestry
Division**

Date Signed

Lethbridge County

Appendix A
Annual Mutual Aid Fire Control Plan

AGENDA ITEM REPORT



Title: Director of Emergency Management Agreement Renewal
Meeting: County Council - 07 Feb 2020
Department: Community Services
Report Author: Larry Randle

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer

Approved - 28 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



Outstanding Quality
of Life



Effective Governance
and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

The one-year Director of Emergency Management Services contract with the Town of Coaldale is expiring. Administration supports and recommends renewal of this agreement for an additional two-year period, starting February 1, 2020 and ending January 31, 2022.

RECOMMENDATION:

That the Lethbridge County and Town of Coaldale Agreement of Emergency Management Support be renewed from February 1, 2020 to January 31, 2022 at an annual cost of \$40,000.00.

PREVIOUS COUNCIL DIRECTION / POLICY:

In February, 2019 the County entered into a one-year agreement with the Town of Coaldale for the provision of Director of Emergency Management services. Council has approved \$40,000.00 in its 2020 annual operating budget for the continued provision of this service in 2020.

BACKGROUND INFORMATION:

On February 1, 2019 Lethbridge County entered into a one-year trial agreement with the Town of Coaldale to provide a trained and qualified Director of Emergency Management (DEM) to fill that role on behalf of the County. Administration is of the opinion that without an in-house, full-time emergency services manager or coordinator, this agreement provides the County with the expertise and experience necessary to effectively oversee and develop its overall emergency response program and to direct disaster responses during major events. The cost of the service is \$40,000.00 per year.

Highlights of the services the DEM has provided to County over the past year include:

- Incident Command System (ICS) 100 in-house training for staff
- Three Emergency Operations Centre (EOC) training sessions for staff

- Coordinated the train derailment response in September
- Organized and facilitated the required annual Emergency Response Agency meeting in November
- reviewed the County's emergency management bylaw
- reviewed the County's Emergency Response Plan
- implemented a new emergency notification app for cell phones for EOC staff
- attended regional emergency response personnel meetings on behalf of the County
- provided expert and timely guidance and advice to County staff in fire, emergency and disaster response matters

Additional staff training opportunities will be provided in 2020 and beyond. The appointed DEM will continue to assist and advocate on behalf of the County regarding all things emergency and disaster related. Without this expertise available to the County, our overall emergency and disaster response capability would be significantly reduced under the current staffing framework.

ALTERNATIVES:

1. Discontinue the agreement and appoint a DEM from the existing County staff complement
2. Hire a full or part-time DEM from the community at large
3. Renew the current agreement with the Town of Coaldale for a two-year period

FINANCIAL IMPACT:

Alternative 1: \$40,000.00 would be saved but the County's ability to respond to disasters would be diminished as would its overall emergency response program

Alternative 2: It is estimated a part-time DEM would cost \$30,000.00+ while a full-time DEM would likely cost in the \$65,000.00-\$80,000.00 range.

Alternative 3: \$40,000.00 for each of the next two years is a predictable cost that provides consistency, continuity and a proven high level of emergency response management capability for the County.

REASON(S) FOR RECOMMENDATION(S):

Internal County staffing adjustments in 2018 necessitated the need for external, contracted emergency program management support. The Town of Coaldale has proven its capability and value in providing this service to the County throughout the one-year term of the initial agreement. Having this agreement with the Town fits nicely under the County's "Strong Working Relationships" strategic pillar as stated in the 2019-2022 Strategic Plan.

ATTACHMENTS:

[DEM Agreement Town of Coaldale 2020](#)

LETHBRIDGE COUNTY AND TOWN OF COALDALE
AGREEMENT FOR EMERGENCY MANAGEMENT SUPPORT

THIS AGREEMENT is made effective as of February 1, 2020.

BETWEEN:

Town of Coaldale
(the "Town")

- and -

Lethbridge County
(the "County")

BACKGROUND:

- A. The *Municipal Government Act*, RSA 2000, c. M 26.1 provides a municipality may provide any service or thing that is provided in all or in part of the municipality in another municipality with the agreement of the other municipal authority;
- B. The *Emergency Management Act*, RSA 2000, c. E-6.8 provides for the establishment and maintenance of an emergency management agency;
- C. The Town and the County believe an integrated and regionalized emergency management agency is more efficient and would result in enhanced emergency responses;
- D. The Town currently employs a Director of Emergency Management, and the parties wish to enter into an agreement whereby the Town's Director of Emergency Management provides Emergency Management Services, as defined in Paragraph 2 of this Agreement, to the County;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Town and County agree as follows:

DEFINITIONS:

1. “Emergency” means an event that requires prompt co-ordination of action or special regulation of persons or property to protect the safety, health, and/or welfare of people or to limit damage to property or the environment.

SCOPE OF SERVICES

2. The Town shall employ a Director of Emergency Management. The Director of Emergency Management shall provide emergency management services to the County, as follows:
 - a) Act as the Director of Emergency Management for the County;
 - b) Prepare and coordinate emergency plans and programs for the County;
 - c) Review, prepare, and submit integrated plans, procedures, and mutual assistance programs as required of the County of the *Emergency Management Act*, RSA 2000, c.E-6.8;
 - d) Provide integrated emergency management training to the County’s employees and designates along with the Town’s employees and designates;
 - e) Oversee training exercises relating to the County’s emergency plans; and
 - f) Co-ordinate emergency services and other resources used in an emergency (collectively, the “Emergency Management Services”).

LOCATION OF TRAINING

3. The Director of Emergency Management shall alternate training sessions equally between the County’s office and the Town’s office.
4. When employees or designates from the Town travel to the County’s office for training, the Town shall be responsible for any travel costs for those affected persons.
5. When employees or designates from the County travel to the Town’s office for training, the County shall be responsible for any travel costs for those affected persons.

TERM OF AGREEMENT

6. This agreement shall be in force and effect for a period of two years, starting February 1, 2020 and ending January 31, 2022.
7. This Agreement may be renewed for further periods of two years with the written agreement of both parties.
8. Should either party wish the agreement to be renewed, it must give notice in writing to the other party at least three months in advance.

COST OF SERVICES

9. The County shall pay the Town the all-inclusive sum of \$40,000.00 CDN for the Emergency Management Services in installments as follows:

a)	February 1, 2020 and February 1, 2021	\$10,000.00 CDN
b)	May 1, 2020 and May 1, 2021	\$10,000.00 CDN
c)	August 1, 2020 and August 1, 2021	\$10,000.00 CDN
d)	November 1, 2020 and November 1, 2021	\$10,000.00 CDN
10. For further clarity, the County will not be invoiced separately for any disbursements or other charges relating to either the Director of Emergency Management or the provision of Emergency Management Services, such as mileage, cell phone, charges, computer hardware and/or software, etc.

EMPLOYMENT RELATIONSHIP

11. The Town shall be the employer of the Director of Emergency Management and shall be solely responsible for all tax remittances, employment benefits, duties and/or liabilities of any nature created by the employment relationship.
12. For greater certainty, the parties acknowledge and confirm that the County does not have an employment relationship or separate contractual relationship with the Director of Emergency Management.

INDEMNIFICATION

13. Each party shall indemnify, defend, pay on behalf of and hold harmless the other party, its officers, officials, agents, representatives, employees and volunteers from and against all loss, claims, demands, costs (including solicitor-client costs), damages, actions, suits or proceedings arising out of or in connection with the activities or performance by itself, its agents, representatives, employees, contractors, or sub-contractors.

14. Each party shall respond to all claims in a professional and respectful manner within 30 days of notification of a claim and shall, within 30 days of such notification, provide a report of the status of the claim to the other party. In addition, each party shall provide timely ongoing progress reports to the other party up to and including final resolution of the claim.

GRANTS AND ADDITIONAL GOVERNMENT FUNDING

15. The Town shall use its best efforts to apply for grants and additional government funding available for emergencies, emergency response management, and Emergency Management Services.
16. The County agrees to cooperate with and support the Town's application for grants and additional government funding relating to emergencies, emergency response management, and Emergency Management Services.
17. If funds are receipted by way of a grant and/or additional government funding, as contemplated by Paragraph 15 of this Agreement, the Town and the County shall collectively agree on the use and allocation of the funds.

NOTICE

18. If a party desires to give notice to any other party under or in connection with this Agreement, such agreement should be given as follows:
 - a) By the Town to the County by delivery to or by prepaid mail addressed to:

Chief Administrative Officer
Lethbridge County
100, 905 – 4 Ave. South
Lethbridge, Alberta T1J 4E4
or by fax to 403-328-5602
 - b) By the County to the Town by delivery or by prepaid mail addressed to:

Chief Administrative Officer
Town of Coaldale
1920 – 17 Street
Coaldale, Alberta T1M 1M1
or by fax to 403-345-1311
19. Any party hereto may change their address for service in the manner provided above.

FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT ("FOIP")

20. All documents created by or submitted to either of the parties will be subject to the provisions of FOIP, as subject to the provisions of the *Emergency Management Act*, RSA 2000, c. E-6-8, as amended from time to time and the regulations thereto.

DISPUTE RESOLUTION

21. The parties agree that, during the performance of their respective obligations under this Agreement, each of them will make good faith efforts to resolve any disputes, controversies, questions, or claims arising out of or relating to this Agreement.
22. Any dispute between the parties hereto as to the interpretation of, subject matter of, or in any way related to, this Agreement is to be resolved by the parties attempting to reach a fair and equitable resolution by using, in good faith, the following means, in the order listed, until a resolution is arrived at:
 - a) Negotiation;
 - b) Mediation; or
 - c) Arbitration
23. With respect to Mediation, unless otherwise agreed to in writing by the parties, Mediation will be in accordance with the procedures of the Arbitration and Mediation Society of Alberta (the "Society"), using a Mediator or third-party neutral person, either mutually agreed to by the parties, or if the parties are unable to agree, as selected by the Society.
24. With respect to Arbitration, unless otherwise agreed to in writing by the parties, Arbitration is to be by way of a single Arbitrator pursuant to the Arbitration Act, RSA 2000, c. A-43, in accordance with the rules of the Society.

MISCELLANEOUS

25. Should any part of this Agreement be deemed to be void or unenforceable, it shall not be deemed to affect or impair any other part of the Agreement.
26. This Agreement may not be assigned by any party hereto except in accordance with the provisions herein contained or unless the written consent of all parties hereto is first obtained.
27. This Agreement shall ensure to the benefit of and be binding upon the parties hereto and their respective administrators, successors, and permitted assigns.

28. This Agreement may be altered, amended, or annulled at any time only by the unanimous consent in writing of all of the parties hereto.
29. This Agreement shall be governed by the laws of the Province of Alberta.
30. Time shall be of the essence of this Agreement.
31. The section headings in this Agreement are for convenience only and shall not be construed to affect the meaning of the sections so headed.

IN WITNESS WHEREOF, the parties hereto have hereunto affixed their hands and seals as of the day and year first above written.

TOWN OF COALDALE

LETHBRIDGE COUNTY

Chief Administrative Officer

Chief Administrative Officer

AGENDA ITEM REPORT



Title: Trout Unlimited Canada - Request for Support
Meeting: County Council - 07 Feb 2020
Department: Community Services
Report Author: Larry Randle

APPROVAL(S):

Ann Mitchell, Chief Administrative Officer

Approved - 29 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



Outstanding Quality
of Life



Effective Governance
and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

Trout Unlimited Canada is a charitable organization that promotes local opportunities for recreational angling. Through the Alberta Conservation Association they have helped stock the McQuillan and McVinnie Reservoirs in Lethbridge County with rainbow trout for the past 20 years. The estimated cost for continuing the program in 2020 is \$28,000.00. They are asking the County for financial assistance to help support these ongoing efforts.

RECOMMENDATION:

That a \$1000.00 donation to the Alberta Conservation Association be provided to support stocking rainbow trout in the McQuillan and McVinnie Reservoirs in Lethbridge County for public recreational angling, to be funded from the Municipal Reserve account.

PREVIOUS COUNCIL DIRECTION / POLICY:

Council considers each donation request based on the unique merits of the request.

BACKGROUND INFORMATION:

An email (see attached) addressed to Reeve Hickey was received from Trout Unlimited Canada (TUC) requesting financial support for trout stocking in two local reservoirs which helps promote and enable public recreational angling opportunities in Lethbridge County. TUC promotes and supports this fish stocking program through the Alberta Conservation Association (ACA). The ACA has the expertise to do the stocking but is in need of resources. Any financial contribution from Lethbridge County will help to support local recreational fisheries.

TUC encourages an annual financial commitment to the ACA but would surely welcome any financial contribution it receives. ACA recognizes its partners by including their names and logos on their website and in other communications, identifying them as playing "a vital role in supporting our work".

to conserve Alberta's fish, wildlife and habitat." Supporting the program aligns with Council's strategic pillars of promoting an outstanding quality of life and developing strong working relationships.

ALTERNATIVES:

1. Contribute \$1000.00 or another amount to be funded from Council's discretionary reserve.
2. Contribute \$1000.00 or another amount to be funded from the municipal reserve as the funds will be used for a public recreation area in accordance with the Municipal Government Act.
3. Contribute \$1000.00 or another amount from the recreation reserve.
4. Decline the opportunity to make a financial contribution.

FINANCIAL IMPACT:

1. Council's discretionary reserve account has a current balance of \$89,500.00.
2. The municipal reserve account has a current balance of \$850,000.00.
3. The recreation reserve account has a current balance of \$341,000.00.

REASON(S) FOR RECOMMENDATION(S):

The municipal reserve account has a comparatively high amount of funds which can be used for "a public recreation area" as per section 671 (2)(a) of the Municipal Government Act.

ATTACHMENTS:

[Trout Unlimited Canada email](#)

Lorraine Megella

From: Lorne Hickey
Sent: Friday, January 17, 2020 10:43 AM
To: Steve Campbell; Morris Zeinstra; Klaas Vander Veen; Ken Benson; Tory Campbell; Robert Horvath; Ann Mitchell; Lorraine Megella
Subject: Fwd: Recreational Angling in Lethbridge County

Sent from my iPhone

Begin forwarded message:

From: northern lights tu edmonton <nift.tu@gmail.com>
Date: January 17, 2020 at 8:42:50 AM MST
To: Lorne Hickey <lhickey@lethcounty.ca>
Subject: Recreational Angling in Lethbridge County

Trout Unlimited Canada



Northern Lights Fly Fishers

17 January, 2020

Dear Reeve Hickey,

Trout Unlimited Canada (TUC) is a national charitable organization that is science based and volunteer driven. The Northern Lights Chapter of TUC, based in Edmonton, has a particular interest in promoting local opportunities for recreational angling throughout the province, providing many thousands of volunteer hours and dollars to that work primarily because of the significant recreational, social, health and economic benefits that such activity provides to local communities (see below). We are writing to request that the County of Lethbridge help extend these benefits within its jurisdiction and to other counties and municipalities in Alberta.

We have found that the most successful way to establish local fisheries is through support of and advocacy for the Alberta Conservation Association (ACA) Fish Stocking program. ACA receives some funding from a levy on the sale of provincial fishing licences to support its fish stocking program but relies on corporate, individual and other financial and in-kind donations to complete its work. Each year ACA hopes to stock additional waterbodies that are in or near residential areas. While it has the expertise and experience to do so, it lacks the resources to meet the increasing need and must annually reconsider the waterbodies it can afford to stock.

ACA has stocked McQuillan and McVinnie Reservoirs in the County of Lethbridge with rainbow trout for the past 20 years. The annual cost varies, based largely on the availability of fish, but for 2020 is estimated by the regional biologist at approx. \$28,000. The support of the County, by becoming a Corporate Partner in Conservation with ACA and sharing in the annual cost of stocking the reservoirs, would not only help ACA maintain its stocking program but help allow for its expansion, thereby allowing other communities to experience the benefits that a local fishery can provide. The length of

and financial commitment to that partnership would be at the County's discretion. ACA recognizes its partners by including their name and logo on its website and in extensive print and digital communications, identifying them as playing "a vital role in supporting our work to conserve Alberta's fish, wildlife and habitat". Such recognition would bring added benefits to the County.

We would also encourage you to contact ACA if there are any other waterbodies within or near your jurisdiction that you believe might be capable of supporting a stocked fishery (i.e. minimum depth of 16', adequate public access, reasonable water quality, not directly connected to any flowing water) and also if you are interested in exploring ways to improve the fishing at McQuillan and McVinnie.

We have worked on establishing or enhancing a number of recreational fisheries and will continue to do so: Our experience, supported by a review of the significant amount of research regarding the benefits that recreational angling brings to local communities, is that those benefits far outweigh any costs incurred.

Fishing is one of the few forms of nature-based recreation that can be enjoyed throughout childhood, adolescence, adulthood and into the senior years, including for persons with disabilities. It offers substantial lifelong health benefits, positive mental health outcomes including relaxation and stress reduction, and is a clear benefit for women recovering from mastectomies or related surgeries (cf. Casting for Life).

The level of physical activity in children and adolescents is decreasing as electronic media and other sedentary behaviours replace outdoor activities. Studies of youth attending fishing camps show significant improvements in key life skills such as resilience, optimism, self-esteem, patience and self discipline following the fishing camp experience. Recreational fishing has also been noted to provide significant benefits to children and youth with behavioural and mental health issues, and as an incentive to deter anti-social behaviour. Hyperactive children have been seen to sit quietly by the water for long periods of time and uncommunicative children became vocally expressive about their fishing experience. 'Nature-deficit' has been suggested as the root for many issues in children and adolescents, ranging from depression to ADHD and interaction with nature through such activities as fishing can be very beneficial for them.

In addition, participating in recreational angling, especially close to home, encourages advocacy for protection of fish stocks, wetland environments and aquatic biodiversity and can provide a source of healthy food.

There are also economic benefits. Anglers contributed a total of \$7.9 billion to various local economies in Canadian provinces and territories in 2015, greater than that from commercial fishing and aquaculture; it even exceeds the combined annual revenue from several of the top major league sports in North America. It brings visitors to the area who buy things at local stores, need to get a burger or fill their gas tank.

We would be pleased to provide further information if needed and hope you will consider helping us through ACA to increase opportunities for local recreational angling and its related benefits. Should you wish to contact ACA directly we would suggest its Vice President, Ken Kranrod, 780-410-1989 or ken.kranrod@ab-conservation.com

Sincerely,

Peter S. Little,

Communications Director,

Northern Lights Chapter, Trout Unlimited Canada

c/o 411-5301 Rue Eaglemont, Beaumont, AB, T4X1Y6

Tel: 780-929-2392



AGENDA ITEM REPORT



Title: Community Foundation of Lethbridge and Southwestern Alberta- Friends of the Foundation Dinner- March 19, 2020
Meeting: County Council - 07 Feb 2020
Department: Community Services - Communications
Report Author: Mattie Elliott

APPROVAL(S):

Larry Randle, Acting Chief Administrative Officer
Ann Mitchell, Chief Administrative Officer

Approved - 08 Jan 2020
Approved - 09 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



Outstanding Quality
of Life



Effective Governance
and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

An invitation was received from the Community Foundation of Lethbridge and Southwestern Alberta for their 2020 Friends of the Foundation Dinner on March 19, 2020 at the Coast Hotel and Conference Centre in Lethbridge.

RECOMMENDATION:

That the Reeve or his designate be authorized to attend the Community Foundation of Lethbridge and Southwestern Alberta's 2020 Friends of the Foundation Dinner on March 19, 2020 at the Coast Hotel and Conference Centre in Lethbridge.

PREVIOUS COUNCIL DIRECTION / POLICY:

Invitations for this event have been received in the past.

BACKGROUND INFORMATION:

An invitation was received from the Community Foundation of Lethbridge and Southwestern Alberta for their 2020 Friends of the Foundation Dinner on March 19, 2020 at the Coast Hotel and Conference Centre in Lethbridge.

Doors open at 6:15 pm with dinner served and a program beginning at 7:00 pm. The guest speakers for the event are Toby and Bernadine Boulet, who will speak about the newly-created Logan Boulet Fund at the Community Foundation. Tickets are \$50.00

ALTERNATIVES:

That the Reeve or his designate not attend the event.

That the Reeve or his designate attend the event without being paid mileage or per diems.

FINANCIAL IMPACT:

Ticket- \$50.00

Mileage to and from the event- 58 cents/km and a half- day per diem- \$153.00

REASON(S) FOR RECOMMENDATION(S):

Lethbridge County's practice is to attend community events as is feasible and reasonable to maintain our strong relationships within the region. The Community Foundation of Lethbridge and Southwestern Alberta has provided grants to various organizations in Lethbridge County this year and in the past.

ATTACHMENTS:

[Community Foundation Invitation to 2020 Friends of the Foundation Dinner](#)



County Council
Ann Mitchell

Reeve Lorne Hickey
100-905 4th Ave S
Lethbridge, AB T1J 4E4

Wednesday, December 11, 2019

Dear Reeve Hickey and Council,

The holidays are nearly upon us! We are happy to share with you our Fall-Winter Newsletter, which outlines what we have been up to at the Community Foundation over the past few months. The newsletter also contains a list of the grants recently awarded at our last Grants Celebration of the year. Thanks to the generosity of our donors, the Community Foundation supported Southwestern Alberta with over \$780,000 in grants in 2019. As always, I am grateful to our donors for their support of the community through our work.

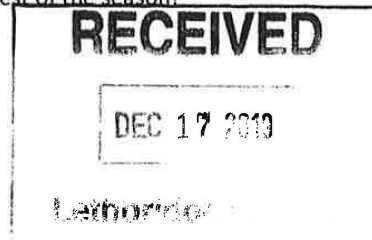
I am excited to announce that the Community Foundation of Lethbridge and Southwestern Alberta, in partnership with the Community Foundation of Southeastern Alberta, has been selected as a regional partner for the Community Foundations of Canada's Investment Readiness Program, which is scheduled to launch early in the new year. This new program will offer non-repayable capital to eligible social purpose organizations in Southern Alberta. Details are included in your newsletter, with full details being available on our website in early January when we officially launch the program.

I hope you will be able to join us at the 2020 Friends of the Foundation Dinner, which will take place on Thursday, March 19 at the Coast Hotel & Conference Centre in Lethbridge. The keynote speakers will be Bernadine and Toby Boulet, who will talk about their son, Logan, and how they plan to continue his legacy by giving back to the community through the Logan Boulet Fund at the Community Foundation. Tickets will be available for purchase in January.

On behalf of everyone at the Community Foundation, I wish you the best of the season!

Best wishes,

Charleen Davidson
Executive Director



Unit 50, 1202 - 2 Avenue South, Lethbridge, AB T1J 0E3

AGENDA ITEM REPORT



Title: Rotary Club of Lethbridge East/Lethbridge Exhibition Park Second Annual Agricultural Scholarship Awards Dinner- February 27, 2020- Lethbridge Exhibition Park

Meeting: County Council - 07 Feb 2020

Department: Community Services - Communications

Report Author: Mattie Elliott

APPROVAL(S):

Larry Randle, Director of Community Services
Ann Mitchell, Chief Administrative Officer

Approved - 21 Jan 2020
Approved - 22 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



Outstanding Quality
of Life



Effective Governance
and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

An invitation was received from the Rotary Club of Lethbridge East for their Second Annual Agricultural Scholarship Awards Dinner on February 27, 2020 at Exhibition Park Lethbridge.

RECOMMENDATION:

That any member of Council wishing to attend the Rotary Club of Lethbridge East/Exhibition Park Second Annual Agricultural Scholarship Awards Dinner on February 27, 2020 at Lethbridge Exhibition Park, be authorized to do so.

PREVIOUS COUNCIL DIRECTION / POLICY:

Reeve Lorne Hickey, Councillor Ken Benson, and Councillor Robert Horvath attended this event in 2019.

BACKGROUND INFORMATION:

Administration received an invitation for Lethbridge County to participate in the Rotary Club of Lethbridge East and Exhibition Park's Second Annual Agricultural Scholarship Awards Dinner.

Two \$10,000 scholarships will be awarded to agricultural students who are a legal resident of Lethbridge County, MD of Taber, County of Warner, County of Forty Mile, Cardston County, MD of Pincher Creek, MD of Ranchlands, MD of Willow Creek, Vulcan County, Blood (Kainai) First Nation, Piikani First Nation, MD of Crowsnest Pass, or the City of Lethbridge.

The event will be held on Thursday, February 27, 2020 beginning at 5:00 p.m. in Heritage Hall at Lethbridge Exhibition Park. There will be a dinner, live auction, awards ceremony, and keynote speaker.

Tickets for the event are \$125.00 each or a table of eight can be purchased for \$1,000.00.

ALTERNATIVES:

That Council members not attend the event.

That Council members attend the event without being paid mileage or per diems.

FINANCIAL IMPACT:

Cost of purchasing a table- \$1,000.00 or tickets- \$125.00/person

Mileage to and from the event- 58 cents/km and a half-day per diem- \$156.00

REASON(S) FOR RECOMMENDATION(S):

Lethbridge County's practice is to attend community events as is feasible and reasonable to maintain our strong relationships within the region.

ATTACHMENTS:

[Rotary Club of Lethbridge & Lethbridge Exhibition Park- Second Annual Agricultural Scholarship- February 27 2020](#)



2020 OFFERS TWO \$10,000 SCHOLARSHIPS

Lethbridge Exhibition Park and the Rotary Club of Lethbridge East 2nd annual Agricultural Scholarship Award program for \$10,000 for two of Lethbridge and District's top agricultural students.

The Agricultural Scholarships are to further recognize the importance of agriculture in our community by supporting two top students in their pursuit of an agricultural career.

Thanks to our successful event last year and the generosity of our sponsors, in 2020, there will be one additional \$10,000 Agricultural Scholarship awarded, making it 2 x \$10,000 scholarships.

AWARDS DINNER PRESENTATION

Heritage Hall, Lethbridge Exhibition Park during AG-EXPO & North American Seed Fair Thursday, February 27, 2020.

- 5:00 PM** Reception & Entertainment/The Bryant Watson Duo
- 6:00 PM** Presentation of 2 x \$10,000 Ag Scholarship Awards
- 6:30 PM** Dinner presented by University of Lethbridge and Allied Marketing Group. Wine presented by Viterra
- 7:30 PM** Live Auction of AG Scholarship Lynn Gregson Framed Painting
- 7:45 PM** Keynote Speaker: Robert Saik, P.Ag., C.A.C. "Encouraging Youth to have a Future in Agriculture" presented by Perlich Bros Auction Market

LETHBRIDGE, ALBERTA SINCE 1897

Rotary
Club of Lethbridge East

University of Lethbridge

DHILLON
SCHOOL OF BUSINESS

Agility

Rotarians for Agriculture

VITERRA

PERLICH BROS
AUCTION MARKET LTD.

AMG
ALLIED MARKETING GROUP

Country 95.5

LETHBRIDGE
Herald

STONKS
REDLOT LTD.

JP MURRAY
FARM

Kasko

KCL

KFL
KOLK FARM LTD.

2ND ANNUAL
AG
AGRICULTURAL
SCHOLARSHIP

2 \$10,000
X AG SCHOLARSHIP

EXHIBITION PARK AND ROTARY CLUB
OF LETHBRIDGE EAST 2ND ANNUAL
AG SCHOLARSHIP AWARDS

LETHBRIDGE, ALBERTA SINCE 1897

Rotary
Club of Lethbridge East

DURING AG-EXPO & NORTH AMERICAN SEED FAIR.
THURSDAY, FEBRUARY 27, 2020

THIS IS A GREAT OPPORTUNITY FOR YOU, YOUR COMPANY, AND
CLIENTS TO SUPPORT THE FUTURE OF AGRICULTURE IN ALBERTA.

GUEST SPEAKER:
ROBERT D SAIK, PAG, CAC

"Encouraging Youth to have a
Future in Agriculture"

ROBERT SAIK has forty years of experience as a Professional Agrologist, entrepreneur and an international consultant who's worked with a wide variety of agriculturalists from Nigeria's Minister of Agriculture to Bill Gates. His latest book, "FOOD 5.0 How We Feed the Future" is a pragmatic look at the five iterations of agriculture, culminating in an examination of how technology convergence is reshaping the farm and the consumer. Robert, an outspoken champion of agriculture, is a Distinguished Agrologist, Professional Agriculture Consultant, a serial entrepreneur and has been hailed as an agriculture futurist with unparalleled insight into where the industry is headed. He has leveraged these strengths to found over 15 companies in the areas of Farming, Agri-Retail, Distribution, Media and Ag Tech including The Agri-Trend/Agri-Data Group of Companies which was acquired by Trimble. Through Saik Management Group Inc, he provides consulting services to many organizations including CEO of DOT Autonomous Robotic Farm Solutions. He's also the founder of AGvisorPRO, a platform that "uberizes" knowledge and wisdom, enabling farmers to instantaneously connect with agriculture experts worldwide. His first book, "The Agriculture Manifesto – Ten Key Drivers That Will Shape Agriculture in the Next Decade" was a 2014 Best of Amazon Books and this TEDx Talk "Will Agriculture be Allowed to Feed 9 Billion People?"

has been viewed over 150,000 times.

Robert is a passionate keynote speaker and is executive producer of the Know Ideas Media a science based multimedia company addressing issues such as GMO's and their use in food production. He serves on several Boards, is an advisor to Olds College, is a member of the A100 (Alberta Tech Entrepreneur Network), a student of Strategic Coach and Singularity University and a member of Abundance 360. As a partner in Perigro Venture Partners he participates in early stage technology investments.

Full bio available at:
www.RobertSAIK.com



AWARDS DINNER TICKET(S)

Includes: Admission & Parking at AG-EXPO and North American Seed Fair plus Dinner ticket.

- Table of Eight (8) = \$1,000
- Individual Ticket (1) = \$125

Tickets available at Exhibition Park Reception (3401 Parkside Drive S, South Entrance) or by phone at 403-328-4491, or request by email at:

-Audrey King
aking@sutton.com
403-330-8741

-Andrew Bronson
bronsondvm@gmail.com
403-795-1557

-info@exhibitionpark.ca



**RECEPTION FEATURING:
THE BRYANT AND WATSON DUO**



The Bryant and Watson Duo are a live acoustic music act from Lethbridge, AB delivering a diverse, high energy acoustic live show. Joel Bryant and Pete Watson play over 80 carefully selected covers across many genres, with emphasis on vocal harmonies. You also might catch some exciting, new original material too.

SCHOLARSHIP CRITERIA

This scholarship will be presented to a student who has completed at least 3 years of college or university at a recognized institution.

The student must have demonstrated high academic achievement and leadership qualities in an agriculture related field.

The application must include:

- A covering letter which demonstrates their academic achievements, community contributions, leadership abilities and aspirations in an agriculture related field,
- Three letters of reference from their post-secondary institution and community leader(s) confirming the applicant's volunteer / leadership qualities,
- An overview of their field of study to be supported by the scholarship.

Final selection is based on a formal interview with a Rotary Scholarship Committee.

**APPLICANTS MUST APPLY BEFORE:
JANUARY 31, 2020.**

AREA OF ELIGIBILITY

The applicant must be a legal resident of:

County of Lethbridge, County of Taber, County of Warner, County of Forty Mile, County of Cardston, County of Pincher Creek, County of Ranchlands, County of Willow Creek, County of Vulcan, Blood (Kainai) First Nations, Piikani First Nation, Municipality of Crowsnest Pass or the City of Lethbridge.

SCHOLARSHIP APPLICATION AVAILABLE AT
exhibitionpark.ca or rotarylethbridgeeast.ca

AGENDA ITEM REPORT



Title: Coaldale and District Chamber of Commerce 39th Annual Awards and Appreciation Banquet- March 21, 2020- Coaldale Community Centre
Meeting: County Council - 07 Feb 2020
Department: Community Services - Communications
Report Author: Mattie Elliott

APPROVAL(S):

Larry Randle, Director of Community Services
Ann Mitchell, Chief Administrative Officer

Approved - 21 Jan 2020
Approved - 22 Jan 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



Outstanding Quality
of Life



Effective Governance
and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

The Coaldale and District Chamber of Commerce 39th Annual Awards and Appreciation Banquet is scheduled for March 21, 2020 at the Coaldale Community Centre.

RECOMMENDATION:

That any member of Council wishing to attend the Coaldale and District Chamber of Commerce 39th Annual Awards and Appreciation Banquet is scheduled for March 21, 2020 at the Coaldale Community Centre, be authorized to do so.

PREVIOUS COUNCIL DIRECTION / POLICY:

Members of Council have been authorized to attend this event in the past.

BACKGROUND INFORMATION:

The Coaldale and District Chamber of Commerce 39th Annual Awards and Appreciation Banquet is scheduled for March 21, 2020 at the Coaldale Community Centre.

The awards banquet will recognize the contributions of individuals, non-profit organizations, and businesses to the Coaldale community. The event will begin at 5:00 p.m. and includes awards presentations and a live and silent auction. Tickets are \$60.00 each.

ALTERNATIVES:

That Council members not attend the event.

That Council members attend the event without being paid mileage or per diems.

FINANCIAL IMPACT:

Ticket- \$60.00/person, mileage to and from the event- 58 cents/km, and a half-day per diem- \$156.00

REASON(S) FOR RECOMMENDATION(S):

Lethbridge County's practice is to attend community events as is feasible and reasonable to maintain our strong relationships within the region.

ATTACHMENTS:

[Coaldale and District Chamber of Commerce- 39th Annual Awards and Appreciation Banquet- March 21 2020](#)



Coaldale & District Chamber of Commerce

Awards & Appreciation & Banquet

March 21, 2020 | Saturday



NOMINATIONS & SPONSORSHIPS

January 6, 2020

The Coaldale & District Chamber of Commerce is pleased to announce it will be hosting their 39th annual Awards and Appreciation Banquet. This event is one of Coaldale's most prestigious, designed to celebrate the many contributions made by individuals, non-profit groups and businesses to the community of Coaldale. These contributions enhance the town, making it stand out as a vibrant and active community.

New to the banquet this year will be the collaboration between the Coaldale Chamber and the Town of Coaldale. As co-hosts, these two groups are coming together to pay tribute to our outstanding business leaders and distinguished community members.

The Awards & Appreciation Banquet is pleased to receive as special guests, conservative MP Rachel Harder and MLA for Cardston-Taber-Warner Grant Hunter, who will also be providing certificates of awards to all the award recipients.

To nominate an individual, non-profit group or business in the Town of Coaldale and surrounding areas, please visit our website at coaldalechamber.com and follow the links. The deadline for all nominations is January 31, 2020. The following is a list of categories for nominations.

Coaldale Chamber of Commerce

- Business of the year
- Customer service award
- Citizen of the year
- Group citizens award
- Special tribute

Town of Coaldale

- Male athlete of the year
- Female athlete of the year
- Arts or recreation leader of the year
- Community artist of the year
- Environmental excellence award
- Youth citizen of the year

Entertainment for the evening will include various presentations along with a live auction, silent auction, 50/50 draw, and jackpot draw prize. Coaldale Chamber Executive Board Members will be contacting businesses regarding sponsorship opportunities. Sponsorships may include a financial or gift-in-kind contributions.

Sponsorships

- Platinum \$1000+: Large sized logo on promotional materials
- Gold \$750: Medium sized logo on promotional materials
- Silver \$500: Small sized logo on promotional materials
- Bronze \$250: Business text name in program

The Awards and Appreciation Banquet will take place on Saturday, March 21, 2020 at the Coaldale Community Centre starting at 5 p.m. Tickets are \$60 each and can be secured by contacting the Coaldale Chamber office: 403-345-2358 or info@coaldalechamber.com.

Sincerely,

René van de Vendel
President

AGENDA ITEM REPORT



Title: Royal Canadian Legion, General Stewart Branch #4- Annual Flag Day Raising Ceremony- February 15, 2020- General Stewart Branch, Lethbridge
Meeting: County Council - 07 Feb 2020
Department: Community Services
Report Author: Mattie Elliott

APPROVAL(S):

Larry Randle, Director of Community Services
Ann Mitchell, Chief Administrative Officer

Approved - 04 Feb 2020
Approved - 05 Feb 2020

STRATEGIC ALIGNMENT:



Prosperous
Agricultural
Community



Vibrant and Growing
Economy



Outstanding Quality
of Life



Effective Governance
and Service Delivery



Strong Working
Relationships

EXECUTIVE SUMMARY:

An invitation was received for Reeve Lorne Hickey to attend the annual Flag Day Raising Ceremony on February 15, 2020 at the Royal Canadian Legion, General Stewart Branch.

RECOMMENDATION:

That the Reeve or his designate be authorized to attend the Royal Canadian Legion Annual Flag Day Raising Ceremony on February 15, 2020 at the General Stewart Branch in Lethbridge.

PREVIOUS COUNCIL DIRECTION / POLICY:

The Reeve has attended other events at the Royal Canadian Legion.

BACKGROUND INFORMATION:

An invitation was received from the Royal Canadian Legion, General Stewart Branch for Reeve Lorne Hickey to attend the annual Flag Day Raising Ceremony on February 15, 2020. The event will be held at the General Stewart Branch in Lethbridge beginning at 11:00 am. This ceremony is held annually to recognize and honour the Canadian flag. 2020 also marks the 75th anniversary of the end of World War II.

ALTERNATIVES:

That the Reeve or his designate not attend the event.
That the Reeve or his designate attend the event without being paid mileage or per diems.

FINANCIAL IMPACT:

Mileage to and from the event- 58 cents/km and a half-day per diem- \$153.00.

REASON(S) FOR RECOMMENDATION(S):

Lethbridge County's practice is to attend community events as is feasible and reasonable to maintain our strong relationships within the region.

ATTACHMENTS:

[Annual Flag Raising Ceremony Invitation- February 15 2020](#)



Royal Canadian Legion, GENERAL STEWART BRANCH #4
324 Mayor Magrath Drive South, Lethbridge Alberta T1J 3L7 Tel. 403-327-6644



January 29, 2020

Subject: Annual '**Flag Day Raising Ceremony**', February 15, 2020

To Members and friends of General Stewart Branch, Royal Canadian Legion:

It gives me **great pleasure to invite you to participate with us, the Royal Canadian Legion, General Stewart Branch #4 in our annual Event – 'Flag Day', Flag Raising Ceremony at General Stewart Branch February 15, 2020** at 11am to help recognize and honour our Canadian Flag. I should note too that this year is also special in that it is the 75th Anniversary of the end of World War II (more on this later)

In keeping with longstanding practice Feb. 15 has been designated to honour and draw attention to our Flag and once again at General Stewart branch will be observing the practice. Thus, **you are invited to gather in the canteen at the branch around 10:45 am.** From here we will proceed to the Flag area on the Southside of the Legion building where the brief ceremony will be conducted. As usual we plan on replacing the old flag with a new one to ensure continued respect and visibility.

If you or if unable to attend, your delegate may wish to convey greetings on your behalf and you may also wish to make a few remarks in keeping with the occasion and which you may confirm in response or upon your arrival ahead of the ceremony. We anticipate the event should only take 10 to 15 minutes at most. Light refreshments will be served after the ceremony.

We thank you for your past and continuing support and look forward once again to your joining us on this important occasion and here's looking forward to seeing you again. If you have any questions please call the office at 403-327-6644 or myself at 403-381-7635.

On behalf of General Stewart Branch, thank you.

Michael Cormican, President
Royal Canadian Legion, General Stewart Branch #4