

FORM A3: SIGN APPLICATION
Supplement to Development Permit Application
Pursuant to Land Use Bylaw No. 24-007

OFFICE USE	
Permit Application No: (to match Form A)	Roll No:

This supplementary form A3 must be completed in addition to Form A: Development Permit Application if you are applying for a development permit for a sign.

1. APPLICANT INFORMATION

(1) Applicant's Name: _____ **Phone:** _____

Mailing Address: _____

(2) Type of sign proposed: Permanent Temporary Changes to an existing sign

If temporary:

Date sign will be displayed: _____ Date sign will be removed: _____

(3) Sign type: Freestanding Canopy/projecting Wall mounted Fascia Portable
 Roof mounted Shingle Other (specify): _____

Sign dimensions: _____ Length _____ Width _____ Square footage of proposed sign: _____

Bottom of Sign Height from Ground: _____

Top of Sign Height from Ground: _____

Sign materials: _____

Please attach a site plan identifying the location(s) of the proposed sign(s): Attached Site Plan

(4) Will the sign be illuminated or animated or contain changeable copy? No Yes

If yes, describe the type of illumination or animation: _____

(5) Are there any existing signs on the lot? No Yes

If yes, describe the type, size and height of each existing sign and identify their location(s) on a site plan:

(6) Will the sign be used to advertise off-premises business, products or services? No Yes



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(7) As part of a completed sign permit application, the applicant shall provide:

- (a) **a legible drawing, graphic or illustration (to scale with dimensions) of the proposed sign** which also includes the copy and/or display (text and graphics) that will be on the signage; and
- (b) **a site plan (drawn to scale) indicating the location of the sign** (and all other signs on the premises), on the subject parcel of land.

2. DECLARATION of APPLICANT/OWNER

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application for a sign. I also consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application.

IMPORTANT: This information may also be shared with appropriate government/other agencies and may also be kept on file by those agencies. The application and related file contents will become available to the public and are subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP).

Date: _____

Applicant's Signature: _____

Registered Owner's Signature: _____
(if different from applicant)

NOTE:

This Form A3 is supplementary and is in conjunction with a completed Form A: Development Permit Application. Refer to Bylaw No. 24-007 Part 6 for specific Sign Regulations and standards of development.