

2020 Year End Financial Report



Message from CAO Ann Mitchell

We are pleased to present our 2020 Year End Financial Report, which gives insight into Lethbridge County's financial activities over the past year, as well as our successes and challenges.

While the COVID-19 pandemic has significantly impacted every aspect of our lives, Council and staff have remained dedicated to serving our citizens and businesses. We had to make many adjustments in 2020, including working from home and holding virtual Public Hearings, but we found ways to adapt and were able to carry out our operational duties and minimize any service impacts.

We were also faced with budgetary challenges in 2020 in the form of cost downloading from the Province. Recreation funding and policing costs were added to our budget, while grant funding was cut.

Despite these challenges, we worked to remain fiscally responsible to our taxpayers. Our department supervisors diligently monitored their budgets throughout the year, while additional revenues were earned through our Emergency Services and Planning & Development departments, and Council took a 10% wage reduction for the majority of 2020. Due to these actions, we have a surplus of \$125,707.

As we enter 2021, there is still much uncertainty with respect to the pandemic and its continued economic impacts, but Council and staff are committed to ensuring we remain in a strong financial position and that our citizens and businesses are proud to call Lethbridge County home.

Ann Mitchell
CAO, Lethbridge County



Financial Summary

The following pages are a summary of Lethbridge County financials to the end of 2020.

These amounts are based on the operations to the end of 2020 and include entries such as grant funding and transfers to and from reserves as budgeted or made by resolution throughout the year.

This information is intended to provide readers with highlights from each department in 2020 and a snapshot of the operating budget.

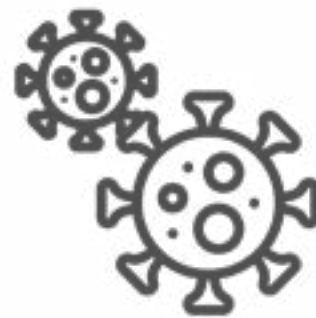
An overall surplus has been realized at \$125,707, primarily due to additional revenues earned in both the Planning & Development and Emergency Services departments, as detailed in the department summaries. Other contributing factors are the Salary and Travel/Subsistence savings by Council as they took a 10% reduction in wages due to COVID-19 in 2020 and were not attending the various in person conventions or training sessions as they normally would.

In 2020, the County tracked costs for supplies required due to COVID-19, including sanitization, personal protective equipment (PPE) and signage which totaled \$32,882. These costs were minimized due to back-up equipment the County already had, however they do not include any additional computer equipment/supplies that were required for those working from home during the pandemic.

As always, department supervisors remained diligent in monitoring their budgets. A summary of each departments 2020 highlights and their surpluses/deficits are included in the following pages.



2020 Surplus:
\$125,707



**2020 COVID-19
PPE Costs:**
\$32,882

Department Overviews

COUNCIL

Budgeted tax support - \$649,525

Surplus - \$101,970

Council continued to hold their regular Council Meetings throughout 2020, however all in-person conferences and training sessions were cancelled or held virtually. Additionally, Council decided on a 10% reduction to their salaries. These factors all contributed to a surplus of \$101,970 in 2020.

Throughout the year Council issued donations and/or sponsorships in the amount of \$87,551 to the following recipients:

- Community Grant Funding in the amount of \$10,000 to each of the following:
 - Shaughnessy Community Association
 - Monarch Community Association
 - Turin Community Club
 - Diamond City Citizens Association
 - McNally Community Association
 - Sundial Community Association
 - Readymade Community Association
 - Prairie Tractor & Engine Museum
- SouthGrow Regional Initiative - \$5,176
- 2020 Bursary Winners (Mary Harris & SarahAnn Walker) - \$2,000
- Alberta Conservation Association (Trout Stocking) - \$1,000
- In memory of Nobleford Firefighter Jacob Sansom - \$500
- Canadian Fallen Heroes Foundation - \$500
- University of Lethbridge Grow the Future Gala - \$500
- Exhibition Park Lethbridge AG Scholarship Dinner - \$375



Two \$1,000 bursaries awarded to County students



20 Council meetings held in 2020

CAO's OFFICE

Budgeted tax support - \$657,840

Surplus - \$27,680

The CAO's office includes the Human Resources Department, which was busy with many items related to the COVID-19 pandemic in 2020. Several operational changes and new policies were developed to support and ensure the health and safety of Council and staff, as well as to ensure that County operations had little disruption. Additionally, a new Executive Assistant and Human Resource Generalist were hired in 2020 to replace departing staff.

The CAO participated in regular Emergency Operation Centre (EOC) meetings with senior management to navigate the challenges of the COVID-19 pandemic. Work was done on agreements with our contracted fire departments, as well as many other projects that arose throughout the year.

There is a small surplus of \$27,680 in this department, primarily due to salaries and benefits as there were some gaps between the leaving and hiring of the Human Resources position.

MUNICIPAL SERVICES

- Agricultural Services (ASB)

Budgeted tax support - \$996,860

Deficit - \$72,572

The ASB Department has a deficit of \$72,572 for 2020. Although the department's expenses were slightly under budget by approximately \$42,000, the annual provincial operating grant funding that was historically received in the amount of \$259,360 was reduced significantly in 2020. The actual grant funds received were \$123,907, which is more than 50% less than anticipated or received in the past, therefore contributing to the department's overall deficit.



New basketball surface in Sunset Acres

Despite the reduction in grant funding, the department completed several operation projects, including:

- Just over 5000 miles of road slopes mowed for visibility and snow control
- 944 miles of roadsides sprayed to control noxious and prohibited noxious weeds
- 147 Weed Inspector consultations to provide education and enforcement of the Weed Control Act
- Collection and inspection of 100 seed samples, as well as issuing seed cleaning plant licenses to four permanent and one mobile plant
- 178 miles of road tops sprayed for vegetation control on seldom traveled roads
- Increased use of Sunset Acres Community Playground from playground upgrades that included pickleball and basketball court re-surfacing and court fencing, new play equipment, pathway paving, and new trees

- Fleet Services

Budgeted tax support - \$0

Surplus/deficit - \$0

The Fleet department remained busy throughout 2020 with regular equipment maintenance and repairs, minimizing down time of equipment in all areas. In addition to their regular duties the department also sold several pieces of County equipment and completed 48 CVIP inspections and 575 work orders.

The \$243,128 surplus has been transferred to the Fleet Equipment Capital Reserve, as the fleet department is a self-sufficient department funded internally through equipment rental rates. As such, any projected surplus or deficit is transferred to or from the reserve, leaving the end balance at zero as budgeted. The majority of the cost savings realized in this department are primarily from contract and general services and some savings within the fuel budget.

All of the 2020 Fleet capital purchases were made, as outlined in the attached Capital Summary sheet in a later page in this document.



**575 work orders
completed**

- Public Works

Budgeted tax support - \$8,049,710

Deficit - \$168,527

The department has maintained operations and managed the budget well throughout 2020, despite the challenges of a global pandemic. The deficit of \$168,527 is primarily due to road activities and maintenance. A portion of the deficit includes a balancing adjustment to the year end gravel pit reclamation costs, which had an increase of \$110,372.

Some of the projects completed in 2020 include:

- 440 km of roads graveled
- 12,955 km of roads graded
- 41,700 m of residential dust control at 217 locations
- 14,208 m of general dust control at 17 locations
- 6800 m of intersection treatment at 34 locations
- 94 miles of Haul Route maintenance completed
- 29 new culverts installed (21 centerline culverts & 8 approach culverts), for a total of 473.5 m
- 435 culvert markers installed
- 758 signs and posts replaced/upgraded
- 132 One Call locates (signs, drainage, snow fencing)
- Electronic traffic counts at 19 locations
- 42 km of asphalt and 4 subdivisions spray patched
- 2.6 km of road cement stabilized and chip sealed
- Public Works Construction Coordinator hired



12,955 km of roads graded



758 signs replaced or upgraded in 2020

- Utilities

Budgeted tax support - \$327,925

Surplus/deficit - \$0

The Utility department is budgeted annually to have full operational cost recovery, and in 2020 there is a surplus of \$333,909, mainly due to increased water usage and sales. The department has become self-sufficient by collecting enough revenues to fund its operating expenses, including an annual transfer to reserves for future capital. The surplus realized at the end of 2020 has been transferred to the Utility Capital Reserve, leaving the tax support balance at \$327,925 as budgeted to fund a debenture.

Highlights in 2020 include:

- 376 km of waterlines monitored, tested, and reported for the County of Lethbridge Rural Water Co-op, and 569 km for the North County Potable Water Co-op
- 1589 Alberta One Call locates (Lethbridge County infrastructures, County of Lethbridge Rural Water Users, and Lethbridge North County Potable Water Co-op)
- 1158 potable water samples collected and shipped to the Calgary Provincial Lab for bacteriological testing
- 3,450,000 m3 of water purchased from the City of Lethbridge and distributed to the Towns of Coalhurst, Picture Butte, Coaldale, County hamlets, County businesses, and the rural North and South Water Coops.

- Infrastructure Services

Budgeted tax support - \$681,435

Surplus - \$9,591

A surplus of \$9,591 has been realized in the Infrastructure Services department primarily due to reduced costs in professional development and miscellaneous supplies and services. This department is responsible for managing capital projects throughout the year. A summary of these projects has been included at part of this report.

In addition to capital project management, in 2020 Infrastructure Services also continued working with engineering firms and contractors, providing information for grant applications, asset management and assisting with operating projects and all Administrative building maintenance.

Some of the highlights for the department in 2020 include:

- Lethbridge County Asset Management Study published by Federation of Canadian Municipalities
- New online interactive mapping system launched, including maps of capital projects
- New online public engagement platform utilized for Battersea and 8 Mile Stormwater Master Plans
- 57 crossing applications reviewed and approved
- 164 development applications reviewed
- 27 subdivisions reviewed
- 10 approach use consents granted



Bridge File #815, located southeast of Lethbridge was completed as part of the County's capital projects

CORPORATE SERVICES

- Assessment & Taxation

Budgeted tax support - \$185,355

Surplus - \$798

A small surplus has been realized in the Assessment and Taxation department, mainly due to budget rounding and some savings in supply costs which offset any increases there may have been in other areas.



Due to the COVID-19 pandemic, Council decided to defer penalties on 2020 property taxes to October 1, 2020 instead of the regular July 31 deadline.

Tax collections in 2020:
General tax: 93.9%
Business tax: 96.2%

The Alberta School Foundation Fund (ASFF) & Holy Spirit funds are collected annually through taxes as requisitions from the Province and totalled \$5,009,771 (ASFF) and \$282,461 (Holy Spirit) for 2020.

Below are some department highlights from 2020:

- General tax collections – 93.9%
- Business tax collections – 96.2%
- Tax penalties applied - \$135,248
- 731 tax certificates issued

- Finance & Administration

Budgeted tax support - \$101,870

Deficit - \$19,053

The Finance and Administrative Department remained busy in 2020 with the administration of taxes, utilities, accounts receivable and payables, grant reporting and applications, and payroll activities. This department is also responsible for the County's budget. In 2020, the department completed approximately 16 grant applications and 10 Statement of Financial Expenditures and Final Projecting Reporting/Claims to the provincial and federal governments.

In coordination with Communications, a budget information document outlining the budget highlights was created for the public, as well as a feedback form for taxpayers to provide their input on the proposed budget. The 2021 budget was approved by Council on December 17, 2020.

The deficit of \$19,053 for the department is due to primarily to additional building maintenance costs that were incurred in 2020. Investment interest earned in 2020 in the amount of \$704,647 was transferred and distributed to the capital reserves as per the Reserve Policy.

- Information Technology (IT)

Budgeted tax support - \$0

Surplus/deficit - \$0

The IT Department maintains all of the required annual software renewals and updates, annual scheduled hardware equipment replacements as required and regular maintenance, IT support and project assistance for all other County departments. The IT department was very busy throughout 2020 managing new requirements for working remotely and electronic meetings due to the pandemic. This process involved securely configuring and deploying IT assets and services to home users during the at the onset of the pandemic with little warning or ability to plan beforehand. The department was also responsible for ongoing computer and mobility upgrades and maintenance as staff worked remotely. IT also worked closely with the Emergency Operations Centre team, assisting with and coordinating pandemic response-related activities as required.



**New website launched
in 2020**

The IT department saw an overall deficit of \$14,929 which is related to increased costs for computer equipment, software and technical support due to COVID-19. The deficit has been funded through transfers from the IT Operating Reserve, as the department is self-sufficient and funded internally through equipment rental rates.

In addition to the activities listed above, below are some department highlights in 2020:

- Battery backups for Picture Butte servers installed
- Configuration of network switches
- Cyber Security Assessment completed
- Records Management project ongoing
- Collaboration with Communications department on a new website
- Financial system moved from an in-house solution to a hosted cloud service
- Additional security measures implemented for staff devices to allow for working from home
- Audio/Visual upgrades in Council Chambers

COMMUNITY SERVICES

- Community Services Administration

Budgeted tax support - \$834,705

Surplus - \$20,051

The Community Services department surplus of \$20,051 is primarily due to the limited training and related travel available in 2020, as well as reduced promotional and Economic Development costs due to a slow down of some economic activities, all due to the COVID-19 pandemic. The department focused its efforts on excellence by offering viable services, resources, and safer communities by building relationships between Lethbridge County and its stakeholders.

In 2020, the Economic Development Officer's business development initiatives included broadband/enhanced rural internet, case studies and promotion of doing business in Lethbridge County.



**"Shop Local" campaign
launched in June 2020**

The Communications department conducted or assisted with several public engagement initiatives in 2020, including the proposed Parking Bylaw survey, rural broadband internet survey, and 2021 Budget feedback. Communications was also involved in the creation and rollout of the new website that was introduced in September. The Economic Development department ran a "Shop Local" campaign in June in which Communications assisted with ad creation and delivery. Communications also assisted with the creation of the 2019 Annual Report and Annual Report Highlights documents, which were submitted to Government Finance Officers Association (GFOA) for awards.

- Emergency Services

Budgeted tax support - \$1,761,345

Surplus - \$111,085

The majority of the Emergency Services department surplus of \$111,085 is related to some cost savings that were realized throughout the year. During the 2020 budget process, it was anticipated that a seasonal bylaw officer would be hired to assist the Community Peace Officer (CPO) over the spring and summer months. This position was not filled, rather the CPO extended his hours during those busy times and there were significant savings in the department's wages. Fire inspection fees were down throughout 2020 which also created some cost savings. Funds for the 2020 Provincial policing costs were collected and budgeted for. To date the Province has not requested these funds, therefore the \$243,570 collected will be transferred to a reserve to maintain the funds in preparation of payment.

Fine revenues collected to the end of 2020 were \$64,662 of the \$140,000 budgeted revenue and the emergency call revenues received are \$415,930 of the \$275,000 budgeted for a net surplus in revenues of \$65,591. As in the past, the majority of these revenues are responses to motor vehicle incidents, although there were several fire-related calls in 2020. The majority of the fine revenues are related to traffic violations.

- Planning & Development

Budgeted tax support - \$311,785

Surplus - \$106,684

The Planning and Development department's surplus of \$106,684 is primarily due to higher than anticipated revenues earned and some cost savings in the area of wages due to a contract position for the majority of 2020. Additionally, some professional development costs were not utilized due to COVID-19 restrictions and Oldman River Regional Services Commission costs were lower than budgeted.

Development permit revenues were \$18,000 higher than anticipated and building permit revenues were \$25,270 more than budgeted.

Some 2020 highlights for the department are:

- Hamlet Growth Studies for Chin and Kipp completed
- Grouped Country Residential Land Use Strategy completed
- Subdivision and road realignment process of former CP Station Lands in Turin completed
- 181 development permit applications received
- 164 development permits issued, 3 refused, 5 withdrawn and 9 still in circulation
 - Of the permits that were issued, 58 were residential, 33 accessory buildings (i.e., shops, sheds, garages), 31 commercial/industrial, 23 agricultural, 5 signage, 10 home occupation, 1 public/institutional, 2 miscellaneous and 1 demolition
- 761 safety codes permits (building, electrical, plumbing, gas, and private sewage) received by Park Enterprises on behalf of Lethbridge County
- 27 subdivision applications processed and approved by Council
- 9 re-designations processed and approved by Council
- Barons and Lethbridge County Intermunicipal Development Plan (Bylaw 20-004) approved



**164 development
permits issued in 2020**



**761 safety codes
permits received in
2020**

Tax Support by Department

Department	Budget	Actual YTD	Projected	Surplus (Deficit)	%
Council	(649,525)	(557,967)	(557,967)	91,558	85.90%
CAO's Office	(657,840)	(634,560)	(634,560)	23,280	96.46%
Agricultural Services	(996,860)	(1,077,680)	(1,077,680)	(80,820)	108.11%
Fleet Services	-	1,141,820	-	-	N/A
Public Works	(8,049,710)	(9,217,859)	(8,014,809)	34,901	99.57%
Infrastructure Department	(681,435)	(688,100)	(688,100)	(6,665)	100.98%
Utilities	(327,925)	(1,234,061)	(327,925)	-	100.00%
Assessment & Taxation	(185,355)	(178,125)	(187,100)	(1,745)	100.94%
Finance & Administration	(1,001,870)	(1,022,562)	(1,022,562)	(20,692)	102.07%
IT	-	109,604	-	-	N/A
Community Services	(834,705)	(764,179)	(764,179)	70,526	91.55%
Planning & Development	(311,785)	(203,117)	(203,117)	108,668	65.15%
Emergency Services	(1,761,345)	(1,699,312)	(1,658,312)	103,033	94.15%
Tax Support	(15,458,355)	(16,026,098)	(15,136,311)	322,044	97.92%

Consolidated Financial Summary

Revenues	Budget	Actual YTD	Projected	Variance	%
Grants (Operating)	4,031,980	191,424	3,879,844	(152,136)	96.23%
Sales & User Charges	4,776,890	4,526,626	5,056,303	279,413	105.85%
Fines	140,000	58,608	58,608	(81,392)	41.86%
Penalties	204,000	139,374	139,374	(64,626)	68.32%
Rentals	185,690	180,891	180,891	(4,799)	97.42%
Return on Investments	325,000	345,788	345,788	20,788	106.40%
Other Revenue	5,046,720	4,404,516	5,060,216	13,496	100.27%
From Reserves	6,459,775	1,365,702	6,551,323	91,548	101.42%
Total Revenue	21,170,055	11,212,929	21,272,347	102,292	100.48%
Expenditures					
Operating / Projects	(33,014,254)	(25,868,212)	(32,281,315)	732,939	97.78%
To Reserves	(3,614,156)	(3,873,663)	(4,127,343)	(513,187)	114.20%
Total Expenditures	(36,628,410)	(29,741,875)	(36,408,658)	219,752	99.40%
Tax Support	(15,458,355)	(18,528,946)	(15,136,311)	322,044	97.92%

*PRIOR TO YEAR END FINANCIAL COMPLETION

Grants Summary

	Budget-As approved	Approved	Received	Comments
PROTECTIVE SERVICES				
MSI Operating - DEM contract	41,000	Y	41,000	Submission of Spending Plan no longer required.
TECHNICAL SERVICES				
MSI - Operating Grant - Asset Management Phase 3	85,000	Y	85,000	Submission of Spending Plan no longer required.
AGRICULTURAL SERVICES				
New ASB (Combined ASB & AESA)	259,360	Y	123,907	Operational grant, funding has been reduced.
PUBLIC WORKS				
FGTF - Kipp Overlay-Hwy 3 to Hwy 25	730,000	Y	730,000	Approved project.
FGTF - McCains Access Road	255,000	Y	255,000	Approved project.
MSI - Capital Grant - Shaughnessy Ph4-5 Eng & Land Pur.	90,000	Y	135,000	Submitted and approved for \$135,000.
MSI - Capital Grant - Range Road 21-1 Paving	435,000	Y	435,000	Approved project.
MSI - Capital Grant - Sunset Acres Eng & Land Purchase	90,000	Y	135,000	Submitted and approved for \$135,000.
MSI - Capital Grant - McCains Access Road	-	C	-	Submitted total project cost under FGTF.
MSI - Capital Grant - TWP Rd 10-1 (Agropur) Base & Pave	1,500,000	Y	1,500,000	Approved project.
MSI/BMTG - Road Rehabilitation	547,420	Y	547,420	Approved project.
UTILITIES				
TOTAL	\$ 4,032,780		\$ 3,987,327	

	Projects C/F to 2019	Approved	Received	
ACRP - Malloy Phase 2A (C/F includes interest income)	364,372	Y	4,380,000.00	Project completed October 31, 2020.
CGCB - Stewart Siding Solar Farm Project	126,563	Y	191,500.00	Project completed.
FGTF - Capital-Stewart Siding Industrial Park	318,938	Y	401,000.00	C/F to 2020.
MSI - Monarch Water Drainage & Dist. System (Utilities)	18,978	Y	974,000.00	In warranty-to use remaining MSI funds.
MSI - Shaughnessy Infrastructure-Phase 2	259,937	Y	490,000.00	C/F to 2020.
MSI - 8 Mile Lake Basin & Bittersea Drain	195,191	Y	235,000.00	C/F to 2020.
MSI - Rave Infrastructure Upgrades - Engineering	122,165	Y	160,000.00	C-F to 2020-Project tied with Hwy 3 Corridor.
MSI - Malloy Phase 2A	124,565	Y	440,572.00	Completion date extended to March 31/20.
MSI - sunset Acres Mill & Inlay (Avail. other Revenue-\$83,000)	4,964	Y	747,000.00	C/F to 2020.
MSI - Stewart Siding Industrial Park	560,000	Y	560,000.00	C/F to 2020.
MSI - Brodum Business Park Overlay	78,231	Y	454,000.00	C/F to 2020.
MSI - Range Rd 21-4 Mill & Inlay	103,022	Y	250,000.00	C/F to 2020.
MSI - Range Rd 23-5 (Nobleford) Base & Pave	78,399	Y	250,000.00	C/F to 2020.
MSI - Shaughnessy Infrastructure-Phase 3	603,832	Y	623,900.00	C/F to 2020.

	Proj. Not in Budget	Approved	Received	
LRBP-BF 816/4	660,000	Y		Approved project.
LRBP-BF 1692	330,000	Y		Approved project.
MAMP-Asset Management Phase3	50,000	Y		Approved project.

Y - Yes, project is approved.
N - No, awaiting for approval.
D - Declined.
P - Pending.
C - Cancelled.

Investments

DATE INVESTED	DATE MATURITY	PURCHASE PRICE	MATURITY VALUE	Monthly Interest	Total Interest	Interest Rate	Type
DATE INVESTED	DATE MATURITY	PURCHASE PRICE	MATURITY VALUE	Monthly Interest	Total Interest	Interest Rate	Type
March 13, 2020	March 13, 2021	555,554.04	555,959.00	758.85	9,405.76	1.690%	CWB GIC
April 15, 2020	April 15, 2021	2,709,425.27	2,756,840.20	4,027.02	47,414.93	1.750%	Canaccord
February 27, 2020	February 27, 2021	1,031,150.40	1,058,475.88	2,320.79	27,325.48	2.650%	Canaccord
October 19, 2020	October 19, 2021	2,030,200.00	2,050,040.10	1,175.98	13,845.10	0.680%	Servus Credit
December 11, 2018	June 1, 2022	1,000,190.90	1,092,729.00	2,152.05	92,538.10	2.570%	CIBC WoodGundy
December 11, 2018	September 30, 2020	990,499.88	1,050,110.00	2,709.55	59,810.12	2.980%	CIBC WoodGundy
December 11, 2018	January 20, 2021	999,345.20	1,068,810.00	2,071.72	69,404.80	3.310%	CIBC WoodGundy
December 11, 2018	September 29, 2021	999,694.59	1,099,714.00	2,941.75	100,019.41	3.450%	CIBC WoodGundy
December 11, 2018	March 30, 2022	1,000,855.30	1,088,068.00	2,130.32	65,212.70	2.570%	CIBC WoodGundy
December 11, 2018	January 26, 2021	999,754.57	1,105,749.00	4,076.71	105,994.43	3.420%	CIBC WoodGundy
December 11, 2018	September 14, 2023	990,801.84	1,175,628.00	3,084.67	175,826.36	3.500%	CIBC WoodGundy
December 11, 2018	April 4, 2023	1,000,402.10	1,178,663.00	3,426.09	176,260.90	3.670%	CIBC WoodGundy
December 13, 2018	December 10, 2020	1,000,000.00	1,057,400.00	1,404.17	67,400.00	3.370%	CIBC WoodGundy
December 13, 2018	December 10, 2021	1,000,455.82	1,090,497.00	2,501.14	60,041.18	4.500%	CIBC WoodGundy
		16,333,329.71	17,455,690.04	35,422.81	1,122,360.33		
RBC Investment Account		10,465,005.99	10,684,771.11	6,104.59	219,765.12	2.100%	RBC
	TOTALS	26,798,336.70	45,596,161.19	76,960.21	2,464,485.78		
May 7, 2020	May 7, 2021	250,000.00	253,875.00	329.11	3,975.00	1.550%	CWB GIC

Capital Projects Summary

2020 Capital Projects Update			
PROJECT NAME & FUNDING SOURCE	Budget Request	Actual to Date	PROJECT STATUS UPDATE
AGRICULTURAL SERVICES/PARKS DEPARTMENT			
Sunset Acres Playground Upgrade	95,000	89,054	Completed
Sunset Acres Pathway Upgrade	50,000	45,799	Completed
FLEET DEPARTMENT			
Addition- Construction Grader	500,000	500,000	Purchased
Addition- Spray Patching Truck	325,000	75,000	Used truck purchased
Addition- Compaction Equipment	25,000	14,439	Items have been purchased. Further equipment may be required.
Snow Wing for Plow Truck	30,000	22,670	Purchased
Replacement- Grader	600,000	519,931	Purchased
Replacement- Peace Officer Vehicle	103,000	68,520	Truck purchased and CPO equipment installed
Replacement- 2 15' Schulte XH500 Mowers	85,000	56,995	Purchased
Replacement- 3/4 Ton Truck	50,000	49,876	Purchased
Replacement- 1/2 Ton Truck	45,000	41,267	Purchased
Replacement- Riding Mower	35,000	22,017	Purchased
Replacement- Skid Steer (on trade in)	67,000	6,212	Purchased (trade in of old skid steer)
INFRASTRUCTURE SERVICES DEPARTMENT			
Shaughnessy Phase 4 & 5 Engineering & Land Purchases	90,000	22,607	Design and land acquisition ongoing
Kipp Road Overlay- Highway 3 to Highway 25	1,730,000	1,267,674	Completed. Holdback payment outstanding.
Range Road 21-1 Paving	435,000	266,286	Completed
Sunset Acres Engineering & Land Purchase	90,000	20,147	Design ongoing
McCain's Access Road	255,000	9,440	Delayed until spring 2021 due to inclement weather
Township Road 10-1 (Agropur Road) Base and Pave	1,500,000	847,303	Completed. Holdback payment outstanding.
Bridge File Replacement #1692	300,000	202,219	Completed. Holdback payment outstanding.
Bridge File Replacement #81684	650,000	23,958	Under construction
Monarch Water Tower Demolition	330,000	132,130	Project Completed with final invoices to be issued
PUBLIC WORKS DEPARTMENT			
Rudlich Road (RR21-2A South of HWY 519)	208,500	166,305	Completed
Iron Springs Road (RR20-4 HWY 519 TO TWR 11-2)	638,800	637,842	Completed
Transfer to Hard Top Reserve (Future Projects)	495,000	495,000	Year end transfer
Transfer to Fund Calcium Base Stabilization Debt	705,000	705,220	2020 debenture payments made
INFORMATION TECHNOLOGY DEPARTMENT			
Geographic Information System Plotter Replacement	15,000	11,505	GIS plotter purchased and installed
Records Management Program	40,000	26,221	Program underway
Information Technology Security Assessment	12,000	12,000	Completed and waiting for final report
TOTAL CAPITAL PROJECT REQUEST	\$ 9,504,300	\$ 6,357,637	

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