



Lethbridge County Policy Handbook

EFFECTIVE: October 25, 1994

SECTION: 600 NO. 625

APPROVED BY: A.S.B.

SUBJECT: Responsibilities

REVISED DATE: April 13, 2017

The purpose of this policy is to determine responsibilities.

1. The Agricultural Service Committee will be responsible to develop the policies that will drive programs.
2. The Supervisor of Agriculture Services shall insure that all grant funding from Senior Government and other agencies is applied and accounted for as efficiently as possible, and will keep an adequate set of records as required by Alberta Agriculture to evaluate programs and back-up grant claims.
3. The Supervisor of Agriculture Services shall be responsible to the Agricultural Service Committee for all revenues and expenditures incurred in its operation.
4. The Supervisor of Agriculture Services will be responsible for the implementation of the programs and policies within the approved budget.