



## County of Lethbridge Policy Handbook

**EFFECTIVE:** November 15, 1984      **SECTION:** 300      **NO.** 311  
**APPROVED BY:** County Council      **SUBJECT:** Construction of Public  
Road Allowances  
**REVISED DATE:** April 21, 2005

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IN ACCORDANCE with the Municipal Government Act and the Planning Act, the Council of the County of Lethbridge will consider all proposals for development or improvement of public road allowances under the following criteria:

- 1) The Developer must enter into a Development Agreement with the County of Lethbridge. 311-AGMT-05A - (County) 311-AGMT-05B - (Contractor).
- 2) The Developer must provide a professionally prepared design of the work to be carried out, which will meet government standards as well as County approval.
- 3) When the Developer wants to contract a project to private industry, they shall provide the quotations from two reputable contractors, which detail the work to be done, in accordance with the design, that has been prepared and approved, and the cost to undertake the project with a start time and completion date noted.
- 4) When the Developer wants the County to undertake the project, the applicant must request the County to do so in writing, along with the submission of the professionally prepared design and the County will provide a written cost estimate to the applicant.
- 5) In either case, the County will contribute a maximum of \$3,000.00 or 25 percent of the cost of the project, whatever is the lesser.
- 6) The County will only commit funding to the projects as follows:
  - a) A Development Agreement is signed with the Developer providing proof of payment to a contractor and proof of work completed.
  - b) The Development Agreement is signed and a deposit of 100 percent of the cost estimate, less the County contribution, is made with the County when County equipment is used for the project.
- 7) When the Developer uses the services of a contractor and they are approved by the County, the County retains the right to have County employees supervise the work of the contractor. At any time the County finds that the contractor is not performing the work as per the approved design, corrective steps will be taken immediately by the Developer and the contractor, or the work project will be halted by the County.