



County of Lethbridge Policy Handbook

EFFECTIVE: March 14, 1984

SECTION: 300 NO. 300

APPROVED BY: County Council

SUBJECT: Construction Projects
Within County Boundaries

REVISED DATE: April 7, 2005

All construction contracts requiring hauling of materials on public roads will contain clauses requiring the contractor to make his own arrangements with local road authorities for the use, maintenance and restoration of public roads, which he intends to use for heavy hauling. He will be required, before using such roads, to meet with responsible officers of the road authority, in the company of the engineer and an officer of the Irrigation District or Company, to agree, in writing, on the location of haul roads and the terms and conditions of their use for the project. These conditions are to include the requirement for joint (road authority, engineer, Irrigation District and contractor) inspections of haul roads, before and after use, a written agreement as to use, maintenance and restoration and a requirement for a written release by the road authority after use signifying their acceptance of the complete discharge of the contractor's responsibilities in this regard as set out in the agreement. The release of funds held back by the Irrigation District of Company on the construction contract will be conditional upon this evidence of the satisfactory conclusion of the arrangements between the contractor and the road authority.

At the time that tenders for construction are advertised, a copy of the advertisement will be forwarded to the office of each road authority in the area (not just those within whose boundaries the project is located) by the consulting engineering firm responsible for the administration of the particular contract. The purpose of this action is to ensure that the road authorities have advance notice of the timing, location and nature of planned construction work.

As soon as a construction contract is awarded the engineering firm will, in writing advise the affected road authorities of the name, address and telephone number of the responsible on-site representative of their firm and of the contractor.

Prior to the use of public roads for heavy haulage, the meetings, inspections and designations referred to in the first paragraph above, will be held, and the written agreement described will be formalized.