



County of Lethbridge Policy Handbook

EFFECTIVE: November 1, 2007 **SECTION:** 100 NO. 147
APPROVED BY: County Council **POSITION DESCRIPTION:**
REVISED DATE: **Pager/Cell Phone Usage County Council Meetings**

Purpose

To establish guidelines for cell phone / pager usage during County Council meetings.

Policy

The County of Lethbridge recognizes that cell phones and pagers are modern day tools for communication and emergency purposes. The County of Lethbridge also recognizes that Council meetings should have a focus on conducting the affairs of the County with minimal disruptions.

Guidelines and Procedures

1. During Council meetings, to minimize disruptions from cell phones or pagers going off, the Reeve or CAO can request that all cell phones be put in silent mode.
2. Before entering Council chambers, presenters or delegations appearing before Council will be requested to put cell phones/pagers in silent mode.
3. If at all possible, Council and Administration should avoid leaving the meeting to respond to calls unless a recess has been called by the Reeve, to ensure that the business affairs of the County are conducted with the utmost focus and protocol.