

MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL OF THE COUNTY OF LETHBRIDGE HELD OCTOBER 18, 2012 IN THE COUNTY ADMINISTRATIVE OFFICE, LETHBRIDGE, ALBERTA.

PRESENT:

Division No. 1	- L. Hickey
Division No. 3	- H. Doeve
Division No. 2	- J. Willms
Division No. 4	- K. Benson
Division No. 5	- S. Campbell
Division No. 6	- T. White
Division No. 7	- M. Zeinstra

ADMINISTRATION PRESENT:

County Manager	- D. Shigematsu
Director of Corporate Services	- R. Robinson
Director of Community & Legislative Services	- A. Frootman
Director of Municipal Services	- K. Viergutz
Recording Secretary	- L. Megella

A. CALL TO ORDER BY THE COUNTY MANAGER

County Manager Dennis Shigematsu called the meeting to order at 9:08 a.m.

B. OFFICIAL OATH OF OFFICE FOR ALL COUNCIL MEMBERS IN AN ELECTION YEAR

C. VOTING PROCEDURES

417/12	M. ZEINSTRA	MOVED that Council utilize the voting procedures of secret ballot when there is more than the required number of nominations for the specified committee.	CARRIED
418/12	M. ZEINSTRA	MOVED that Council appoint the Director of Corporate Services Rick Robinson and Director of Community & Legislative Services Albert Frootman as scrutineers.	CARRIED
419/12	K. BENSON	MOVED that all ballots be destroyed at the end of the meeting.	CARRIED

D. ELECTION OF REEVE

County Manager Dennis Shigematsu explained that the next item on the agenda would be the election of the Reeve for the ensuing year, and he informed the Council members that the meeting was now open for nominations for the position of Reeve.

M. Zeinstra nominated L. Hickey.

The County Manager asked three times if there were any further nominations.

420/12	K. BENSON	MOVED nomination cease.	CARRIED
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Reeve

County Manager

County Manager Dennis Shigematsu declared **LORNE HICKEY** as **REEVE** of the County of Lethbridge. Reeve Hickey was administered the Oath of Office by Commissioner of Oaths Lorraine Megella, and assumed the Chair.

E. ELECTION OF DEPUTY REEVE

The Chairman noted that the table was now open for nominations for Deputy Reeve.

K. Benson nominated H. Doeve.

The Chairman asked three times if there were any further nominations.

421/12 J. WILLMS MOVED nomination cease. CARRIED

The Chairman declared **HENRY DOEVE** as **DEPUTY REEVE** of the County of Lethbridge. Deputy Reeve Doeve was administered the Oath of Office by Commissioner of Oaths Lorraine Megella.

F. APPOINTMENT OF INTERNAL COMMITTEES

F1. Labour Relations Committee (3 Members)

F2. Municipal Services Committee (3 Members)

F3. Acts Appeal Committee (Soil Conservation, Weed & Pest Control Appeal Committee) – Members at Large Appointed (4 Members)

F4. Airport Committee / Airport Enhancement Marketing Initiative (3 Members)

F5. Disaster Services Planning Committee (3 Members)

F6. Audit Committee (2 Members)

F7. Emergency Services Committee (Picture Butte, Barons, Nobleford, Coaldale and Coalhurst (3 Members)

F8. Agricultural Service Board and Chairman

F9. Economic Development Committee (3 Members)

422/12 T. WHITE MOVED that the Council members appointed in 2011 to the following Internal Committees: F1. Labour Relations Committee (3 Members), F2. Municipal Services Committee (3 Members), F3. Acts Appeal Committee (Soil Conservation, Weed & Pest Control Appeal Committee) – Members at Large Appointed (4 Members), F4. Airport Committee / Airport Enhancement Marketing Initiative (3 Members), F5. Disaster Services Planning Committee (3 Members), F6. Audit Committee (2 Members), F7. Emergency Services Committee (Picture Butte, Barons, Nobleford, Coaldale and Coalhurst (3 Members), F8. Agricultural Service Board and Chairman and F9. Economic Development Committee (3 Members) be re-appointed for 2012.
CARRIED

The Chairman declared S. Campbell, L. Hickey and M. Zeinstra as the County's representatives on the Labour Relations Committee.

The Chairman declared K. Benson, T. White and M. Zeinstra as the County's representatives on the Municipal Services Committee.

The Chairman declared the appointments of David Oseen, Mark Osaka, Wilf Scholten and Jack Braat to the Acts Appeal Committee (Soil Conservation, Weed & Agricultural Pest).

Reeve

County Manager

The Chairman declared L. Hickey, H. Doeve and K. Benson as the County's representatives on the Airport Committee / Airport Enhancement Marketing Initiative.

The Chairman declared M. Zeinstra, S. Campbell and K. Benson as the County's representatives on the Disaster Services Planning Committee.

The Chairman declared J. Willms and T. White as the County's representatives on the Audit Committee.

The Chairman declared S. Campbell, H. Doeve and T. White as the County's representatives on the Emergency Services Committee.

The Chairman declared that the following Council members sit as the Agricultural Service Board: L. Hickey, J. Willms, H. Doeve, K. Benson, S. Campbell, T. White and M. Zeinstra and further that H. Doeve be selected as Agricultural Service Board Chairman.

The Chairman declared T. White, L. Hickey and H. Doeve as the County's representatives on the Economic Development Committee.

REPRESENTATIVES FOR EXTERNAL COMMITTEES

G1. Foothills Little Bow Municipal Association (1 Director)

G2. Oldman River Regional Services Commission (1 Member)

G3. Carmangay Seed Cleaning Plant (1 Member)

G4. County Co-op Seed Cleaning Plant (2 Members)

G5. Green Acres Foundation (1 Member + 1 Alternate)

G6. Lethbridge Regional Waste Management Services Commission (2 Members)

G7. Chinook Arch Library Board (1 Member)

G8. Coaldale Library Board (1 Member)

G9. Picture Butte Library Board (1 Member)

423/12

S. CAMPBELL MOVED that the Council members appointed in 2011 to the following External Committees: G1. Foothills Little Bow Municipal Association (1 Director), G2. Oldman River Regional Services Commission (1 Member), G3. Carmangay Seed Cleaning Plant (1 Member), G4. County Co-op Seed Cleaning Plant (2 Members), G5. Green Acres Foundation (1 Member + Alternate), G6. Lethbridge Regional Waste Management Services Commission (2 Members), G7. Chinook Arch Library Board (1 Member), G8. Coaldale Library Board (1 Member) and G9. Picture Butte Library Board (1 Member) be re-appointed for 2012. CARRIED

The Chairman declared L. Hickey as the County's Director on the Foothills Little Bow Municipal Association.

The Chairman declared H. Doeve as the County's representative on the Oldman River Regional Services Commission.

The Chairman declared S. Campbell as the County's representative on the Carmangay Seed Cleaning Plant Board.

The Chairman declared M. Zeinstra and S. Campbell as the County's representatives on the County Co-op Seed Cleaning Plant Board.

Reeve

County Manager

The Chairman declared K. Benson and J. Willms (Alternate) as the County's representatives on the Green Acres Foundation.

The Chairman declared T. White and H. Doeve as the County's representatives on the Lethbridge Regional Waste Management Services Commission.

The Chairman declared J. Willms as the County's representative on the Chinook Arch Library Board.

The Chairman declared J. Willms as the County's representative on the Coaldale Library Board.

The Chairman declared K. Benson as the County's representative on the Picture Butte Library Board.

G10. Lethbridge & District Exhibition Board (1 Member)

424/12 T. WHITE MOVED that Lorne Hickey be appointed as the County's representative on the Lethbridge & District Exhibition Board.
CARRIED

G11. Barons-Eureka-Warner FCSS (1 Member + 1 Alternate)

G12. Intermunicipal Committee – City of Lethbridge (3 Members)

G13. Intermunicipal Committee – Town of Coaldale (3 Members)

G14. Intermunicipal Committee – Town of Picture Butte (3 Members)

G15. Intermunicipal Committee – Town of Coalhurst (3 Members)

G16. Intermunicipal Committee – Village of Nobleford (3 Members)

G17. Integrated Development Strategy – Coaldale (3 Members)

G18. County Irrigation / Alberta Irrigation Projects Association (AIPA) Committees (2 Members)

425/12 M. ZEINSTRA MOVED that the Council members appointed in 2011 to the following External Committees: G11. Barons-Eureka-Warner FCSS (1 Member + 1 Alternate), G12. Intermunicipal Committee – City of Lethbridge (3 Members), G13. Intermunicipal Committee – Town of Coaldale (3 Members), G14. Intermunicipal Committee – Town of Picture Butte (3 Members), G15. Intermunicipal Committee – Town of Coalhurst (3 Members), G16. Intermunicipal Committee – Village of Nobleford (3 Members), G17. Integrated Development Strategy – Coaldale (3 Members) and G18. County Irrigation / Alberta Irrigation Projects Association (2 Members) be re-appointed for 2012.
CARRIED

The Chairman declared J. Willms as the County's representative and S. Campbell as the Alternate on the Barons-Eureka-Warner FCSS.

The Chairman declared L. Hickey, K. Benson and H. Doeve as the County's representatives on the Intermunicipal Committee – City of Lethbridge.

The Chairman declared H. Doeve, J. Willms and L. Hickey as the County's representatives on the Intermunicipal Committee – Town of Coaldale.

The Chairman declared H. Doeve, T. White and M. Zeinstra as the County's representatives on the Intermunicipal Committee – Town of Picture Butte.

The Chairman declared K. Benson, H. Doeve and T. White as the County's representatives on the Intermunicipal Committee – Town of Coalhurst.

Reeve

County Manager

The Chairman declared S. Campbell, H. Doeve and M. Zeinstra as the County's representatives on the Intermunicipal Committee – Village of Nobleford.

The Chairman declared J. Willms, H. Doeve and L. Hickey as the County's representatives on the Integrated Development Strategy – Coaldale.

The Chairman declared M. Zeinstra and H. Doeve as the County's representatives on the County Irrigation / Alberta Irrigation Projects Association Committees.

G19. Malloy Drain Steering Committee (2 Members + 1 Alternate)

426/12 K. BENSON MOVED that John Willms, Henry Doeve and Lorne Hickey (Alternate) be appointed as the County's representatives on the Malloy Drain Steering Committee. CARRIED

G20. RCMP Citizen Advisory Committee (1 Member)

G21. North County Rural Potable Water Distribution Project / North County Rural Potable Water Steering Committee (1 Member)

G22. County of Lethbridge Rural Water Users Association (1 Member)

G23. Lethbridge Regional Water Commission (2 Members)

G24. Delegates with Voting Privileges at ASB Conventions (2 Members + 1 Alternate)

G25. Lethbridge Chamber of Commerce (1 Member)

G26. Picture Butte Chamber of Commerce (1 Member)

G27. Coaldale Chamber of Commerce (1 Member)

G28. Community Futures Lethbridge Region (1 Member)

G29. Economic Development Lethbridge Initiative (1 Member)

G30. Picture Butte Recreation Committee (1 Member + 1 Alternate)

G31. Coaldale Recreation Committee (1 Member + 1 Alternate)

G32. Nobleford Recreation Committee (1 Member)

G33. Canadian Badlands (Shareholders Representatives) - (2 members)

427/12 H. DOEVE MOVED that the Council members appointed in 2011 to the following External Committees: G20. RCMP Citizen Advisory Committee (1 Member), G21. North County Rural Potable Water Distribution Project / North County Rural Potable Water Steering Committee (1 Member), G22. County of Lethbridge Rural Water Users Association (1 Member), G23. Lethbridge Regional Water Commission (2 Members), G24. Delegates with Voting Privileges at ASB Conventions (2 Members + 1 Alternate), G25. Lethbridge Chamber of Commerce (1 Member), G26. Picture Butte Chamber of Commerce (1 Member), G27. Coaldale Chamber of Commerce (1 Member), G28. Community Futures Lethbridge Region (1 Member), G29. Economic Development Lethbridge Initiative (1 Member), G30. Picture Butte Recreation Committee (1 Member + 1 Alternate), G31. Coaldale Recreation Committee (1 Member + 1 Alternate), G32. Nobleford Recreation Committee (1 Member) and G33. Canadian Badlands (Shareholders Representatives - 2 Members) be re-appointed for 2012. CARRIED

The Chairman declared K. Benson as the County's representative on the RCMP Citizen's Advisory Committee.

The Chairman declared M. Zeinstra as the County's representative on the North County Rural Potable Water Distribution Project / North County Rural Potable Water Steering Committee.

Reeve

County Manager

The Chairman declared H. Doeve as the County's representative on the County of Lethbridge Rural Water Users Association.

The Chairman declared T. White and J. Willms as the County's representatives on the Lethbridge Regional Water Commission.

The Chairman declared S. Campbell and H. Doeve as the County's representatives with Voting Privileges at ASB Conventions and M. Zeinstra as the County's Alternate.

The Chairman declared J. Willms as the County's representative on the Lethbridge Chamber of Commerce.

The Chairman declared M. Zeinstra as the County's representative on the Picture Butte Chamber of Commerce.

The Chairman declared H. Doeve as the County's representative on the Coaldale Chamber of Commerce.

The Chairman declared H. Doeve as the County's representative on the Community Futures Lethbridge Region.

The Chairman declared L. Hickey as the County's representative on the Economic Development Lethbridge Initiative.

The Chairman declared M. Zeinstra and K. Benson (Alternate) as the County's representatives on the Picture Butte Recreation Committee.

The Chairman declared H. Doeve and J. Willms (Alternate) as the County's representatives on the Coaldale Recreation Committee.

The Chairman declared S. Campbell as the County's representative on the Nobleford Recreation Committee.

The Chairman declared M. Zeinstra and J. Willms as the County's representative on the Canadian Badlands (Shareholders Representatives).

G34. Resolution to Confirm the Results of the Council / Committee Appointments

428/12 M. ZEINSTRAS MOVED that County Council confirm the results of the Council / Committee appointments for 2012/2013. CARRIED

APPOINTMENT OF OFFICIALS

H1. County Solicitor

429/12 M. ZEINSTRAS MOVED that North & Co. be appointed as the County's Solicitor for the ensuing year. CARRIED

H2. Returning Officer

430/12 T. WHITE MOVED that County Council confirm the appointment of Robin Spencer-Buckman as Returning Officer for the County of Lethbridge. CARRIED

Reeve

County Manager

H3. Subdivision & Development Appeal Board

431/12 M. ZEINSTR A MOVED that County Council confirm the appointments of the current Subdivision & Development Appeal Board Members: Zolton Gergely, Wilf Scholten, Jack Braat, David Davies and Kathy Wallocha. CARRIED

H4. RCMP Citizen Advisory Committee

432/12 M. ZEINSTR A MOVED that County Council re-appoint the current two-year term RCMP Citizen Advisory Committee: Evert Van Essen, Clinton de Leeuw and Tracy Dow for another two-year term. Term to expire December 31, 2014. Councillor Ken Benson to be appointed as Chairman of this Committee. CARRIED

H5. Auditor

433/12 J. WILLMS MOVED that County Council confirm KPMG as the external auditor for the County of Lethbridge for a five-year term (2012-2016). CARRIED

I. PER DIEM RATES, MILEAGE & SUBSISTENCE**J. CONVENTION RATE POLICY****K. PARTNER ATTENDANCE AND REIMBURSEMENT AT COUNTY FUNCTIONS**

434/12 J. WILLMS MOVED that a Committee of the Reeve, Deputy Reeve, County Manager and Director of Corporate Services be formed to research per diem, mileage, subsistence rates and partner attendance and reimbursement at County functions. CARRIED

L. SET SCHEDULE FOR REGULAR COUNTY COUNCIL MEETINGS

435/12 M. ZEINSTR A MOVED that regular Council meetings continue to be held on the first and third Thursday's of each month commencing at 10:00 a.m. CARRIED

M. DATE AND PLACE OF ANNUAL INFORMATION MEETING

436/12 H. DOEVE MOVED that Administration investigate the possibility of hosting an Open House in place of the Annual Information meeting. Information to be brought back to a future Council meeting. CARRIED

N. ADJOURNMENT

437/12 M. ZEINSTR A MOVED the meeting adjourn at 10:12 a.m. CARRIED

 Reeve

 County Manager