

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF LETHBRIDGE COUNTY HELD DECEMBER 7, 2017 IN THE COUNTY ADMINISTRATIVE OFFICE, LETHBRIDGE, ALBERTA.**

**PRESENT:**

Division No. 1	- L. Hickey, Reeve
Division No. 4	- K. Benson, Deputy Reeve
Division No. 2	- T. Campbell
Division No. 3	- R. Horvath
Division No. 5	- S. Campbell
Division No. 6	- K. Vander Veen
Division No. 7	- M. Zeinstra

**ADMINISTRATION PRESENT:**

Interim Chief Administrative Officer	- S. Steinke
Director of Corporate Services	- T. Anderson
Director of Municipal Services	- R. Bacon
Director of Community Services	- L. Randle
Recording Secretary	- L. Megella

**REEVE LORNE HICKEY IN THE CHAIR**

**CALL TO ORDER** Reeve Hickey called the meeting to order at 9:44 a.m.

Note: N. Jamieson, Sunny South News present at 9:44 a.m.

**AMENDMENTS TO THE AGENDA**

Sheldon Steinke, Interim Chief Administrative Officer and members of Council made the following additions to the December 7, 2017 agenda.

- H3. Village of Nobleford Re: 100<sup>th</sup> Birthday Celebration – February 28, 2018, Nobleford Community Complex and Parade Event, August 2018

629/17

K. VANDER VEEN

MOVED that Council approve the agenda as amended.  
CARRIED

Note: N. Jamieson, Sunny South News departed at 9:45 a.m.

**IN-CAMERA** **L1. Land; L2. Land and L3. Personnel**  
(Confidential Items)

***Freedom of Information and Protection of Privacy Act (FOIP)*** (Sections 19 and 25)

630/17

M. ZEINSTR

MOVED that in accordance with Section 197 of the *Municipal Government Act*, Council move into Closed Meeting in the Council Chambers, at 9:45 a.m., to consider the following confidential item pursuant to the *Freedom of Information and Protection of Privacy Act*:

Item L1. Land and L2. Land – pursuant to Section 25 of the FOIP Act; and L2. Personnel - pursuant to Section 19 of the FOIP Act. **CARRIED UNANIMOUSLY**

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Reeve

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Interim Chief Administrative Officer

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in the Closed Meeting:

- S. Steinke, CAO (Advice)
- T. Anderson, Director of Corporate Services (Advice)
- R. Bacon, Director of Municipal Services (Advice)
- L. Randle, Director of Community Services (Advice)
- L. Megella, Executive Assistant (Recording Secretary)

631/17 S. CAMPBELL MOVED that County Council move into open session at 10:23 a.m. CARRIED

Note: N. Jamieson, Sunny South News present at 10:23 a.m.

**IN-CAMERA**

(Confidential Items)

**L1. Land (Pursuant to Section 25 of the Freedom of Information and Protection Act)**

632/17 K. VANDER VEEN  
MOVED that the item L1. Land be referred to the Lethbridge County Airport Committee. CARRIED

**IN-CAMERA**

(Confidential Items)

**L3. Personnel (Pursuant to Section 19 of the Freedom of Information and Protection Act)**

633/17 K. VANDER VEEN  
MOVED that County Council appoint Mr. Kim Jensen to the Subdivision & Development Appeal Board effective March 1, 2018. CARRIED

**CONFIRMATION**

**B1. Confirmation of Minutes**

634/17 M. ZEINSTRA MOVED that the November 20, 2017 Council Meeting Minutes be approved as presented. CARRIED

**APPOINTMENTS**

**E1. Lonna Hoggan, Administrative Manager, Canadian Badlands**

Reeve Hickey welcomed Ms. Lonna Hoggan, Administrative Manager for Canadian Badlands to the meeting at 10:26 a.m. Council introduced themselves to Ms. Hoggan.

Ms. Hoggan provided Council with a presentation regarding the Canadian Badlands.

Reeve Hickey thanked Ms. Hoggan for attending the meeting. Ms. Hoggan retired at 10:36 a.m.

635/17 M. ZEINSTRA MOVED that County Council receives the presentation from Canadian Badlands for information. CARRIED

**BYLAWS (excluding public hearings)**

**F1. Bylaw 17-008 – Animal Control Bylaw**

636/17 K. VANDER VEEN  
MOVED first reading of Bylaw 17-008 – Animal Control Bylaw. CARRIED

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Reeve

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Interim Chief Administrative Officer

- 637/17 K. VANDER VEEN  
 MOVED to table second reading of Bylaw 17-008 – Animal Control Bylaw and further that Deputy Reeve Ken Benson and Councillor Robert Horvath be appointed as the committee members to review the Animal Control Bylaw, and further that the Bylaw be brought back to a future Council meeting.  
 CARRIED

**APPOINTMENTS** **E2. Martin Ebel - Economic Development Update Report & Katie Quinn Re: Agriculture Supercluster Report for 2017**

Mr. Martin Ebel, Economic Development Officer presented his Economic Development update report to Council.

Following the Economic Development update Mr. Ebel introduced Ms. Katie Quinn, the University of Lethbridge student who has been with the County approximately 8 hours a week from September – December 2017 as part of the University of Lethbridge's Applied Studies Program. Ms. Quinn was assisting by researching agricultural supercluster potential and opportunities for Lethbridge County. Ms. Quinn presented her research findings to Council.

- 638/17 R. HORVATH MOVED that County Council accepts item E2. Martin Ebel - Economic Development Update Report for information
- 639/17 M. ZEINSTRA MOVED that County Council accepts item E2. Katie Quinn Re: Agriculture Supercluster Report for 2017 for information.  
 CARRIED

**COMMUNITY SERVICES**

**H1. Nobleford Fire & Rescue Services Agreement**

- 640/17 K. BENSON MOVED that County Council directs Administration to notify the Village of Nobleford of the following:

That Lethbridge County will make a onetime payment to the Village of Nobleford, for the deployment of units C105 and R101 into Lethbridge County, in the amount of \$12,398.00 for revenue collected in error by the County from Alberta Transportation.

That Lethbridge County will not assist in the operational or capital funding of apparatuses deployed into Lethbridge County that are not recognized as a level of service in the Fire and Rescue Services Agreement. This excludes onetime payments for mutual aid responses from outside Lethbridge County.

That Lethbridge County will not invoice Alberta Transportation for any apparatus deployed into Lethbridge County that is not recognized as a level of service in the Fire and Rescue Services Agreement. This excludes onetime invoices for mutual aid responses from outside Lethbridge County.

That Lethbridge County will not authorize the Village of Nobleford to invoice Alberta Transportation for the deployment of Units C105, R101 or any other apparatus that is not recognized as a level of service in the Fire and Rescue Services Agreement.

Work following the completion of the International Organization for Standardization (ISO ) project includes a 'right-sizing' of the whole fleet that serves Lethbridge County, including those units

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Reeve

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Interim Chief Administrative Officer

operated by Nobleford, Barons, Picture Butte, Coalhurst and Coaldale and that an amendment to the Agreement to address C105 and R101 will be considered as part of the overall fleet right-sizing. CARRIED

641/17 M. ZEINSTR A MOVED that Lethbridge County is working on changes to its emergency services which will include 24/7 dispatching of the Barons and District Fire Department to a new Primary Response Zone in the County. A subsequent amendment to the Lethbridge County and Village of Nobleford Fire and Rescue Services Agreement will be discussed with the Village of Nobleford and a reduction of \$20,000 to the annual fee paid by the County to the Village of Nobleford for operations will be made starting in the 2018 budget year and that the County thanks the Village of Nobleford for its additional service to the northwest region of the County during this time of restructuring. CARRIED

642/17 M. ZEINSTR A MOVED that the meeting recess for lunch for 12:02 p.m. CARRIED

The meeting reconvened at 1:37 p.m. with all members of Council present as previously stated.

#### **APPOINTMENTS** **E3. LeBarons Car Club Re: Drag Races - June 23, 2018**

Reeve Hickey welcomed Mr. Dan Laurie, LeBarons Car Club Race Committee Chairperson, along with Randy Main and Geran Green to the meeting at 1:40 p.m.

Mr. Main stated that the LeBarons Car Club is requesting the use of the Lethbridge Airport to conduct another one-day drag racing event on June 23, 2018 with access to the cross wind runway from June 20<sup>th</sup> until June 25, 2018 for set-up and teardown which is two additional days from the previous year. They have also requested Lethbridge County provide dust control with a water truck. Council discussed the request.

643/17 M. ZEINSTR A MOVED that County Council authorizes the issuance of a License to LeBarons Car Club to hold a one-day drag race event at the Lethbridge Airport on June 23, 2018 and further that Municipal Services supplies the use of a water truck, with operator, for dust control to a maximum cost of \$1,500 with funds to be utilized from Councillors Discretionary Reserve. CARRIED

#### **COMMUNITY SERVICES**

##### **H2. Chinese Consul General – Visit to Lethbridge County**

644/17 K. VANDER VEEN  
MOVED that County Council sends a letter to the Chinese Consul General in Calgary advising that Lethbridge County is very pleased to have the opportunity to host an official visit sometime between May and October, 2018, with dates still to be arranged. CARRIED

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Reeve

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Interim Chief Administrative Officer

**CORPORATE SERVICES**

Note: B. Horvath departed at 1:53 p.m.

**I1. Distinguished Budget Presentation Award - 2017-2019**

645/17 K. BENSON MOVED that County Council receives the Distinguished Budget Presentation Award report for information. CARRIED

Note: B. Horvath present at 1:57 p.m.

**ADMINISTRATION****J1. Selection of Consultant for CAO Recruitment**

646/17 M. ZEINSTRA MOVED that County Council engages the services of Fast4Ward Learning Strategies for the recruitment of a person to become the Chief Administrative Officer (CAO) of Lethbridge County with funding for the process to come from the Council Discretionary Reserve in the amount of approximately \$25,000.00. CARRIED

**J2. Brownlee LLP Re: 2018 Emerging Trends in Municipal Law - February, 2018, Calgary**

647/17 M. ZEINSTRA MOVED that any member of Council wishing to attend the Brownlee LLP – 2018 Emerging Trends in Municipal Law scheduled for Thursday, February 8, 2018 in Calgary at the Coast Plaza Hotel & Conference Centre be authorized to do so. CARRIED

**J3. Foothills Little Bow Municipal Association - January 26, 2018 Meeting**

648/17 S. CAMPBELL MOVED that County Council receives item J3. Foothills Little Bow Municipal Association - January 26, 2018 Meeting for information. CARRIED

**J4. Village of Nobleford Water Treatment Plant Reservoir Re: Lethbridge County Share for Village Capital Project**

649/17 K. VANDER VEEN  
MOVED that County Council authorizes Administration to inform the Village of Nobleford that the current Water Conveyance Agreement does not obligate the County or the Water Co-ops to make improvements to Capital Projects for the Village of Nobleford Water Treatment Plant Reservoir. CARRIED

**INVITATIONS****K1. University of Lethbridge Re: Community Christmas Open House - December 7, 2017, Lethbridge**

650/17 S. CAMPBELL MOVED that any member of Council wishing to attend the University of Lethbridge Community Christmas Open House scheduled for Thursday, December 7, 2017 at the Dr. Foster James Penny Building, Lethbridge from 5:30 to 8:00 p.m. be authorized to attend. CARRIED

**K2. Lethbridge Chamber of Commerce, Lethbridge Construction Association & Canadian Home Builder's Association Luncheon, December 8, 2017, Enmax Centre Lounge**


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Reeve

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Interim Chief Administrative Officer

- 651/17 K. VANDER VEEN  
 MOVED that any member of Council wishing to attend the Lethbridge Chamber of Commerce, Lethbridge Construction Association and Canadian Home Builder's Association luncheon scheduled for December 8, 2017 at the Enmax Centre Lounge be authorized to do so. CARRIED

### COMMUNITY SERVICES

#### H3. Village of Nobleford Re: 100<sup>th</sup> Birthday Celebration – February 28, 2018, Nobleford Community Complex and Parade Event, August 2018

- 652/17 K. VANDER VEEN  
 MOVED that any member of Council wishing to attend the Village of Nobleford 100<sup>th</sup> Birthday Celebration scheduled for February 28, 2018 at the Nobleford Community Complex and Parade Event scheduled in August 2018, be authorized to attend. CARRIED

### IN-CAMERA L2. Land (Confidential Items)

#### *Freedom of Information and Protection of Privacy Act (FOIP) (Section 25)*

- 653/17 M. ZEINSTRA MOVED that in accordance with Section 197 of the *Municipal Government Act*, Council move into Closed Meeting in the Council Chambers, at 2:26 p.m., to consider the following confidential item pursuant to the *Freedom of Information and Protection of Privacy Act*:

Item L2. Land – pursuant to Section 25 of the FOIP Act.

**CARRIED UNANIMOUSLY**

Note: R. Horvath departed at 2:39 p.m.

Note: R. Horvath present at 2:41 p.m.

Pursuant to Section 197(6) of the *Municipal Government Act*, the following members of Administration were in attendance in the Closed Meeting:

- S. Steinke, CAO (Advice)
- T. Anderson, Director of Corporate Services (Advice)
- R. Bacon, Director of Municipal Services (Advice)
- L. Randle, Director of Community Services (Advice)
- L. Megella, Executive Assistant (Recording Secretary)

- 654/17 M. ZEINSTRA MOVED that County Council move into open session at 3:06 p.m. CARRIED

### ADJOURNMENT

- 655/17 K. VANDER VEEN  
 MOVED the meeting adjourn at 3:07 p.m. CARRIED

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Reeve

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Interim Chief Administrative Officer