

MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL OF LETHBRIDGE COUNTY HELD OCTOBER 23, 2017 IN THE COUNTY ADMINISTRATIVE OFFICE, LETHBRIDGE, ALBERTA.

PRESENT:

Division No. 1	- L. Hickey
Division No. 2	- T. Campbell
Division No. 3	- R. Horvath
Division No. 4	- K. Benson
Division No. 5	- S. Campbell
Division No. 6	- K. Vander Veen
Division No. 7	- M. Zeinstra

ADMINISTRATION PRESENT:

Interim Chief Administrative Officer	- S. Steinke
Director of Municipal Services	- R. Bacon
Director of Corporate Services	- T. Anderson
Director of Community Services	- L. Randle
Recording Secretary	- L. Megella

A. CALL TO ORDER BY THE CHIEF ADMINISTRATIVE OFFICER

Interim Chief Administrative Officer (CAO) Sheldon Steinke called the meeting to order at 11:30 a.m.

B. OFFICIAL OATH OF OFFICE FOR ALL COUNCIL MEMBERS IN AN ELECTION YEAR

C. VOTING PROCEDURES

531/17	M. ZEINSTR	MOVED that Council utilize the voting procedures of secret ballot when there is more than the required number of nominations for the specified committee.	CARRIED
532/17	S. CAMPBELL	MOVED that Council appoint the Director of Community Services, Larry Randle and Director of Municipal Services, Rick Bacon as scrutineers.	CARRIED
533/17	K. BENSON	MOVED that all ballots be destroyed at the end of the meeting.	CARRIED

D. ELECTION OF REEVE

Interim CAO Sheldon Steinke explained that the next item on the agenda would be the election of the Reeve for the ensuing year, and he informed the Council members that the meeting was now open for nominations for the position of Reeve.

M. Zeinstra nominated L. Hickey.

The Interim CAO asked three times if there were any further nominations.

The Interim CAO declared **LORNE HICKEY** as **REEVE** of Lethbridge County. Reeve Hickey was administered the Oath of Office by Phil North, North & Co. and assumed the Chair.

Reeve

Interim Chief Administrative Officer

E. ELECTION OF DEPUTY REEVE

The Chairman noted that the table was now open for nominations for Deputy Reeve.

S. Campbell nominated K. Benson.
R. Horvath nominated T. Campbell.

A vote was taken, and the Chairman declared **KEN BENSON** as **DEPUTY REEVE** of Lethbridge County. Deputy Reeve Benson was administered the Oath of Office by Phil North, North & Co.

F. APPOINTMENT OF INTERNAL COMMITTEES**F1. Agricultural Service Board and Chairman**

534/17 K. BENSON MOVED that all Council members be appointed to sit as the Agricultural Service Board and further that Steve Campbell be selected as the Agricultural Service Board Chairman for 2017/2018. CARRIED

F2. Airport Committee (3 Members)

535/17 M. ZEINSTRA MOVED that Reeve Lorne Hickey and Councillors Klaas Vander Veen and Ken Benson be appointed to the Airport Committee for 2017/2018. CARRIED

F3. Air Show Liaison (1 Member)

536/17 S. CAMPBELL MOVED that Councillor Morris Zeinstra be appointed as the Air Show Liaison for 2017/2018. CARRIED

F4. Acts Appeal Committee (Soil Conservation, Weed & Pest Control Appeal Committee) – Members at Large Appointed (4 Members)

537/17 M. ZEINSTRA MOVED that County Council appoint the following Members-at-Large to the Acts Appeal Committee (Soil Conservation, Weed & Pest Control Appeal Committee): Jack Braat, Wilf Scholten, Bryan Harbers and Rob Van Diemen. CARRIED

F5. Audit Committee (2 Members)

538/17 K. VANDER VEEN
MOVED that Council members Ken Benson and Morris Zeinstra be appointed to the Audit Committee for 2017/2018. CARRIED

F6. Economic Development Committee (3 Members)

The following Council members indicated a desire to sit on the Economic Development Committee: K. Vander Veen, R. Horvath, T. Campbell and L. Hickey.

A vote was taken, and the Chairman declared T. Campbell and L. Hickey appointed to the Economic Development Committee.

A re-vote was taken to appoint the third member of the Committee. The Chairman declared K. Vander Veen as the County's third representative on the Economic Development Committee.

Reeve

Interim Chief Administrative Officer

F7. Emergency Advisory Committee (Picture Butte, Barons, Nobleford, Coaldale and Coalhurst (3 Members)

S. Campbell nominated T. Campbell and K. Benson.
M. Zeinstra nominated S. Campbell.
K. Vander Veen also indicated a desire to sit on the Committee.

A vote was taken, and the Chairman declared T. Campbell, K. Benson and S. Campbell as the County's representatives on the Emergency Advisory Committee.

F8. Labour Relations Committee (3 Members)

S. Campbell nominated L. Hickey.
R. Horvath nominated M. Zeinstra.
K. Benson nominated S. Campbell.
R. Horvath also indicated a desire to sit on the Committee.

A vote was taken, and the Chairman declared M. Zeinstra and L. Hickey as the County's representatives on the Labour Relations Committee.

A re-vote was taken to appoint the third member of the Committee. The Chairman declared R. Horvath as the County's third representative on the Labour Relations Committee.

F9. Municipal Services Committee (3 Members)

K. Benson nominated T. Campbell.
K. Benson nominated M. Zeinstra.
K. Vander Veen also indicated a desire to sit on the Committee.

539/17 R. HORVATH MOVED that Council members Tory Campbell, Morris Zeinstra and Klaas Vander Veen be appointed to the Municipal Services Committee for 2017/2018. CARRIED

REPRESENTATIVES FOR EXTERNAL COMMITTEES

G1. ASB Delegates with Voting Privileges at ASB Conventions (2 Members + 1 Alternate)

K. Benson nominated S. Campbell.
S. Campbell nominated T. Campbell.
K. Vander Veen and M. Zeinstra also indicated a desire to sit on the Committee.

A vote was taken, and the Chairman declared T. Campbell and S. Campbell as the County's representatives for ASB Delegates with Voting Privileges.

A vote was also taken to appoint the Alternate, and the Chairman declared M. Zeinstra as the Alternate on the ASB Delegates with Voting Privileges.

G2. Barons-Eureka-Warner FCSS (1 Member + 1 Alternate)

T. Campbell nominated R. Horvath.
R. Horvath nominated T. Campbell.

A vote was taken, and the Chairman declared R. Horvath as the County's representative and T. Campbell as the Alternate on the Barons-Eureka-Warner FCSS Board.

Reeve

Interim Chief Administrative Officer

G3. Carmangay Seed Cleaning Plant (1 Member)

540/17 M. ZEINTRA MOVED that Council member Steve Campbell be appointed as the County's representative to the Carmangay Seed Cleaning Plant for 2017/2018. CARRIED

G4. Chinook Arch Library Board (1 Member)

541/17 K. BENSON MOVED that Council member Tory Campbell be appointed as the County's representative to the Chinook Arch Library Board for 2017/2018. CARRIED

G5. Coaldale Chamber of Commerce (1 Member)

542/17 K. BENSON MOVED that Council member Robert Horvath be appointed as the County's representative to the Coaldale Chamber of Commerce for 2017/2018. CARRIED

G6. Coaldale Library Board (1 Member)

543/17 R. HORVATH MOVED that Council member Tory Campbell be appointed as the County's representative to the Coaldale Library Board for 2017/2018. CARRIED

G7. Community Futures Lethbridge Region (1 Member)

544/17 K. BENSON MOVED that Council member Steve Campbell be appointed as the County's representative on the Community Futures Lethbridge Region Board for 2017/2018. CARRIED

G8. County of Lethbridge Co-op Seed Cleaning Plant (2 Members)

545/17 K. VANDER VEEN
MOVED that Council members Morris Zeinstra and Tory Campbell be appointed as the County's representatives on the County of Lethbridge Co-op Seed Cleaning Plant for 2017/2018. CARRIED

G9. County Irrigation / Alberta Irrigation Projects Association (AIPA) Committees (2 Members)

K. Benson nominated M. Zeinstra, K. Vander Veen and R. Horvath.

The Chairman asked three times if there were any further nominations.

A vote was taken, and the Chairman declared K. Vander Veen and M. Zeinstra as the County's representatives on the County Irrigation Committee / Alberta Irrigation Projects Association for 2017/2018.

G10. County of Lethbridge Rural Water Users Association (1 Member)

546/17 M. ZEINTRA MOVED that a Council member be appointed at a later date to the County of Lethbridge Rural Water Users Association following the submittal of an approved Water System Audit by the County of Lethbridge Rural Water Users Association. CARRIED

Reeve

Interim Chief Administrative Officer

G11. Economic Development Lethbridge (1 Member)

547/17 M. ZEINSTRAS MOVED that Council member Klaas Vander Veen be appointed as the County's representative to the Economic Development Lethbridge Initiative for 2017/2018. CARRIED

G12. Foothills Little Bow Municipal Association (1 Director)

548/17 M. ZEINSTRAS MOVED that Reeve Lorne Hickey be appointed as the County's representative to the Foothills Little Bow Municipal Association for 2017/2018. CARRIED

G13. Green Acres Foundation (1 Member + 1 Alternate)

K. Vander Veen nominated K. Benson.
R. Horvath also indicated a desire to sit on the Committee.

A vote was taken, and the Chairman declared K. Benson as the County's representative and R. Horvath as the Alternate on the Green Acres Foundation for 2017/2018.

G14. Highway 3 Twinning Association (1 Member + 1 Alternate)

K. Vander Veen nominated T. Campbell.
R. Horvath also indicated a desire to sit on the Committee.

549/17 K. VANDER VEEN
MOVED the Council member Tory Campbell be appointed as the County's representative to Highway 3 Twinning Association along with Robert Horvath as the Alternate for 2017/2018. CARRIED

G15. Intermunicipal Committee – City of Lethbridge (3 Members)

S. Campbell nominated K. Benson and L. Hickey.
K. Benson nominated S. Campbell.
R. Horvath also indicated a desire to sit on the Committee.

A vote was taken, and the Chairman declared K. Benson, L. Hickey and S. Campbell as the County's representatives on the Intermunicipal Committee – City of Lethbridge for 2017/2018.

G16. Intermunicipal Committee – Town of Coaldale (3 Members)

M. Zeinstra nominated L. Hickey.
S. Campbell nominated T. Campbell and R. Horvath.

550/17 S. CAMPBELL MOVED that Council Members Tory Campbell, Robert Horvath and Reeve Lorne Hickey be appointed as the County's representatives on the Intermunicipal Committee – Town of Coaldale for 2017-2018. CARRIED

G17. Intermunicipal Committee – Town of Coalhurst (3 Members)

S. Campbell nominated K. Benson.
M. Zeinstra nominated S. Campbell.
K. Benson nominated K. Vander Veen.

Reeve

Interim Chief Administrative Officer

- 551/17 S. CAMPBELL MOVED that Council members Ken Benson, Steve Campbell and Klaas Vander Veen be appointed as the County's representatives on the Intermunicipal Committee – Town of Coalhurst for 2017-2018. CARRIED

G18. Intermunicipal Committee – Village of Nobleford (3 Members)

K. Vander Veen nominated S. Campbell and M. Zeinstra.
K. Benson nominated K. Vander Veen.

- 552/17 K. VANDER VEEN
MOVED that Council members Steve Campbell, Morris Zeinstra and Klaas Vander Veen be appointed as the County's representatives on the Intermunicipal Committee – Village of Nobleford for 2017/2018. CARRIED

G19. Intermunicipal Committee – Town of Picture Butte (3 Members)

S. Campbell nominated M. Zeinstra and K. Vander Veen.
T. Campbell nominated R. Horvath.
M. Zeinstra nominated K. Benson.

A vote was taken, and the Chairman declared M. Zeinstra, K. Vander Veen and R. Horvath as the County's representatives on the Intermunicipal Committee – Town of Picture Butte for 2017/2018.

G20. Lethbridge & District Exhibition Board (1 Member)

- 553/17 K. BENSON MOVED that Council member Steve Campbell be appointed as the County's representative on the Lethbridge & District Exhibition Board for 2017/2018. CARRIED

G21. Lethbridge Chamber of Commerce Advisory Committee (1 Member) & Regional Direction & Policy Committee (1 Member)

- 554/17 R. HORVATH MOVED that Reeve Lorne Hickey be appointed as the County's representative on the Lethbridge Chamber of Commerce Advisory Council and Robert Horvath be appointed as the County's representative on the Lethbridge Chamber of Commerce Regional Direction & Policy Committee for 2017/2018. CARRIED

G22. Lethbridge Regional Waste Management Services Commission (2 Members) & Southern Alberta Energy from Waste Association (2 members)

M. Zeinstra nominated K. Vander Veen.
S. Campbell nominated T. Campbell.

The Chairman asked if there were any further nominations.

T. Campbell nominated R. Horvath.

T. Campbell indicated that he did not wish to have his name stand for the Southern Alberta Energy from Waste Association Committee.

- 555/17 M. ZEINSTR A MOVED that Council members Tory Campbell and Klaas Vander Veen be appointed as the County's representatives on the Lethbridge Regional Waste Management Services Commission for 2017/2018. CARRIED

Reeve

Interim Chief Administrative Officer

- 556/17 M. ZEINSTRAS MOVED that Council members Klaas Vander Veen and Robert Horvath be appointed as the County's representatives on the Southern Alberta Energy from Waste Association for 2017/2018. CARRIED

G23. Lethbridge Regional Water Services Commission (2 Members)

- 557/17 S. CAMPBELL MOVED that Council members Robert Horvath and Tory Campbell be appointed as the County's representatives to the Lethbridge Regional Water Services Commission for 2017/2018. CARRIED

G24. Malloy Drain Steering Committee (2 Members + 1 Alternate)

- 558/17 M. ZEINSTRAS MOVED that Council members Robert Horvath and Tory Campbell be appointed as the County's representatives and Reeve Lorne Hickey, as the Alternate for the Malloy Drain Steering Committee for 2017/2018. CARRIED

G25. North County Rural Potable Water Users Association (1 member)

- 559/17 K. VANDER VEEN
MOVED that Council member Morris Zeinstra be appointed as the County's representative to the North County Rural Potable Water Users Association for 2017/2018. CARRIED

G26. Oldman River Regional Services Commission (1 Member)

R. Horvath nominated M. Zeinstra.
K. Benson indicated a desire to sit on the Committee.

A vote was taken, and the Chairman declared M. Zeinstra as the County's representative on the Oldman River Regional Services Commission for 2017/2018.

G27. Picture Butte Chamber of Commerce (1 Member)

- 560/17 K. VANDER VEEN
MOVED that Council member Morris Zeinstra be appointed as the County's representative on the Picture Butte Chamber of Commerce for 2017-2018. CARRIED

G28. Picture Butte Library Board (1 Member)

K. Vander Veen nominated M. Zeinstra.
M. Zeinstra nominated K. Benson.

A vote was taken, and the Chairman declared K. Benson as the County's representative on the Picture Butte Library Board for 2017/2018.

G29. Resolution to Confirm the Results of the Council / Committee Appointments

- 561/17 S. CAMPBELL MOVED that County Council confirm the results of the Council / Committee appointments for 2017/2018. CARRIED

Reeve

Interim Chief Administrative Officer

APPOINTMENT OF OFFICIALS**H1. Auditor**

- 562/17 K. VANDER VEEN
 MOVED that County Council confirm KPMG as the external auditor for Lethbridge County for a five-year term (2017-2021).
 CARRIED

H2. County Solicitor

- 563/17 K. BENSON
 MOVED that North & Co. be appointed as the County's Solicitor for the ensuing year.
 CARRIED

H3. Returning Officer

- 564/17 M. ZEINSTRA
 MOVED that County Council confirm the appointment of Robin Spencer-Buckman as Returning Officer for Lethbridge County.
 CARRIED

H5. Subdivision & Development Appeal Board

- 565/17 M. ZEINSTRA
 MOVED that County Council authorize Administration to advertise for a replacement for Mr. Zoltan Gergely, whose term will end February 28, 2018.
 CARRIED
- 566/17 M. ZEINSTRA
 MOVED that County Council confirm the appointments of the current Subdivision & Development Appeal Board Members: Zoltan Gergely, Henry Heinen, Roxanne Adams, Fred Bosma and Leroy Pavan.
 CARRIED

I. PER DIEM RATES, MILEAGE & SUBSISTENCE**J. CONVENTION RATE POLICY****K. PARTNER ATTENDANCE AND REIMBURSEMENT AT COUNTY FUNCTIONS**

- 567/17 R. HORVATH
 MOVED that a Committee of the Reeve, Deputy Reeve, Chief Administrative Officer and Director of Corporate Services be formed to research per diem, mileage, subsistence rates and partner attendance and reimbursement at County functions and further that a report be brought back to Council prior to the end of the year.
 CARRIED

L. SET SCHEDULE FOR REGULAR COUNTY COUNCIL MEETINGS

- 568/17 M. ZEINSTRA
 MOVED that regular Council meetings continue to be held on the first and third Thursday's of each month commencing at 10:00 a.m.
 CARRIED

M. DATE OF OPEN HOUSE

- 569/17 M. ZEINSTRA
 MOVED that an Open House be scheduled tentatively for May 3, 2018 to be held at the Lethbridge County Administration Office pending the completion of the 2017 Audit.
 CARRIED

N. ADJOURNMENT

- 570/17 M. ZEINSTRA
 MOVED the meeting adjourn at 1:12 p.m.
 CARRIED

 Reeve

 Interim Chief Administrative Officer