

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE COUNTY OF LETHBRIDGE HELD JUNE 21, 2012 IN THE COUNTY ADMINISTRATIVE OFFICE, LETHBRIDGE, ALBERTA.

PRESENT:

Division No. 1	- L. Hickey, Reeve
Division No. 3	- H. Doeve, Deputy Reeve (present at 10:00 a.m.)
Division No. 2	- J. Willms
Division No. 4	- K. Benson
Division No. 5	- S. Campbell
Division No. 6	- T. White
Division No. 7	- M. Zeinstra

ADMINISTRATION PRESENT:

County Manager	- D. Shigematsu
Director of Corporate Services	- R. Robinson
Director of Municipal Services	- K. Viergutz
Director of Community & Legislative Services	- A. Frootman
Recording Secretary	- D. Irwin

REEVE LORNE HICKEY IN THE CHAIR

CALL TO ORDER Reeve Hickey called the meeting to order at 9:10 a.m.

AMENDMENTS TO THE AGENDA

Dennis Shigematsu, County Manager and members of Council made the following additions and deletions to the June 21, 2012 agenda.

- F2. Revision to Policy 317 - Road Construction Program
- I3. 20th Independent Field Battery Re: Change of Command Ceremony – Saturday, June 30, 2012 - Vimy Ridge Armoury

249/12 S. CAMPBELL MOVED that Council approve the agenda as amended. CARRIED

IN-CAMERA

J1. Legal Issue; J2. Land Issue; J3. Land Issue

250/12 J. WILLMS MOVED that Council go In-Camera at 9:12 a.m. CARRIED

Note: H. Doeve, Deputy Reeve, present at 10:00 a.m.

251/12 M. ZEINSTRAS MOVED that Council come out of In-Camera at 10:18 a.m. CARRIED

CONFIRMATION

B1. Confirmation of Minutes

252/12 S. CAMPBELL MOVED that the June 7, 2012 Council Minutes be approved as presented. CARRIED

Reeve

County Manager

MUNICIPAL SERVICES**F1. Policy 352 Road Use for Industrial / Commercial Truck Hauls (CC Res. #171/12)**

Note: K. Bly, Sunny South News present at 10:25 a.m.

253/12 T. WHITE MOVED that County Council approve Policy 352 – Road Use for Industrial / Commercial Truck Hauls as amended, effective January 1, 2013. CARRIED

F2. Revision to Policy 317 - Road Construction Program

254/12 M. ZEINSTRA MOVED that County Council approve the proposed revision to Policy 317 – Road Construction Program. CARRIED

APPOINTMENTS**E1. Alex Hann and Leonard Fast, Coaldale & District Handi-Ride Association - Business Plan**

Reeve Hickey welcomed Mr. Alex Hann, and Mr. Leonard Fast, Coaldale & District Handi-Ride Association to the meeting at 11:00 a.m.

Mr. Dennis Shigematsu, County Manager stated that at the March 15, 2012 County Council meeting, Council directed Administration to request from the Coaldale & District Handi-Ride Association a copy of their business plan and three-year budget to provide more detailed information on the Association and also that the County inform the Association about the Land Trust Reserve Grant.

At this time the delegation provided Council with an update regarding the Association and how they are a non-profit entity, with revenues derived from user fees, private donations, and \$2,000 per month from the Town of Coaldale. The Association is working to rebuild the service, including replacement of its aging bus at an estimated cost of \$90,000. The Association is asking for \$1,000 per month to assist with the Handi-Ride Service operational costs

Reeve Hickey thanked the delegation for attending the meeting. The delegation retired at 11:30 a.m.

255/12 T. WHITE MOVED that County Council approve \$1,000 per month to contribute towards operational funding of the Coaldale & District Handi-Ride Association, with funds to be utilized from Councillor Discretionary Reserve. CARRIED

Reeve Hickey recessed the meeting at 11:30 a.m. to proceed with the news conference regarding the WestJet Regional Airline presentation in conjunction with the County of Lethbridge, Economic Development Lethbridge and the Airport Enhancement Marketing Initiative (AEMI).

The meeting reconvened at 11:45 a.m.

COMMUNITY & LEGISLATIVE SERVICES**G3. By-Law 1383 Hank's Feedmill - Rural Industrial N.E. & S.E. 2-11-21-W4**

256/12 T. WHITE MOVED third reading of By-Law 1383. CARRIED

257/12 H. DOEVE MOVED that County Council affirms its interest in not considering other land use proposals to the east of Picture Butte without first proceeding with a new Intermunicipal Development Plan with the Town of Picture Butte, and/or an Area Structure Plan to guide the long-term development of industrial lands in the urban fringe. CARRIED

Reeve

County Manager

- 258/12 T. WHITE MOVED the meeting recess for lunch at 12:08 p.m. CARRIED
- The meeting reconvened at 1:30 p.m. with all members of Council present as previously stated.

APPOINTMENTS **E2. S.D. Application #2012-0-086 - A & G Vandebuinhorst - N.W. 1/4 8-11-21-W4**

- 259/12 M. ZEINSTRA MOVED that the agriculture subdivision of N.W. 1/4 8-11-21-W4M (Certificate of Title No. 001 033 195), to split a previously unsubdivided quarter section of 160 acres (64.7 ha) into two equal titles of 80.0 acres (32.38 ha) each for agricultural use; BE APPROVED subject to the following:
- CONDITIONS:**
1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to the County of Lethbridge.
 2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with the County of Lethbridge which shall be registered concurrently with the final plan against the title(s) being created.
 3. That the applicant submit to the Subdivision Authority a Plan from an Alberta Land Surveyor acceptable for registration at Land Titles that certifies the location and exact dimensions of the lots to be subdivided.
- REASONS:**
1. The proposed parcel is the first subdivision from the quarter section and is determined to be suitable for the intended purpose.
 2. The proposed subdivision complies with the municipal Land Use Bylaw and the agricultural parcel policies. CARRIED

E3. S.D. Application #2012-0-089 - Nickol - S.E. 1/4 34-12-19-W4

- 260/12 M. ZEINSTRA MOVED that the country residential subdivision of S.E. 1/4 34-12-19-W4M (Certificate of Title No. 121 008 270+1), to create a 9.00 acre (3.64 ha) parcel from a previously unsubdivided quarter section of 157.54 acres (63.75 ha) for country residential use; BE APPROVED subject to the following:
- CONDITIONS:**
1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to the County of Lethbridge.
 2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with the County of Lethbridge which shall be registered concurrently with the final plan against the title(s) being created.
 3. That the parcel be reduced in size and limited to the physical improvements, trees and structures present, so the resulting yard title is no larger than 6.7 acres in size which is to be reflected on the Final Plan of Survey.
 4. That any conditions of Alberta Transportation shall be established prior to finalization of the application.
- REASONS:**
1. The proposed parcel is the first subdivision from the quarter section and is determined to be suitable for the intended purpose as a farmstead separation.

Reeve

County Manager

2. The local Subdivision Authority is authorized to waive the maximum parcel size requirements to accommodate the proposed parcel to be created, based upon the physical characteristics and improvements present in the existing yard.

3. The Subdivision Authority has placed specific conditions on the approval to reduce the applied for parcel size, as the Subdivision Authority is of the opinion the land being excluded does not merit being included in the country residential subdivision.

CARRIED

COMMUNITY & LEGISLATIVE SERVICES

G1. 2012 Land Trust Reserve Grant Program

261/12	H. DOEVE	MOVED that County Council approve funding for the various projects under the 2012 Reserve Land Trust Grant Program, as follows:	
		Turin Community Curling Club	\$15,424.95
		<i>Parking lot & sidewalk project</i>	
		Nobleford Parent Association	\$17,000.00
		<i>Digital display system support structure</i>	
		Public School Betterment – Society of Picture Butte	
		<i>Playground replacement</i>	\$17,000.00
		<i>at Dorothy Dalgiesh School</i>	
		Indian Hill Golf Club	\$17,000.00
		<i>Equipment Upgrades</i>	
		Coaldale Granite Club	\$17,000.00
		<i>Viewing cameras and monitors</i>	
		Lethbridge Therapeutic Riding Assoc.	\$17,000.00
		<i>Facility repair & replacement project (Phase 1)</i>	
		Picture Butte Golf & Winter Club	\$11,770.80
		<i>Irrigation control system capital replacement</i>	
		Shaughnessy Community Assoc.	\$17,000.00
		<i>Rebuild town park & fix chainlink fence at Community Centre</i>	
		Sunnyside Community Association	\$12,750.00
		<i>Nature reserve and healthy lifestyles project</i>	
		Iron Springs Community	\$17,000.00
		<i>Community playground</i>	
		Coaldale Baseball Association	\$17,000.00
		<i>Baseball & softball bleacher purchase</i>	
		Barons School	\$12,750.00
		<i>Barons community playground</i>	
		Readymade Community Association	\$17,000.00
		<i>Landscaping of picnic area & purchase concrete picnic tables</i>	
			CARRIED

APPOINTMENTS E4. S.D. Application #2012-0-091 - Vanden Elzen - Lot 1, Plan 9810126 N.W. 1/4 30-8-18-W4

262/12	J. WILLMS	MOVED that the agricultural/country residential subdivision of Lot 1, Plan 9810126 and N.W. 1/4 30-8-18-W4M (Certificate of Title No. 981 016 534), to reconfigure and reduce in size an existing 9.09 acre (3.67 ha) country residential parcel by eliminating the southerly 7.09 acres and amalgamating it with the adjacent agricultural title, resulting in a smaller 2.0 acre title for country residential use; <u>BE APPROVED subject to the following:</u>
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CONDITIONS:

Reeve

County Manager

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to the County of Lethbridge.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with the County of Lethbridge which shall be registered concurrently with the final plan against the title(s) being created.
3. That the portions of land exchanged between the two parcels and the resulting titles be registered by plan by an Alberta Land Surveyor so that the resulting title cannot be further subdivided without approval of the Subdivision Authority.

REASONS:

1. The Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 7 of the Subdivision and Development Regulation.
2. The Subdivision Authority is satisfied that with the consolidation, the proposed subdivision is suitable for the purpose for which the subdivision is intended and meets the subdivision policies of the municipality's land use bylaw.
3. As a reduction in parcel size of an existing title with no additional titles created, the proposed subdivision complies with the Land Use Bylaw.

CARRIED

E5. S.D. Application #2012-0-099 - Rupps - Lots 3 & 4, Block 23, Plan 8610529 & Lot 10, Block 23, Plan 0610821 S.E. 1/4 23-8-21-W4 (Stewart Siding)

263/12

H. DOEVE

MOVED that the industrial subdivision of Lots 3 & 4, Block 23, Plan 8610529 & Lot 10, Block 23, Plan 0610821 within S.E. 1/4 23-8-21-W4M (Certificate of Title No. 951 099 086 111 275 1999, 961 182 538), to reconfigure three adjacent industrial lots comprising an area of 3.6 acres (1.439 ha) by adjusting the property boundaries and reducing the parcels to two titles, 1.4 and 2.2 acres (0.560 and 0.879 ha) respectively in size for rural industrial use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to the County of Lethbridge.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with the County of Lethbridge which shall be registered concurrently with the final plan against the title(s) being created.
3. That the portions of land exchanged between the two parcels and the resulting titles be registered by plan by an Alberta Land Surveyor (consolidated) so that the resulting title(s) cannot be further subdivided without approval of the Subdivision Authority.

REASONS:

1. The Subdivision Authority is satisfied that with the consolidation, the proposed subdivision is suitable for the purpose for which the subdivision is intended and meets the intent of the subdivision policies of the municipality's land use bylaw.
2. The Subdivision Approval Authority of the County of Lethbridge has determined the proposed subdivision is a reconfiguration of titles and meets the subdivision criteria of the Land Use Bylaw, with an actual decrease in title density.

 Reeve

 County Manager

3. The proposed subdivision complies with the municipal Land Use Bylaw and the Rural Grouped Industrial land use district standards. CARRIED

E6. S.D. Application #2010-0-106 - Outlook Commodities - Subdivision Approval Extension

264/12 J. WILLMS MOVED that County Council grants a one-year time extension to Subdivision Approval #2010-0-106 (Outlook Commodities – N.E. 33-10-23-W4) up to June 4, 2013. CARRIED

CORPORATE SERVICES

H1. Picture Butte Truck Fill Station

265/12 H. DOEVE MOVED that County Council declines to accept the Town of Picture Butte's request to operate the Picture Butte truckfill station and further that all inventory in the truck fill station be returned back into County inventory. CARRIED

COMMUNITY & LEGISLATIVE SERVICES

G2. By-Law 1388 County of Lethbridge / Village of Nobleford Intermunicipal Development Plan

266/12 H. DOEVE MOVED first reading of By-Law 1388. CARRIED

CORPORATE SERVICES

267/12 J. WILLMS MOVED to bring item H3. 2012 County of Lethbridge Strategic Plan – Adoption back to the table. CARRIED

H3. 2012 County of Lethbridge Strategic Plan - Adoption

268/12 H. DOEVE MOVED that County Council adopt the 2012 County of Lethbridge Strategic Plan as amended. CARRIED

Note: H. Doeve retired at 3:45 p.m.

Reeve Hickey recessed the meeting at 3:45 p.m.

The meeting reconvened at 3:52 p.m.

H4. WestJet Regional Airline Presentation - June 27 & 28, 2012 - Calgary

269/12 K. BENSON MOVED that County Council endorse a delegation to attend the WestJet Regional Airline Presentation Day, scheduled for June 27 and 28, 2012 in Calgary. CARRIED

Reeve

County Manager

H2. 2012 Councillor Rate and Council/Staff Travel Reimbursement Review

270/12 K. BENSON MOVED that, effective January 1, 2012, 2013 and 2014, Council remuneration rates be increased by the same percentage that administration's salaries increase.

Council Remuneration Rates (effective January 1, 2012):

Per Diem: \$257.00 per day
(1/2 day = \$128.50)
Preparation Monthly Pay: \$489.00 per month
Deputy Reeve's Monthly Pay: \$701.00 per month
Reeve's Monthly Pay: \$934.00 per month
Fax/Cell Phone Allowance: \$50.00 per month.

Council Remuneration Rates (effective January 1, 2013):

Per Diem: \$264.00 per day
(1/2 day = \$132.00)
Preparation Monthly Pay: \$503.00 per month
Deputy Reeve's Monthly Pay: \$721.00 per month
Reeve's Monthly Pay: \$961.00 per month
Fax/Cell Phone Allowance: \$50.00 per month.

Council Remuneration Rates (effective January 1, 2014):

Per Diem: \$272.00 per day
(1/2 day = \$136.00)
Preparation Monthly Pay: \$517.00 per month
Deputy Reeve's Monthly Pay: \$741.00 per month
Reeve's Monthly Pay: \$988.00 per month
Fax/Cell Phone Allowance: \$50.00 per month.

Travel Reimbursement Amounts

Gratuity Allowance: \$ 7.50 per day per 24/hr period

Mileage per kilometer rate: Canada Revenue Agency recommended rates (for actual kilometers driven). Councillors/employees are encouraged to travel together whenever possible or to take a County vehicle.

Convention Allowance \$50.00 per day

Travel Subsistence Allowance

Full Day	\$50.00
Breakfast	\$10.00
Lunch	\$15.00
Supper	\$25.00

Please note that the County will not reimburse for any liquor costs.

County does not reimburse Councillors or staff for spousal expenses except as outlined in Policy 154. Any amounts paid by the County for spouses will become a taxable benefit to the Councillor or staff member as per Canada Revenue Agency Taxable Benefit Guide. CARRIED

Reeve

County Manager

ADMINISTRATION**I1. AFSC Lease Hold Improvements Request**

271/12 K. BENSON MOVED that County Council approve in principle the improvements requested by AFSC upon obtainment of costing quotes for new paint and carpet/flooring. Funding for lease hold improvements be utilized from Administration Building Reserve. CARRIED

I2. Lethbridge Sports Bid Committee Re: Letter of Support for the 2015 Alberta 55+ Winter Games

272/12 J. WILLMS MOVED that the County of Lethbridge provide a letter of support for the Lethbridge Sports Bid Committee for their bid for Lethbridge to host the 2015 Alberta 55+ Winter Games. CARRIED

I3. 20th Independent Field Battery Re: Change of Command Ceremony – Saturday, June 30, 2012 at Vimy Ridge Armoury

273/12 S. CAMPBELL MOVED that the Reeve or his designate be authorized to attend the Change of Command Ceremony hosted by the Commander 41 Canadian Brigade Group, Col. Roy Boehli, CD and the Commanding Officer 20th Independent Field Battery, Maj. Mike Duguay, CD scheduled to take place Saturday, June 30, 2012 at 1:00 p.m. at the Vimy Ridge Armoury, with a reception to follow at 1:30 p.m. in the OWS Mess. CARRIED

IN-CAMERA**J1. Legal Updates**

274/12 S. CAMPBELL MOVED that Council receive the legal updates for information. CARRIED

J2. Land Issue

275/12 T. WHITE MOVED that County Council directs Administration to investigate the road allowance issue and bring back a report to Council. CARRIED

J3. Land Issue

276/12 S. CAMPBELL MOVED that County Council approve to grant consent to purchase land within the County to the Town of Coalhurst, pending agreements of sale. CARRIED

ADJOURNMENT

277/12 T. WHITE MOVED the meeting adjourn at 4:16 p.m. CARRIED

 Reeve

 County Manager