

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF LETHBRIDGE COUNTY HELD SEPTEMBER 7, 2017 IN THE COUNTY ADMINISTRATIVE OFFICE, LETHBRIDGE, ALBERTA.

PRESENT:

Division No. 1	- L. Hickey, Reeve
Division No. 3	- H. Doeve, Deputy Reeve
Division No. 2	- J. Willms
Division No. 4	- K. Benson
Division No. 5	- S. Campbell
Division No. 6	- T. White
Division No. 7	- M. Zeinstra

ADMINISTRATION PRESENT:

Acting Chief Administrative Officer	- L. Randle
Director of Corporate Services	- T. Anderson
Director of Municipal Services	- R. Bacon
Recording Secretary	- L. Megella

REEVE LORNE HICKEY IN THE CHAIR

CALL TO ORDER Reeve Hickey called the meeting to order at 10:12 a.m.

Note: N. Jamieson, Sunny South News present at 10:12 a.m.

AMENDMENTS TO THE AGENDA

Larry Randle, Acting Chief Administrative Officer and members of Council made the following additions and deletions to the September 7, 2017 agenda.

Ea. 10:05 a.m. – Introduction of Katie Quinn, University of Lethbridge Applied Studies Student
 E1. Kalen Hastings Re: Request for Funding and/or In-kind Support for the LINK Regional Pathway Project – **DELETE**
 G1. Fencing Request from Felger Farming Co. Ltd.
 H2. Emergency Services – Fire Plan for Lethbridge County
 J3. Precon Plant Tour – September 6, 2017 (*approval after the fact*)
 K1. General Stewart Branch #4 Royal Canadian Legion

433/17 H. DOEVE MOVED that Council approve the agenda as amended.
 CARRIED

CONFIRMATION **B1. Confirmation of Minutes**

434/17 S. CAMPBELL MOVED that the August 17, 2017 Council Minutes be approved as presented.
 CARRIED

APPOINTMENTS **Ea. Introduction of Katie Quinn, University of Lethbridge Applied Studies Student**

Mr. Martin Ebel, Economic Development Officer introduced Ms. Katie Quinn, University of Lethbridge Applied Studies Student who will be with the County until the fall of 2017. Ms. Quinn will be completing research for agriculture cluster / super cluster, potential opportunities and challenges, etc. Ms. Quinn provided a brief history of her professional and educational background. Council welcomed Ms. Quinn to Lethbridge County and wished her much success.

Reeve

Chief Administrative Officer

435/17 S. CAMPBELL MOVED that item Ea. Introduction of Katie Quinn, University of Lethbridge Applied Studies Student be received for information.
CARRIED

E1. Kalen Hastings Re: Request for Funding and/or In-kind Support for the LINK Regional Pathway Project

Deleted from the agenda.

BYLAWS (excluding Public Hearings)

F1. Bylaw 17-005 - Baurenhof Equipment Ltd. - Amendment to the Land Use Bylaw from Rural Urban Fringe (RUF) to Rural General Industrial (RGI) for a portion of NW 18-9-19-W4 – First Reading

436/17 H. DOEVE MOVED first reading of Bylaw 17-005 - Baurenhof Equipment Ltd. - Amendment to the Land Use Bylaw from Rural Urban Fringe (RUF) to Rural General Industrial (RGI) for a portion of the NW 18-9-19-W4.
CARRIED

COMMUNITY SERVICES

H1. Prohibited Signage in Lethbridge County

437/17 T. WHITE MOVED that County Council receives item G1. Prohibited Signage in Lethbridge County for information.
CARRIED

H2. Emergency Services – Fire Plan for Lethbridge County

Acting CAO Larry Randle noted that Administration is well aware of the hazards of the dry conditions in the County. The following steps have been taken to date:

- The County Emergency Management Team is maintaining a heightened level of alert and will continue to monitor the situation.
- The County Emergency Coordination Centre (ECC) and staff are in a ready state for activation.
- Additional PSA(s) will be released reminding the public of the situation and their obligation to eliminate any possible sources of ignition. The latest PSA stated:
 - Do not hesitate to call 911 if you see a fire.
 - Compliance to the Fire Ban is essential.
 - Dispose of all cigarette butts properly and responsibly.
 - Pay attention to the use of tools and equipment that may heat or ignite grasses or other fuels.
 - Eliminate the use of off-road vehicles that may ignite grass or other fuels.
 - Remove and reduce combustible materials (wood, branches, leaves, dry debris, etc.) from around your home and other buildings.
- No additional direction has been given to the public at this time. Voluntary actions (or by Order under a State of Local Emergency if declared) are being considered.
- Our Communication Coordinator has PSAs drafted that can be used as is or adjusted if needed.
- Wildfire response strategies are being reviewed with our emergency service partners (Directors of Emergency Management & Fire Chiefs). A conference call is scheduled today at 2:00 p.m. and for Monday, September 11th to discuss the following:
 - Resources at hand
 - Primary and Support ECCs
 - Triggers and actions to implement for Area Command / Communications
 - Staging equipment / wildfire resources on standby

Reeve

Chief Administrative Officer

- Waterton Lakes National Park – request for available resources
- Our CPOs are conducting additional patrols enforcing the Fire Ban with a “zero tolerance” approach.
- A list of available Public Works equipment is being compiled.

Council held a discussion concerning the matter.

438/17 M. ZEINSTRA MOVED that item H2. Emergency Services – Fire Plan for Lethbridge County be received for information. CARRIED

Reeve Hickey recessed the meeting at 10:58 a.m.
The meeting reconvened at 11:03 a.m.

APPOINTMENTS **E2. PUBLIC HEARING - Bylaw 17-001 - Amendment to Land Use Bylaw - Shawn Sakamoto - NE 1-8-21-W4 - From: Rural Agriculture (RA) To: Grouped Country Residential (GCR)**

439/17 T. WHITE MOVED that the Public Hearing for Bylaw 17-001 - Amendment to Land Use Bylaw - Shawn Sakamoto - NE 1-8-21-W4 - from Rural Agriculture (RA) to Grouped Country Residential (GCR) open at 11:03 a.m. CARRIED

Reeve Hickey welcomed the delegation to the meeting. The delegation consisted of:

N. Santangelo	S. Sakamoto	T. Panczak
C. Besplug	G. Van Velthuizen	

Reeve Hickey invited Ms. Hilary Janzen, Senior Planner, to give an overview of Bylaw 17-001 Amendment to Land Use Bylaw - Shawn Sakamoto - NE 1-8-21-W4 from Rural Agriculture (RA) to Grouped Country Residential (GCR) and answer questions from Council.

Reeve Hickey invited persons wishing to speak in opposition to Bylaw 17-001. The following individuals spoke:

- Nick Santangelo
- Gus Van Velthuizen

Reeve Hickey asked three times if anyone else wished to speak in opposition of Bylaw 17-001. No one came forward.

Reeve Hickey invited persons wishing to speak in favour of Bylaw 17-001. The following individuals spoke:

- Shawn Sakamoto
- Trevor Panczak
- Chad Besplug

Reeve Hickey asked three times if anyone else wished to speak in favour or in opposition to Bylaw 17-001. No one came forward.

440/17 M. ZEINSTRA MOVED that the Public Hearing for Bylaw 17-001 Amendment to Land Use Bylaw - Shawn Sakamoto - NE 1-8-21-W4 from Rural Agriculture (RA) to Grouped Country Residential (GCR) close at 11:51 a.m. CARRIED

Reeve

Chief Administrative Officer

441/17 H. DOEVE MOVED second reading of Bylaw 17-001 Amendment to Land Use Bylaw - Shawn Sakamoto - NE 1-8-21-W4 from Rural Agriculture (RA) to Grouped Country Residential (GCR).
CARRIED

Reeve Hickey thanked the delegation for attending the meeting. The delegation retired at 12:07 p.m.

442/17 M. ZEINSTRA MOVED the meeting recess for lunch at 12:08 p.m. CARRIED

The meeting reconvened at 1:33 p.m. with all members of Council present as previously stated.

APPOINTMENTS **E3a. SD Application 2017-0-116 - Lethbridge County - Ptn. of Lot 11, Plan RW 189, Ptn. of SW 1/4 28-11-20-W4 & Ptn. of Original Road Allowance all within NW 1/4 Sec. 21 & S 1/2 28-11-20-W4**

443/17 T. WHITE MOVED that the Hamet Industrial, Hamlet Public/Institutional, Agricultural subdivision of Portions of Lot 11, Plan RW189, Portion of SW1/4 28-11-20-W4M & Portion of Original Road Allowance all within NW1/4 Sec. 21 & S1/2 28-11-20-W4M (Certificate of Title No. 111 000 003 +2, 111 000 003 +12, 111 000 004 +7, 871 217 043, 141 094 918 +1), to subdivide former CPR railway and surplus land titles owned by Lethbridge County and create various lots, ranging in size from 2.64 to 12.06 acres (1.07 and 4.88 ha), for hamlet industrial, public institutional and agricultural use; BE APPROVED subject to the following:

CONDITIONS:

1. That the final subdivision be registered by a plan as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcels being subdivided.
2. That any easement(s) as determined to be required by Lethbridge County for utility agencies or the municipality shall be established prior to finalization of the application.

REASONS:

1. The proposed subdivision is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.
2. The Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 7 of the Subdivision and Development Regulation.
3. This subdivision is possible with the purchase by the municipality of disposed of CPR land for the purposes of making land available for development to the public, and no concerns or objections have been received. CARRIED

E3b. SD Application 2017-0-121 - 1884196 Alberta Ltd. & Elizabeth Klassen - Lot 1, Block 1, Plan 1013215 & NE 1/4 7-9-20-W4

444/17 M. ZEINSTRA MOVED that the Commercial subdivision of Lot 1, Block 1, Plan 1013215 & NE1/4 7-9-20-W4M (Certificate of Title No. 101 253 332 +1, 151 103 505), to enlarge an existing 2.99 acre (1.21 ha) parcel by subdividing 3.26 acres (1.32 ha) of adjacent land and consolidate it to the title, thereby creating an enlarged title of 6.25 acres (2.53 ha), for rural commercial use; BE APPROVED subject to the following:

CONDITIONS:

Reeve

Chief Administrative Officer

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the 3.26 acres being subdivided from the NE 7-9-20-W4 be consolidated to the adjacent 2.99 acres of Lot 1, Block 1, Plan 101 3215, thereby creating an enlarged title of 6.25 acres, by a plan as prepared by an Alberta Land Surveyor in a manner such that the resulting titles may not be further subdivided without approval of the Subdivision Authority.
4. That any easement(s) as required by utility agencies shall be established prior to finalization of the application.

REASONS:

1. The proposed subdivision is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.
2. The Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended regarding an expansion to an existing use and pursuant to Section 7 of the Subdivision and Development Regulation.
3. The Subdivision Authority has determined the proposed 6.25 acre parcel complies with the bylaw's stipulated parcel sizes (2.00 acre minimum and 10.00 acre maximum) and the remainder of the NE 7-9-20-W4 exceeds the minimum agricultural parcel size.
4. The subdivision and consolidation proposal conforms to the County's realignment or reconfiguration of titles subdivision criteria, as the landowners start with two titles and end-up with two titles with no additional or standalone titles being created.

CARRIED

CORPORATE SERVICES**I1. Municipal Asset Management Program (MAMP)**

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| 445/17 | H. DOEVE | MOVED that County Council authorizes Administration to apply on an annual basis for the years 2017/18, 2018/19 and 2019/2020 for the Municipal Asset Management Program (MAMP) grant based on the project options as presented; with the 20% Municipal Funding portion from the MSI Operating Grant; with regular project updates will be provided to Council. |
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CARRIED

ADMINISTRATION**J1. Policy 107 - Recognition of Councillor Years of Service**

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| 446/17 | T. WHITE | MOVED that County Council approves Policy 107 - Recognition of Councillor Years of Service as amended. |
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CARRIED

J2. Policy 166 - Use of Municipal Resources for Election Campaigns

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| 447/17 | M. ZEINSTRA | MOVED that County Council approves Policy 166 - Use of Municipal Resources for Election Campaigns as amended. |
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CARRIED

 Reeve

 Chief Administrative Officer

448/17 K. BENSON MOVED that item G1. Fencing Request from Felger Farming Co. Ltd. be added to the agenda. CARRIED

MUNICIPAL SERVICES

G1. Fencing Request from Felger Farming Co. Ltd.

Rick Bacon, Director of Municipal Services reviewed with Council the fencing request received from Felger Farming Co. Ltd.

449/17 J. WILLMS MOVED that the fencing request made by Felger Farming Co. Ltd. be denied. CARRIED

ADMINISTRATION J3. Precon Plant Tour – September 6, 2017 (Approval after the fact)

450/17 M. ZEINSTRA MOVED that any member of Council who attended the Precon Plant Tour on September 6, 2017 be granted “approval after the fact” for attending the tour and further that attendance be at each Councillors’ own expense. CARRIED

INVITATIONS

K1. General Stewart Branch – Royal Canadian Legion – Commemorative Rededication Ceremony – September 12, 2017 – Mountain View Cemetery

451/17 J. WILLMS MOVED that the Reeve or his designate be authorized to attend the General Stewart Branch – Royal Canadian Legion – Commemorative Rededication ceremony scheduled for September 12, 2017 at the Mountain View Cemetery. CARRIED

ADJOURNMENT

452/17 T. WHITE MOVED the meeting adjourn at 3:08 p.m. CARRIED

Reeve

Chief Administrative Officer