

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF LETHBRIDGE COUNTY HELD AUGUST 3, 2017 IN THE COUNTY ADMINISTRATIVE OFFICE, LETHBRIDGE, ALBERTA.**

**PRESENT:**

Division No. 1	- L. Hickey, Reeve
Division No. 3	- H. Doeve, Deputy Reeve
Division No. 2	- J. Willms
Division No. 4	- K. Benson
Division No. 5	- S. Campbell
Division No. 6	- T. White
Division No. 7	- M. Zeinstra

**ADMINISTRATION PRESENT:**

Chief Administrative Officer	- R. Robinson
Director of Corporate Services	- T. Anderson
Acting Director of Municipal Services	- D. Thiele
Director of Community Services	- L. Randle
Recording Secretary	- L. Megella

**REEVE LORNE HICKEY IN THE CHAIR**

**CALL TO ORDER** Reeve Hickey called the meeting to order at 10:04 a.m.

**AMENDMENTS TO THE AGENDA**

Note: N. Jamieson, Sunny South News present at 10:04 a.m.

Rick Robinson, Chief Administrative Officer and members of Council made the following additions and deletions to the August 3, 2017 agenda.

- G2. SMRID Meeting with Lethbridge County – H. Doeve
- H2. Barons Fire Department – M. Zeinstra

369/17 K. BENSON MOVED that Council approve the agenda as amended. CARRIED

Note: N. Jamieson, Sunny South News departed at 10:06 a.m.

**IN-CAMERA**

**L2. Land Matter**

370/17 M. ZEINSTRA MOVED that County Council go In-Camera at 10:06 a.m. CARRIED

371/17 T. WHITE MOVED that County Council come out of In-Camera at 10:21 a.m. CARRIED

Note: N. Jamieson, Sunny South News present at 10:22 a.m.

372/17 H. DOEVE MOVED that item L2. Land Matter be received for information. CARRIED

**CONFIRMATION** **B1. Confirmation of Minutes**

373/17 J. WILLMS MOVED that the June 15, 2017 Council Minutes be approved as presented. CARRIED

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Reeve

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Chief Administrative Officer

374/17 S. CAMPBELL MOVED that the June 29, 2017 Special Council Meeting Minutes be approved as presented. CARRIED

**UNFINISHED BUSINESS FROM JUNE 15, 2017 COUNCIL MEETING**

**C1. 2017 Tax Penalties – Motion 357/17 from June 15, 2017 Council Meeting**

375/17 M. Zeinstra MOVED that Motion 357/17 from the June 15, 2017 Council Meeting be withdrawn. CARRIED

**REPORTS**

**D1. Planning and Development 2<sup>nd</sup> Quarter Report**

376/17 K. BENSON MOVED that County Council receives item D1. Planning and Development 2<sup>nd</sup> Quarter Report for information. CARRIED

**APPOINTMENTS**

**E1. United Way Presentation - Trudy Carrels, Executive Director**

Reeve Hickey welcomed Trudy Carrels, Executive Director, for United Way – Lethbridge & South Western Alberta to the meeting at 10:30 a.m. Council introduced themselves to Ms. Carrels.

Ms. Carrels provided a Power Point presentation to Council regarding the many facets of their organization.

377/17 J. WILLMS MOVED that County Council receives the presentation from Trudy Carrels, United Way – Lethbridge & South Western Alberta for information. CARRIED

Reeve Hickey thanked Ms. Carrels for attending the meeting. Ms. Carrels retired at 10:49 a.m.

378/17 M. ZEINSTRA MOVED that County Council authorizes Administration to make a donation of \$500.00 on behalf of Lethbridge County, to the United Way – Lethbridge & South Western Alberta; funds to be utilized from the Donation Reserve. CARRIED

**BYLAWS (excluding public hearings)**

**F1. Bylaw 17-001 - Amendment to Land Use Bylaw - Shawn Sakamoto - NE 1-8-21-W4 - Grouped Country Residential (GCR)**

379/17 H. DOEVE MOVED first reading of Bylaw 17-001 Amendment to Land Use Bylaw - Shawn Sakamoto - NE 1-8-21-W4 Fr: Rural Agriculture (RA) To: Grouped Country Residential (GCR). CARRIED

Reeve Hickey recessed the meeting at 10:56 a.m.  
The meeting reconvened at 11:01 a.m.

**APPOINTMENTS**

**E2. PUBLIC HEARING Re: Bylaw 17-002 - Road Closure – Lethbridge County – Undeveloped Road ROW Twp. Rd 7-4 - N ½ 21-7-21-4**

380/17 T. WHITE MOVED that the Public Hearing for Bylaw 17-002 - Road Closure – Lethbridge County – Undeveloped Road ROW Twp. Rd 7-4 - N ½ 21-7-21-4 open at 11:02 a.m. CARRIED

Reeve Hickey welcomed the delegation to the meeting. The delegation consisted of:

A. Russell  
N. Edwards  
M. Walter

D. Alexander  
L. Koopmans  
O. Walter

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Reeve

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Chief Administrative Officer

Reeve Hickey invited Mr. Scott Tollestrup, Project Technologist, to give an overview of Bylaw 17-002 Road Closure – Lethbridge County – Undeveloped Road ROW Twp. Rd 7-4 - N ½ 21-7-21-4 and answer questions from Council.

Reeve Hickey invited persons wishing to speak in opposition to Bylaw 17-002. The following individuals spoke:

- David Alexander, GH Alexander Farms
- Alex Russell, Two Gee Developments

Reeve Hickey asked three times if anyone else wished to speak in opposition of Bylaw 17-002. No one came forward.

Reeve Hickey asked three times if anyone wished to speak in favour of Bylaw 17-002. No one came forward.

381/17 K. BENSON MOVED that the Public Hearing for Bylaw 17-002 - Road Closure – Lethbridge County – Undeveloped Road ROW Twp. Rd 7-4 - N ½ 21-7-21-4 close at 11:20 a.m. CARRIED

382/17 H. DOEVE MOVED that Bylaw #17-002 Road Closure – Lethbridge County – Undeveloped Road Right-of-Way, N1/2-21-7-21-4 (7-4) be forwarded to the Minister of Transportation for approval. CARRIED

Reeve Hickey thanked the delegation for attending the meeting. The delegation retired at 11:21 a.m.

**E3. Staff Sgt. Glenn Henry, Detachment Commander, Coaldale Rural/Municipal RCMP Detachment**

Reeve Hickey welcomed Staff Sgt. Glenn Henry, Detachment Commander, Coaldale Rural/Municipal RCMP Detachment to the meeting at 11:22 a.m. Staff Sgt. Henry provided Council with an update on policing activities.

383/17 S. CAMPBELL MOVED that County Council accepts the RCMP information update provided in item E3. Staff Sgt. Glenn Henry, Detachment Commander, Coaldale Rural/Municipal RCMP Detachment for information. CARRIED

384/17 K. BENSON MOVED the meeting recess for lunch at 12:06 p.m. CARRIED

The meeting reconvened at 1:03 p.m. with all members of Council present with the exception of Reeve Lorne Hickey.

**DEPUTY REEVE HENRY DOEVE IN THE CHAIR AT 1:04 P.M.**

**MUNICIPAL SERVICES**

**G1. Town of Coalhurst Re: Letter of Support – Coalhurst Storm Water Management Plan**

385/17 T. WHITE MOVED that County Council provides a letter of support under the Reeve's signature, to the Town of Coalhurst for their Storm Water Management Plan submission to Alberta Environment and Parks. CARRIED

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Reeve

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Chief Administrative Officer

**G2. SMRID Meeting with Lethbridge County – H. Doeve**

Deputy Reeve Henry Doeve provided Council with an update about the annual SMRID Tour and further stated that the SMRID had requested a joint meeting with Administrations and Committee Members.

- 386/17 K. BENSON MOVED that County Council direct Administration to setup a meeting with the SMRID which would include joint administrations, the County's Irrigation Committee and SMRID's two Board Members to discuss items of mutual interest. CARRIED

**COMMUNITY SERVICES****H1. Protein Innovations Canada Re: Letter of Support for Grant Funding - Approval after the fact**

- 387/17 K. BENSON MOVED that County Council approves the letter of support under the Reeve's signature, sent on behalf of Protein Innovations Canada, after the fact. CARRIED

**H2. Barons Fire Department – M. Zeinstra**

Councillor Morris Zeinstra inquired about the status of the Village of Barons desire to be part of the County's fire and rescue services. Rick Robinson, Chief Administrative Officer, stated that the County is awaiting the consultant's report on the fire and rescue services model for the County. Once the report is received, it will help guide how fire and rescue services will be delivered in the future.

- 388/17 J. WILLMS MOVED that item H2. Barons Fire Department be received for information. CARRIED

**CORPORATE SERVICES****I1. Coaldale-Lethbridge Community Growing Project - Waiver of 2017 Municipal Portion of Taxes**

- 389/17 S. CAMPBELL MOVED that County Council donate \$500 through the Lethbridge County Donations Policy to the Coaldale-Lethbridge Community Growing Project for 2017 with funding from the Donation Reserve. CARRIED

**I2. Policy 165 Business Tax Adjustment – Proposed Revision**

- 390/17 T. WHITE MOVED that County Council approves the revised Business Tax Adjustment Policy 165 as presented. CARRIED

**I3. 2017 Business Tax Adjustment Requests**

Note: Reeve Lorne Hickey present at 1:28 p.m.

- 391/17 K. BENSON MOVED that County Council approves the cancellation of business taxes as presented in Schedule A. CARRIED

**REEVE LORNE HICKEY IN THE CHAIR AT 1:29 P.M.****APPOINTMENTS E4. SD Application 2017-0-100 - Kolk Farms Ltd. - NE 1/4 16-11-20-W4**

- 392/17 T. WHITE MOVED that the Country Residential subdivision of NE1/4 16-11-20-W4M (Certificate of Title No. 991 079 121, 991 079 121 +1), to to subdivide a 12.00 acre (4.86 ha) parcel from the east

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Reeve

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Chief Administrative Officer

half of the ¼ section and then consolidate the residual agricultural land consisting of 66.17 acres (26.78 ha) to the adjacent west-half of the ¼ section thereby creating an enlarged title of 146.98 acres (59.48 ha), for both Country Residential and agricultural use; BE APPROVED subject to the following:

**CONDITIONS:**

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the applicant consolidates the agricultural titles (for the existing west and east halves) in a manner such as prepared by an Alberta Land Surveyor, so the remnant 66.17 acres is consolidated to the west title (west half of NE 16-11-20-W4M) so thereby the resulting title may not be further subdivided without Subdivision Authority approval.

**REASONS:**

1. The proposed subdivision is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.
2. The Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 7 of the Subdivision and Development Regulation.
3. With the consolidation of land the application will conform to the reconfiguration of titles criteria of the Lethbridge County Land Use Bylaw. The applicant starts with two titles, and with the subdivision and consolidation of land, will end-up with two titles, with no additional titles being created above what is presently in existence.
4. The Subdivision Approval Authority has granted a waiver of the maximum 10.0 acre yard parcel size based on the physical improvements present and also in consideration for the irrigation pivot system in operation on the adjacent land. CARRIED

**E5. Blair Frache Re: Paving Ptn. of RR 20-5 from Highway 3 north to 3 metres past the Railside Internal Road Intersection**

Reeve Hickey welcomed Mr. Blair Frache and Mr. Ed Martin to the meeting at 1:39 p.m.

Mr. Frache and Mr. Martin provided Council with information regarding a proposal for paving a portion of RR 20-5 from Highway 3 north to 3 metres to the railside internal road intersection.

393/17

H. DOEVE      MOVED that Council authorizes Municipal Services to proceed with the preliminary engineering for Range Road 20-5 from Highway 3 north to 3 metres to the railside internal road intersection and further it is recommended to bring back the information for the Range Road 20-5 paving project to a future council meeting. CARRIED

Reeve Hickey thanked Mr. Frache and Mr. Martin for attending the meeting. The delegation departed at 2:05 p.m.

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Reeve

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Chief Administrative Officer

**ADMINISTRATION****J1. Coalhurst 55 Plus Society Re: Support Letter for New Horizons Seniors Grant Program - Approval after the fact**

- 394/17 M. ZEINTRA MOVED that County Council provides a "letter of support", under the Reeve's signature for the Coalhurst 55+ Society "New Horizons Seniors Grant Program" application for funds to construct a concrete access ramp, approval after the fact. CARRIED

**J2. Pater Subdivision Petition Re: Paving - Local Area Improvement**

The Chief Administrative Officer declared that the Pater Subdivision Petition for paving is sufficient.

- 395/17 S. CAMPBELL MOVED that item J2. Pater Subdivision Petition Re: Paving – Local Area Improvement be received for information. CARRIED

**J3. Village of Nobleford Re: Highway 519 Speed Reduction and Prohibition of Engine Brake Use Request to Alberta Transportation**

- 396/17 H. DOEVE MOVED that County Council accepts the letter from the Village of Nobleford regarding their request to Alberta Transportation for a speed reduction and prohibition of engine brake use on Highway 519 from before the west side of the bridge which crosses the rail line that is less than 100 meters west of the Nobleford entry intersection for information. CARRIED

**J4. Royal Canadian Legion Re: 10th Anniversary Military Service Recognition Book – Request for Sponsorship**

- 397/17 T. WHITE MOVED that County Council approve sponsorship of a quarter page, full colour ad in the Royal Canadian Legion's 2018 'Military Service Recognition' Book at a cost of \$570.00 (including GST); funds to be utilized from the Councillor's Discretionary Reserve. CARRIED

**INVITATIONS****K1. SMRID Drainage Workshop – Tempest Area – August 1, 2017 – Approval after the Fact**

- 398/17 T. WHITE MOVED that the Irrigation Committee Members, Deputy Reeve Henry Doeve and Councillor Morris Zeinstra, be granted "approval after the fact" for attending the SMRID Drainage Workshop held on August 1, 2017. CARRIED

**K2. Exhibition Park Re: Join President Mike Davis at the Pendleton Whisky Saloon – August 22, 2017**

- 399/17 K. BENSON MOVED that Council receives item K2. Exhibition Park Re: Join President Mike Davis at the Pendleton Whisky Saloon – August 22, 2017 for information. CARRIED

**IN-CAMERA****L1. Personnel Matter**

- 400/17 T. WHITE MOVED that Council go In-Camera at 2:48 p.m. CARRIED
- 401/17 M. ZEINTRA MOVED that Council come out of In-Camera at 3:12 p.m. CARRIED

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Reeve

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Chief Administrative Officer

402/17 T. WHITE MOVED that County Council accepts Rick Robinson's letter of retirement with regret. CARRIED

**ADJOURNMENT**

403/17 M. ZEINSTRA MOVED the meeting adjourn at 3:13 p.m. CARRIED

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Reeve

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Chief Administrative Officer