

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF LETHBRIDGE COUNTY HELD MAY 18, 2017 IN THE COUNTY ADMINISTRATIVE OFFICE, LETHBRIDGE, ALBERTA.**

**PRESENT:**

Division No. 1	- L. Hickey, Reeve
Division No. 3	- H. Doeve, Deputy Reeve
Division No. 2	- J. Willms
Division No. 4	- K. Benson
Division No. 5	- S. Campbell
Division No. 6	- T. White

**ABSENT:**

Division No. 7	- M. Zeinstra
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**ADMINISTRATION PRESENT:**

Chief Administrative Officer	- R. Robinson
Director of Corporate Services	- T. Anderson
Director of Municipal Services	- R. Bacon
Acting/Director of Community Services	- H. Janzen
Recording Secretary	- D. Irwin

**REEVE LORNE HICKEY IN THE CHAIR**

**CALL TO ORDER** Reeve Hickey called the meeting to order at 10:04 a.m.

Note: S. Ashbee, Sunny South News present at 10:04 a.m.

**AMENDMENTS TO THE AGENDA**

Rick Robinson, Chief Administrative Officer and members of Council made the following additions and deletions to the May 18, 2017 agenda.

**Additions:**

- F4. Washroom Trailer – Picture Butte Yard
- G6. Land Trust Reserve Grant – K. Benson
- G7. Lethbridge Sports Flyers Event – May 27, 2017 – H. Doeve
- H3. Lethbridge Airport - 2016 Financial Assessment and Governance Update

**Deletions:**

- D1. 1<sup>st</sup> Quarter Report – Economic Development
- G2. Intermunicipal Development Plan with the Municipal District of Taber
- I1. City of Lethbridge / Lethbridge County Joint Council-to-Council Meeting – Dates
- J1. Shandog-Alberta Trade and Investment Promotion Seminar and Luncheon – May 9, 2017, Edmonton

250/17 J. WILLMS MOVED that Council approve the agenda as amended.  
CARRIED

**CONFIRMATION B1. Confirmation of Minutes**

251/17 S. CAMPBELL MOVED that the May 4, 2017 Council Minutes be approved as presented.  
CARRIED

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Reeve

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Chief Administrative Officer

252/17 J. WILLMS MOVED that the May 11, 2017 Special Council Minutes be approved as presented. CARRIED

**REPORTS****D1. 1<sup>st</sup> Quarter Report – Economic Development**

*Item deleted from the agenda.*

**D2. 1<sup>st</sup> Quarter Report - Finance**

253/17 K. BENSON MOVED that County Council receives item D2. 1<sup>st</sup> Quarter Report – Finance for information. CARRIED

**MUNICIPAL SERVICES****F1. Policy 351 - Designated Haul Routes**

254/17 H. DOEVE MOVED that County Council approves the replacement of Policy 351 Designated Haul Routes to Policy 351 Market Access Network – Haul Routes. CARRIED

**F2. 2017 Calgary Stampede BMO Farm Family Awards - July 10, 2017, Calgary**

255/17 S. CAMPBELL MOVED that County Council selects Councillor John Willms and Reeve Lorne Hickey to represent Lethbridge County at the 2017 BMO Farm Family Awards presentation scheduled for Monday, July 10, 2017 in Calgary. CARRIED

**F3. Road Closure & Consolidation by Resolution– Lafarge Road – NE-30-9-21-4**

256/17 T. WHITE MOVED a Resolution of Lethbridge County for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended. WHEREAS, the lands hereafter described are no longer required for public travel, NOW THEREFORE be it resolved that the Council of Lethbridge County does hereby close the following described road, subject to rights of access granted by other legislation.  
NE 30-9-21-4  
THAT PORTION OF ROAD PLAN 375BM LYING SOUTH AND SOUTH WESTERLY OF ROAD PLAN \_\_\_\_\_.  
CONTAINING 0.120 HECTARES (0.30 ACRES) MORE OR LESS  
EXCEPTING THEREOUT ALL MINES AND MINERALS  
To be placed back into Certificate of Title No: 041 489 241 +2  
CARRIED

257/17 S. CAMPBELL MOVED a Resolution of Lethbridge County for the purpose of closing to public travel and cancelling a public highway in accordance with Section 24 of the Municipal Government Act, Chapter M26, Revised Statutes of Alberta 2000, as amended. WHEREAS, the lands hereafter described are no longer required for public travel, NOW THEREFORE be it resolved that the Council of Lethbridge County does hereby close the following described road, subject to rights of access granted by other legislation.  
NE 30-9-21-4 AND SE31-9-21-4  
THAT PORTION OF ROAD PLAN 375BM FORMING PART OF LOT 2, BLOCK 1, PLAN \_\_\_\_\_.

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Reeve

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Chief Administrative Officer

CONTAINING 0.445 HECTARES (1.10 ACRES) MORE OR  
 LESS  
 EXCEPTING THEREOUT ALL MINES AND MINERALS  
 To be consolidated with Certificate of Title No: 071 270 220.  
 CARRIED

**F4. Washroom Trailer – Picture Butte Yard**

258/17 T. WHITE MOVED that Council approves the purchase of a portable washroom trailer from the Rocky Mountain Turf Club and associated set up for a total combined project cost not to exceed \$25,000 to be funded from the Public Works Project Reserve. CARRIED

**COMMUNITY SERVICES**

**G1. Bylaw 1502 Amendment to the Land Use Bylaw from Lethbridge Urban Fringe (LUF) to Direct Control (DC) – Al Fritz Architect Re: Norland Historic Estate - for Lots 2 and 3, Block 1, Plan 1012612- First Reading**

259/17 H. DOEVE MOVED first reading of Bylaw 1502. CARRIED

**G2. Intermunicipal Development Plan with the Municipal District of Taber**

*Item deleted from the agenda.*

**APPOINTMENT**

**E1. PUBLIC HEARING - Bylaw 1499 Amendment to the Land Use Bylaw from Rural General Industrial (RGI) to Lethbridge Urban Fringe (LUF) - Kooiker & Bigford - Plan 6869HA Block Z in the NW 2-9-21-W4**

260/17 J. WILLMS MOVED that the Public Hearing for Bylaw 1499 - Amendment to the Land Use Bylaw from Rural General Industrial (RGI) to Lethbridge Urban Fringe (LUF) - Kooiker & Bigford - Plan 6869HA Block Z in the NW 2-9-21-W4 open at 11:00 a.m. CARRIED

Reeve Hickey welcomed the delegation to the meeting. The delegation consisted of:

Julian Kooiker and Melinda Bigford

Reeve Hickey invited Ms. Hilary Janzen, Senior Planner to give an overview of Bylaw 1499 – Amendment to the Land Use Bylaw 1404 and answer questions from Council.

Reeve Hickey invited persons wishing to speak to Bylaw 1499.

Julian Kooiker addressed Council in support of Bylaw 1499.

Reeve Hickey asked three times if anyone else wished to speak in favor of or in opposition to Bylaw 1499. No one came forward.

261/17 K. BENSON MOVED that the Public Hearing for Bylaw 1499 - Amendment to the Land Use Bylaw from Rural General Industrial (RGI) to Lethbridge Urban Fringe (LUF) - Kooiker & Bigford - Plan 6869HA Block Z in the NW 2-9-21-W4 close at 11:12 a.m. CARRIED

262/17 S. CAMPBELL MOVED second reading of Bylaw 1499. CARRIED

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Reeve

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Chief Administrative Officer

263/17 T. WHITE MOVED third reading of Bylaw 1499. CARRIED

Reeve Hickey thanked the delegation for attending the meeting. The delegation retired at 11:13 a.m.

Reeve Hickey recessed the meeting at 11:13 a.m.  
The meeting reconvened at 11:22 a.m.

### **COMMUNITY SERVICES**

#### **G3. Quality Management Plan for Safety Codes Accreditation**

264/17 H. DOEVE MOVED to table item G3. Quality Management Plan for Safety Codes Accreditation to the June 15, 2017 Council meeting with the Emergency Services Committee bringing the item back for presentation. CARRIED

#### **G4. International Economic Development Council (IEDC) Annual Conference in Toronto, September 17-20, 2017**

265/17 T. WHITE MOVED that County Council authorize Lethbridge County to become a member of the International Economic Development Council (IEDC). CARRIED

#### **G5. Picture Butte-Lethbridge County Intermunicipal Development Plan – Draft**

266/17 T. WHITE MOVED that County Council direct administration to move forward with the Picture Butte/Lethbridge County Intermunicipal Development Plan and the Open House. CARRIED

#### **G6. Land Trust Reserve Grant – K. Benson**

Councillor Ken Benson reported that he had contacted two organizations in his division regarding the Reserve Land Trust Grant application deadline of May 12, 2017.

267/17 K. BENSON MOVED that County Council receives item G6. Land Trust Reserve Grant – K. Benson for information. CARRIED

#### **G7. Lethbridge Sport Flyers Association Event – Lethbridge Airport – May 27, 2017 – H. Doeve**

Deputy Reeve Doeve reported that the Lethbridge Sports Flyers are hosting an event on May 27, 2017 at 9:00 a.m. at the Lethbridge Airport and that all members of Council are welcome to attend.

268/17 H. DOEVE MOVED that County Council receives item G7. Lethbridge Sport Flyers Association Event – Lethbridge Airport – May 27, 2017 – H. Doeve for information. CARRIED

### **INVITATIONS**

269/17 T. WHITE MOVED that County Council bring items J2. Jennie Emery Elementary School Re: Opening of New Playground (Land Trust Reserve Fund Grant) – June 13, 2017; J3. Picture Butte High School Graduation Ceremonies – May 27, 2017 and J4. Lethbridge College Re: 60<sup>th</sup> Annual Convocation – Friday, April 28, 2017 back to the table. CARRIED

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Reeve

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Chief Administrative Officer

**J1. Shandog-Alberta Trade and Investment Promotion Seminar and Luncheon – May 9, 2017, Edmonton**

*Item deleted from Agenda.*

**J2. Jennie Emery Elementary School Re: Opening of New Playground (Land Trust Reserve Fund Grant) – June 13, 2017**

270/17 T. WHITE MOVED that County Council authorize Deputy Reeve Henry Doeve to attend the Jennie Emery Elementary School program to celebrate the completion of their new playground, scheduled for Tuesday, June 13, 2017 at 1:00 p.m. CARRIED

**J3. Picture Butte High School Graduation Ceremonies – May 27, 2017**

271/17 J. WILLMS MOVED that County Council authorize Councillor Tom White to attend the Graduation Ceremonies being held in honour of the 2017 Graduating Class of the Picture Butte High School scheduled for Saturday, May 27, 2017 at 11:00 a.m. to be followed by a banquet and dance at 6:00 p.m. at the Picture Butte High School. CARRIED

**J4. Lethbridge College Re: 60<sup>th</sup> Annual Convocation – Friday, April 28, 2017**

272/17 K. BENSON MOVED that County Council authorize Deputy Reeve Henry Doeve, after the fact, to attend the 60th Annual Convocation at Lethbridge College that occurred on Friday, April 28, 2017. CARRIED

**J5. Lethbridge Chamber of Commerce Re: Celebrating 128th Anniversary of President's Dinner - June 28, 2017, Norland Manor Estate**

273/17 T. WHITE MOVED that Council authorize the Reeve or his designate to attend the Lethbridge Chamber of Commerce Celebrating the 128<sup>th</sup> Anniversary of the President's Dinner in honour of Harry Gross and welcoming incoming president Ryan Miller scheduled for June 28, 2017 at Norland Manor Estate. CARRIED

**J6. Lethbridge Military Museum Re: Mural of Remembrance Unveiling - June 9, 2017, Vimy Ridge Armoury**

274/17 S. CAMPBELL MOVED that County Council authorize the Reeve and/or his designate to attend the Lethbridge Military Museum Mural of Remembrance Unveiling scheduled for June 9, 2017 at 7:00 p.m. at Vimy Ridge Armoury. CARRIED

**J7. Lethbridge Research & Development Centre Open House & Canada 150 Celebrations - June 29, 2017**

275/17 S. CAMPBELL MOVED that all members of Council wishing to attend the Lethbridge Research and Development Centre Open House & Canada 150 Celebrations scheduled for June 29, 2017 from 9:00 a.m. to 3:30 p.m. at the Lethbridge Research & Development Centre be authorized to do so. CARRIED

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Reeve

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Chief Administrative Officer

**J8. Economic Development Lethbridge (EDL) with Southern Alberta Alternative Energy Partnership (SAAEP) Re: Renewable Energy Mixer Event – May 26, 2017 – Enmax Centre**

- 276/17 T. WHITE MOVED that any member of Council wishing to attend the Economic Development Lethbridge (EDL) with Southern Alberta Alternative Energy Partnership (SAAEP) Renewable Energy Mixer Event, scheduled for May 26, 2017 from 5:00 – 8:00 p.m. at the Canadian Western Bank Lounge in the Enmax Centre, be authorized to do so. CARRIED

**J9. Coalhurst Elementary School – Playground Grand Opening (Land Trust Reserve Fund Grant) - June 8, 2017**

- 277/17 H. DOEVE MOVED that County Council authorizes Councillor Ken Benson to attend the Coalhurst Elementary School Playground Grand Opening, scheduled for Thursday, June 8, 2017 at 2:00 p.m. and provide a few words on behalf of Lethbridge County. CARRIED
- 278/17 T. WHITE MOVED the meeting recess for lunch at 12:17 p.m. CARRIED

The meeting reconvened at 1:22 p.m. with all members of Council present as previously stated.

**CORPORATE SERVICES**

- 279/17 S. CAMPBELL MOVED that County Council bring items H1. Bylaw 1493 – AIR-E6 (to amend Bylaw 1443), Bylaw 1495 – AIR-E9 (to amend Bylaw 1418) - 2017 Borrowing Bylaw Amendments - 2nd & 3rd Reading and H2. Bylaw No. 1494 – Borrowing Bylaw Re: Airport Runway De-icing Sprayer System - 2nd & 3rd Reading back to the table. CARRIED

**H1. Bylaw 1493 – AIR-E6 (to amend Bylaw 1443), Bylaw 1495 – AIR-E9 (to amend Bylaw 1418) - 2017 Borrowing Bylaw Amendments - 2nd & 3rd Reading**

- 280/17 H. DOEVE MOVED second reading of Bylaw 1493 – AIR-E6 (to amend Bylaw 1443). CARRIED
- 281/17 T. WHITE MOVED third reading of Bylaw 1493 – AIR-E6. CARRIED
- 282/17 S. CAMPBELL MOVED second reading of Bylaw 1495 – AIR-E9 (to amend Bylaw 1418). CARRIED
- 283/17 K. BENSON MOVED third reading of Bylaw 1495 – AIR-E9. CARRIED

**H2. Bylaw No. 1494 – Borrowing Bylaw Re: Airport Runway De-icing Sprayer System - 2nd & 3rd Reading**

- 284/17 K. BENSON MOVED second reading of Bylaw 1494 - Borrowing Bylaw Re: Airport Runway De-icing Sprayer System. CARRIED
- 285/17 T. WHITE MOVED third reading of Bylaw 1494 - Borrowing Bylaw Re: Airport Runway De-icing Sprayer System. CARRIED

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Reeve

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Chief Administrative Officer

**H3. Lethbridge Airport - 2016 Financial Assessment and Governance Update**

- 286/17 H. DOEVE MOVED that Council accepts the 2016 Lethbridge Airport Financial Assessment and Governance Update as presented and move forward in principle with the recommendation to pursue implementation of an Airport Commission Governance model and further, that Council direct Administration to continue to seek available capital grants for the Lethbridge Airport.  
CARRIED

**APPOINTMENTS E2a) SD Application 2017-0-056 - Salomons Bros. Farms - Lot 1, Block 1, Plan 1012345 within SW 1/4 7-10-20-W4**

- 287/17 K. BENSON MOVED that the Country Residential subdivision of Lot 1, Block 1, Plan 1012345 within SW1/4 7-10-20-W4M (Certificate of Title No. 101 171 678), to resubdivide an existing title of 15.47 acres (6.26 ha) and create a 3.00 acre (1.21 ha) parcel and a residual 12.47 acre (5.05 ha) parcel for Country Residential use; BE APPROVED subject to the following:
- RESERVE:** The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land on the 15.47 acres at the market value of \$20,000 per acre with the actual acreage and amount to be paid to Lethbridge County be determined at the final stage, for Municipal Reserve purposes.
- CONDITIONS:**
1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
  2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
  3. That the applicant has a professional soils analysis completed for the 3.00 acre parcel to demonstrate suitability of a private on-site septic treatment system on the land, with soil results determined to be suitable by the Subdivision Authority.
  4. That the applicant provide a Surveyors sketch to illustrate the parcel size and the location of all improvements on the parcel being subdivided.
  5. That the applicant submits a subdivision plan as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcel being subdivided.
  6. That the animal shelter or any physical encroachments over the proposed property line of the 3.00 acre title being created be removed prior to final endorsement, with confirmation of such be provided to the satisfaction of Lethbridge County.
- REASONS:**
1. The proposed subdivision is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.
  2. With the conditions imposed, the Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 7 of the Subdivision and Development Regulation.
  3. The Subdivision Approval Authority of the County of Lethbridge has determined the proposed subdivision meets the

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Reeve

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Chief Administrative Officer

criteria of a title 20 acres or less in size, and is eligible for subdivision consideration. CARRIED

**E2b) SD Application 2017-0-057 - Allan & Patricia Androkovich - Lot 1, Block 1, Plan 0910096 within NW 1/4 31-8-20-W4**

- 288/17 H. DOEVE MOVED that the Country Residential subdivision of Lot 1, Block 1, Plan 0910096 within NW1/4 31-8-20-W4M (Certificate of Title No. 091 100 683), to resubdivide an existing 6.13 acre (2.48 ha) title and create parcels of 2.00 and 4.13 acres (0.81 and 1.67 ha) respectively in size, both for country residential use; **BE APPROVED** subject to the following:
- RESERVE:** The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land on the 6.13 acres at the market value of \$45,000 per acre with the actual acreage and amount to be paid to Lethbridge County be determined at the final stage, for Municipal Reserve purposes.
- CONDITIONS:**
1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
  2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
  3. That the applicant has a professional soils analysis completed for the 2.00 acre parcel to demonstrate suitability of a private on-site septic treatment system on the land, with soil results determined to be suitable by the Subdivision Authority.
  4. That the applicant provide a Surveyors sketch to illustrate the parcel size and the location of all improvements on the parcel being subdivided.
  5. That the applicant submits a subdivision plan as prepared by an Alberta Land Surveyor that certifies the exact location and dimensions of the parcel being subdivided.
- REASONS:**
1. The proposed subdivision is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.
  2. The Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 7 of the Subdivision and Development Regulation.
  3. The Subdivision Approval Authority of the County of Lethbridge has determined the proposal is eligible for subdivision consideration as the application meets the definition and criteria of a title 20 acres or less in size. CARRIED

**ADMINISTRATION**

**11. City of Lethbridge / Lethbridge County Joint Council-to-Council Meeting – Dates**

*Item deleted from the agenda.*

**ADJOURNMENT**

- 289/17 J. WILLMS MOVED the meeting adjourn at 1:45 p.m. CARRIED

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Reeve

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Chief Administrative Officer