

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF LETHBRIDGE COUNTY HELD NOVEMBER 21, 2016 IN THE COUNTY ADMINISTRATIVE OFFICE, LETHBRIDGE, ALBERTA.

PRESENT:

Division No. 1	- L. Hickey, Reeve
Division No. 3	- H. Doeve, Deputy Reeve
Division No. 2	- J. Willms
Division No. 4	- K. Benson
Division No. 5	- S. Campbell
Division No. 6	- T. White
Division No. 7	- M. Zeinstra

ADMINISTRATION PRESENT:

Chief Administrative Officer	- R. Robinson
Acting Director of Corporate Services	- J. Place
Director of Municipal Services	- R. Bacon
Director of Community Services	- L. Randle
Recording Secretary	- D. Irwin

REEVE LORNE HICKEY IN THE CHAIR

CALL TO ORDER Reeve Hickey called the meeting to order at 10:03 a.m.

AMENDMENTS TO THE AGENDA

Rick Robinson, Chief Administrative Officer and members of Council made the following additions and deletions to the November 21, 2016 agenda.

F2. Shaughnessy Alley – T. White
 G3. Community and Regional Economic Support Program Grant Application –
 Town of Coaldale Sanitary Sewer Feasibility Study For Highway 3 Corridor
 G4. Community and Regional Economic Support Program Grant Application –
 Lethbridge Airport Master Plan
 K2. Legal Update – R. Robinson
 K3. Legal Update – L. Hickey

593/16 K. BENSON MOVED that Council approve the agenda as amended.
 CARRIED

CONFIRMATION B1. Confirmation of Minutes

594/16 S. CAMPBELL MOVED that the November 3, 2016 Council Minutes be
 approved as presented. CARRIED

IN-CAMERA K1. Legal Update; K2. Legal Update; K3. Legal Update

595/16 T. WHITE MOVED that County Council go In-Camera at 10:06 a.m.
 CARRIED

596/16 S. CAMPBELL MOVED that County Council come out of In-Camera at 10:30
 a.m. CARRIED

Reeve

Chief Administrative Officer

APPOINTMENTS **E1. Morley Kjargaard, Manager of Bio Industrials, Environmental and Renewable Industries Unit, Industry Development Branch, Government of Alberta, John Peters, Director of Energy and Environment, Silvacom, Michelle Marrone, Beta Renewables and Christine Murray, Director, Agricultural Technologies, Alberta Innovates Re: Biomass Feedstock Mapping Project**

Martin Ebel, Economic Development Officer introduced the delegation of Morley Kjargaard, Manager of Bio Industrials, Environmental and Renewable Industries Unit, Industry Development Branch, Government of Alberta, John Peters, Director of Energy and Environment, Silvacom, Michelle Marrone, Beta Renewables and Christine Murray, Director, Agricultural Technologies, Alberta Innovates. Mr. Ebel stated that on May 5, 2016 County Council voted, to participate in the Biomass Feedstock Map and Market Study Project being initiated by Alberta Economic Development and Trade.

Reeve Hickey welcomed the delegation to the meeting and Council introduced themselves to the delegation.

The delegation, led by Mr. Peters and Ms. Marrone presented a PowerPoint regarding the study that was conducted by Silvacom in five Alberta jurisdictions, including Lethbridge County. The study was intended to provide an accurate, up-to-date inventory of all quantities of biomass within that jurisdiction and to suggest what bio-industrial projects/companies would be “best fits” for further development within the jurisdiction given its biomass resources. The delegation held a discussion with Council regarding the results of the study.

Note: H. Doeve departed at 11:12 a.m.

- 597/16 S. CAMPBELL MOVED that Council accepts the 2016 Regional Pre-Feasibility Scan of Potential Biomass Supply analysis and report for Lethbridge County and area as presented by Morley Kjargaard, Manager of Bio Industrials, Environmental and Renewable Industries Unit, Industry Development Branch, Government of Alberta, John Peters, Director of Energy and Environment, Silvacom, Michelle Marrone, Beta Renewables and Christine Murray, Director, Agricultural Technologies, Alberta Innovates for information. CARRIED

Reeve Hickey recessed the meeting at 11:13 a.m.
The meeting reconvened at 11:16 a.m.

Note: H. Doeve present at 11:16 a.m.

APPOINTMENTS **E2. Subdivision Application #2016-143 - William J. Sherwood - NW 1/4 10-12-24-W4**

- 598/16 M. ZEINSTRA MOVED that the Country Residential subdivision of NW1/4 10-12-24-W4M (Certificate of Title No. 161 186 091), to create a 21.58 acre (8.73 ha) parcel from a previously unsubdivided quarter-section title of 160.00 acres (64.75 ha), for Country Residential use; BE APPROVED subject to the following:
CONDITIONS:
1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with Lethbridge County which shall be

Reeve

Chief Administrative Officer

registered concurrently with the final plan against the title(s) being created.

3. That the final surveyed plan for the subdivided parcel be reduced in size to approximately 8.1 acres, sufficient to encompass buildings and improvements in the main yard, by eliminating the south fenced pasture portion.

4. That a final plan of survey as prepared by an Alberta Land Surveyor be provided that reflects the final subdivision configuration and parcel size as approved by the Subdivision Authority.

REASONS:

1. The proposed subdivision as approved is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.

2. The Subdivision Authority is satisfied that the proposed subdivision as approved is suitable for the purpose for which the subdivision is intended pursuant to Section 7 of the Subdivision and Development Regulation, as a first parcel out subdivision.

3. The Subdivision Authority gave consideration of the suitability of the parcel size based on the existing yard improvements and the merit of a waiver of the 10.0 acre maximum parcel size and has determined it does not see the merit in granting the applied for excessive waiver, and therefore has reduced the approved parcel size accordingly.

4. The Subdivision Authority has determined the south pasture portion contains no improvements on it (approx. 13.48-acres of land) and is of the opinion it does not meet the intent of the criteria of the bylaw. Land Use Bylaw 1404, Part 7, policy 5(1) & (2), stipulates that the parcel is to be defined by the physical improvements present and is not to contain any pastureland or lands not required for habitation of the proposed subdivision, and that fencing alone shall not constitute a physically defined area.

CARRIED

IN-CAMERA

K1. Legal Update; K2. Legal Update; K3. Legal Update

599/16 M. ZEINSTRA MOVED that County Council go In-Camera at 11:30 a.m. CARRIED

600/16 T. WHITE MOVED that County Council come out of In-Camera at 11:37 a.m. CARRIED

REPORTS

D1. Third Quarter Financial Report

Jennifer Place, Acting Director of Corporate Services presented the Third Quarter Financial Report to Council.

601/16 K. BENSON MOVED the meeting recess for lunch at 11:55 a.m. CARRIED

The meeting reconvened at 1:07 p.m. with all members of Council present as previously stated.

REPORTS

D1. Third Quarter Financial Report

Jennifer Place, Acting Director of Corporate Services, continued her presentation of the Third Quarter Financial Report to Council.

602/16 J. WILLMS MOVED that County Council received the Third Quarter Financial Report for information. CARRIED

Reeve

Chief Administrative Officer

MUNICIPAL SERVICES**F1. Policy 352 Road Use (RU Permits)**

603/16 T. WHITE MOVED that County Council approves the amendments to Road Use Policy 352 Schedule C in the form of an intent statement for the Road Use Permitting Policy. CARRIED

F2. Shaughnessy Alley – T. White

Councillor Tom White reported that a 30 foot wide alley in Shaughnessy is currently signed as a 'Truck Route' at Cadillac Street and First Street. It is not known how and when this signage was put into place; the validity of the sign is in question.

604/16 T. WHITE MOVED that Municipal Services investigate the 'Truck Route' sign in the alley in Shaughnessy at Cadillac Street and First Street and bring a report back to a future Council meeting. CARRIED

COMMUNITY SERVICES**G1. Bylaw 1483 Section 26 Area Structure Plan – for Section 26-8-21-W4 – First Reading**

605/16 H. DOEVE MOVED first reading of Bylaw 1483. CARRIED

G2. Potential February 2017 Trip to Anyang County, China

606/16 T. WHITE MOVED that County Council authorize sending a delegation of 3 Councillors and 2 members of Administration to Anyang County, China to be funded through Councillor's Convention and Professional Development Budget, and for the Economic Development Officer to work with the City of Lethbridge on a trip itinerary. CARRIED

G3. Community and Regional Economic Support Program Grant Application - Town of Coaldale Sanitary Sewer Feasibility Study For Highway 3 Corridor

607/16 H. DOEVE MOVED that County Council authorizes Administration to submit a letter of support for the Town of Coaldale CARES Program Grant application intended to help fund a sanitary sewer feasibility study for the Highway 3 corridor. CARRIED

G4. Community and Regional Economic Support Program Grant Application - Lethbridge Airport Master Plan

608/16 T. WHITE MOVED that County Council authorizes Administration to submit the CARES Program Grant application intended to help fund the development of an Airport Master Plan. CARRIED

CORPORATE SERVICES**H1. 2016 Tax Auction Reserve Bid and Conditions**

609/16 K. BENSON MOVED that County Council, as per Section 419 of the Municipal Government Act, approves the reserve bids and conditions for the 2016 Tax Sale on Roll number 28400100. The parcel will be offered for sale subject to a reserve bid and to the reservations and conditions contained in the existing Certificate of Title with the terms being Cash. CARRIED

Reeve

Chief Administrative Officer

H2. GFOA Distinguished Budget Presentation Award Presentation – 2016-2018 Budget

At this time Reeve Hickey welcomed Ms. Jennifer Place, Acting Director of Corporate Services and Mr. Rick Robinson, CAO to accept the Government Finance Officers Association Distinguished Budget Award Presentation for the sixth consecutive year for the 2016-2018 Budget. Council congratulated administration for a job well done.

610/16 M. ZEINSTRA MOVED that County Council receives the GFOA Distinguished Budget Presentation Award Presentation – 2016-2018 Budget report for information. CARRIED

ADMINISTRATION

I1. Brownlee LLP Re: Emerging Trends in Municipal Law - February 9, 2017, Calgary – Coast Plaza Hotel & Conference Centre

611/16 T. WHITE MOVED that any member of Council wishing to attend the Brownlee LLP Emerging Trends in Municipal Law scheduled for Thursday, February 9, 2017 in Calgary at the Coast Plaza Hotel & Conference Centre be authorized to do so. CARRIED

INVITATIONS

J1. University of Lethbridge Re: Community Christmas Open House – Tuesday, December 7, 2016 – Dr. Foster James Penny Building

612/16 S. CAMPBELL MOVED that the Reeve or his designate be authorized to attend the University of Lethbridge Community Christmas Open House scheduled for Wednesday, December 7, 2016 at 5:30 p.m. to 8:00 p.m. hosted by President Mike Mahon, and his wife, Maureen. CARRIED

IN-CAMERA

K1. Legal Update; K2. Legal Update; K3. Legal Update

K1. Legal Update

613/16 M. ZEINSTRA MOVED that County Council accepts K1. Legal Update for information. CARRIED

K2. Legal Update

614/16 M. ZEINSTRA MOVED that County Council accepts K2. Legal Update for information. CARRIED

K3. Legal Update

615/16 M. ZEINSTRA MOVED that County Council accepts K3. Legal Update for information. CARRIED

ADJOURNMENT

616/16 T. WHITE MOVED the meeting adjourn at 3:22 p.m. CARRIED

Reeve

Chief Administrative Officer