

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE COUNTY OF LETHBRIDGE HELD SEPTEMBER 5, 2013 IN THE COUNTY ADMINISTRATIVE OFFICE, LETHBRIDGE, ALBERTA.

PRESENT:

Division No. 1	- L. Hickey, Reeve
Division No. 3	- H. Doeve, Deputy Reeve
Division No. 2	- J. Willms
Division No. 4	- K. Benson
Division No. 5	- S. Campbell
Division No. 6	- T. White
Division No. 7	- M. Zeinstra

ADMINISTRATION PRESENT:

Acting County Manager	- K. Viergutz
Acting Director of Corporate Services	- T. Anderson
Recording Secretary	- L. Megella

REEVE LORNE HICKEY IN THE CHAIR

CALL TO ORDER Reeve Lorne Hickey called the meeting to order at 9:09 a.m.

IN-CAMERA **J1. Land Issue; J2. Land Issue; J3. Personnel Issue**

368/13	H. DOEVE	MOVED that Council go In-Camera at 9:09 a.m.	CARRIED
369/13	J. WILLMS	MOVED that Council come out of In-Camera at 10:30 a.m.	CARRIED

Note: K. Bly, Sunny South News present at 10:30 a.m.

AMENDMENTS TO THE AGENDA

Kevin Viergutz, Acting County Manager and members of Council made the following additions and deletions to the September 5, 2013 agenda.

- F5. Agricultural Fieldman Appointment – DELETED
- F6. Soil Conservation Officer Appointment – DELETED
- F7a. Dust Complaints – H. Doeve
- F8. Lethbridge Regional Waste Management Services Commission – Strategic Planning Session Update
- G7. Land Use Bylaw Open House – Dates
- H6. CAO Recruitment
- I8. Food Grains Harvest Project: Coaldale & Picture Butte – J. Willms
- J3. Personnel Issue – L. Hickey

370/13	T. WHITE	MOVED that Council approve the agenda as amended.	CARRIED
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APPOINTMENT **E1. S.D. Application #2013-0-107 Sheri & Adrian Hubregtse - SE 1/4 28-9-22-W4**

371/13	T. WHITE	MOVED that the country residential subdivision of SE1/4 28-9-22-W4M (Certificate of Title No. 021 340 942), to create a 4.74 acre (1.92 ha) parcel from a previously unsubdivided quarter-section of 160 acres (64.7 ha) for country residential use; <u>BE APPROVED</u> subject to the following:
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Reeve

County Manager

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to the County of Lethbridge.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with the County of Lethbridge which shall be registered concurrently with the final plan against the title(s) being created. The applicant or owner are required to sign a new approach agreement with the County of Lethbridge for suitable access to the east Range Road 22-3.
3. That the applicant submit to the Subdivision Authority a Plan from an Alberta Land Surveyor that certifies the location and exact dimensions of the lots to be subdivided.
4. That the easement(s) as required by ATCO Gas shall be established prior to finalization of the application.

REASONS:

1. The proposed parcel is the first subdivision from the quarter section and is determined to be suitable for the intended purpose.
2. The Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 7 of the Subdivision and Development Regulation.
3. To demonstrate suitability, the applicants have undertaken a preliminary soils analysis for private septic treatment with favorable results, and the west portion of the proposed parcel is elevated approximately 30-40 feet from the east road allowance so flooding should not be an issue. CARRIED

E2. S.D. Application #2013-0-120 - Pat & Ross Johnson & Marilyn Hansen – N.E. 1/4 8-8-20-W4

372/13

T. WHITE

MOVED that the country residential subdivision of NE1/4 8-8-20-W4M (Certificate of Title No. 121 180 624), to create a 4.20-acre (1.70 ha) parcel from a title of 157.25 acres (63.64 ha) for country residential use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to the County of Lethbridge.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with the County of Lethbridge which shall be registered concurrently with the final plan against the title(s) being created.
3. That the encroachment of the private septic field system over the property line be relocated entirely within the confines of the acreage title being created, prior to final endorsement. This must be verified with the municipality to confirm the relocation.

REASONS:

1. The subdivision is deemed to be the first subdivision from the quarter section and the Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 7 of the Subdivision and Development Regulation.
2. With the reduction in parcel size, the proposed subdivision complies with the Land Use Bylaw.

 Reeve

 County Manager

3. The Subdivision Authority is of the opinion that the physical characteristics of the proposed subdivision do merit a waiver of the municipality's maximum parcel size, as a portion of the land is not farmed. CARRIED

CONFIRMATION B1. Confirmation of Minutes

373/13 M. ZEINSTRA MOVED that the August 15, 2013 Council Minutes be approved as presented. CARRIED

MUNICIPAL SERVICES

F1. Alberta Beef Producers/Miistakis Institute Re: Funding Request to Complete Study

374/13 K. BENSON MOVED that County Council receive item F1. Alberta Beef Producers / Miistakis Institute Re: Funding Request to Complete Study for information and further, that Administration be directed to forward correspondence to the Alberta Beef Producers / Miistakis Institute indicating that a better avenue would be to take their request to the Foothills Little Bow Municipal Association. CARRIED

F2. Town of Coaldale - Water Reservoir Storm Water Management Project

375/13 K. BENSON MOVED that County Council agree to participate in the Town of Coaldale Water Reservoir Storm Water Management Project by contributing a one third share of the project cost in the 2014 Capital Budget and further that there be a three-way partnership agreement reached with the SMRID / County of Lethbridge / Town of Coaldale prior to proceeding in the water reservoir storm water management project and that the County apply for and administer the regional collaboration grant. CARRIED

F3. Alberta Transportation - Intersection Assessment at Highway 519 & Highway 23, West of Nobleford

376/13 M. ZEINSTRA MOVED that County Council receives the Alberta Transportation - Intersection Assessment at Highway 519 and Highway 23, West of Nobleford report as information. CARRIED

F4. Gravel Exploration Funding Request

377/13 S. CAMPBELL MOVED that Council authorizes Administration to implement a Field Review and Drilling Program to assess gravel reserves on existing County property and several private properties to be conducted by AMEC Environmental & Infrastructure at a cost of \$40,000 to be funded by Public Works Reserve and further, that correspondence be forwarded to Federal Minister of Agriculture Gerry Ritz, Federal Minister of Environment Leona Aglukkaq and Federal Minister of Natural Resources Joe Oliver requesting that the County of Lethbridge be given authority to mine the deposits in the river beds and flood plains with copies of the correspondence forwarded to MP Jim Hillyer and Prime Minister Stephen Harper. CARRIED

378/13 K. BENSON MOVED the meeting recess for lunch at 11:56 a.m. CARRIED

The meeting reconvened at 1:04 p.m. with all members of Council present as previously stated.

Reeve

County Manager

Note: Reeve Lorne Hickey departed at 1:04 p.m.

DEPUTY REEVE HENRY DOEVE IN THE CHAIR

F7. Haul Route Base Stabilization Update

Note: Reeve Lorne Hickey present at 1:10 p.m.

REEVE LORNE HICKEY IN THE CHAIR

- 379/13 M. ZEINSTRA MOVED that County Council receive item F7. Haul Route Base Stabilization Update report for information and further that the 2013 project be postponed to 2014. CARRIED

F7a. Dust Complaints – H. Doeve

Deputy Reeve Henry Doeve noted that he has received dust complaints from citizens since the County has installed haul route signs. Council held a discussion concerning the issue.

- 380/13 T. WHITE MOVED that Council receive F7a. Dust Complaints for information. CARRIED

F5. Agriculture Fieldman Appointment

- 381/13 H. DOEVE MOVED that item F5. Agriculture Fieldman Appointment be removed from the Council agenda and brought back to the September 19, 2013 Council meeting after it has been discussed at the Agriculture Service Board meeting scheduled for September 12, 2013. CARRIED

F6. Soil Conservation Officer Appointment

- 382/13 H. DOEVE MOVED that item F6. Soil Conservation Officer appointment be removed from the Council agenda and brought back to the September 19, 2013 Council meeting after it has been discussed at the Agriculture Service Board meeting scheduled for September 12, 2013. CARRIED

F8. Lethbridge Regional Waste Management Services Commission – Strategic Planning Session Update

Kevin Viergutz, Director of Municipal Services provided Council with an update on the rates being charged by the Lethbridge Regional Waste Management Services Commission at the transfer stations.

Deputy Reeve Doeve provided Council with an update on the Strategic Planning Session held for the Lethbridge Regional Waste Management Services Commission.

- 383/13 S. CAMPBELL MOVED that Council receive item F8. Lethbridge Regional Waste Management Services Commission – Strategic Planning Session Update for information. CARRIED

COMMUNITY & LEGISLATIVE SERVICES

G1. Joint Chiefs Committee – Terms of Reference

- 384/13 H. DOEVE MOVED that County Council approves the Joint Chiefs Committee – Terms of Reference, as presented. CARRIED

Reeve

County Manager

G2. Joint Emergency Services Committee Meeting with Nobleford

- 385/13 S. CAMPBELL MOVED that the Village of Nobleford will keep Rescue Unit 101 in their fleet on an interim basis. Insurance and registration will be transferred to the Village of Nobleford. That any negotiation with the County to permanently add a "utility" unit to the Nobleford fleet will be scheduled for the next Fire and Rescue Services Agreement negotiations in 2014 and further that the County will not appoint its Director of Emergency Management (DEM) to be the DEM for the Village of Nobleford. County Administration will continue to work with its municipal partners on the coordination of disaster planning, training and responding. CARRIED

G3. Environment and Sustainable Resources Development Agreement

- 386/13 H. DOEVE MOVED that County Council approves the Mutual Aid Fire Control Agreement with Environment and Sustainable Resources Development and further that the County forward correspondence to Alberta Environment & Sustainable Resources Development offering to have water tankers stationed at the Lethbridge Airport. CARRIED

G4. Wildfire Mitigation

- 387/13 K. BENSON MOVED that County Council receives the Wildlife Mitigation report for information and further that Administration be directed to engage the Blood Tribe regarding wildfire mitigation on both the west and east sides of the Oldman River. CARRIED

G5. Fire Services Memorial Services

- 388/13 J. WILLMS MOVED that County Council approves the placing of a wreath, by the Emergency Services Coordinator at the 2013 Fire Services Memorial Service scheduled for September 11, 2013, on behalf of the County and that members of County Council be authorized to attend the Service. CARRIED

G6. By-Law 1402 - Nuisance & Unsightly Premises

- 389/13 T. WHITE MOVED first reading of By-Law 1402. CARRIED
- 390/13 T. WHITE MOVED second reading of By-Law 1402. CARRIED

G7. Land Use Bylaw Open Houses

- 391/13 S. CAMPBELL MOVED that Council determine the Land Use Bylaw Open Houses be scheduled for September 23 & 24, 2013 from 5:00 p.m. to 7:00 p.m. September 23, 2013 in Coaldale and September 24, 2013 in Picture Butte; facilities to be determined. CARRIED

CORPORATE SERVICES**H1. 2013 Banking Services Renewal**

- 392/13 K. BENSON MOVED that County Council approves the two year renewal from September 1, 2013 to August 31, 2015, with RBC Royal Bank for banking services. CARRIED

 Reeve

 County Manager

H2. Garda Security Screening Inc.

- 393/13 J. WILLMS MOVED that County Council authorizes the Reeve and County Manager to execute YQL-570 and YQL-571 Lease Agreements. CARRIED

H3. Strategic Planning Initiative Update

- 394/13 M. ZEINSTRA MOVED that Council receives the Strategic Planning Initiative – Progress Update for information. CARRIED

H4. Alberta Municipal Data Sharing Partnership Mapping System Project Regional Collaboration Grant

- 395/13 K. BENSON MOVED BE IT RESOLVED that the County of Lethbridge authorizes the AMDSP to participate in an application for the AMDSP Mapping System Project, submitted by the M.D. of Willow Creek under the Regional Collaboration component of the Regional Collaboration Program, and further that the County of Lethbridge, participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds. CARRIED

H5. 2014-2016 Budget Schedule

- 396/13 H. DOEVE MOVED that Council approve the 2014-2016 budget schedule as presented. CARRIED

H6. CAO Recruitment

- 397/13 M. ZEINSTRA MOVED that County Council approves the expenditure of \$27,860 plus GST for Hire Standard Inc. regarding the Chief Administrative Officer recruitment process, with funding to be drawn from the Municipal Debt Reduction Reserve. CARRIED

ADMINISTRATION**I1. By-Law 1403 Modified Voting Procedure**

- 398/13 M. ZEINSTRA MOVED first reading of By-Law 1403. CARRIED
- 399/13 S. CAMPBELL MOVED second reading of By-Law 1403. CARRIED
- 400/13 K. BENSON MOVED that Council proceed to third reading of By-Law 1403. CARRIED UNANIMOUSLY
- 401/13 T. WHITE MOVED third reading of By-Law 1403. CARRIED

I2. University of Lethbridge Re: Grand Opening of Mt. Blakiston House – August 29, 2013, University of Lethbridge

- 402/13 J. WILLMS MOVED that Councillor Ken Benson be approved, after the fact, for attending the University of Lethbridge grand opening of Mt. Blakiston House, the newest student residence at the University that occurred on Thursday, August 29, 2013 at 11:00 a.m. CARRIED

 Reeve

 County Manager

I3. Southern Alberta Ethnic Association - Assistance with Heritage Day Expenses

- 403/13 M. ZEINSTRÄ MOVED that County Council support the Southern Alberta Ethnic Association to assist in offsetting expenses for the 2013 Heritage Day festivities in the amount of \$2,000, funds to be utilized from Councillors Discretionary Reserve with this to be a one-time funding expense. CARRIED

I4. Pronghorn Scholarship Breakfast - September 25, 2013 - 1st Choice Savings Centre/University of Lethbridge Gym

- 404/13 J. WILLMS MOVED that Council receives item I4. Pronghorn Scholarship Breakfast - September 25, 2013 - 1st Choice Savings Centre/University of Lethbridge Gym for information. CARRIED

I5. Community Foundation of Lethbridge & Southwestern Alberta Re: Friends of Foundation Dinner - Oct 3, 2013 - Lethbridge Lodge

- 405/13 T. WHITE MOVED that any member of Council wishing to attend the Community Foundation of Lethbridge and Southwestern Alberta "Friends of the Foundation Dinner" scheduled for Thursday, October 3, 2013 at the Lethbridge Lodge be authorized to do so. CARRIED

I6. Lethbridge Chamber of Commerce Re: President's Gala Dinner & Member Recognition - Sept 19, 2013 - Lethbridge Lodge

- 406/13 S. CAMPBELL MOVED that any member of Council wishing to attend the Lethbridge Chamber of Commerce President's Gala Dinner and Member Recognition scheduled for Thursday, September 19, 2013 at the Lethbridge Lodge be authorized to do so. CARRIED

I7. Jack Hayden, Hayden & Associates – Consulting & Government Relation Services Proposal

- 407/13 H. DOEVE MOVED that County Council direct Administration to contact Jack Hayden, Hayden & Associates to determine what services the County of Lethbridge would be receiving for the annual cost for consulting and government relation services and further if the County of Lethbridge could partner with the M.D. of Taber for similar types of these services. CARRIED

I8. Food Grains Harvest Project – J. Willms

- 408/13 K. BENSON MOVED that Councillors John Willms and Morris Zeinstra be approved, after the fact, to represent the County at the Food Grains Harvest Project on August 27, 2013 in Coaldale and August 29, 2013 in Picture Butte. CARRIED

IN-CAMERA

J1. Land Issue

- 409/13 J. WILLMS MOVED that Council receives the report from the City of Lethbridge for information. CARRIED

Reeve

County Manager

J2. Land Issue

410/13 H. DOEVE MOVED that Council direct Administration to refer the land issue to the County's legal counsel. CARRIED

J3. Personnel Issue

411/13 T. WHITE MOVED that Council receive item J3. Personnel Issue for information. CARRIED

ADJOURNMENT

412/13 K. BENSON MOVED the meeting adjourn at 3:44 p.m. CARRIED

Reeve

County Manager