

MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL OF LETHBRIDGE COUNTY HELD OCTOBER 20, 2016 IN THE COUNTY ADMINISTRATIVE OFFICE, LETHBRIDGE, ALBERTA.

PRESENT:

Division No. 1	- L. Hickey
Division No. 3	- H. Doeve
Division No. 2	- J. Willms
Division No. 4	- K. Benson
Division No. 5	- S. Campbell
Division No. 6	- T. White
Division No. 7	- M. Zeinstra

ADMINISTRATION PRESENT:

Chief Administrative Officer	- R. Robinson
Director of Municipal Services	- R. Bacon
Director of Corporate Services	- D. Urkow
Director of Community Services	- L. Randle
Recording Secretary	- L. Megella

A. CALL TO ORDER BY THE CHIEF ADMINISTRATIVE OFFICER

Chief Administrative Officer Rick Robinson called the meeting to order at 9:01 a.m.

B. OFFICIAL OATH OF OFFICE FOR ALL COUNCIL MEMBERS IN AN ELECTION YEAR

C. VOTING PROCEDURES

496/16	T. WHITE	MOVED that Council utilize the voting procedures of secret ballot when there is more than the required number of nominations for the specified committee.	CARRIED
497/16	M. ZEINSTR	MOVED that Council appoint the Director of Corporate Services Diane Urkow and Director of Municipal Services Rick Bacon as scrutineers.	CARRIED
498/16	S. CAMPBELL	MOVED that all ballots be destroyed at the end of the meeting.	CARRIED

D. ELECTION OF REEVE

Chief Administrative Officer Rick Robinson explained that the next item on the agenda would be the election of the Reeve for the ensuing year, and he informed the Council members that the meeting was now open for nominations for the position of Reeve.

M. Zeinstra nominated L. Hickey

The Chief Administrative Officer asked two times if there were any further nominations.

499/16	H. DOEVE	MOVED nominations cease.	CARRIED
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Reeve

Chief Administrative Officer

The Chief Administrative Officer declared **LORNE HICKEY** as **REEVE** of Lethbridge County. Reeve Hickey was administered the Oath of Office by Commissioner of Oaths Lorraine Megella, and assumed the Chair.

E. ELECTION OF DEPUTY REEVE

The Chairman noted that the table was now open for nominations for Deputy Reeve.

S. Campbell nominated H. Doeve

The Chairman asked three times if there were any further nominations.

The Chairman declared **HENRY DOEVE** as **DEPUTY REEVE** of Lethbridge County. Deputy Reeve Doeve was administered the Oath of Office by Commissioner of Oaths Lorraine Megella.

F. APPOINTMENT OF INTERNAL COMMITTEES

F1. Agricultural Service Board and Chairman

500/16 T. WHITE MOVED that all Council members be appointed to sit as the Agricultural Service Board and further that Steve Campbell be selected as Agricultural Service Board Chairman for 2016/2017. CARRIED

F2. Airport Committee (3 Members)

501/16 M. ZEINSTRA MOVED that the Council members appointed in 2015 to the Airport Committee be re-appointed for 2016/2017. CARRIED

The Chairman declared L. Hickey, H. Doeve and K. Benson as the County's representatives on the Airport Committee.

F3. Acts Appeal Committee (Soil Conservation, Weed & Pest Control Appeal Committee) – Members at Large Appointed (4 Members)

502/16 S. CAMPBELL MOVED that County Council appoint the following Members-at-Large to the Acts Appeal Committee (Soil Conservation, Weed & Pest Control Appeal Committee): Jack Braat, Wilf Scholten, Mark Osaka, Bryan Harbers and Rob Van Diemen. CARRIED

F4. Audit Committee (2 Members)

503/16 J. WILLMS MOVED that the Council members appointed in 2015 to the Audit Committee be re-appointed for 2016/2017. CARRIED

The Chairman declared K. Benson and M. Zeinstra as the County's representatives on the Audit Committee.

F5. Economic Development Committee (3 Members)

504/16 K. BENSON MOVED that the Council members appointed in 2015 to the Economic Development Committee be re-appointed for 2016/2017. CARRIED

The Chairman declared T. White, L. Hickey and H. Doeve as the County's representatives on the Economic Development Committee.

Reeve

Chief Administrative Officer

F6. Emergency Advisory Committee (Picture Butte, Barons, Nobleford, Coaldale and Coalhurst (3 Members)

- 505/16 H. DOEVE MOVED that the Council members appointed in 2015 to the Emergency Advisory Committee be re-appointed for 2016/17.
CARRIED

The Chairman declared K. Benson, H. Doeve and S. Campbell as the County's representatives on the Emergency Advisory Committee.

F7. Labour Relations Committee (3 Members)

- 506/16 K. BENSON MOVED that the Council members appointed in 2015 to the Labour Relations Committee be re-appointed for 2016/2017.
CARRIED

The Chairman declared S. Campbell, L. Hickey and M. Zeinstra as the County's representatives on the Labour Relations Committee.

F8. Municipal Services Committee (3 Members)

- 507/16 S. CAMPBELL MOVED that the Council members appointed in 2015 to the Municipal Services Committee be re-appointed for 2016/2017.
CARRIED

The Chairman declared K. Benson, T. White and M. Zeinstra as the County's representatives on the Municipal Services Committee.

REPRESENTATIVES FOR EXTERNAL COMMITTEES

G1. ASB Delegates with Voting Privileges at ASB Conventions (2 Members + 1 Alternate)

G2. Barons-Eureka-Warner FCSS (1 Member + 1 Alternate)

G3. Carmangay Seed Cleaning Plant (1 Member)

G4. Chinook Arch Library Board (1 Member)

G5. Coaldale Chamber of Commerce (1 Member)

G6. Coaldale Library Board (1 Member)

- 508/16 K. BENSON MOVED that the Council members appointed in 2015 to: G1. ASB Delegates with Voting Privileges at ASB Conventions (2 Members + 1 Alternate), G2. Barons-Eureka-Warner FCSS (1 Member + 1 Alternate), G3. Carmangay Seed Cleaning Plant (1 Member), G4. Chinook Arch Library Board (1 Member), G5. Coaldale Chamber of Commerce (1 Member) and G6. Coaldale Library Board (1 Member) be re-appointed for 2016-2107.
CARRIED

The Chairman declared S. Campbell and H. Doeve as the County's representatives and M. Zeinstra as the Alternate on the ASB Delegates with Voting Privileges.

The Chairman declared J. Willms as the County's representative and S. Campbell as the Alternate on the Barons-Eureka-Warner FCSS.

The Chairman declared S. Campbell as the County's representative on the Carmangay Seed Cleaning Plant Board.

The Chairman declared J. Willms as the County's representative on the Chinook Arch Library Board.

Reeve

Chief Administrative Officer

The Chairman declared H. Doeve as the County's representative on the Coaldale Chamber of Commerce.

The Chairman declared J. Willms as the County's representative on the Coaldale Library Board.

G7. Community Futures Lethbridge Region (1 Member)

509/16 H. DOEVE MOVED that Steve Campbell be appointed as the County's representative on the Community Futures Lethbridge Region Board for 2016-2017. CARRIED

G8. County of Lethbridge Co-op Seed Cleaning Plant (2 Members)

G9. County Irrigation / Alberta Irrigation Projects Association (AIPA) Committees (2 Members)

510/16 K. BENSON MOVED that the Council members appointed in 2015 to: G8. County of Lethbridge Co-op Seed Cleaning Plant (2 Members) and G9. County Irrigation / Alberta Irrigation Projects Association (AIPA) Committees (2 Members) be re-appointed for 2016-2017. CARRIED

The Chairman declared S. Campbell and M. Zeinstra as the County's representatives on the County of Lethbridge Co-op Seed Cleaning Plant.

The Chairman declared M. Zeinstra and H. Doeve as the County's representatives on the County Irrigation Committee / Alberta Irrigation Projects Association.

G10. County of Lethbridge Rural Water Users Association (1 Member)

G24. North County Rural Potable Water Users Association (1 member)

511/16 K. BENSON MOVED that a Council member be appointed, at a later date, to the County of Lethbridge Rural Water Users Association and the North County Rural Potable Water Users Association. CARRIED

G11. Economic Development Lethbridge Initiative (1 Member)

G12. Foothills Little Bow Municipal Association (1 Director)

G13. Green Acres Foundation (1 Member + 1 Alternate)

G14. Intermunicipal Committee – City of Lethbridge (3 Members)

512/16 M. ZEINSTRA MOVED that the Council members appointed in 2015 to: G11. Economic Development Lethbridge Initiative (1 Member), G12. Foothills Little Bow Municipal Association (1 Director), G13. Green Acres Foundation (1 Member + 1 Alternate) and G14. Intermunicipal Committee – City of Lethbridge (3 Members) be re-appointed for 2016-2017. CARRIED

The Chairman declared S. Campbell as the County's representative on the Economic Development Lethbridge Initiative.

The Chairman declared L. Hickey as the County's representative on the Foothills Little Bow Municipal Association.

The Chairman declared K. Benson as the County's representative and J. Willms as the Alternate on the Green Acres Foundation.

The Chairman declared L. Hickey, K. Benson and H. Doeve as the County's representatives on the Intermunicipal Committee – City of Lethbridge.

Reeve

Chief Administrative Officer

G15. Intermunicipal Committee – Town of Coaldale (3 Members)

- 513/16 J. WILLMS MOVED that Lorne Hickey, John Willms and Ken Benson be appointed as County representatives on the Intermunicipal Committee – Town of Coaldale (3 Members) for 2016-2017.
CARRIED

G16. Intermunicipal Committee – Town of Coalhurst (3 Members)**G17. Intermunicipal Committee – Village of Nobleford (3 Members)****G18. Intermunicipal Committee – Town of Picture Butte (3 Members)**

- 514/16 S. CAMPBELL MOVED that the Council members appointed in 2015 to: G16. Intermunicipal Committee – Town of Coalhurst (3 Members), G17. Intermunicipal Committee – Village of Nobleford (3 Members) and G18. Intermunicipal Committee – Town of Picture Butte (3 Members) be re-appointed for 2016-2017.
CARRIED

The Chairman declared K. Benson, H. Doeve and T. White as the County's representatives on the Intermunicipal Committee – Coalhurst.

The Chairman declared S. Campbell, H. Doeve and M. Zeinstra as the County's representatives on the Intermunicipal Committee – Nobleford.

The Chairman declared H. Doeve, T. White and M. Zeinstra as the County's representatives on the Intermunicipal Committee – Picture Butte.

G19. Lethbridge & District Exhibition Board (1 Member)

- 515/16 K. BENSON MOVED that Steve Campbell be appointed as the County's representative on the Lethbridge & District Exhibition Board for 2016-2017.
CARRIED

G20. Lethbridge Chamber of Commerce Advisory Committee (1 Member) & Regional Direction & Policy Committee (1 Member)

- 516/16 H. DOEVE MOVED that Lorne Hickey be appointed as the County's representative on the Lethbridge Chamber of Commerce Advisory Council and Ken Benson be appointed as the County's representative on the Lethbridge Chamber of Commerce Regional Direction & Policy Committee for 2016-2017.
CARRIED

G21. Lethbridge Regional Waste Management Services Commission (2 Members & Southern Alberta Waste from Energy Association (2 members)**G22. Lethbridge Regional Water Services Commission (2 Members)****G23. Malloy Drain Steering Committee (2 Members + 1 Alternate)**

- 517/16 M. ZEINSTRAS MOVED that the Council members appointed in 2015 to: G21. Lethbridge Regional Waste Management Services Commission (2 Members) & Southern Alberta Waste from Energy Association (2 members), G22. Lethbridge Regional Water Services Commission (2 Members) and G23. Malloy Drain Steering Committee (2 Members + 1 Alternate) be re-appointed for 2016-2017.
CARRIED

The Chairman declared T. White and H. Doeve as the County's representatives on the Lethbridge Regional Waste Management Services Commission.

Reeve

Chief Administrative Officer

The Chairman declared T. White and J. Willms as the County's representatives on the Lethbridge Regional Water Services Commission.

The Chairman declared J. Willms and H. Doeve as the County's representatives and L. Hickey as the Alternate on the Malloy Drain Steering Committee.

G25. Oldman River Regional Services Commission (1 Member)

518/16 T. WHITE MOVED that John Willms be appointed as the County's representative on the Oldman River Regional Services Commission (1 Member) for 2016-2017. CARRIED

G26. Picture Butte Chamber of Commerce (1 Member)

G27. Picture Butte Library Board (1 Member)

519/16 M. ZEINSTRAS MOVED that the Council member appointed in 2015 to: G26. Picture Butte Chamber of Commerce (1 Member) and G27. Picture Butte Library Board (1 Member) be re-appointed for 2016-2017. CARRIED

The Chairman declared M. Zeinstra as the County's representative on the Picture Butte Chamber of Commerce.

The Chairman declared K. Benson as the County's representative on the Picture Butte Library Board.

G28. Resolution to Confirm the Results of the Council / Committee Appointments

520/16 K. BENSON MOVED that County Council confirm the results of the Council / Committee appointments for 2016/2017. CARRIED

APPOINTMENT OF OFFICIALS

H1. Auditor

521/16 K. BENSON MOVED that County Council confirm KPMG as the external auditor for Lethbridge County for a five-year term (2012-2016). CARRIED

H2. County Solicitor

522/16 T. WHITE MOVED that North & Co. be appointed as the County's Solicitor for the ensuing year. CARRIED

H3. Returning Officer

523/16 S.CAMPBELL MOVED that County Council confirm the appointment of Robin Spencer-Buckman as Returning Officer for Lethbridge County. CARRIED

H5. Subdivision & Development Appeal Board

524/16 M. ZEINSTRAS MOVED that County Council confirm the appointments of the current Subdivision & Development Appeal Board Members: Zolton Gergely, Henry Heinen, Roxanne Adams, Fred Bosma and Leroy Pavan. CARRIED

Reeve

Chief Administrative Officer

I. PER DIEM RATES, MILEAGE & SUBSISTENCE**J. CONVENTION RATE POLICY****K. PARTNER ATTENDANCE AND REIMBURSEMENT AT COUNTY FUNCTIONS**

525/16 H. DOEVE MOVED that a Committee of the Reeve, Deputy Reeve, Chief Administrative Officer and Director of Corporate Services be formed to research per diem, mileage, subsistence rates and partner attendance and reimbursement at County functions and further that a report be brought back to Council prior to the end of the year. CARRIED

L. SET SCHEDULE FOR REGULAR COUNTY COUNCIL MEETINGS

526/16 M. ZEINSTRA MOVED that regular Council meetings continue to be held on the first and third Thursday's of each month commencing at 10:00 a.m. CARRIED

M. DATE OF OPEN HOUSE

527/16 T. WHITE MOVED that an Open House be scheduled for May 2017 to be held at the Lethbridge County Administration Office pending the completion of the 2016 Audit. CARRIED

N. ADJOURNMENT

528/16 J. WILLMS MOVED the meeting adjourn at 9:58 a.m. CARRIED

Reeve

Chief Administrative Officer