

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE COUNTY OF LETHBRIDGE HELD APRIL 4, 2013 IN THE COUNTY ADMINISTRATIVE OFFICE, LETHBRIDGE, ALBERTA.**

**PRESENT:**

Division No. 1	- L. Hickey, Reeve
Division No. 3	- H. Doeve, Deputy Reeve
Division No. 2	- J. Willms
Division No. 4	- K. Benson
Division No. 5	- S. Campbell
Division No. 6	- T. White
Division No. 7	- M. Zeinstra

**ADMINISTRATION PRESENT:**

County Manager	- D. Shigematsu
Director of Corporate Services	- R. Robinson
Director of Municipal Services	- K. Viergutz
Director of Community & Legislative Services	- A. Frootman
Recording Secretary	- L. Megella

**REEVE LORNE HICKEY IN THE CHAIR**

**CALL TO ORDER** Reeve Hickey called the meeting to order at 10:05 a.m.

**AMENDMENTS TO THE AGENDA**

Dennis Shigematsu, County Manager and members of Council made the following additions and deletions to the April 4, 2013 agenda.

- D1. Canadian Badlands Conference Report – J. Willms / M. Zeinstra
- J3. Land Matters – M. Zeinstra
- J4. Legal Matter – L. Hickey
- J5. Personnel Matter – H. Doeve

148/13 S. CAMPBELL MOVED that Council approve the agenda as amended.  
CARRIED

**CONFIRMATION** **B1. Confirmation of Minutes**

149/13 J. WILLMS MOVED that the March 21, 2013 Council Minutes be approved as presented.  
CARRIED

**APPOINTMENT** **E1. Introduction of Communications Coordinator – Rachel Richards**

Reeve Hickey welcomed Rachel Richards, new Communications Coordinator to the meeting at 10:08 a.m. Ms. Richards provided Council with a brief overview of her education and professional background.

Reeve Hickey and Council welcomed Ms. Richards to the County of Lethbridge.

Reeve Hickey thanked Ms. Richards for attending the meeting. Ms. Richards retired at 10:09 a.m.

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Reeve

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County Manager

150/13 K. BENSON MOVED that item E1. Introduction of Communications Coordinator – Rachel Richards be received for information.  
CARRIED

**IN-CAMERA****J1. Land Matter; J2. Personnel Matter; J3. Land Matters**

151/13 T. WHITE MOVED that Council go In-Camera at 10:10 a.m. CARRIED

152/13 M. ZEINSTRA MOVED that Council come out of In-Camera at 10:35 a.m.  
CARRIED

**APPOINTMENT****E2. S.D. Application #2013-0-020 (Johnson/Gullickson) S.W. ¼ 04-13-23-W4**

153/13 T. WHITE MOVED that the country residential subdivision of SW1/4 4-13-23-W4M (Certificate of Title No. 021 452 174), to create a 6.50 acre (2.633 ha) parcel from a previously unsubdivided quarter section of 155.16 acres (62.79 ha) for country residential use; BE APPROVED subject to the following:

**CONDITIONS:**

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to the County of Lethbridge.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into and abide by a Development Agreement with the County of Lethbridge which shall be registered concurrently with the final plan against the title(s) being created.
3. That the encroachment of the moveable grain bin over the proposed east property line, as illustrated on the proposed subdivision plan, be removed prior to final endorsement of the subdivision. Verification of the structures removal must be provided to the satisfaction of the Subdivision Authority.

**REASONS:**

1. The proposed parcel is the first subdivision from the quarter section and is determined to be suitable for the intended purpose.
2. With the waiver granted for the parcel as approved, the proposed subdivision complies with the Land Use Bylaw.
3. The Subdivision Authority is of the opinion that the physical characteristics of the proposed subdivision does not merit the inclusion of the southeast field farmland portion which contains no improvements or structures, and therefore must remain with the residual agricultural portion of the title. CARRIED

**E3. S.D. Application #2013-0-033 (DRT Farms) Lot 1, Block 1, Plan 1110353 and Ptn of N.W. 1/4 8-10-21-W4M**

154/13 H. DOEVE MOVED that the grouped country residential subdivision of Lot 1, Block 1, Plan 111 0353 and Ptn of NW1/4 8-10-21-W4M (Certificate of Title No. 121 000 924, 111 013 590+1), to subdivide the second phase of a grouped country residential development and create three additional parcels, ranging in size from 2.0 to 2.33 acres (0.81 to 0.94 ha), comprised of an area 10.33 acres (4.18 ha) in size; BE APPROVED subject to the following:

**RESERVE:** The 10% reserve requirement, pursuant to Sections 666 and 667 of the Municipal Government Act, be provided as money in place of land as required on the original 14.06 acres (refer to Subdivision and Resolution No. 2012-0-064) at the market value of \$16,000.00 per acre with the actual acreage

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Reeve

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County Manager

and amount to be paid to the County of Lethbridge be determined at the final stage, for Municipal Reserve Purposes. AND further that, upon receipt of this reserve payment, existing deferred reserve Caveat No. 111 013 591 shall be discharged in its entirety.

**CONDITIONS:**

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to the County of Lethbridge.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the landowners enter into and abide by a Development Agreement with the County of Lethbridge dealing with the construction, completion and acceptance of such required municipal improvements. If not previously addressed in an agreement pertaining to Subdivision and Resolution No. 2012-0-064, the agreement may refer to additional road and ditch improvements, future fire/storm pond construction and plan completion, and which may require the applicant to put up a bond or type of security to guarantee the future storm water works required to be completed, at the expense of the developer.
3. That the easement(s) as required by ATCO Gas shall be established prior to finalization of the application.
4. That in conjunction with the plan and approval for Subdivision and Resolution No. 2012-0-064, a utility right-of-way for the drainage in conjunction with the engineered drainage plan, as prepared by an A.L.S. be provided to the satisfaction of the Subdivision Authority.
5. That the engineered storm water drainage plan will be as approved by the Director of Municipal Services of the County of Lethbridge, in conjunction with the drainage plan and approval for Subdivision and Resolution No. 2012-0-064.
6. That in conjunction with the plan and approval for Subdivision and Resolution No. 2012-0-064, the applicant provides a copy of architectural controls to pertain to the entire built out subdivision, to be approved by the municipality, to ensure high quality development occurs and that geotechnical recommendations are registered on title as a restrictive covenant.
7. The final subdivision plan as prepared by the A.L.S. is to include both the approved Phase 1 (subdivision approval 2012-0-064) and this Phase 2 approval so they are registered at Land Titles in conjunction with each other as one Plan of Survey.

**REASONS:**

1. The Subdivision Approval Authority has determined the proposed subdivision for Phase 2 meets the criteria for grouped country residential use and conforms to the Area Structure Plan approved for the land.
2. The proposed subdivision complies with both the Municipal Development Plan and Land Use Bylaw.
3. With the conditions imposed on the subdivision approval, the Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 7 of the Subdivision and Development Regulation, and will address any concerns identified through the review and referral process.

CARRIED

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Reeve

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County Manager

**COMMUNITY & LEGISLATIVE SERVICES****G1. County of Lethbridge / City of Lethbridge Fire and Rescue Services Agreement**

155/13 T. WHITE MOVED that County Council approves the 2013 County of Lethbridge / City of Lethbridge Fire and Rescue Services Agreement as presented. CARRIED

Reeve Hickey recessed the meeting at 11:36 a.m.  
The meeting reconvened at 11:38 a.m.

**APPOINTMENT****E4. Mark Hasegawa, Hasegawa Engineering; Russell Raslask, Stafford Developments; Bud Hogeweide, Hogeweide Management and Consulting Re: Stafford Landing**

Reeve Hickey welcomed Mark Hasegawa, Hasegawa Engineering and Russell Raslask, Stafford Developments to the meeting at 11:39 a.m. The delegation presented a Power Point presentation regarding Stafford Landing, describing an alternative development concept for part of the lands. The owners are contemplating a seasonal recreational development.

Note: Deputy Reeve H. Doeve departed at 11:50 a.m.

156/13 T. WHITE MOVED that Council receive the presentation from Hasegawa Engineering and Stafford Developments regarding Stafford Landing for information. CARRIED

157/13 K. BENSON MOVED the meeting recess for lunch at 12:08 p.m. CARRIED

The meeting reconvened at 1:31 p.m. with all members of Council present as previously mentioned with the exception of Deputy Reeve H. Doeve.

**REPORTS****D1. Canadian Badlands Conference Report – J. Willms / M. Zeinstra**

Councillor John Willms provided a report to Council on the Canadian Badlands Conference that he and Councillor Morris Zeinstra attended on March 27 & 28, 2013 in Medicine Hat.

Note: Deputy Reeve H. Doeve present at 1:34 p.m.

158/13 T. WHITE MOVED that Council receive item D1. Canadian Badlands Conference Report presented by Councillors J. Willms and M. Zeinstra for information. CARRIED

**IN-CAMERA****J4. Legal Matter; J5. Personnel Matter**

159/13 T. WHITE MOVED that Council go In-Camera at 1:44 p.m. CARRIED

160/13 J. WILLMS MOVED that Council come out of In-Camera at 2:12 p.m. CARRIED

**ADMINISTRATION****I1. Alberta Health Services Board Re: Let's Talk: Oldman River Community Health Forum – Thursday, April 18, 2013 – Holiday Inn, Lethbridge**

161/13 S. CAMPBELL MOVED that Council receive item I1. Alberta Health Services Board Re: Let's Talk: Oldman River Community Health Forum – Thursday, April 18, 2013 – Holiday Inn, Lethbridge for information. CARRIED

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Reeve

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County Manager

**12. 2013 Distinguished Alumni Awards an “All-Star” Event – April 19, 2013, Lethbridge College – Garden Court Restaurant**

- 162/13 J. WILLMS MOVED that Council authorizes the Deputy Reeve to attend the Lethbridge College 2013 Distinguished Alumni Awards scheduled for April 19, 2013 at the Garden Court Restaurant. CARRIED

**13. Lethbridge College Board of Governors Re: A Celebration of Leadership and Employee Excellence – Installation of Eighth President and CEO – April 25, 2013, Lethbridge College**

- 163/13 T. WHITE MOVED that County Council authorize the Reeve and/or his designate to attend the Board of Governors Lethbridge College ‘A Celebration of Leadership and Employee Excellence – The Installation of Dr. Paula Burns, Eighth President and CEO’ scheduled for April 25, 2013 at the Lethbridge College. CARRIED

**14. Lethbridge College Re: 56<sup>th</sup> Annual Spring Convocation – Friday, April 26, 2013**

- 164/13 J. WILLMS MOVED that the Reeve or his designate be authorized to attend the 56th Annual Spring Convocation at Lethbridge College, scheduled for Friday, April 26, 2013. CARRIED

**15. Lethbridge College Re: A Night To Remember – May 31, 2013 – Garden Court Restaurant**

- 165/13 J. WILLMS MOVED that Council authorizes the Reeve or his designate to attend the Lethbridge College ‘A Night to Remember’ event scheduled for Friday, May 31, 2013 at the Garden Court Restaurant. CARRIED

**16. Coaldale-Lethbridge Community Growing Project 2013 Re: Waiver of Taxes on N.W. 4-9-19-W4**

- 166/13 M. ZEINSTRA MOVED that County Council waive the municipal portion of taxes on the N.W. 4-9-19-W4 for the 2013 tax year in support of the Coaldale-Lethbridge Community Growing Project. CARRIED

**IN-CAMERA**

**J1. Land Matter**

- 167/13 H. DOEVE MOVED that County Council reconfirms their previous position to have Hangar #2 removed and the site returned to airside as the present condition of the site is not suitable for a public facility. CARRIED

**J2. Personnel Matter**

- 168/13 M. ZEINSTRA MOVED that County Council authorizes Administration to move forward with the recommendation regarding the staffing change. CARRIED

**ADJOURNMENT**

- 169/13 T. WHITE MOVED the meeting adjourn at 2:26 p.m. CARRIED

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Reeve

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County Manager