

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF LETHBRIDGE COUNTY HELD APRIL 21, 2016 IN THE COUNTY ADMINISTRATIVE OFFICE, LETHBRIDGE, ALBERTA.

PRESENT:

Division No. 1	- L. Hickey, Reeve
Division No. 3	- H. Doeve, Deputy Reeve
Division No. 2	- J. Willms
Division No. 4	- K. Benson
Division No. 5	- S. Campbell
Division No. 6	- T. White
Division No. 7	- M. Zeinstra

ADMINISTRATION PRESENT:

Acting Chief Administrative Officer	- T. Anderson
Director of Corporate Services	- D. Urkow
Director of Municipal Services	- R. Bacon
Director of Community Services	- L. Randle
Recording Secretary	- L. Megella

REEVE LORNE HICKEY IN THE CHAIR

CALL TO ORDER Reeve Hickey called the meeting to order at 10:03 a.m.

Note: S. Ashbee, Sunny South News present at 10:03 a.m.

AMENDMENTS TO THE AGENDA

Tracy Anderson, Acting Chief Administrative Officer and members of Council made the following additions and deletions to the April 21, 2016 agenda.

- G4. Bylaw 1466 Transmark Ltd. (Viterra) Area Structure Plan for Portion of NW & SW 27-7-20-W4 – First Reading
- G5. 2016 Parade Schedule
- G6. Presentation by Intercommunity Pathway Committee – H. Doeve
- H1a. Impact of the Provincial Budget 2016
- J1. Economic Development Lethbridge Re: Food For Thought - Lunch with the Honourable Shannon Phillips, MLA for Lethbridge West – April 29, 2016, Coast Lethbridge Hotel & Conference Centre

160/16 H. DOEVE MOVED that Council approve the agenda as amended.
CARRIED

CONFIRMATION B1. Confirmation of Minutes

161/16 S. CAMPBELL MOVED that the April 7, 2016 Council Minutes be approved as presented.
CARRIED

MUNICIPAL SERVICES

F1. Transboundary Water, Weeds & Stewardship Tour August 8-10, 2016

162/16 H. DOEVE MOVED that County Council approve Councillors Morris Zeinstra and Ken Benson of the Agriculture Service Board to attend the Transboundary Water, Weeds, & Stewardship Tour scheduled for August 8-10, 2016.
CARRIED

Reeve

Chief Administrative Officer

F2. Malloy Drain Phase 2a Funding Agreement & Consulting Services

- 163/16 H. DOEVE MOVED that Council authorizes that the Malloy Drain Tri-party Agreement be amended to include the schedule detailing cost sharing arrangements for funding Phase 2a and further that the Administrative Technical Committee be authorized to extend the contract with MPE to act as the prime consultant and project manager for Phase 2a of the 3 year implementation plan with Source 2 Source as a sub-consultant for the environmental wetlands design. CARRIED

APPOINTMENTS E1. Michelle Tetreault Re: Public Engagement Final Summary

- 164/16 M. ZEINSTRA MOVED that County Council accepts item E1. Michelle Tetreault Re: Public Engagement Final Summary for information. CARRIED

CORPORATE SERVICES**H1a. Impact of the Provincial Budget 2016**

- 165/16 M. ZEINSTRA MOVED that County Council receive the Impact of the Provincial Budget 2016 report for information. CARRIED

COMMUNITY SERVICES**G1. 911 Dispatch Service Agreement - City of Lethbridge and Lethbridge County**

- 166/16 J. WILLMS MOVED that County Council approves the 2016 City of Lethbridge and Lethbridge County Emergency Services Dispatch Services Agreement. CARRIED

G2. Technical Large Animal Emergency Rescue Training Opportunity – MD of Pincher Creek

- 167/16 H. DOEVE MOVED that County Council approve of up to \$1,500, to be funded by the Emergency Services Operational Reserve, to go towards the regional Technical Large Animal Emergency Rescue Training Opportunity proposal from the MD of Pincher Creek. CARRIED

- 168/16 M. ZEINSTRA MOVED that Administration be directed to research the possibility of livestock industry experts being considered as a resource for technical large animal rescues. CARRIED

- 169/16 S. CAMPBELL MOVED that Bylaw 1456 - Public Hearing (Prairie Cedar Building Materials) - Amendment to Land Use Bylaw - Direct Control, Lot 2, Block 2, Plan 0210532 Municipal: 221078 Twp Rd. 9-2 be placed back on the table. CARRIED

APPOINTMENT E2. Bylaw 1456 – Public Hearing (Prairie Cedar Building Materials) - Amendment to Land Use Bylaw - Direct Control, Lot 2, Block 2, Plan 0210532 Municipal: 221078 Twp Rd. 9-2

Reeve Hickey welcomed the delegation to the meeting. The delegation consisted of:

V. Hales

Reeve

Chief Administrative Officer

Reeve Hickey declared the public hearing is being held pursuant to the Municipal Government Act as amended for Bylaw #1456.

Reeve Hickey invited Ms. Hilary Janzen, Development Officer/Senior Planner to give an overview of the application.

- An application has been made by 1614560 Alberta Ltd. (Prairie Cedar Building Materials) to amend Land Use Bylaw 1404.
- The purpose of the amendment is to re-designate a 24 acre portion of Plan 0210532, Block 2, Lot 2 from Lethbridge Urban Fringe (LUF) to Direct Control (DC).
- The proposed re-designation located along Highway 25 at the intersection of Township Road 9-2 is approximately 0.85 miles north of the City of Lethbridge boundary.
- On March 3, 2016 the public hearing was opened and Administration recommended to Council to table the public hearing to allow the City and County Intermunicipal Development Committee the opportunity to meet to discuss the City's concerns with the application.
- The City was concerned with the creation of a mini-business park within a mile of the City's boundary and the increased traffic that the proposed development may have on Highway 25.
- County Council heard from the applicant and members of the public in attendance and subsequently tabled the meeting to April 21, 2016.
- The Intermunicipal Committee met on March 9, 2016 to discuss the application and to discuss any solutions that would address the City's concerns with the proposed rezoning application. At that meeting the City and County agreed that the application could move forward with the following amendments and considerations:
 - The applicant reduces the proposal to one lot instead of the proposed three lots.
 - The applicant amend the Direct Control to only allow the following uses:
 - Lumber yard and building supply store
 - Accessory buildings/structure to an approved use
 - Signs – Type 1 and 2 (in accordance with Part 5 of the Land Use Bylaw)
 - Extensive agriculture
 - The applicant is to complete a Traffic Impact Assessment (TIA) prior to second reading of the Bylaw.
- County Administration met with the applicant on March 14, 2016 and discussed the requested changes to Direct Control.
- The applicant has agreed to those amendments and has contacted MPE Engineering to complete the TIA. Prior to the TIA being initiated, they are waiting for the completion of the TIA for the Coalhurst Southeast Access Collector Road which will inform their own TIA.
- In order to allow the appropriate time to complete the TIA, the applicant has requested that the public hearing be tabled to June 2, 2016.

Reeve Hickey asked three times if anyone present wished to speak. No one came forward.

170/16

K. BENSON MOVED that County Council tables the public hearing for Bylaw 1456 – Prairie Cedar - Amendment to the Land Use Bylaw from Lethbridge Urban Fringe (LUF) to Direct Control (DC) for a portion Plan 0210532, Block 2, Lot 2 (SW 14-9-22-W4) until June 2, 2016 at 11:00 a.m. CARRIED

Reeve

Chief Administrative Officer

CORPORATE SERVICES**H1. Bylaw 1165 Business Tax Bylaw**

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| 171/16 | J. WILLMS | MOVED that \$100,000 be withdrawn from Reserves and transferred to the 2016 business tax bylaw collection to reduce the impact against the 70/30 split - livestock industry and acreage owners. | MOTION DEFEATED |
| 172/16 | T. WHITE | MOVED second reading of Bylaw 1165. | CARRIED |
| 173/16 | S. CAMPBELL | MOVED third reading of Bylaw 1165. | CARRIED |

H2. Bylaw 1464 Special Tax Bylaw

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| 174/16 | M. ZEINSTRA | MOVED second reading of Bylaw 1464. | CARRIED |
| 175/16 | T. WHITE | MOVED third reading of Bylaw 1464. | CARRIED |

H3. Bylaw 1340 Community Aggregate Payment Levy

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|--------|-----------|-------------------------------------|---------|
| 176/16 | J. WILLMS | MOVED second reading of Bylaw 1340. | CARRIED |
| 177/16 | T. WHITE | MOVED third reading of Bylaw 1340. | CARRIED |

COMMUNITY SERVICES**G3. Coaldale Fire Department Vacancy - Fire Chief (6 Month Daytime Internship Program)**

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| 178/16 | J. WILLMS | MOVED that County Council accepts item G3. Coaldale Fire Department Vacancy - Fire Chief (6 Month Daytime Internship Program) for information. | CARRIED |
| 179/16 | M. ZEINSTRA | MOVED the meeting recess for lunch at 11:57 a.m. | CARRIED |

Note: S. Ashbee, Sunny South News retired at 11:57 a.m.

The meeting reconvened at 1:14 p.m. with all members of Council present as previously stated.

APPOINTMENT**E3. Mark DeBlois - KPMG – 2015 Financial Statement Presentation**

Reeve Hickey welcomed Mr. Mark DeBlois of KPMG to the meeting at 1:15 p.m.

Mr. DeBlois provided a presentation to Council regarding the draft 2015 Financial Statements for Lethbridge County.

Reeve Hickey thanked Mr. DeBlois for attending the meeting. Mr. DeBlois retired at 1:26 p.m.

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| 180/16 | K. BENSON | MOVED that Council approves the draft 2015 Lethbridge County Financial Statements as presented by KPMG. | CARRIED |
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Reeve

Chief Administrative Officer

CORPORATE SERVICES**H4. Year End Transfers to Reserve**

181/16 J. WILLMS MOVED that County Council approves the recommended 2015 year end transfer allocations as presented in the amount of \$690,000:

ASB Reserve - \$50,000
 Airport Reserve - \$20,000
 Council Discretionary - \$20,000
 Municipal Debt Reduction - \$600,000

CARRIED

H5. 2016 Proposed Budget Amendment

182/16 M. ZEINSTRA MOVED that County Council approves the amended 2016 Operating Budget in the amount of \$14,428,245. CARRIED

H6. Schedule of Fees Bylaw 1465

183/16 S. CAMPBELL MOVED first reading of Bylaw 1465 – Schedule of Fees. CARRIED

184/16 M. ZEINSTRA MOVED second reading of Bylaw 1465 – Schedule of Fees. CARRIED

185/16 K. BENSON MOVED that Council proceed to third reading of Bylaw 1465 – Schedule of Fees. **CARRIED UNANIMOUSLY**

186/16 T. WHITE MOVED third reading of Bylaw 1465 – Schedule of Fees. CARRIED

H7. Coaldale & District Handi-Ride Association Funding Request

187/16 M. ZEINSTRA MOVED that County Council provide funding to the Coaldale & District Handi-Ride Association Ltd. in the amount of \$2,500 for 2016 operating costs with funding from the Council Discretionary Fund. CARRIED

APPOINTMENT**E4. SD Application 2016-0-045 - Kelvin Dekker - SE 1/4 28-10-23-W4**

188/16 T. WHITE MOVED that the Country Residential subdivision of SE1/4 28-10-23-W4M (Certificate of Title No. 141 188 103), to create a 2.65 acre (1.07 ha) parcel from a title of 153.97 acres (62.31 ha) for country residential use; BE APPROVED subject to the following:

CONDITIONS:

1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
3. That the final subdivision plan as prepared by an Alberta Land Surveyor shall include the provision of approximately 5.18 metre extra road widening provided parallel to the south perimeter of the landowners title (C of T No. 141188103), and

 Reeve

 Chief Administrative Officer

including the yard area being subdivided, to align and match the road widening to the west.

4. That the easement(s) as required by ATCO shall be established prior to finalization of the application.

REASONS:

1. The proposed subdivision is consistent with the South Saskatchewan Regional Plan and complies with both the Municipal Development Plan and Land Use Bylaw.

2. The Subdivision Authority is satisfied that the proposed subdivision is suitable for the purpose for which the subdivision is intended pursuant to Section 7 of the Subdivision and Development Regulation.

3. The Subdivision Authority has determined the proposed subdivision complies with the bylaw and the parcel is the first private subdivision from the quarter section and suitable for the intended purpose.

4. The proposal and the application meets any applicable MDS to neighboring confined feeding operations. CARRIED

COMMUNITY SERVICES

G4. Bylaw 1466 Transmark Ltd. (Viterra) Area Structure Plan for Portion of NW & SW 27-7-20-W4 – First Reading

189/16 S. CAMPBELL MOVED first reading of Bylaw 1466. CARRIED

G5. 2016 Parade Schedule

190/16 T. WHITE MOVED that County Council authorizes the Councillor of the area to attend the following parades for 2016: Hamlet of Monarch – May 7; Town of Coaldale – July 9; Village of Barons – July 9; Village of Nobleford – July 30; Town of Coalhurst – August 13; Town of Picture Butte – August 20; Whoop-Up Days (Lethbridge) – August 23; and Iron Springs – September 10. CARRIED

G6. Request for Presentation by the Intercommunity Pathway Committee

Deputy Reeve Henry Doeve noted that the Intercommunity Pathway Committee has had several meetings and would like to make a presentation to Council regarding the pathway. Committee members include George Lohues, Kim Craig, Andrea Koester, MPE Engineering and Deputy Reeve Doeve. There is also a separate community group committee for the pathway.

191/16 T. WHITE MOVED that item G6. Request for Presentation by the Intercommunity Pathway Committee be received for information. CARRIED

INVITATIONS

J1. Economic Development Lethbridge Re: Food for Thought - Lunch with the Honourable Shannon Phillips, MLA for Lethbridge West – April 29, 2016, Coast Lethbridge Hotel & Conference Centre

192/16 M. ZEINSTRA MOVED that any member of Council wishing to attend the Economic Development Lethbridge Food for Thought luncheon with the Honourable Shannon Phillips, MLA for Lethbridge West scheduled for April 29, 2016 at the Coast Lethbridge Hotel & Conference Centre be authorized to do so. CARRIED

ADJOURNMENT

193/16 M. ZEINSTRA MOVED the meeting adjourn at 2:49 p.m. CARRIED

Reeve

Chief Administrative Officer

Reeve

Chief Administrative Officer