

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF LETHBRIDGE COUNTY HELD JUNE 23, 2014 IN THE COUNTY ADMINISTRATIVE OFFICE, LETHBRIDGE, ALBERTA.**

**PRESENT:**

Division No. 1	- L. Hickey, Reeve
Division No. 3	- H. Doeve, Deputy Reeve
Division No. 2	- J. Willms (Present 10:28 a.m.)
Division No. 4	- K. Benson
Division No. 5	- S. Campbell
Division No. 6	- T. White
Division No. 7	- M. Zeinstra

**ADMINISTRATION PRESENT:**

Chief Administrative Officer	- R. Robinson
Acting Director of Corporate Services	- J. Beagrie
Director of Municipal Services	- K. Viergutz
Director of Community Services	- L. Randle
Recording Secretary	- L. Megella

**REEVE LORNE HICKEY IN THE CHAIR**

**CALL TO ORDER** Reeve Hickey called the meeting to order at 8:35 a.m.

**AMENDMENTS TO THE AGENDA**

Rick Robinson, Chief Administrative Officer and members of Council made the following additions and deletions to the June 23, 2014 agenda.

- D1. Martin Ebel – Economic Development Report – Update – Move to August 7, 2014 Council meeting
- D2. Hilary Janzen – Development Permit Report – Update – Move to August 7, 2014 Council meeting
- E1. 10:30 a.m. – Ed Donkersgoed Re: Coaldale-Lethbridge Community Growing Project 2014 Re: Waiver of Taxes on SE 14-10-19-W4 – Move to August 7, 2014 Council meeting
- E5. 11:30 a.m. – John Grove, AltaLink, Paul Deleske, Alberta Electric System Operator Re: Southern Alberta Transmission Reinforcement Update – Move to August 21, 2014 Council meeting
- F6. Rave Infrastructure Update – Phase 1 Road Tender Results – Move to J3. In-Camera
- F6. 2014 Flood Update – M. Zeinstra
- G5. Alberta Development Officers Association Re: Sponsorship for 2014 ADOA 30<sup>th</sup> Anniversary Conference – Move to August 7, 2014 Council meeting
- I3. Appointment of Subdivision & Development Appeal Board Member(s) & Interviews – Move to August 7, 2014 Council meeting
- I5. University of Lethbridge Session with Associate Minister Teresa WooPaw – June 18, 2014 - **DELETE**

286/14

K. BENSON MOVED that Council approve the agenda as amended.  
CARRIED

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Reeve

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Chief Administrative Officer



**F2. Bylaw #1407 - Road Closure, Sale & Consolidation – Glen Thompson/Hetherington Livestock Alberta Ltd. – N.E. 31-11-19-W4**

- 295/14 H. DOEVE MOVED that County Council approves second reading of Bylaw #1407 - Road Closure, Sale & Consolidation – Glen Thompson/Hetherington Livestock Alberta Ltd. – N.E. 31-11-19-W4. CARRIED
- 296/14 M. ZEINSTRA MOVED that County Council approves third reading of Bylaw #1407 and hereby close the following described road, subject to rights of access granted by other legislation, pertaining to; “ALL THAT PORTION OF GOVERNMENT ROAD ALLOWANCE LYING NORTH OF NE 1/4 SEC 31-11-19-4 AND LYING SOUTHEAST OF THE PRODUCTION NORTHEASTERLY OF THE SOUTHEAST BOUNDARY OF PLAN RW189 ACROSS SAID ROAD ALLOWANCE. CONTAINING 0.015 HECTARES (0.04 ACRES) MORE OR LESS EXCEPTING THEREOUT ALL MINES AND MINERALS.” CARRIED

**F3. Local Road Bridge Condition Assessment Update #2**

- 297/14 M. ZEINSTRA MOVED that Council receives the Local Road Bridge Condition Assessment Update #2 for information. CARRIED

**F4. Gravel Master Plan Update #2**

- 298/14 H. DOEVE MOVED that Council authorizes Administration to engage Berko Services Ltd. to undertake a gravel exploration and acquisition program for Lethbridge County with an initial budget of \$30,000 to be funded from the Public Works Project Reserve. CARRIED

**F5. 2014 Gravel Crushing Tender**

Note: J. Willms present at 10:28 a.m.

Council held an extensive discussion regarding the 2014 Gravel Crushing tender.

Reeve Hickey noted that Council had an appointment at 10:45 a.m. regarding a subdivision application and proceeded to that appointment.

Reeve Hickey recessed the meeting at 10:35 a.m.  
The meeting reconvened at 10:43 a.m.

**APPOINTMENT**

**E2. S.D. Application #2014-0-065 (Vance Finley) – SW 1/4 34-7-19-W4M**

- 299/14 J. WILLMS MOVED that the country residential subdivision of SW 1/4 34-7-19-W4M (Certificate of Title No. 971 339 451), to create a 16.3 acre (6.60 ha) parcel from an unsubdivided quarter section of 160.0 acres (64.7 ha) for country residential use; BE APPROVED subject to the following:
- CONDITIONS:**
1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
  2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
- REASONS:**

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Reeve

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Chief Administrative Officer

1. The proposed parcel, as approved, is the first subdivision from the quarter section and is eligible for subdivision consideration.

2. The Subdivision Approval Authority of Lethbridge County has determined that with the conditions imposed, the proposed subdivision is determined to be suitable for the intended purpose.

**MOTION DEFEATED**

- 300/14 T. WHITE MOVED that the country residential subdivision of SW1/4 34-7-19-W4M (Certificate of Title No. 971 339 451), to create a 16.3 acre (6.60 ha) parcel from an unsubdivided quarter section of 160.0 acres (64.7 ha) for country residential use; BE APPROVED subject to the following:
- CONDITIONS:**
1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
  2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created.
  3. That the approved subdivision parcel be reduced in size to not exceed 7.55 acres, sufficient to encompass buildings and improvements in the main yard by eliminating the east pasture portion, which shall be illustrated on the final surveyed plan as prepared by the Alberta Land Surveyor.
- REASONS:**
1. The proposed parcel, as approved, is the first subdivision from the quarter section and is eligible for subdivision consideration.
  2. The Subdivision Approval Authority of Lethbridge County has determined that with the conditions imposed, the proposed subdivision is determined to be suitable for the intended purpose.
  3. The Subdivision Approval Authority has not granted a waiver of the maximum parcel size in consideration of the subdivision criteria of the Land Use bylaw, as it has determined that the land and physical features on the parcel do not constitute improvements as defined in the bylaw and do not merit a waiver of the bylaw standards.
- CARRIED

**E3. S.D. Application #2014-0-068 (MacLennan) - Lot 2, Block 19, Plan 8410616 in NW1/4 6-10-21-W4M (Immediately north of Hamlet of Diamond City)**

- 301/14 H. DOEVE MOVED that Council go In-Camera at 11:33 a.m. CARRIED
- 302/14 M. ZEINSTRA MOVED that Council come out of In-Camera at 11:56 a.m. CARRIED
- 303/14 H. DOEVE MOVED that S.D. Application #2014-0-068 (MacLennan) - Lot 2, Block 19, Plan 8410616 in NW 1/4 6-10-21-W4M (Immediately north of Hamlet of Diamond City) be tabled until the July 11, 2014 Special Council meeting at 2:00 p.m. and further that Lethbridge County have a negotiated resolution for the drainage ditch for July 11, 2014 Special Council meeting. CARRIED

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Reeve

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Chief Administrative Officer

**E4. S.D. Application #2014-0-075 (Darmic Construction) Lots 1 to 6, Block 2, Plan 138A within SW 1/4 7-10-23-W4M (Hamlet of Monarch)**

- 304/14 T. WHITE MOVED that the residential subdivision of Lots 1 to 6, Block 2, plan 138A within SW 1/4 7-10-23-W4M (Certificate of Title No. 131 149 096), to separate multiple lots on one title by creating a separate title for Lots 1-3 and an individual title for Lots 4-6, with each parcel being 0.2 acres (0.08 ha) or approximately 75' x 115' each in size, for hamlet residential use; BE APPROVED subject to the following:
- CONDITIONS:**
1. That, pursuant to Section 654(1)(d) of the Municipal Government Act, all outstanding property taxes shall be paid to Lethbridge County.
  2. That, pursuant to Section 655(1)(b) of the Municipal Government Act, the applicant or owner or both enter into a Development Agreement with Lethbridge County which shall be registered concurrently with the final plan against the title(s) being created. The agreement may reference that each lot must have separate municipal water and sewer services and the applicant is responsible for all development costs, and any applicable municipal hamlet infrastructure installation fees, associated with servicing the subdivision proposal.
  3. That the applicant provides for Final Endorsement a copy of a Separation of Title document in accordance with the approval in a form acceptable for registration at the Land Titles office.
  4. That any conditions of TELUS be met prior to finalization of the subdivision.
- REASONS:**
1. The proposed subdivision complies with both the Municipal Development Plan and Land Use Bylaw.
  2. This subdivision is possible with the provision of municipal water and sewage in the hamlet and the proposed lot sizes conform to the Land Use Bylaw minimum standard. CARRIED

**E5. John Grove, Alta Link; Paul Deleske, Alberta Electric System Operator (AESO) Re: Southern Alberta Transmission Reinforcement Update**

*Moved to August 21, 2014 Council meeting.*

- 305/14 M. ZEINSTRÄ MOVED that the meeting recess for lunch at 12:02 p.m. CARRIED

The meeting reconvened at 12:39 p.m. with all members of Council present as previously mentioned.

**COMMUNITY SERVICES**

**G1. Picture Butte & Lethbridge County Intermunicipal Development Committee – Terms of Reference**

- 306/14 H. DOEVE MOVED that County Council approve the Lethbridge County and Town of Picture Butte Inter-municipal Committee Terms of Reference 2014. CARRIED

**G5. Alberta Development Officers Association (ADOA) Re: Sponsorship for 2014 ADOA 30<sup>th</sup> Anniversary Conference**

*Moved to August 7, 2014 Council meeting.*

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Reeve

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Chief Administrative Officer

**G6. Barons Eureka Warner Family & Community Support Services Re: Letter of Support**

307/14 J. WILLMS MOVED that County Council approves a letter under the Reeve's signature to the Minister of Human Services, Honourable Manmeet Bhullar, asking the Government of Alberta to uphold its commitment to prevention and early intervention programs through services provided by BEW FCSS.

CARRIED

**MUNICIPAL SERVICES**

**F5. 2014 Gravel Crushing Tender**

308/14 T. WILLMS MOVED that Council accepts the alternative bid tendered by Sage Management Ltd. for 150,000 tonnes of Alberta Transportation 4-20 specification surfacing gravel at a unit price of \$4.09 per tonne; 20,000 tonnes of seal coat aggregate at a unit price of \$9.43 per tonne and 20,000 tonnes of winter sanding material at a unit price of \$9.43 per tonne for a total cost of \$996,700.00 at the Rakus Pit.

CARRIED

**COMMUNITY SERVICES**

**G7. Regional Collaboration Grant Application for Fire Personnel Training**

309/14 S. CAMPBELL MOVED that Council approves Lethbridge County to be a party to a Regional Collaboration Grant application to the Provincial Government for fire department training funding. Other parties involved in the grant application include the Village of Nobleford, Town of Coalhurst and Town of Picture Butte. Village of Nobleford to submit the Regional Collaboration Grant application on behalf of all parties involved.

CARRIED

**G8. Intermunicipal Development Plan County-City Consultation with Project Consultant**

310/14 S. CAMPBELL MOVED that Council chose the date of July 28, 2014 commencing at 9:00 a.m. to meet with the Project Consultant for the Intermunicipal Development Plan between the City of Lethbridge and Lethbridge County.

CARRIED

**MUNICIPAL SERVICES**

**F7. 2014 Flooding Update – M. Zeinstra**

Darryl Beaton, Emergency Services Coordinator and Kevin Viergutz, Director of Municipal Services provided Council with an update regarding the flooding that occurred on June 17-20, 2014.

311/14 H. DOEVE MOVED that item F7. 2014 Flooding Update – M. Zeinstra be received for information and further that Council send a letter and token of appreciation to all staff members involved in the June 2014 flood with funds to be utilized from Councillor's Discretionary Reserve.

CARRIED

**COMMUNITY SERVICES**

**G2. Bylaw #1423 – Fire Ban**

312/14 H. DOEVE MOVED first reading of Bylaw #1423 – Fire Ban. CARRIED

313/14 T. WHITE MOVED second reading of Bylaw #1423 – Fire Ban. CARRIED

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Reeve

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Chief Administrative Officer

- 314/14 H. DOEVE MOVED that Council proceed to third reading of Bylaw #1423 – Fire Ban. **CARRIED UNANIMOUSLY**
- 315/14 H. DOEVE MOVED third reading of Bylaw #1423 – Fire Ban as amended. **CARRIED**

**G3. Bylaw #1424 – Fire Permit**

- 316/14 J. WILLMS MOVED first reading of Bylaw #1424 – Fire Permit. **CARRIED**
- 317/14 S. CAMPBELL MOVED second reading of Bylaw #1424 – Fire Permit. **CARRIED**
- 318/14 T. WHITE MOVED that Council proceed to third reading of Bylaw #1424 – Fire Permit. **CARRIED UNANIMOUSLY**
- 319/14 M. ZEINSTRA MOVED third reading of Bylaw #1424 – Fire Permit. **CARRIED**

**G4. Bylaw #1425 – Municipal Emergency Management**

- 320/14 K. BENSON MOVED first reading of Bylaw #1425 – Municipal Emergency Management. **CARRIED**
- 321/14 M. ZEINSTRA MOVED second reading of Bylaw #1425 – Municipal Emergency Management. **CARRIED**
- 322/14 T. WHITE MOVED that Council proceed to third reading of Bylaw #1425 – Municipal Emergency Management. **CARRIED UNANIMOUSLY**
- 323/14 S. CAMPBELL MOVED third reading of Bylaw #1425 – Municipal Emergency Management. **CARRIED**

**CORPORATE SERVICES**

**H1. 2015-2017 Budget Calendar**

- 324/14 H. DOEVE MOVED that County Council approve the 2015-2017 Budget Calendar as presented. **CARRIED**

**H2. Policy 154 – Council and Subdivision Development Appeal Board (SDAB) Member Remuneration - Revision**

- 325/14 K. BENSON MOVED that County Council approve Policy 154 – Council and SDAB Member Remuneration as amended. **CARRIED**

**H3. Policy 155 – Council and Employee Travel Expense - Revision**

- 326/14 M. ZEINSTRA MOVED that County Council approve Policy 155 – Council and Employee Travel Expenses as amended. **CARRIED**

**ADMINISTRATION**

**I1. 50<sup>th</sup> Anniversary Committee - Update**

- 327/14 T. WHITE MOVED that Council accept the 50<sup>th</sup> Anniversary Committee Update for information. **CARRIED**

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Reeve

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Chief Administrative Officer

**I2. 140<sup>th</sup> Anniversary RCMP Celebrations & Musical Ride – Special Invitation – August 10, 2014 at Exhibition Park**

- 328/14 H. DOEVE MOVED that any member of Council wishing to attend the 140<sup>th</sup> Anniversary RCMP Celebrations & Musical Ride – Special Invitation scheduled for August 10, 2014 at Exhibition Park be authorized to do so. CARRIED

**I3. Appointment of Subdivision & Development Appeal Board Member(s) & Interviews**

*Moved to August 7, 2014 Council meeting.*

**I4. Alberta Energy Re: Roundtable Session – June 24, 2014**

- 329/14 H. DOEVE MOVED that Council receive item I4. Alberta Energy Re: Roundtable Session – June 24, 2014 for information. CARRIED

**I5. University of Lethbridge Session with Associate Minister Teresa WooPaw – June 18, 2014**

*Item deleted from the agenda. Council did not attend function.*

**I6. Bridge Inspection Meeting – June 12, 2014**

- 330/14 H. DOEVE MOVED that Council approve Councillor John Willms attending the Bridge Inspection meeting held on June 12, 2014 in the Coaldale area “after the fact”. CARRIED

**ADJOURNMENT**

- 331/14 M. ZEINSTRA MOVED the meeting adjourn at 2:11 p.m. CARRIED

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Reeve

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Chief Administrative Officer