



# County of Lethbridge

## Municipal Address – ByLaw 1348

### NEW DEVELOPMENT APPLICATION PROCEDURE FOR MUNICIPAL ADDRESSING

All new developments after January 1, 2009 are required to submit an application for a municipal address and sign. This application is a requirement for processing a residential and non-residential development permit application.

The applicant is responsible for ensuring that all appropriate sections of the municipal address and sign application form are completed. County Personnel will review your application and may return it if it is incomplete. County Administration reserves the right to request additional information, if deemed necessary.

With the exception of new development applications, allow for a minimum of 14 working days for processing the application.

For new development, we will be able to assign a municipal address once the permit has been issued.

As per Bylaw 1315 section 8.1, the County will provide for the materials and installation costs of all signs for all residential homes existing within the County of Lethbridge up to December 31, 2008. All residential homes existing from January 1, 2009 and beyond and all non-residential buildings will be charged for materials and installation of their municipal address sign as per the Schedule of Fees Bylaw.

#### FEES

Fee is due in full at the time of the application.

Municipal address sign: \$ 100.00 (plus GST)

#### CONTACT INFORMATION

County Administration Office  
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