

County of Lethbridge

Municipal Addressing Q's and A's

Q- How are municipal addresses developed?

A- The County Council approved the use of AltaLIS Guidelines for the development of County of Lethbridge Municipal Addressing system. Please refer to our website at <http://www.county.lethbridge.ab.ca> and click for Municipal Address under quick links for full copy of AltaLIS Guidelines.

Q- What are the components of a Municipal Address?

A- Municipal Address signs have five or six digit numbers. An example of the Primary Address sign is:

“82023 RGE 190, County of Lethbridge”

Emergency responders will interpret this municipal address as – Go to Range Road 19-0, between Township Roads 82 and 83 to driveway interval 023.

An example of Primary address with Unit number is:

“102 84029 RGE RD 212, County of Lethbridge”

Emergency responders will interpret this municipal address as – Go to Range Road 21-2, between Township Roads 84 and 85 to driveway interval 029 and to house number 102.

Q- Where the Primary Address Sign will be placed?

A- Primary Address sign will be placed on County property near the property line, 2-3 meters from the edge of the right side of the driveway. Please note that these are guidelines only. Some flexibility may be accommodated depending on the circumstances.

Q- Who will get the Unit Sign?

A- Locations where a house number is not visible from the intersecting driveway, a Unit Sign identifying the house number is recommended. In locations where a Unit Sign is not installed, residents will be responsible for posting the correct house number on their house.



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Q- Where and when the Unit Sign will be placed?

A- Generally Unit Signs will be need to be placed on private property. A Unit Sign is recommended in occasions where a house number (fixed to the house) is not visible to emergency responders due to the length of the driveway.

Q- Can we order a Name Plate Sign after April 3, 2009?

A- Yes, signs can be ordered anytime after April 3, 2009. However, since the first installations of Name Plate Signs will coincide with the installation of the Primary & Unit signs, residents will be responsible in installing their own Name Plate sign for orders received after April 3, 2009.

Signs will be ordered quarterly after the April 3, 2009 deadline (e.g. June 09, September 09, December 09, March 2010 and so as required). Name Plate Signs will be available for pick up at the Picture Butte Shop. Residents will be contacted once the Name Plate Signs are ready for pick up.

Q- Will Hamlet & Subdivision residents get a Primary Address & Unit Sign?

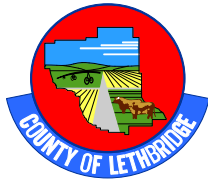
A- In most cases, a Primary Address Sign or a Unit Sign will not be installed in Hamlets and Subdivisions because street signs and house numbers are already in placed and visible in those areas. Some situations may exist due to the length of driveway or intersection of primary & secondary roads where Primary Address and unit signs will be installed.

Q- How will I know if I will get a Unit Sign?

A- Generally, if your house number is visible from the end (where it intersects with the road) of your driveway a Unit Sign will not be required. Installation crews will make that determination on a per case basis.

Q- What information will be on the sign?

A- Municipal Address on Primary Address Signs.
House number on Unit Signs.
Last name for the Name Plate Signs.



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Q- When the signs will be installed for Commercial properties?

A- The commercial component of Municipal Addressing will be reviewed by County Council spring 2009.

Q- Is Name Plate sign mandatory?

A- NO, Name Plate Signs are optional.