

**BYLAW # 1315
FOR THE IMPLEMENTATION OF MUNICIPAL
ADDRESSING SYSTEM**

Municipal Addressing System

FACT SHEET

The goal of the Bylaw is to put into effect a municipal addressing system which can be utilized by emergency service providers and for other purposes. It is important that emergency services such as ambulance, fire and police can quickly find addresses.

In the Bylaw you will find information related to municipal addressing activities including:

- Definitions
- Powers of Peace Officers
- Offences
- Penalties
- Enforcement
- Severability
- Signage
- Effective Date

The Bylaw can be accessed in three ways:

- A printable version from our website at www.county.lethbridge.ab.ca
- By fax from our County offices, please call 403-328-5525.
- In person from our County Administration office.

Background

The County Council approved the use of AltaLIS Guidelines (Alberta Municipal Affairs Addressing Project) for the development of County of Lethbridge Municipal Addressing systems. AltaLIS is widely adopted throughout the province and have been approved by Canada Post.

Importance of Municipal Addressing System

Municipal properties can be difficult to locate without an easily understood addressing system. The objectives of this project are:
-To initially provide every residential home a unique address making it easy to identify and locate.
-Improved services from local government and utility companies e.g. power, gas, water, and telephone utilities.
-To provide Emergency Personnel Responders a quick and effective way to locate the addresses. With a municipal address, 9-1-1 operators will instantly know the address where a call (land-line phones only) is being placed from.

Project Timeline

- Data to TELUS ... **September 2008**
- Process of linking addresses with land-line phone numbers and 911 mapping ... **October to December 2008**
- Signage production/request for locate at Alberta 1 Call ... **January to March 2009**
- Sign installation ... **spring 2009**
Please note installation will be completed one township at a time.

What is Municipal Addressing System?

A standardized system which assigns a municipal address to residential home properties throughout the County. It is a permanent and easy-to-follow way of identifying and locating properties in a sequence along any road.

How are Municipal Addresses created?

Generally, municipal addresses are based on the grid system created by the township roads (which run east/west) and the range roads (which run north/south). The even house numbers are located on the north and west side of the road and the odd numbers are on the east and south side.

How the addresses will be assigned?

The addresses are five to six digit numbers. An example of an address is

103130

In this address, the left two or three digits (103) are allocated for the Township or Range reference road. The right three digits (130) represent the interval number and is always three digits. The interval number is based on 40 meter segments for rural and 7.5 meter for urban along the RGE RD or TWP RD that the access connects to. For hamlets, the interval number is based on 7.5 meter segments and it will follow an addressing scheme similar to urban systems.

What happens if there are Multiple Dwellings on the same Access?

When an access serves more than one residence on a property the primary access number would be placed at the main driveway and each dwelling would have an individual number starting from one (1) and onwards.

FACT SHEET... CONTINUED

How about Municipal Addressing within Subdivisions?

Municipal addressing within subdivisions is similar to an apartment building in a city. There is one primary access to an apartment and each suite in the building has a unique identifying number. Subdivisions are numbered clockwise from the access road entry. Subdivision signage would include a subdivision sign at the entrance and individual number signs within the subdivision.

Where exactly the signs will be installed?

Generally, signs will be installed 1-2 meters from the property line. Signs will be on the right hand side of the driveway and will be a minimum of 3 meters above natural ground level in a location which is in full view from the traveled roadway.

Who will have access to my municipal address?

Your municipal address will be provided to TELUS Communications to link to TELUS 911, 911 Dispatch and Emergency Responders.

Is municipal addressing new to Alberta?

No. Many Alberta municipalities have implemented municipal addressing such as M.D. of Taber, M.D. of Willow Creek, Yellowhead County, Strathcona County, M.D. of Greenview and Lacombe County to name a few. More and more municipalities are implementing municipal addressing system each year.

For more information, please contact

County Administration Office
Protective Services Department
#100, 905 - 4th Avenue South
Lethbridge, AB T1J 4E4
Telephone: 403-328-5525
Fax: 403-328-5602

Email: mailbox@county.lethbridge.ab.ca
Website: www.county.lethbridge.ab.ca

Municipal Address Project Committee Members

Darryl Beaton - Project Manager
Amelia Plata - Project Coordinator
Ron Mawson - GIS, Mapping &
Addressing
Tracy Beglaw - Signage
Cale Leishman - GIS & Signage Support

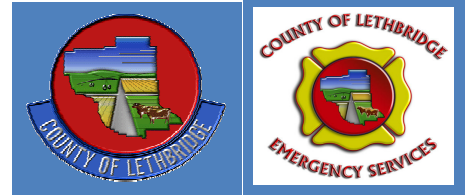
INVITATION TO ATTEND OUR OPEN HOUSE

The County of Lethbridge invites you to join us at an open house to inform about Municipal Addressing Project.

Staff will be available at the Open House to respond to questions from the public regarding the project.

We hope you join us at our open house session on:

Tuesday, August 12, 2008
4:00pm - 7:00pm
County of Lethbridge Admin Building
#100 - 905 4th Avenue South
Lethbridge, Alberta



COUNTY OF LETHBRIDGE

*"Provide for the Protection of People and
Property and Uphold County Policies"*

From the County Mission Statement
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AN INTRODUCTION TO :
PROPOSED BYLAW #1315
MUNICIPAL ADDRESSING BYLAW

BACKGROUND OF MUNICIPAL
ADDRESSING SYSTEM

FREQUENTLY ASKED QUESTIONS

WHERE TO GET INFORMATION
AND
OPEN HOUSE INVITATION