

MINUTES OF THE ORGANIZATIONAL MEETING OF THE COUNCIL OF LETHBRIDGE COUNTY HELD OCTOBER 16, 2014 IN THE COUNTY ADMINISTRATIVE OFFICE, LETHBRIDGE, ALBERTA.

PRESENT:

Division No. 1	- L. Hickey
Division No. 3	- H. Doeve
Division No. 2	- J. Willms
Division No. 4	- K. Benson
Division No. 5	- S. Campbell
Division No. 6	- T. White
Division No. 7	- M. Zeinstra

ADMINISTRATION PRESENT:

Chief Administrative Officer	- R. Robinson
Director of Municipal Services	- K. Viergutz
Director of Corporate Services	- T. Anderson
Director of Community Services	- L. Randle
Recording Secretary	- L. Megella

A. CALL TO ORDER BY THE CHIEF ADMINISTRATIVE OFFICER

Chief Administrative Officer Rick Robinson called the meeting to order at 9:00 a.m.

B. OFFICIAL OATH OF OFFICE FOR ALL COUNCIL MEMBERS IN AN ELECTION YEAR

C. VOTING PROCEDURES

479/14	L. HICKEY	MOVED that Council utilize the voting procedures of secret ballot when there is more than the required number of nominations for the specified committee.	CARRIED
480/14	M. ZEINSTRA	MOVED that Council appoint the Director of Community Services Larry Randle and Director of Municipal Services Kevin Viergutz as scrutineers.	CARRIED
481/14	M. ZEINSTRA	MOVED that all ballots be destroyed at the end of the meeting.	CARRIED

D. ELECTION OF REEVE

Chief Administrative Officer Rick Robinson explained that the next item on the agenda would be the election of the Reeve for the ensuing year, and he informed the Council members that the meeting was now open for nominations for the position of Reeve.

K. Benson nominated L. Hickey

The Chief Administrative Officer asked three times if there were any further nominations.

Chief Administrative Officer declared Lorne Hickey as **REEVE** of Lethbridge County. Reeve Hickey was administered the Oath of Office by Commissioner of Oaths Lorraine Megella, and assumed the Chair.

Reeve

Chief Administrative Officer

E. ELECTION OF DEPUTY REEVE

The Chairman noted that the table was now open for nominations for Deputy Reeve.

M. Zeinstra nominated H. Doeve.

The Chairman asked three times if there were any further nominations.

The Chairman declared Henry Doeve as **DEPUTY REEVE** of Lethbridge County. Deputy Reeve Doeve was administered the Oath of Office by Commissioner of Oaths Lorraine Megella.

F. APPOINTMENT OF INTERNAL COMMITTEES**F1. Agricultural Service Board and Chairman**

H. Doeve nominated S. Campbell for ASB Chairman.

The Chairman asked three times if there were any further nominations.

482/14 K. BENSON MOVED that all Council members be appointed to sit as the Agricultural Service Board and further that Steve Campbell be selected as Agricultural Service Board Chairman for 2014/2015. CARRIED

F2. Airport Committee (3 Members)

483/14 H. DOEVE MOVED that the Council members appointed in 2013 to the Airport Committee be re-appointed for 2014/2015. CARRIED

The Chairman declared L. Hickey, H. Doeve and K. Benson as the County's representatives on the Airport Committee.

F3. Acts Appeal Committee (Soil Conservation, Weed & Pest Control Appeal Committee) – Members at Large Appointed (4 Members)

484/14 S. CAMPBELL MOVED that County Council appoint the following Members-at-Large to the Acts Appeal Committee (Soil Conservation, Weed & Pest Control Appeal Committee): Jack Braat, Wilf Scholten, Mark Osaka and Marty Atkinson. CARRIED

F4. Audit Committee (2 Members)

485/14 J. WILLMS MOVED that Ken Benson and Morris Zeinstra be appointed to the Audit Committee for 2014/2015. CARRIED

F5. Economic Development Committee (3 Members)

486/14 T. WHITE MOVED that the Council members appointed in 2013 to the Economic Development Committee be re-appointed for 2014/2015. CARRIED

The Chairman declared T. White, L. Hickey and H. Doeve as the County's representatives on the Economic Development Committee.

Reeve

Chief Administrative Officer

F6. Emergency Advisory Committee (Picture Butte, Barons, Nobleford, Coaldale and Coalhurst (3 Members)

487/14 H. DOEVE MOVED that the Council members appointed in 2013 to the Emergency Advisory Committee be re-appointed for 2014/15.
CARRIED

The Chairman declared K. Benson, H. Doeve and S. Campbell as the County's representatives on the Emergency Advisory Committee.

F7. Labour Relations Committee (3 Members)

488/14 J. WILLMS MOVED that the Council members appointed in 2013 to the Labour Relations Committee be re-appointed for 2014/2015.
CARRIED

The Chairman declared S. Campbell, L. Hickey and M. Zeinstra as the County's representatives on the Labour Relations Committee.

F8. Municipal Services Committee (3 Members)

489/14 K. BENSON MOVED that the Council members appointed in 2013 to the Municipal Services Committee be re-appointed for 2014/2015.
CARRIED

The Chairman declared K. Benson, T. White and M. Zeinstra as the County's representatives on the Municipal Services Committee.

REPRESENTATIVES FOR EXTERNAL COMMITTEES

G1. ASB Delegates with Voting Privileges at ASB Conventions (2 Members + 1 Alternate)

G2. Barons-Eureka-Warner FCSS (1 Member + 1 Alternate)

G3. Carmangay Seed Cleaning Plant (1 Member)

G4. Chinook Arch Library Board (1 Member)

G5. Coaldale Chamber of Commerce (1 Member)

G6. Coaldale Library Board (1 Member)

G7. Coaldale Recreation Committee (1 Member + 1 Alternate)

G8. Community Futures Lethbridge Region (1 Member)

G9. County of Lethbridge Co-op Seed Cleaning Plant (2 Members)

G10. County Irrigation / Alberta Irrigation Projects Association (AIPA) Committees (2 Members)

G11. County of Lethbridge Rural Water Users Association (1 Member)

490/14 T. WHITE MOVED that the Council members appointed in 2013 to the: G1. ASB Delegates with Voting Privileges at ASB Conventions (2 Members + 1 Alternate); G2. Barons-Eureka-Warner FCSS (1 Member + 1 Alternate); G3. Carmangay Seed Cleaning Plant (1 Member); G4. Chinook Arch Library Board (1 Member); G5. Coaldale Chamber of Commerce (1 Member); G6. Coaldale Library Board (1 Member); G7. Coaldale Recreation Committee (1 Member + 1 Alternate); G8. Community Futures Lethbridge Region (1 Member); G9. County of Lethbridge Co-op Seed Cleaning Plant (2 Members); G10. County Irrigation / Alberta Irrigation Projects Association (AIPA) Committees (2 Members) and G11. County of Lethbridge Rural Water Users Association (1 Member) be re-appointed for 2014/2015.
CARRIED

Reeve

Chief Administrative Officer

The Chairman declared S. Campbell and H. Doeve as the County's representatives and M. Zeinstra as the Alternate on the ASB Delegates with Voting Privileges.

The Chairman declared J. Willms as the County's representative and S. Campbell as the Alternate on the Barons-Eureka-Warner FCSS.

The Chairman declared S. Campbell as the County's representative on the Carmangay Seed Cleaning Plant.

The Chairman declared J. Willms as the County's representative on the Chinook Arch Library Board.

The Chairman declared H. Doeve as the County's representative on the Coaldale Chamber of Commerce.

The Chairman declared J. Willms as the County's representative on the Coaldale Library Board.

The Chairman declared H. Doeve as the County's representative and J. Willms as the Alternate on the Coaldale Recreation Committee.

The Chairman declared H. Doeve as the County's representative on the Community Futures Lethbridge Region.

The Chairman declared S. Campbell and M. Zeinstra as the County's representatives on the County of Lethbridge Co-op Seed Cleaning Plant.

The Chairman declared M. Zeinstra and H. Doeve as the County's representatives on the County Irrigation Committee / Alberta Irrigation Projects Association.

The Chairman declared H. Doeve as the County's representative on the County of Lethbridge Rural Water Users Association.

G12. Economic Development Lethbridge Initiative (1 Member)

J. Willms nominated S. Campbell.

L. Hickey nominated H. Doeve.

The Chairman asked three times if there were any further nominations.

A vote was taken, and the Chairman declared S. Campbell as the County's representative on Economic Development Lethbridge Initiative.

G13. Foothills Little Bow Municipal Association (1 Director)

G14. Green Acres Foundation (1 Member + 1 Alternate)

491/14

S. CAMPBELL MOVED that the Council members appointed in 2013 to the Foothills Little Bow Municipal Association and Green Acres Foundation be re-appointed for 2014/2015. CARRIED

The Chairman declared L. Hickey as the County's representative on the Foothills Little Bow Municipal Association.

The Chairman declared K. Benson as the County's representative and J. Willms as the Alternate on the Green Acres Foundation.

Reeve

Chief Administrative Officer

G15. Integrated Development Strategy – Coaldale (3 Members)

492/14 M. ZEINSTRA MOVED that the committee name for the Integrated Development Strategy – Coaldale be changed to Intermunicipal Committee / Integrated Development Strategy – Town of Coaldale. CARRIED

G16. Intermunicipal Committee – City of Lethbridge (3 Members)**G17. Intermunicipal Committee / Integrated Development Strategy – Town of Coaldale (3 Members)****G18. Intermunicipal Committee – Town of Coalhurst (3 Members)****G19. Intermunicipal Committee – Village of Nobleford (3 Members)****G20. Intermunicipal Committee – Town of Picture Butte (3 Members)**

493/14 M. ZEINSTA MOVED that the Council members appointed in 2013 to the: G16. Intermunicipal Committee – City of Lethbridge (3 Members); G17. Intermunicipal Committee / Integrated Development Strategy – Town of Coaldale (3 Members); G18. Intermunicipal Committee – Town of Coalhurst (3 Members); G19. Intermunicipal Committee – Village of Nobleford (3 Members); G20. Intermunicipal Committee – Town of Picture Butte (3 Members) be re-appointed for 2014/2015. CARRIED

The Chairman declared L. Hickey, K. Benson and H. Doeve as the County's representatives on the Intermunicipal Committee – City of Lethbridge.

The Chairman declared H. Doeve, J. Willms and L. Hickey as the County's representatives on the Intermunicipal Committee / Integrated Development Strategy – Town of Coaldale.

The Chairman declared K. Benson, H. Doeve and T. White as the County's representatives on the Intermunicipal Committee – Coalhurst.

The Chairman declared S. Campbell, H. Doeve and M. Zeinstra as the County's representatives on the Intermunicipal Committee – Nobleford.

The Chairman declared H. Doeve, T. White and M. Zeinstra as the County's representatives on the Intermunicipal Committee – Picture Butte.

G21. Lethbridge & District Exhibition Board (1 Member)**G22. Lethbridge Chamber of Commerce (1 Member)****G23. Lethbridge Regional Waste Management Services Commission (2 Members)****G24. Lethbridge Regional Water Services Commission (2 Members)****G25. Malloy Drain Steering Committee (2 Members + 1 Alternate)****G26. Nobleford Recreation Committee (1 Member)****G27. North County Rural Potable Water Board Representative (1 Member)****G28. Oldman River Regional Services Commission (1 Member)****G29. Picture Butte Chamber of Commerce (1 Member)****G30. Picture Butte Library Board (1 Member)****G31. Picture Butte Recreation Committee (1 Member + 1 Alternate)****G32. RCMP Citizen Advisory Committee (1 Member)****G33. Southern Alberta Waste from Energy Association (2 Members)**

494/14 M. ZEINSTA MOVED that the Council members appointed in 2013 to the: G21. Lethbridge & District Exhibition Board (1 Member); G22. Lethbridge Chamber of Commerce (1 Member); G23. Lethbridge Regional Waste Management Services Commission (2 Members); G24. Lethbridge Regional Water Services Commission (2 Members); G25. Malloy Drain Steering

Reeve

Chief Administrative Officer

Committee (2 Members + 1 Alternate); G26. Nobleford Recreation Committee (1 Member); G27. North County Rural Potable Water Board Representative (1 Member); G28. Oldman River Regional Services Commission (1 Member); G29. Picture Butte Chamber of Commerce (1 Member); G30. Picture Butte Library Board (1 Member); G31. Picture Butte Recreation Committee (1 Member + 1 Alternate); G32. RCMP Citizen Advisory Committee (1 Member) and Southern Alberta Southern Alberta Waste from Energy Association (2 Members) be re-appointed for 2014/2015. CARRIED

The Chairman declared L. Hickey the County's representative on the Lethbridge & District Exhibition Board.

The Chairman declared J. Willms as the County's representative on the Lethbridge Chamber of Commerce.

The Chairman declared T. White and H. Doeve as the County's representatives on the Lethbridge Regional Waste Management Services Commission.

The Chairman declared T. White and J. Willms as the County's representatives on the Lethbridge Regional Water Commission.

The Chairman declared J. Willms and H. Doeve as the County's representatives and L. Hickey as the Alternate on the Malloy Drain Steering Committee.

The Chairman declared S. Campbell as the County's representative on the Nobleford Recreation Committee.

The Chairman declared M. Zeinstra as the County's representative on the North County Potable Water Board.

The Chairman declared H. Doeve as the County's representative on the Oldman River Regional Services Commission.

The Chairman declared M. Zeinstra as the County's representative on the Picture Butte Chamber of Commerce.

The Chairman declared K. Benson as the County's representative on the Picture Butte Library Board.

The Chairman declared M. Zeinstra as the County's representative and K. Benson as the Alternate on the Picture Butte Recreation Committee.

The Chairman declared K. Benson as the County's representative on the RCMP Citizen Advisory Committee.

The Chairman declared T. White and H. Doeve as the County's representative on the Southern Alberta Waste from Energy Association.

G34. Resolution to Confirm the Results of the Council / Committee Appointments

495/14

J. WILLMS MOVED that County Council confirm the results of the Council / Committee appointments for 2014/2015. CARRIED

Reeve

Chief Administrative Officer

APPOINTMENT OF OFFICIALS**H1. Auditor**

496/14 M. ZEINSTRA MOVED that County Council confirm KPMG as the external auditor for Lethbridge County for a five-year term (2012-2016).
CARRIED

H2. County Solicitor

497/14 M. ZEINSTRA MOVED that North & Co. be appointed as the County's Solicitor for the ensuing year.
CARRIED

H3. Returning Officer

498/14 M. ZEINSTRA MOVED that County Council confirm the appointment of Robin Spencer-Buckman as Returning Officer for Lethbridge County.
CARRIED

H4. RCMP Citizen Advisory Committee

499/14 K. BENSON MOVED that County Council confirm the appointments of the RCMP Citizen Advisory Committee: Evert Van Essen, Clinton de Leeuw and Tracy Dow for two-year term to expire December 31, 2016 and Kathy Lea and Tory Campbell for a term to expire December 31, 2015. Councillor Ken Benson to be appointed as Chairman of this Committee.
CARRIED

H5. Subdivision & Development Appeal Board

500/14 S. CAMPBELL MOVED that County Council confirm the appointments of the current Subdivision & Development Appeal Board Members: Zolton Gergely, Jack Braat, Wilf Scholten, David Davies, Henry Heinen, Leroy Pavan and Todd McCann and further that Jack Braat's term be extended to December 31, 2014 in order to train a new chairman.
CARRIED

I. PER DIEM RATES, MILEAGE & SUBSISTENCE**J. CONVENTION RATE POLICY****K. PARTNER ATTENDANCE AND REIMBURSEMENT AT COUNTY FUNCTIONS**

501/14 H. DOEVE MOVED that a Committee of the Reeve, Deputy Reeve, Chief Administrative Officer and Director of Corporate Services be formed to research per diem, mileage, subsistence rates and partner attendance and reimbursement at County functions.
CARRIED

L. SET SCHEDULE FOR REGULAR COUNTY COUNCIL MEETINGS

502/14 J. WILLMS MOVED that regular Council meetings continue to be held on the first and third Thursday's of each month commencing at 10:00 a.m.
CARRIED

M. DATE OF OPEN HOUSE

503/14 K. BENSON MOVED that an Open House be scheduled for April 2015 to be held at the Lethbridge County Administration Office pending the completion of the 2014 Audit.
CARRIED

 Reeve

 Chief Administrative Officer

N. ADJOURNMENT

504/14 M. ZEINSTRA MOVED the meeting adjourn at 9:44 a.m. CARRIED

Reeve

Chief Administrative Officer