



### FORM A1: HOME OCCUPATION APPLICATION

Supplement to Development Permit Application  
Pursuant to Land Use Bylaw No. 24-007

OFFICE USE	
Permit Application No: (to match Form A)	Roll No:
<input type="checkbox"/> Home Occupation 1 <input type="checkbox"/> Home Occupation 2 <input type="checkbox"/> Home Occupation 3	

This supplementary form A1 must be completed in addition to Form A: Development Permit Application if you are applying for a development permit for a Home Occupation.

#### 1. APPLICANT INFORMATION

**Applicant's Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**(1)** This business will be an:     On-site Business     Off-site/Mobile Business

Please attach a site plan or floor plan for the proposed business:     Attached Site Plan/Floor plan

Please describe the proposed business including any goods and/or services provided:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**(2)** Where will the business operate from?     In-home     Accessory building

**(3)** Is there another home occupation already operating out of the residence or on the premises?     Yes     No

**(4)** Days and hours of operation: \_\_\_\_\_

Number of non-resident employees: \_\_\_\_\_ Number of estimated clients/customers per day: \_\_\_\_\_

How many parking spaces for clients, employees, and deliveries will be available? \_\_\_\_\_

**(5)** Will the business involve commercial vehicles/trailers on site in conjunction with the business?     No     Yes

If yes, describe the use, number, type and size (weight), of all commercial vehicles visiting the site:

\_\_\_\_\_

\_\_\_\_\_

**(6)** Are any outdoor storage areas proposed?     No     Yes

If Yes, please describe type and amount of items to be stored and indicate location on an attached site plan:

\_\_\_\_\_

\_\_\_\_\_

**(7)** Will there be any flammable or hazardous material on the premises as a result of the business?

No     Yes (please list materials and quantity) \_\_\_\_\_



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**(8)** Are any signs proposed for the home business?  No  Yes

If yes, please specify number, type, size and location and indicate on an attached site plan: (for a window sign in residence only, indicate as such in space below)

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### 2. DECLARATION of APPLICANT/OWNER

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application for a Home Occupation. I also consent to an authorized person designated by the municipality to enter upon the subject land and buildings for the purpose of an inspection during the processing of this application.

*IMPORTANT: This information may also be shared with appropriate government/other agencies and may also be kept on file by those agencies. The application and related file contents will become available to the public and are subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP).*

Date: \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_

**Registered Owner's Signature:** \_\_\_\_\_  
(if different from applicant)

#### NOTE:

This Form A1 is supplementary and is in conjunction with a completed Form A: Development Permit Application. Refer to Bylaw No. 24-007 Part 5, section 22 for specific Home Occupation criteria and Standards of development.