



Checklist: Development Permit Application

Pursuant to Land Use Bylaw No. 24-007

Signage Development

Required for ALL Signage Applications

- Completed Form A: Development Permit Application
- Completed Form A3: Signage Application
- Certificate of Title (within the last 30 days)
- Site Plan Indicating:
 - Location(s) of proposed signage
 - Existing structures
 - Setback information to property lines and adjacent structures
- Signage Details, including
 - Legible drawings, graphics, or illustrations (to scale, with dimensions)
 - Text/graphics to be shown on the signage
- Payment of Development Permit Application Fee – determined at time of application
- Waiver Request – *Where applicable, include a written explanation and rationale for the request as part of Form A: Development Permit Application*
- Additional Supporting Documentation – *where applicable*