



File
Number: _____
Date
Received: _____
Tax Roll No.: _____

BUILDING PERMIT APPLICATION FORM

Development Permit No.: _____ Estimated Project Completion Date (mm/dd/yyyy): _____

New Home Warranty No. (if applicable): _____ Value of Installation (labour and material): \$ _____

Permit Applicant: ☐ Owner ☐ Contractor ☐ Work has not started ☐ Work is in progress ☐ Work is complete

Owner / Applicant: _____ Mailing Address: _____

City: _____ Province: _____ Postal Code: _____ Phone: _____

Cell: _____ Email: _____ Fax: _____

Contractor: _____ Mailing Address: _____

City: _____ Province: _____ Postal Code: _____ Phone: _____

Contractor Name: _____ Cell: _____ Email: _____ Fax: _____

Project Location: Municipality: Lethbridge County Subdivision Name: _____

Street/Rural Address: _____ Postal Code: _____

Lot: _____ Block: _____ Plan: _____ Legal Subdivision: _____ Section: _____ Township: _____ Range: _____ West of: _____

Directions: _____

Please Provide a Detailed Description of Work:

TYPE OF OCCUPANCY	TYPE OF WORK	BUILDING AREA
☐ Single Residential ☐ Multi-family ☐ Farm/Ranch ☐ Commercial ☐ Manufactured/Mobile Home ☐ Other: _____	☐ New ☐ Addition ☐ Relocation/Ready to Move ☐ Change of Occupancy/Use ☐ Accessory Building ☐ Deck ☐ Other: _____ ☐ Garage ☐ Detached ☐ Attached ☐ Foundation Type: _____ ☐ Manufactured/Mobile Home CSA No.: _____ AMA No.: _____	☐ ft ² ☐ m ² Main Area: _____ 2 nd Floor Area: _____ Basement Area: _____ Developed: ☐ Yes ☐ No Garage: _____ Deck: _____ Total Developed Area: _____

Important Note: The personal information requested on this form is being collected under the authority of Section 4(c) of the Protection of Privacy Act (POPA). The information will be used for the purpose for which it was collected. For further information about the collection and use of this information please contact Lethbridge County by email atippcoordinator@lethcounty.ca or call 403-328-5525

Permit Applicant's Name (print) _____

Permit Applicant's Signature _____

Homeowner's Signature (homeowner permit only) Homeowner Declaration: By signing this I hereby certify that I own/will own and occupy this dwelling. _____

Office Use Only

Permit Fee: \$ _____ SCC Levy: _____ Issuing Officer's Name: _____
Total Cost: \$ _____ (\$4.50 or 4% of the permit fee maximum \$560.00) Issuing Officer's Signature: _____
Designation No.: _____
☐ Cash ☐ Debit ☐ Cheque Invoiced _____ Permit Issue Date (mm/dd/yyyy): _____

Submit your permit application to contact@parkinspections.com

Please contact Park Enterprises Ltd. for inspections & inquiries.

Phone: 1-800-621-5440 Fax: 1-866-406-8484

2018.08.13