



Form A: Development Permit Application

Pursuant to Land Use Bylaw No. 24-007

Office Use		
Application No:	Roll No:	Use: <input type="checkbox"/> Permitted <input type="checkbox"/> Discretionary <input type="checkbox"/> Similar <input type="checkbox"/> Prohibited
Application Fee: \$	Date Paid:	Land Use District: <input type="checkbox"/> Rural Agriculture <input type="checkbox"/> Hamlet Residential <input type="checkbox"/> Urban Fringe <input type="checkbox"/> Hamlet Commercial <input type="checkbox"/> Grouped Country Residential <input type="checkbox"/> Hamlet Industrial <input type="checkbox"/> Rural General Industrial <input type="checkbox"/> Hamlet Public/Institutional <input type="checkbox"/> Business Light Industrial <input type="checkbox"/> Hamlet Direct Control <input type="checkbox"/> Rural Commercial <input type="checkbox"/> Hamlet Transitional/Agricultural <input type="checkbox"/> Rural Recreational <input type="checkbox"/> Direct Control
Application Received/Complete:		
Notification or Advertised Date:	Effective Date:	
Municipal Address Application Submitted: <input type="checkbox"/> Yes <input type="checkbox"/> Not Required		
Approach Application Submitted: <input type="checkbox"/> Yes <input type="checkbox"/> Not Required		
AER Abandoned well information provided: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Site Plans or drawings Submitted: <input type="checkbox"/> Yes <input type="checkbox"/> No		
		Site Visit Conducted: <input type="checkbox"/> No <input type="checkbox"/> Yes Date:

1. Applicant Information

Applicant's Name: _____

Phone/Cell Phone: _____ Email: _____

Mailing Address: _____

Registered Owner's Name: _____

Phone/Cell Phone: _____ Email: _____

Mailing Address: _____

Applicant's interest in the proposed development if not the registered owner:

Agent Contractor Tenant Other: _____

2. Land Information

Quarter: _____ Section: _____ Township: _____ Range: _____ W4M

Lot(s) _____ Block: _____ Plan: _____

Municipal/Street address: _____

* Subject to Municipal Address Bylaw 1315, if there is currently not a municipal address on the parcel a municipal address application must be submitted.

Area of Parcel: _____ Acres _____ Hectares Land Use District: _____



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3. Development Information

(a) Existing Development

Please list the existing buildings, structures and use(s) on the land. (Please indicate if any are to be removed or relocated.)

(b) Proposed Development

Please describe the proposed development including uses, buildings, structures, and any planned renovations and additions that are to be constructed on the lot.

For **Residential** development please check the applicable box below:

- | | |
|---|--|
| <input type="checkbox"/> Single-detached dwelling | <input type="checkbox"/> Ground Mount Solar Array |
| <input type="checkbox"/> Site Built | <input type="checkbox"/> Semi-detached dwelling |
| <input type="checkbox"/> Ready to Move | <input type="checkbox"/> Accessory Building/Structure (e.g.: deck/garage/shop) |
| <input type="checkbox"/> Moved-In (Previously Occupied) | <input type="checkbox"/> Addition |
| <input type="checkbox"/> Manufactured Home 1 (New) | <input type="checkbox"/> Other Dwelling Type: _____ |
| <input type="checkbox"/> Manufactured Home 2 (Used) | |
| Year of Build: _____ | Does dwelling application include an attached garage |
| | <input type="checkbox"/> Yes <input type="checkbox"/> No |

For **Non-Residential** development please check the applicable box below if the proposed development is for one of the following **AND** complete the supplementary form:

- | | | | | |
|---|---|---|--|---|
| <input type="checkbox"/> Home Occupation
(Form A1) | <input type="checkbox"/> Commercial/Industrial
(Form A2) | <input type="checkbox"/> Sign(s)
(Form A3) | <input type="checkbox"/> Demolition
(Form A4) | <input type="checkbox"/> Change of Use
Original Use: _____ |
|---|---|---|--|---|

For **Agricultural/Farm** development please provide the following information

(a) What is the nature of the Agricultural/Farm Operation?

(b) What is the Building Occupancy? (ie. Housing of Livestock, Equipment Storage, Processing, etc.):

(c) What is the total occupant load? (# of persons occupying structure at any given time): _____



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4. Building Details

If constructing more than one structure, please indicate what each structure is below (ie. House, Addition, Shop, Deck, etc.):

Size/ Dimensions		Office Use	
Structure: _____	Structure: _____		
Building or Addition <input type="checkbox"/> m ² <input type="checkbox"/> ft ²	Building or Addition <input type="checkbox"/> m ² <input type="checkbox"/> ft ²		
Size: _____	Size: _____		
Building Height <input type="checkbox"/> m <input type="checkbox"/> ft	Building Height (grade to peak) <input type="checkbox"/> m <input type="checkbox"/> ft		
(grade to peak)			
Estimated Cost of Development: \$ _____	Estimated Cost of Development: \$ _____		

Proposed Setbacks from Property Lines		Office Use	
Structure: _____	Structure: _____		
Front <input type="checkbox"/> m <input type="checkbox"/> ft	Front <input type="checkbox"/> m <input type="checkbox"/> ft		
Rear <input type="checkbox"/> m <input type="checkbox"/> ft	Rear <input type="checkbox"/> m <input type="checkbox"/> ft		
Side <input type="checkbox"/> m <input type="checkbox"/> ft	Side <input type="checkbox"/> m <input type="checkbox"/> ft		
Side <input type="checkbox"/> m <input type="checkbox"/> ft	Side <input type="checkbox"/> m <input type="checkbox"/> ft		

Parcel Details		
Lot Type <input type="checkbox"/> Interior Lot <input type="checkbox"/> Corner Lot	New Approach or Driveway Required? <input type="checkbox"/> Yes – Submit Approach Application <input type="checkbox"/> New Driveway, No New Approach <input type="checkbox"/> No	New Municipal Address or Unit Number (ie. 2 nd Dwelling) Required <input type="checkbox"/> Yes – Submit Municipal Address Application <input type="checkbox"/> No

Services		
<i>Water Supply:</i> <input type="checkbox"/> Cistern <input type="checkbox"/> Water well <input type="checkbox"/> Dugout <input type="checkbox"/> Municipal/Co-op <input type="checkbox"/> Other (specify): _____	<i>Sewer System:</i> <input type="checkbox"/> New Private Septic <input type="checkbox"/> Existing Private Septic <input type="checkbox"/> Municipal <input type="checkbox"/> Communal	<i>Installation of Subtrade Works (Check all that apply):</i> <input type="checkbox"/> Electrical <input type="checkbox"/> Gas <input type="checkbox"/> Plumbing
<input type="checkbox"/> There are no services applicable to this development		



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5. Exterior Finish, Fencing, and Landscaping

Not applicable to this development

Describe generally the types, colors, and materials, as applicable, of:

Exterior finishes of the proposed building(s): _____

Proposed fencing and height: _____

Proposed landscaping: _____

Describe any proposed improvements to the exterior of the dwelling where application is for a previously occupied dwelling (moved-in or manufactured home): _____

6. Details of Vehicle Parking and Access (For Commercial/Industrial Proposals, submit Form A2)

Describe the **number** _____ and **size** _____ of all existing and proposed **parking spaces** _____, and **driveways** _____ on site (or N/A if not applicable).

(Indicate locations of same on a scaled SITE PLAN.)

7. Waiver Request(s)

Is a waiver (variance) to one or more standards in the Land Use Bylaw being requested? No Yes

If yes, please specify (setback, height, etc.): _____

8. Other – for parcels outside of Hamlet Districts (Please indicate to the best of your knowledge)

(a) Are any of the following within a 1-mile (1.6 km) of the proposed development?

- Provincial Highway
 Confined Feeding Operation
 Sour gas well or pipeline
 Sewage treatment plant
 Waste transfer station or landfill

(b) Is the proposed development to be situated within 500 metres (1,640 ft.) of an established anhydrous ammonia bulk storage facility? Yes No Don't Know

(c) Is the development located in proximity of a coulee bank/break/slope? Yes No

If "yes", please provide details on the building sites' setback distance from the front edge of the valley or coulee break (escarpment rim).

Estimated **Commencement** Date: _____ Estimated **Completion** Date: _____



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9. Declaration of Applicant

I/We have read and understand the terms noted below and hereby apply for a development permit to carry out the development described within this application including any attached supplementary forms, plans, and documents. I/We hereby certify that the registered owner of the land is aware of, and in agreement with this application.

*Further I/We hereby give my/our consent to allow authorized persons the **right to enter** upon the subject land and/or building(s) for the purpose of an inspection with respect to this application only.*

1. The Development Authority may deem a development permit application incomplete if any of the application requirements are incomplete or the quality of the information is deemed inadequate to properly evaluate the application.
2. Site plans and building drawings, in sufficient detail to enable adequate consideration of the application, must be submitted with this application, together with a plan sufficient to identify the land. It is desirable that the plans and drawings should be on a scale appropriate to the development. However, unless otherwise stipulated, it is not necessary for plans and drawings to be professionally prepared.
3. Although the Development Officer is in a position to advise applicants of the process and requirements of the development application, such advice must not be taken as official consent, and is without prejudice to the decision in connection with the formal application.
4. Any development started before the issuance of a development permit and expiration of the appeal period is at the applicant's own risk.
5. **If a decision is not made within 40 days** from the date the application is deemed complete, or within such longer period as the applicant may approve in writing, **the applicant may deem the application to be refused** and the applicant may exercise his right of appeal as though he had been mailed a refusal at the end of the 40-day period.
6. A development permit does not constitute a building permit or approval from any provincial or federal department. Construction undertaken after approval of this development permit application may be regulated by the **Alberta Safety Codes**. The applicant/owner/developer assumes all responsibilities pertaining to construction plan submissions, approval and inspections as may be required by the appropriate provincial body. The applicant is responsible for determining and obtaining any other applicable provincial and federal approvals prior to commencement.

*FOIP STATEMENT: Personal information on this form is collected under the authority of section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. The information collected here will be used to by Lethbridge County for the purposes of reviewing the Development Permit application. **This form is a public record that is available to anyone.** All information contained on this form (including personal information) is disclosed by Lethbridge County to anyone requesting a copy in accordance with Lethbridge County Policy No. 173 (Freedom of Information and Protection of Privacy (FOIP)). For further information about the collection and use of this information please contact the Lethbridge County FOIP Coordinator at foip@lethcounty.ca or call (403) 328-5525 or come into the office #100, 905 4 Avenue South, Lethbridge Alberta, T1J 4E4.*

Date: _____

Applicant's Signature: _____

Registered Owner's Signature: _____
(Required, if different from applicant)



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Site Plan

(or attach separate site plan)

(Please draw to scale and indicate north arrow)