



External Job Posting **2021 Casual (CUPE) Public Operations Positions**

Have you always wanted to make a difference in the community? Do you have experience working on roads, construction or in agriculture? Lethbridge County is accepting applications for the 2021 season. Positions may be available in Public Works or Agriculture Services departments, working out of our Picture Butte Shop. We are looking for skilled people that will be available to start as early as April for full time seasonal work hours through August or October, depending on the position.

The number of vacancies will depend on the response to our seasonal call back.

2021 Casual Public Works/ Agriculture Services Positions

Competition #: CAS-2021-01

Department: Public Works/ Agriculture Services

Pay Class: 2021 CUPE Contract Class 1 – 3 ranging between \$18.55-\$29.22/ hour depending on position and qualifications.

Reports To: Department Supervisor or Lead Hands.

Qualifications:

1. Must have a minimum Class 5 Driver's License in good standing. A Class 3 Driver's License with Q or Class 1 may be required depending on positions available. Please provide a 5-year driver's abstract to ensure compliance with County Policy.
2. Minimum grade 12 High School Education or GED (General Education Diploma) or equivalent.
3. Must have experience and knowledge in the operation of various light equipment including hand and power tools.
4. For Public Works - preference will be given to candidates with experience in road or general construction, gravelling, oiling, patching, bridge repair and dust control programs as well as other various projects within the department.
5. For Agriculture Services - preference will be given to candidates with experience operating tractors, mowers and other related farm equipment. Experience with maintenance and repairs would be an asset. These positions can be a great fit for students or semi-retired farmers.
6. Previous experience in equipment operation through farming or construction.
7. Candidate must be physically fit, work independently and be a self-starter.
8. Flagging and additional safety training would be an asset.
9. Able to establish and maintain a good working relationship with other staff members, supervisors and the general public.
10. Able to recognize, rectify and/or report upon actual or potential safety hazards.
11. A satisfactory criminal record check is required for all County positions.



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Duties may include:

1. Work on the construction, gravelling projects and base stabilization crews assisting with equipment operations, servicing and other duties as assigned.
2. Perform manual labour and assist on various County projects.
3. Operate various equipment as trained and required.
4. Work in our Agriculture Department involves: mowing, park maintenance and sprinkler repair, operating weed sprayers (3/4-ton truck, ATV, backpack), operating the 3-ton spray boom truck tractors or additional equipment that includes but is not limited to: tractors, 15-foot pull-type mowers, 3pt. type equipment such as seeders.
5. Operate equipment that includes, but is not limited to: power tools, weed whips, ATVs and hand tools.
6. Traffic control and flagging duties for construction or worksites.
7. Conduct daily inspections and provide basic daily maintenance and servicing of equipment.
8. Provide accurate record keeping on daily records, reports and timesheets.
9. Active participation in Lethbridge County's Health and Safety program.
10. Various other related duties as assigned.

Working Conditions:

1. This position will work 9-hour days Monday through Thursday (7am-4:30pm) and 8 hours on Friday (7am-3:30pm) out of the Picture Butte Shop. Positions may be subject to overtime in order to complete tasks in a timely and efficient manner.

If you are interested in a position for the 2021 season, please apply by sending your 5-year drivers abstract, cover letter and resume to Human Resources no later than **4:00 pm on Monday, March 1, 2021** to be included in our first round of screening and interviews. Applications after this deadline will be accepted, but not included in the first round of screening. Applications can be submitted by email or in person at the Lethbridge Office. Applicants from this competition will remain on file and may be used to fill additional summer vacancies.

Lethbridge County, Human Resources
#100, 905 - 4th Avenue South, Lethbridge, Alberta T1J 4E4
Email: hr@lethcounty.ca Website: lethcounty.ca

Please submit digital applications by email in PDF format.

Lethbridge County thanks all applicants for their interest, however, only those selected for an interview will be contacted.