



## Subdivision Application

Office Use	
Application No:	Application Received:
Application Fee: \$	Application Deemed Complete:
Land Use District:	

### 1. Contact Information

**Registered Owner's Name(s):** \_\_\_\_\_

Phone/Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Name of Applicant:** \_\_\_\_\_

Phone/Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Name of Surveyor:** \_\_\_\_\_

Phone/Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

### 2. Land Information

Quarter: \_\_\_\_\_ Section: \_\_\_\_\_ Township: \_\_\_\_\_ Range: \_\_\_\_\_ W4M

Being all / part of Lot/unit (s) \_\_\_\_\_ Block: \_\_\_\_\_ Plan: \_\_\_\_\_

Municipal address (if applicable): \_\_\_\_\_

Certificate of Title No. (s): \_\_\_\_\_

Total area of existing parcel of land is: \_\_\_\_\_ Hectares or \_\_\_\_\_ Acres

Total number of lots to be created: \_\_\_\_\_ Size of lot(s): \_\_\_\_\_

### 3. Location of Land to be Subdivided

Is the land adjacent to a municipal boundary?  Yes  No

If yes, the adjacent municipality is: \_\_\_\_\_

Is the land within 1.6 kilometres (1 mile) of a highway right-of-way?  Yes  No

If yes, the highway is: \_\_\_\_\_

Does the proposed parcel contain or is adjacent to a river, stream, lake or other body of water, or by a drainage ditch or canal?  Yes  No

If yes, state its name: \_\_\_\_\_



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Is the proposed parcel within 1.5 kilometres (0.93 miles) of a sour gas facility?  Yes  No

Is there a Confined Feeding Operation on the land or within 1.6 kilometres (1 mile)?  Yes  No

Is the land subject of the application, the subject of a licence, permit, approval, or other authorization granted by any of the provincial agencies or regulatory bodies listed below?  Yes  No

- Alberta Energy and Utilities Board (AEUB)
- Alberta Energy Regulator (AER)
- Alberta Utilities Commission (AUC)
- Energy Resources Conservation Board (ERCB)
- Natural Resources Conservation Board (NRCB)

If 'yes', please describe:

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Is the land subject of the application, the subject of a licence, permit, approval, or other authorization granted by the Minister or granted under any Act the Minister is responsible for under section 16 of the Government Organization Act\*?  Yes  No

- Alberta Environmental Protection Act
- Alberta Land Stewardship Act
- Alberta Public Lands Act
- Alberta Surveys Act
- Alberta Water Act

If 'yes', please describe:

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### 4. Existing and Proposed Use of the Land to be Subdivided

Existing use of the land: \_\_\_\_\_

Proposed use of the land: \_\_\_\_\_

Existing Designated use of the land as classified under the Land Use Bylaw: \_\_\_\_\_

### 5. Physical Characteristics of the Land to be Subdivided

Describe the nature of the topography of the land (flat, rolling, steep, mixed): \_\_\_\_\_

Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, sloughs, creeks, etc.): \_\_\_\_\_

Describe the kind of soil on the land (sandy, loam, clay, etc.): \_\_\_\_\_

Are there any active oil or gas wells or pipelines on the land? *Refer to Abandoned Well Statement.*  Yes  No



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Are there any abandoned oil or gas wells or pipelines on the land? *Refer to Abandoned Well Statement.*  Yes  No

### 6. Existing Buildings on the Land to be Subdivided

Is this a vacant parcel (devoid of any structures or buildings)?  Yes  No

If no, list all structures or buildings on the land:

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### 7. Services

#### *Water*

Describe existing source of potable water: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- Onsite well
- Offsite well
- Cistern
- Cistern Water Source \_\_\_\_\_
- Other

Describe proposed source of potable water: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- Onsite well
- Offsite well
- Cistern
- Cistern Water Source \_\_\_\_\_
- Other

#### *Sewage Disposal*

Describe existing sewage disposal: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- Sub-surface treatment field
- Treatment mound
- Open Discharge
- Lagoon
- Holding Tank
- Other

Year Installed \_\_\_\_\_

Describe proposed sewage disposal: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- Sub-surface treatment field
- Treatment mound
- Open Discharge
- Lagoon
- Holding Tank
- Other

Year Installed \_\_\_\_\_

### 8. Reason for the Application

Describe the reasoning behind this subdivision application:

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### 9. Abandoned Wells Statement

This information can be obtained from the Alberta Energy Regulator's (AER) Abandoned Well Viewer ([AER - Abandoned Well Map Viewer](#)) or by contacting the AER Customer Contact Centre by telephone at 1-855-297-8311 or by email [inquiries@aer.ca](mailto:inquiries@aer.ca).

#### **Abandoned Wells Located**

I \_\_\_\_\_ the registered owner(s) (or authorized applicant) of \_\_\_\_\_ have consulted the Alberta Energy Regulator (AER) Abandoned Well Map Viewer and verified that: **ABANDONED WELLS ARE LOCATED ON THE PROPERTY SUBJECT TO THIS APPLICATION.**

- I have attached a copy of the AER map showing the subject property and a list identifying and locating the abandoned well(s) and on the subject property.
- I have contacted the responsible licensee(s) and the exact well location(s) has/have been confirmed.

The actual well location on the subject parcel must be shown on the subdivision sketch and the setback established in the AER Directive 079 in relation to the existing or proposed building sites.

Additional information provided by the licensee(s) requiring a change in the setback area is attached:

- Yes
- Not Applicable

In the event that construction activity occurs within the setback area of the abandoned well(s) as a result of development on the subject property, the abandoned well(s) will be temporarily marked with on-site identification to prevent contact during construction.

#### **No Abandoned Wells Located**

I \_\_\_\_\_ the registered owner(s) (or authorized applicant) of \_\_\_\_\_ have consulted the Alberta Energy Regulator (AER) Abandoned Well Map Viewer, and verified that: **THERE ARE NO ABANDONED WELLS LOCATED ON THE PROPERTY SUBJECT TO THIS APPLICATION..**

- I have attached a copy of the AER map showing the subject property.

Date: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_



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### 10. Registered Owner of Peron Acting on Their Behalf

I, \_\_\_\_\_ hereby certify that I am authorized to act on behalf of the register owner.

### 11. Right of Entry

I, \_\_\_\_\_ do  / do not  (please check one) authorize representatives of the Lethbridge County to enter my land for the purpose of conducting a site inspection and evaluation in connection with my application for subdivision. This right is granted pursuant to Section 653(2) of the Municipal Government Act.

### 12. Digital Correspondence Authorization

I, \_\_\_\_\_ hereby consent to receive all correspondence, notices, decisions, and related documents regarding this application by electronic mail (email).

I understand that email communication will be considered official notification from Lethbridge County for the purposes of this application.

Note: This authorization does not apply to the final endorsement package submitted by an Alberta Land Surveyor to Lethbridge County.

### 13. Declaration of Applicant and Registered Owner

I hereby certify that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision.

I certify that the registered owner of the land is aware of and in agreement with this application.

Date: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_

Registered Owner: \_\_\_\_\_

(Required, if different from agent/surveyor)

Print Name

Signature

Personal information collected on this form is collected in accordance with Section 653 of the Alberta *Municipal Government Act*. This information may also be shared with appropriate government/other agencies and may also be kept on file by those agencies. The application and related file contents will become available to the public and are subject to the provisions of the *Access to Information Act and Protection of Privacy Act*.



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