



Lethbridge County Policy Handbook

EFFECTIVE: March 16, 1988

SECTION: 300 NO. 310 Page 1 of 3

APPROVED BY: County Council

SUBJECT: Approach Construction Guidelines

REVISED DATE: March 2, 2017

1. Approaches will be constructed with a 6 metre finished driving surface for residential and 8 metres for agricultural access. Residential approaches with shared access to two parcels will be centered on property line and constructed to an 8 metre finished driving surface. Agricultural approaches with a shared access to two parcels will be centered on property line and constructed to a 10 metre finished driving surface. Unless authorized by the County, approaches will not be constructed wider than 10m in any circumstance.
2. Culvert specifications:
 - a) 500 mm (20 in) - minimum diameter for rural sites. Other sizes may be used if the applicant can prove that the culvert can pass a 1:25 year storm event as defined by Alberta Environment and Parks.
 - b) Hamlet & grouped residential – culvert diameter to be determined by County staff.
 - c) Areas containing storm management systems (drainage) - culvert diameter to be determined by County staff.
 - d) Corrugated Steel Pipe (CSP) or High Density Polyethylene (HDPE) only, unless an alternate is approved by the County; new material only.
3. New Approach Requests:
 - a) A maximum of one per quarter section will be allowed.
 - b) A maximum of two per quarter section is allowed if residential access is required.
 - c) Additional approaches may be permitted where the property is physically severed (canal, rail).

This section does not apply to newly created subdivision wherein a Developer's Agreement is required.

4. On roadways where reconstruction is occurring, the following shall apply:
 - a) Maximum one approach per quarter section, excepting home quarters or if a property is physically severed. If a permit does not exist for these approaches, a permit is required and the fee will be waived.
 - b) Where any approach has an existing permit, the approach will be replaced at the County's cost.
 - c) Where an approach exists without a permit but meets County specification, the approach will be replaced at the County's cost. The landowner is still responsible to obtain a permit and pay the fee.



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- d) Where an approach exists and does not meet County specification, the approach will be removed. If the landowner would like the approach to remain they will be responsible for applying for a permit and if approved, constructing the approach at the landowners expense.
 - e) Any additional approaches requested by the landowner will be subject to a new permit application.
5. On requests for widening existing approaches, a new permit is required. The approach shall meet County standards and an application fee would apply. The land owner will supply all materials and installation to complete the widening.
 6. Landowners may construct approaches without a contractor, however all work and materials furnished are subject to the requirements set out herein.
 7. Generally, approaches will be constructed as per drawing # 310-05A included in Appendix A.
 8. If the applicant does not construct or modify the approach to the County's standards, the County may use their own crew or contract out the work to construct the approach to meet County standards. The applicant will be billed for the total cost associated with the modification, including a standard mark-up as per the County's Schedule of Fees once the work is complete.
 9. The Director of Municipal Services or designate shall be authorized to approve or deny applications and outline specifications or requirements which are necessary, and may also authorize deviations from the County's requirements.

Application fees shall be charged in accordance with Lethbridge County Schedule of Fees By-Law. This fee includes inspection services and a \$100 refundable deposit. The deposit will only be refunded if the County determines the approach meet the County standard.

For new approaches forward a letter and sketch, including the legal land description, to:

ATTN: Supervisor of Public Works
Lethbridge County Public Works Office
Rge Rd 21-4, South of Highway 25
Phone: (Picture Butte) 403-732-5333
Fax: (Picture Butte) 403-732-4328

OR **ATTN: Supervisor of Public Works**
Lethbridge County Administration Office
#100, 905 – 4 Ave. South
Lethbridge, Alberta T1J 4E4
Phone: (Lethbridge) 403-328-5525
Fax: (Lethbridge) 403-328-5602

PLAN VIEW

▷ A

Existing Road (Gravel / Asphalt)

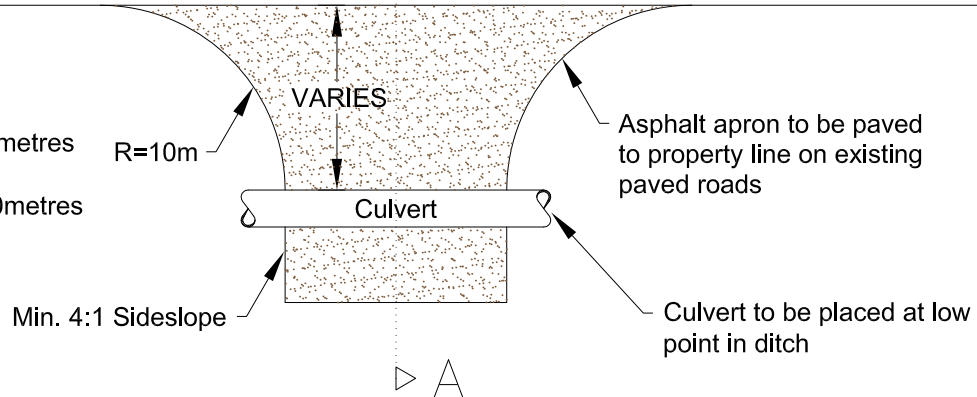
Approach Widths

Residential - 6 metres

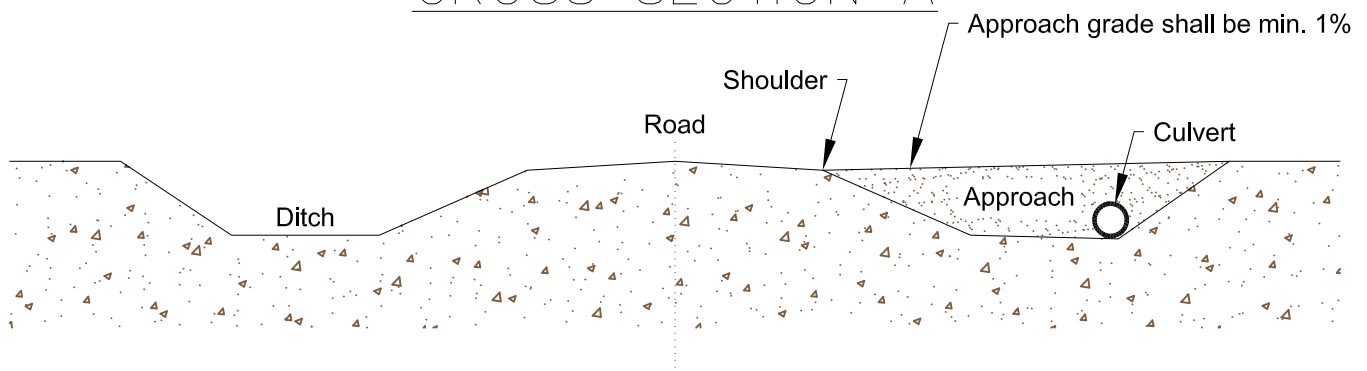
Shared Residential - 8 metres

Agricultural - 8 metres

Shared Agricultural - 10metres



CROSS SECTION A



Asphalt Apron:

Min. 90 mm depth placed in at least 2 lifts, mix to be accepted by Lethbridge County. Asphalt shall be placed on min. 200 mm compacted granular base course (2-20).

Gravel Apron

Min. 50mm depth gravel placed on compacted clay base. No topsoil or contaminated material is permitted.

Approach Construction Guidelines

Typical Private Approach

Drawn by: D. Thiele

Scale: N.T.S.

Date: March 2017

Dwg. No.: 310-05A





Approach Application
To: The Director of Municipal Services

Name:	
Address:	
Describe reasons for extending or adding new approach: Include approximate depth of ditch.	

Policy 310 and Drawing 310-05 apply.

Legal	
Lot, Block & Plan	

			Show directions	Sketch of proposed access		

Important Note: The personal information requested on this form is being collected under the authority of Section 4(c) of the Protection of Privacy Act (POPA). The information will be used for the purpose for which it was collected. For further information about the collection and use of this information please contact Lethbridge County by email atippcoordinator@lethcounty.ca or call 403-328-5525.